



**MINUTES
REGULAR MEETING
HITCHCOCK CITY COUNCIL
HITCHCOCK CITY HALL COUNCIL CHAMBER
7423 HIGHWAY 6, HITCHCOCK, TEXAS
Monday, October 18, 2021, 6:00 P.M.**

1. Meeting was called to order by Mayor Chris Armacost at 6:00pm.

Members Present:

Mayor Chris Armacost
Councilmember Mary Combs Demby
Councilmember Shawn Kadlecsek
Councilmember Wayne Newton
Councilmember Andre Perkins

Marie Gelles, City Manager
Ruth Ann Sorrell, City Secretary
Wilmon Smith, Police Chief
Jeffery Evans, Police Captain
Arnold Cross, Comm. Dev. Director

2. Invocation by Mike Kidwell.

3. Pledge of Allegiance

4. Citizen Comments: None

Proclamation:

5. Mayor Chris Armacost Presented a Proclamation recognizing October 2021 as "National Domestic Awareness Month 2021" to Chief Wilmon Smith.

Public Hearings:

6. **Public Hearing on a change of Zoning request submitted by Lonnie Holt, Tri-Coast, Inc, from General Industrial (GI) to Single Family Residential (SFR) for the property in on Custer Street, ABST 13 PAGE 1& 3 PT of LOTS 8.9.12. & 13 (8-2) LM HITCHCOCK WEST. Galveston County CAD Account Number 156696.**
Public Hearing opened at 6:03pm. Public Hearing closed at 6:03pm.
7. **Public Hearing on an Ordinance affecting participation of City employees in the Texas Municipal Retirement System granting the additional rights authorized by Section 854.202(g) of Title 8, Texas Government Code, changing the retirement eligibility requirement from 25 years of service any age to 20 years of service any age.**
Public Hearing Opened at 6:04pm. Public Hearing closed at 6:04pm.

8. Consent Agenda Items (A-E):

All consent items listed are considered routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items, unless a Council Member so requests, and if such a request is made, the item will be removed from the Consent Agenda and considered in a normal sequence on the agenda.

- (A) Approval of minutes for Regular City Council Meeting dated September 20, 2021.**
- (B) Approval of minutes for Special City Council Meeting dated September 22, 2021.**
- (C) Approval of minutes for Special City Council Meeting dated September 27, 2021.**
- (D) Approval of Investment Report for the month ending September 30, 2021.**
- (E) Approval of Accounts Payable Report for the month ending September 30, 2021.**

Wayne Newton made a motion to approve all consent items. Andre Perkins seconded the motion. Motion passed 5-0.

Items for Individual Consideration:

- 9. Discussion and appropriate action on a change of Zoning request submitted by Lonnie Holt, Tri-Coast, Inc, from General Industrial (GI) to Single Family Residential (SFR) for the property in on Custer Street, ABST 13 PAGE 1& 3 PT of LOTS 8.9.12. & 13 (8-2) LM HITCHCOCK WEST. Galveston County CAD Account Number 156696. (Arnold Cross Jr., Community Development Director)**

Wayne Newton made a motion to approve a change of Zoning request submitted by Lonnie Holt, Tri-Coast, Inc, from General Industrial (GI) to Single Family Residential (SFR) for the property in on Custer Street, ABST 13 PAGE 1& 3 PT of LOTS 8.9.12. & 13 (8-2) LM HITCHCOCK WEST. Galveston County CAD Account Number 156696. Shawn Kadlecsek seconded the motion. Motion passed 5-0.

- 10. Discussion and appropriate action approving an Ordinance affecting participation of City employees in the Texas Municipal Retirement System granting the additional rights authorized by Section 854.202(g) of Title 8, Texas Government Code, as amended prescribing the effective date for the ordinance. (Marie Gelles, City Manager)**

Marie Gelles explained that the proposed Ordinance will change the retirement eligibility requirement from 25 years at any age to 20 years at any age.

Andre Perkins made a motion to approve an Ordinance affecting participation of City employees in the Texas Municipal Retirement System granting the additional rights authorized by Section 854.202(g) of Title 8, Texas Government Code, as amended prescribing the effective date for the ordinance. Mary Combs Demby seconded the motion. Motion passed 5-0.

11. **Discussion and appropriate action approving an Ordinance authorizing and allowing, under the Act governing the Texas Municipal Retirement System, "Updates Service Credits" in said system on an annual basis for services performed by qualifying members of such system who at effective date of the allowance are members of the City of Hitchcock; increase the rate of deposit to the Texas Municipal Retirement System by the employees; and establishing an effective date for the ordinance. (Marie Gelles, City Manager)**

Marie Gelles explained that the proposed Ordinance would change the employee retirement contribution from 5% to 6% maintaining the two for one City match.

Mary Combs Demby asked if the change would cost the employees more. Marie advised that a 3% cost of living raise is budgeted for the employees to offset the costs.

Wayne Newton made a motion to approve an Ordinance authorizing and allowing, under the Act governing the Texas Municipal Retirement System, "Updates Service Credits" in said system on an annual basis for services performed by qualifying members of such system who at effective date of the allowance are members of the City of Hitchcock; increase the rate of deposit to the Texas Municipal Retirement System by the employees; and establishing an effective date for the ordinance. Shawn Kadlecsek seconded the motion. Motion passed 5-0.

