



**AGENDA
REGULAR MEETING
HITCHCOCK CITY COUNCIL
HITCHCOCK CITY HALL COUNCIL CHAMBER
8102 HIGHWAY 6, HITCHCOCK, TEXAS
Monday, January 22, 2024, 6:00 P.M.**

1. Call to Order
2. Invocation
3. Pledge of Allegiance
4. Citizen Comments:

PLEASE NOTE: Public comments and matters from the floor are limited to 3 minutes in length. If you would like to request to speak, please do so in advance of the meeting by filling out a Request to Address Council form. All in attendance are required to remove hats and/or sunglasses (dark glasses) during meetings and to also silence all cell phones and electronic devices.

Speakers must address their comments to the presiding officer rather than to individual council members or staff. Speakers will be allowed a maximum of 3 minutes to speak. Speakers making personal, impertinent, profane, or slanderous remarks will be given a warning before losing the privilege to speak or may be removed from the room. Unauthorized remarks from the audience, stamping of feet, whistles, yells, and similar demonstrations/distractions will not be permitted. No placards, banners or signs will be permitted in the Chambers or in any room in which the Council is meeting. In accordance with the Texas State Open Meetings Act, the City Council is restricted from discussing or taking action on items not listed on the agenda.

Public Hearing:

5. Presentation and Public Hearing regarding the adoption of Water and Wastewater Impact Fees for new or expanded water and wastewater utility infrastructure. (Grady Reed, Utility Rate Business Analyst, HDR Engineering)

Proclamations and Recognitions:

6. Presentation of a Proclamation recognizing January 2024 as School Board Recognition Month in the City of Hitchcock. (Mayor Christopher Armacost)

7. Presentation of an award to Kevin Brady on behalf of Brady Family Charity for their endless contributions to Public Safety. (Wilmon Smith, Chief of Police)
8. Presentation of a Proclamation recognizing January 24, 2024, as Law Enforcement Appreciation Day. (Chief Wilmon Smith)
9. Presentation of a Proclamation recognizing the month of February as Black History Month. (Samuel Collins)
10. Presentation of a plaque recognizing Wilmon Smith, Chief of Police for his 5-year anniversary with the City of Hitchcock.

11. Consent Agenda Items (A-F):

All consent items listed are considered routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items, unless a Council Member so requests, and if such a request is made, the item will be removed from the Consent Agenda and considered in a normal sequence on the agenda.

- (A) Approval of minutes from Regular Council Meeting dated December 18, 2023.
- (B) Approval of 1st Quarter Investment Report ending December 31, 2023.
- (C) Approval of Investment Report for the month ending December 31, 2023.
- (D) Approval of Financial Report for the month ending December 31, 2023.
- (E) Approval of Accounts Payable Report for the month ending December 31, 2023.
- (F) Approval of a Resolution declaring certain items owned by the City of Hitchcock as surplus items for auction.

Items for Individual Consideration:

12. Performance Services, Inc. project progress report. (David Craig, Performance Services, Inc.)
13. Discussion and appropriate action adopting an Ordinance of the City Council of the City of Hitchcock, Texas amending Title XV entitled Land Usage by adding Chapter 158 entitled Impact Fees, establishing impact fees for water and wastewater utilities, and providing for publication and effective date. (Kyle Dickson, City Attorney and Grady Reed, Utility Rate Business Analyst, HDR Engineering)
14. Discussion and appropriate action adopting a Resolution regarding Civil Rights which includes the following documents: Citizens Participation Plan and Grievance Procedures; Section 3 Policy; Excessive Force Policy; Limited English Proficiency (LEP) Standards Plan; Section 504 Policy and Grievance Procedures; Code of Conduct Policy; and Fair Housing Policy. (Marie Gelles, City Manager and Sam Lilley, Grant Works)
15. Discussion and appropriate action adopting a Resolution by the City Council of the City of Hitchcock designating authorized signatories for contractual documents and documents requesting funds pertaining to the Texas Community Development Block Grant -Mitigation Program for GLO state contract 24-065-008-E165. (Marie Gelles, City Manager and Sam Lilley, Grant Works)

16. Approving a Proclamation proclaiming April as Fair Housing Month. (Sam Lilley, Grant Works)
17. Discussion and appropriate action approving a Resolution by the City of Hitchcock of the State of Texas requesting financial participation from the Texas Water Development Board; authorizing the filing of an application for financial participation; and making certain findings in connection therewith. (Leroy Thomas, Public Works Director, and Jose Maldonado, PE, RJN Group)
18. Discussion and appropriate action approving a Contract with Galveston County Sherriff's Office for Municipal Prisoner Services. (Wilmon Smith, Chief of Police)
19. Discussion and appropriate action approving an Order calling for a General Election to be held by the City of Hitchcock on Saturday May 4, 2024, for the purpose of electing two Council Members, one for District 3 and one for District 4. (Debbie C. Nesbitt, City Secretary)
20. Discussion and appropriate action approving a contract with Galveston County Election Administration to hold the May 2024 General Election and authorizing the City Secretary to sign the agreement. (Debbie C. Nesbitt, City Secretary)
21. Discussion and appropriate action approving a Joint Election Agreement with the Hitchcock Independent School District (ISD). (Debbie C. Nesbitt, City Secretary)

EXECUTIVE SESSION:

22. Executive Session: Adjournment to Executive Session Pursuant to Texas Government Code Section 551.071(1)(A) to consult with the City Attorney to seek his advice on contemplated litigation and settlements, and Section 551.074 deliberation regarding personnel matters.
23. Reconvene into Open Session:
24. Consider possible action or give direction on items legally discussed in Executive Session.
25. Adjourn:

In order to best facilitate actions by the City Council items may be taken out of order as posted.

***If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the City Council of the City of Hitchcock reserves the right to conduct a closed meeting in accordance with the Texas Open Meetings**

Act, Texas Government Code, Chapter 551, Subchapters D and E, including but not limited to the following provisions: (1) Section 551.071 – consultation with attorney, (2) Section 551.072 – deliberation regarding real property, (3) Section 551.074 – deliberation regarding personnel matters, and/or complaints against city personnel, and (4) Section 551.087 – deliberations regarding economic development negotiations. Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in an open meeting.

I, DEBBIE C. NESBITT, CITY SECRETARY OF THE CITY OF HITCHCOCK DO HEREBY CERTIFY THAT THE ABOVE NOTICE OF MEETING WAS POSTED AT CITY HALL IN THE CITY OF HITCHCOCK, TEXAS ON THE 19TH DAY OF JANUARY 2024, AT 4:00 P.M. AT A PLACE CONVENIENT AND READILY ACCESSIBLE TO THE GENERAL PUBLIC AND REMAINED SO POSTED CONTINUOUSLY FOR AT LEAST 72 HOURS PRECEDING THE SCHEDULED TIME OF SAID MEETING.



Debbie C. Nesbitt, City Secretary