



**AGENDA
SPECIAL MEETING
HITCHCOCK CITY COUNCIL
HITCHCOCK CITY HALL COUNCIL CHAMBER
7423 HIGHWAY 6, HITCHCOCK, TEXAS
Monday, November 14, 2022, 6:00 P.M.**

1. Call to Order
2. Invocation
3. Pledge of Allegiance
4. Citizen Comments:

PLEASE NOTE: Public comments and matters from the floor are limited to 3 minutes in length. If you would like to request to speak, please do so in advance of the meeting by filling out a Request to Address Council form. All in attendance are required to remove hats and/or sunglasses (dark glasses) during meetings and to also silence all cell phones and electronic devices.

Speakers must address their comments to the presiding officer rather than to individual council members or staff. Speakers will be allowed a maximum of 3 minutes to speak. Speakers making personal, impertinent, profane, or slanderous remarks will be given a warning before losing the privilege to speak or may be removed from the room. Unauthorized remarks from the audience, stamping of feet, whistles, yells, and similar demonstrations/distractions will not be permitted. No placards, banners or signs will be permitted in the Chambers or in any room in which the Council is meeting. In accordance with the Texas State Open Meetings Act, the City Council is restricted from discussing or taking action on items not listed on the agenda.

5. Recognition of Police Captain Jeffrey Evans on successfully completing the Texas Police Chief Association Law Enforcement Command Officer Certification Course.

6. **Consent Agenda Items (A-F):**

All consent items listed are considered routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items, unless a Council Member so requests, and if such a request is made, the item will be removed from the Consent Agenda and considered in a normal sequence on the agenda.

(A) Approval of minutes for Regular City Council Meeting dated October 24, 2022.

- (B) Approval of Investment Report for the month ending October 31, 2022.
- (C) Approval of Accounts Payable Report for the month ending October 31, 2022.
- (D) Cancelling the November 21, 2022, Regular City Council meeting.
- (E) Approval of an Ordinance of the City Council of the City of Hitchcock amending the FY 2021-2022 Adopted Budget.
- (F) Approval of an Ordinance of the City Council of the City of Hitchcock amending the FY 2022-2023 Adopted Tax Increment Reinvestment Zone (TIRZ) Fund Budget.

Items for Individual Consideration:

- 7. Discussion and appropriate action approving Procurement Policies and Procedures for the Texas General Land Office (GLO) Community Development Block Grant (CBDG) MIT-MOD Grant. (Marie Gelles, City Manager)
- 8. Discussion and appropriate action approving a Financial Payment Policy for the Texas General Land Office CBDG MIT-MOD Grant. (Marie Gelles, City Manager)
- 9. Discussion and appropriate action approving a Citizen Participation Plan for the Texas General Land Office CBDG MIT-MOD Grant. (Marie Gelles, City Manager)
- 10. Discussion and appropriate action regarding an Ordinance by the City Council of the City of Hitchcock, Texas amending the Code of Ordinances Title IX entitled "General Regulations", Chapter 91 entitled "Fire Prevention and Protection", Article III entitled "Fireworks" to regulate storage and transport requirements for 1.4G Common Fireworks within the City and providing for publication and an effective date. (Darron Ray, Fire Marshal)
- 11. Discussion and appropriate action regarding an Ordinance by the City Council of the City of Hitchcock, Texas amending the Code of Ordinances Title XV entitled "Land Usage," Chapter 156 entitled "Zoning Regulations", by amending Section 156.70 entitled "Single Family Residential "SFR" District" and providing for publication and an effective date. (Stacey Baker, Community Development Specialist)
- 12. Discussion and appropriate action regarding an Ordinance by the City Council of the City of Hitchcock, Texas amending the Code of Ordinances Title XV entitled "Land Usage," Chapter 156 entitled "Zoning Regulations" by amending Section 156.68 entitled "Height and Area Matrix" and providing for publication and an effective date. (Stacey Baker, Community Development Specialist)
- 13. Discussion and appropriate action regarding an Ordinance by the City Council of the City of Hitchcock, Texas amending the Code of Ordinances Title XI entitled "Business Regulations," by adding Chapter 124 entitled "Mobile Food Units" and providing for publication and an effective date. (Stacey Baker, Community Development Specialist)

14. Discussion and appropriate action regarding an Ordinance by the City Council of the City of Hitchcock, Texas amending the Code of Ordinances Title XV entitled "Land Usage", by amending Chapter 153 entitled "Mobile Homes and Mobile Home Parks" and providing for publication and an effective date. (Stacey Baker, Community Development Specialist)
15. Discussion and appropriate action regarding a Resolution adopting a Drainage Policy and Design Criteria Manual. (Arnold Cross Jr., Community Development Director)
16. Discussion and appropriate action regarding an Ordinance by the City Council of the City of Hitchcock, Texas amending the Code of Ordinances Title XV entitled "Land Usage", Chapter 152 entitled "Flood Hazard Areas" and providing for publication and an effective date. (Arnold Cross Jr., Community Development Director)
17. Discussion and appropriate action approving the 2023 Employee Holiday Schedule and amending Chapter 12, Section 12.13 E. entitled "Holidays", of the City of Hitchcock Personnel Policies & Procedures Manual, for any changes to the listed Holiday Schedule. (Marie Gelles, City Manager)

EXECUTIVE SESSION:

18. Executive Session: Adjournment to Executive Session Pursuant to Texas Government Code Section 551.071(1)(A) to consult with the City Attorney to seek his advice on contemplated litigation and settlements, and Section 551.074(a)(1) Personnel Matters, and Section 551.072 deliberation regarding real property.
19. Reconvene into Open Session.
20. Consider possible action or give direction on items legally discussed in Executive Session.
21. Adjourn

In order to best facilitate actions by the City Council items may be taken out of order as posted.

***If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the City Council of the City of Hitchcock reserves the right to conduct a closed meeting in accordance with the Texas Open Meetings Act, Texas Government Code, Chapter 551, Subchapters D and E, including but not limited to the following provisions: (1) Section 551.071 – consultation with attorney, (2) Section 551.072 – deliberation regarding real property, (3) Section 551.074 – deliberation regarding personnel matters, and/or complaints against city personnel, and (4) Section 551.087 – deliberations regarding economic development negotiations. Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in open meeting.**

I, RUTH ANN SORRELL, CITY SECRETARY OF THE CITY OF HITCHCOCK DO HEREBY CERTIFY THAT THE ABOVE NOTICE OF MEETING WAS POSTED AT CITY HALL IN THE CITY OF HITCHCOCK, TEXAS ON THE 11th DAY OF NOVEMBER 2022 AT 4:00 P.M. AT A PLACE CONVENIENT AND READILY ACCESSIBLE TO THE GENERAL PUBLIC AND REMAINED SO POSTED CONTINUOUSLY FOR AT LEAST 72 HOURS PRECEDING THE SCHEDULED TIME OF SAID MEETING.



Ruth Ann Sorrell, City Secretary