

MINUTES OF REGULAR SESSION
CITY OF HIGHLAND
TELECOMMUNICATIONS' ADVISORY BOARD
CITY HALL
Monday – January 13, 2020
7:00 pm

ROLL CALL:

Members present: Board Members - Sharon Rusteberg, Jon Boulanger, Chairman George Marron

Additional Attendees: Light and Power Director Dan Cook – Technology & Innovation Director Angela Imming – City Manager Mark Latham – Terri Hoffmann, Minutes Taker, Neill Nicolaides

CALL TO ORDER:

Meeting was called to order at 7:00pm

MINUTES:

- A. Director Imming reported an error in the revenue figure from the October 14, 2019 minutes. A motion to approve the October 14, 2019 minutes as corrected was made. Motion was carried.

REPORTS:

- A. List of customer sign-ups, installs and other metrics – Director Imming reported a current customer count of 2,352, an increase attributed in part to new installs in the recently completed area off “Vulliet Rd”. Director Imming thanked Dan Cook who kept HCS aware of the completion of each street, allowing installations to happen more quickly, “street by street”, as opposed to waiting until the area was completed in its entirety. She reported a good “take rate” and plans to provide a more detailed accounting at the next meeting. Also noted is the fact that Spectrum is not available, only Dish and AT&T.
December revenue was reported at \$216,000 showing a trend of \$1,200 - \$1,500 increase per month. HCS is currently at 56.77% of projected revenue which does not include the projected revenue for the in-home automation services that were planned to be available to customers. Other projects including the city’s new website and the new V-TV product took precedence over the in-home automation service product however, revenue is still within 1.5% of the forecasted amount with expenses at 3% higher than projected. Also noted was the recent bond re-financing to a shorter term, resulting in an estimated savings of \$800,000 over the life of the bond.
- B. Update on construction – Director Cook reported that construction was completed in the “Sportsman area” the first week of January (2020) which included the last lift station for the city. He is working with the same contractor to obtain a quote for construction costs for fiber expansion to the “Daiber and 160” area, noting this is the last area within city limits to be completed. Subdivisions in this area include: Evergreen Ct., Prestige Estates, Tara Trails and Lakeview Hills. Director Imming advised the board to expect a request for advice (within the next six to nine months) on “Phase 2” expansion plans.
- C. Update on V-TV - Director Imming reported that in addition to completing “a lot of administrative paperwork” the most pressing issue in the process currently is obtaining pricing on a 10 gig transport circuit to Sacramento, CA. June or July is the targeted timeframe for offering this new product to customers.

ADJOURNMENT:

A motion was made to adjourn the meeting. All voted aye and the meeting was adjourned at 7:10pm.