



**MINUTES
REGULAR MEETING
HITCHCOCK CITY COMMISSION
HITCHCOCK CITY HALL
7423 HIGHWAY 6, HITCHCOCK, TEXAS
October 19, 2020, 6:00 P.M.**

1. Meeting was called to order by Mayor Randy Strickland at 6:00pm.

Members Present:

Mayor Randy Strickland

Commissioner Mary Combs Demby

Commissioner Chris Armacost

Commissioner Wayne Newton

Commissioner Mark Cook

Marie Gelles, City Administrator

Ruth Ann Sorrell, City Secretary

Kyle Dickson, City Attorney

Members Absent: None

Others Present: Wilmon Smith, Police Chief; Leroy Thomas, Public Works Superintendent; Natalie Wilson, Environmental Crimes Investigator; Sgt. Dustin Pruitt; Ofc. Megan Sepulvavo; Ofc. Kathryn Salas; and Llarance Turner, City Engineer.

2. **Invocation**

Invocation by John Elliot

3. **Pledge of Allegiance**

4. **Citizens Comments:** None

5. **Consent Agenda Items (A-G):**

All consent items listed are considered routine by the City Commission and will be enacted by one motion. There will be no separate discussion of these items, unless a Commission Member so requests, and if such a request is made, the item will be removed from the Consent Agenda and considered in a normal sequence on the agenda.

(A) Approval of minutes for Special Commission Meeting dated September 10, 2020.

(B) Approval of minutes for Regular Commission Meeting dated September 21, 2020.

(C) Approval of minutes for Special Commission Meeting dated October 7, 2020.

- (D) Approval of 4th Quarter Financial Report unaudited ending September 30, 2020.
- (E) Approval of Accounts Payable Report for the month ending September 30, 2020.
- (F) Approval of Investment Report for the month ending September 30, 2020.
- (G) Accepting the resignation of Nicholle Andrus as City Secretary.

Commissioner Wayne Newton moved to approve all consent items. Commissioner Mary Combs Demby seconded the motion. Motion passed 5-0.

Items for Individual Consideration:

6. Discussion and appropriate action appointing Ruth Ann Sorrell as City Secretary/Court Clerk.

Commissioner Mark Cook made the motion to appoint Ruth Ann Sorrell as City Secretary/Court Clerk. Commissioner Wayne Newton seconded the motion. Motion passed 5-0. Ruth Ann Sorrell was sworn in by Mayor Randy Strickland.

7. Discussion and appropriate action awarding the construction contract for the Neville Road Sanitary Sewer Improvement Project to RS Smoke Test & Multi-Services, LLC in the amount of \$92,509.91.

Commissioner Chris Armacost made the motion to award the construction contract for the Neville Road Sanitary Sewer Improvement Project to RS Smoke Test & Multi-Services, LLC in the amount of \$92,509.91. Commissioner Wayne Newton seconded the motion. Motion passed 5-0.

8. Briefing from Lt. Margo Ihde Communication Division Commander with the Galveston County Sheriff's Office regarding 911 emergency dispatch services.

Margo Ihde spoke regarding the radio communication between Galveston County Dispatch and the Hitchcock Volunteer Fire Department. She advised that any issues with the communication will be worked out and will be at full function soon.

9. Discussion and appropriate action approving an Ordinance canceling the election for Commissioner District 1 and certifying Mary Combs Demby as unopposed and declared elected.

Commissioner Mark Cook made the motion to approve an Ordinance canceling the election for Commissioner District 1 and certifying Mary Combs Demby as unopposed and declared elected. Commissioner Wayne Newton seconded the motion. Motion passed 5-0. Commissioner Mary Combs Demby will be sworn in after the November 3, 2020 election.

10. Discussion and appropriate action on designating a Representative and an Alternate to the Houston Galveston Area Council (HGAC) 2021 General Assembly.

Commissioner Wayne Newton made the motion to designate Commissioner Chris Armacost to the Houston Galveston Area Council (HGAC) 2021 General Assembly and Commissioner Mary Combs Demby as alternate. Commissioner Mark Cook seconded the motion, Motion passed 5-0.

11. Discussion and appropriate action adopting an Ordinance amending the Hitchcock Code of Ordinances Title IX (entitled “General Regulations”) by adding Chapter 95 (entitled “Mass Gathering”); providing for severability; and that this Ordinance shall become effective from and after its passage and adoption and publication in the official newspaper of the City.

Commissioner Wayne Newton made the motion to adopt an Ordinance amending the Hitchcock Code of Ordinances Title IX (entitled “General Regulations”) by adding Chapter 95 (entitled “Mass Gathering”); providing for severability; and that this Ordinance shall become effective from and after its passage and adoption and publication in the official newspaper of the City. Commissioner Mark seconded the motion. Motions passed 5-0.

12. Discussion and appropriate action adopting an Ordinance of the City Commission of Hitchcock, Texas amending Title VII entitled “Traffic Regulations” by adding Chapter 74 entitled “Motorized Cart Regulations”; providing for severability; providing a cumulative clause; and providing an effective date.

Commissioner Wayne Newton made the motion to adopt an Ordinance of the City Commission of Hitchcock, Texas amending Title VII entitled “Traffic Regulations” by adding Chapter 74 entitled “Motorized Cart Regulations”; providing for severability; providing a cumulative clause; and providing an effective date. Commissioner Chris Armacost seconded the motion. Motion passed 5-0.

13. Discussion and appropriate action adopting an Ordinance amending the Hitchcock Code of Ordinances Title IX (entitled “General Regulations”) by adding Chapter 96 (entitled “Alarm Systems”); providing for severability; and that this Ordinance shall become effective after its passage and adoption; and publication in the official newspaper of the City.

This item was pulled to a future meeting.

Meeting adjourned to Executive Session at 6:23

14. Executive Session: Adjournment to Executive Session Pursuant to Texas Government Code Section 551.071(1) (A) to consult with the City Attorney to seek his advice on contemplated litigation, Section 551.072 Real Estate, and Section 551.074(a) (1) Personnel Matters.

15. Reconvene into Open Session at 6:53

16. Consider possible action or give direction on items legally discussed in Executive Session.
No Action


17. Mayor and Commissioner Requests/Comments. None

18. Announcements. None

19. Adjourn.

Commissioner Wayne Newton made the motion to adjourn. Commissioner Mary Combs Demby seconded the motion. Motion Passed 5-0.

Meeting Adjourned at 6:53pm.



Randy Strickland, Mayor



Ruth Ann Sorrell, City Secretary