12. **Discussion and appropriate action approving a Resolution authorizing the submission of a Hazardous Mitigation Grant application for DR-4586 and further funding opportunities, appointing the Mayor as the Chief Executive Officer and authorized representative to act in all matters in connection with FEMA Mitigation Grants. (Marie Gelles, City Manager)**

Marie Gelles explained that this grant is intended to fund generators for the Lift Station and the Wastewater Treatment Plant.

Andre Perkins made a motion to approve a Resolution authorizing the submission of a Hazardous Mitigation Grant application for DR-4586 and further funding opportunities, appointing the Mayor as the Chief Executive Officer and authorized representative to act in all matters in connection with FEMA Mitigation Grants. Mary Combs Demby seconded the motion. Motion passed 5-0.

13. **Discussion and appropriate action approving a Resolution committing the City of Hitchcock to provide local matching funds to secure and complete the FEMA Hazard Mitigation Grant Projects. (Marie Gelles, City Manager)**

Mary Combs Demby made a motion to approve a Resolution committing the City of Hitchcock to provide local matching funds to secure and complete the FEMA Hazard Mitigation Grant Projects. Andre Perkins seconded the motion. Motion passed 5-0.

14. **Discussion and appropriate action regarding accepting an Architect Proposal for the renovation of the new City Hall building and authorizing the City Manager to execute all necessary documents. (Marie Gelles, City Manager)**

Marie Gelles explained that this proposal will be with MG Architect.

Wayne Newton made a motion to accept an Architect Proposal for the renovation of the new City Hall building and authorizing the City Manager to execute all necessary documents. Shawn Kadlecsek seconded the motion. Motion passed 5-0.

15. **Discussion and appropriate action to approve the American Rescue Plan Act Procurement Policies and Procedures. (Marie Gelles, City Manager)**

Mary Combs Demby made a motion to approve the American Rescue Plan Act Procurement Policies and Procedures. Andre Perkins seconded the motion. Motion passed 5-0

16. **Discussion and approval of the engagement of Lloyd Gosselink Rochelle & Townsend, PC as special counsel to represent the City in contract negotiations with Gulf Coast Water Authority (GCWA) and authorizing the City Manager to execute the letter of engagement. (Marie Gelles, City Manager)**

Wayne Newton made a motion to approve the engagement of Lloyd Gosselink Rochelle & Townsend, PC as special counsel to represent the City in contract negotiations with Gulf Coast Water Authority (GCWA) and authorizing the City Manager to execute the letter of engagement. Andre Perkins seconded the motion. Motion passed 5-0.

17. **Discussion and appropriate action amending the City of Hitchcock's Code of Ordinances Title III entitled "Administration", Chapter 32 entitled "Departments, Boards and Commissions", Article II Entitled "Planning Board", Sections 32.15-32.20 and provisions for publication and an effective date. (Arnold Cross, Jr., Community Development Director)**

Arnold Cross, Jr. explained that this amendment will remove the existence of the Planning Board.

Andre Perkins made a motion to approve an Ordinance amending the City of Hitchcock's Code of Ordinances Title III entitled "Administration", Chapter 32 entitled "Departments, Boards and Commissions", Article II Entitled "Planning Board", Sections 32.15-32.20 and provisions for publication and an effective date. Shawn Kadlecek seconded the motion. Motion passed 5-0.

18. **Discussion and appropriate action amending the City of Hitchcock's Code of Ordinances Title XV entitled "Land Usage", Chapter 150 entitled "Building Regulations, Article VI entitled "Substandard Buildings or Structures", Section 150.57 and providing for publication and an effective date. (Arnold Cross, Jr., Community Development Director)**

Arnold Cross, Jr. explained that this amendment will remove the Building Standards Commission as the same duties are being fulfilled by the Zoning Board of Adjustments.

Wayne Newton made a motion to approve an Ordinance amending the City of Hitchcock's Code of Ordinances Title XV entitled "Land Usage", Chapter 150 entitled "Building Regulations, Article VI entitled "Substandard Buildings or Structures", Section 150.57 and providing for publication and an effective date. Shawn Kadlecek seconded the motion. Motion passed 5-0.

19. **Discussion and appropriate action amending the City of Hitchcock's Code of Ordinances, Title XV entitled "Land Usage", Sections 156.32-.46 to change the name of the Planning and Zoning Board to the Planning and Zoning Commission and to amend other provisions consistent with Texas Local Government Code, Section 211.007. (Arnold Cross, Jr., Community)**

Arnold Cross, Jr. explained that this amendment will create the requirement for the position of Zoning Official and will change the Planning and Zoning Board to Planning and Zoning Commission.

Andre Perkins made a motion to approve an Ordinance action amending the City of Hitchcock's Code of Ordinances, Title XV entitled "Land Usage", Sections 156.32-.46 to change the name of the Planning and Zoning Board to the Planning and Zoning Commission and to amend other provisions consistent with Texas Local Government Code, Section 211.007. Mary Combs Demby seconded the motion. Motion passed 5-0.

EXECUTIVE SESSION: None

20. Meeting was adjourned by Mayor Chris Armacost at 6:26pm.



Chris Armacost, Mayor

Attest:



Ruth Ann Sorrell, City Secretary