



City of Highland
Building and Zoning

Name:

Address:

Phone:

Email:

Home Occupation Type:

All home occupations shall conform to the following requirements:		Yes	No
A.	The home occupation is incidental and subordinate to the principal residential use of the premises.		
B.	The home occupation is entirely contained within the interior of an approved permanently enclosed structure on the site and no more than 25 percent of the floor area of any one floor of a dwelling unit shall be utilized for a home occupation.		
C.	No alteration of the exterior of the principal residential structure is proposed that would change the character thereof as a dwelling <i>Exception: ADA Compliance</i>		
D.	Any proposed sign complies with the Sign Ordinance adopted at the time the home occupation permit application is submitted.		
E.	The home occupation does not utilize more than a total of two persons either as an employee, an independent contractor, a volunteer, or in any other capacity to render service in the performance of such occupation, and both of such persons reside in the residence wherein the home occupation is conducted. No outside employees are allowed.		
F.	No equipment is be utilized that creates a nuisance due to noise, odor, emissions or electrical interference.		
G.	No parking is proposed in the public rights-of-way as a result from the home occupation.		
H.	The home occupation does not generate more than ten (10) business-related visitations per day		
I.	If the home occupation requires licensing, registration or permits, by state or federal statute or requirements, or by City ordinance it was provided at time of application, and at all times thereafter will be appropriately licensed, registered, or have a permit and comply with requirements of all such license or permits.		
J.	Hours of Operation shall be between the hours of 7:00 a.m. and 9:00 p.m.		
K.	Applicants leasing or renting property for the Home Occupation shall notify the landlord.		
L.	All materials or products are stored in an enclosed area of the homeowner's property. No outdoor storage or materials or products are allowed.		