



City of Highland Application for **Sign Permit**

Application Date: _____ Permit Number: _____
Permit Fee: \$100.00 Check/Cash/CC: _____
Applicant: Owner/ Contractor (Circle One)

PROPERTY LOCATION

Street Address: _____
Job Value: _____ Estimate Start Date: _____

PROPERTY OWNER INFORMATION

Name: _____
Business Name: _____
Street Address: _____
City: _____ State: _____ Zip: _____
Phone Number: _____ Alternate Phone Number: _____
Email: _____

CONTRACTOR INFORMATION

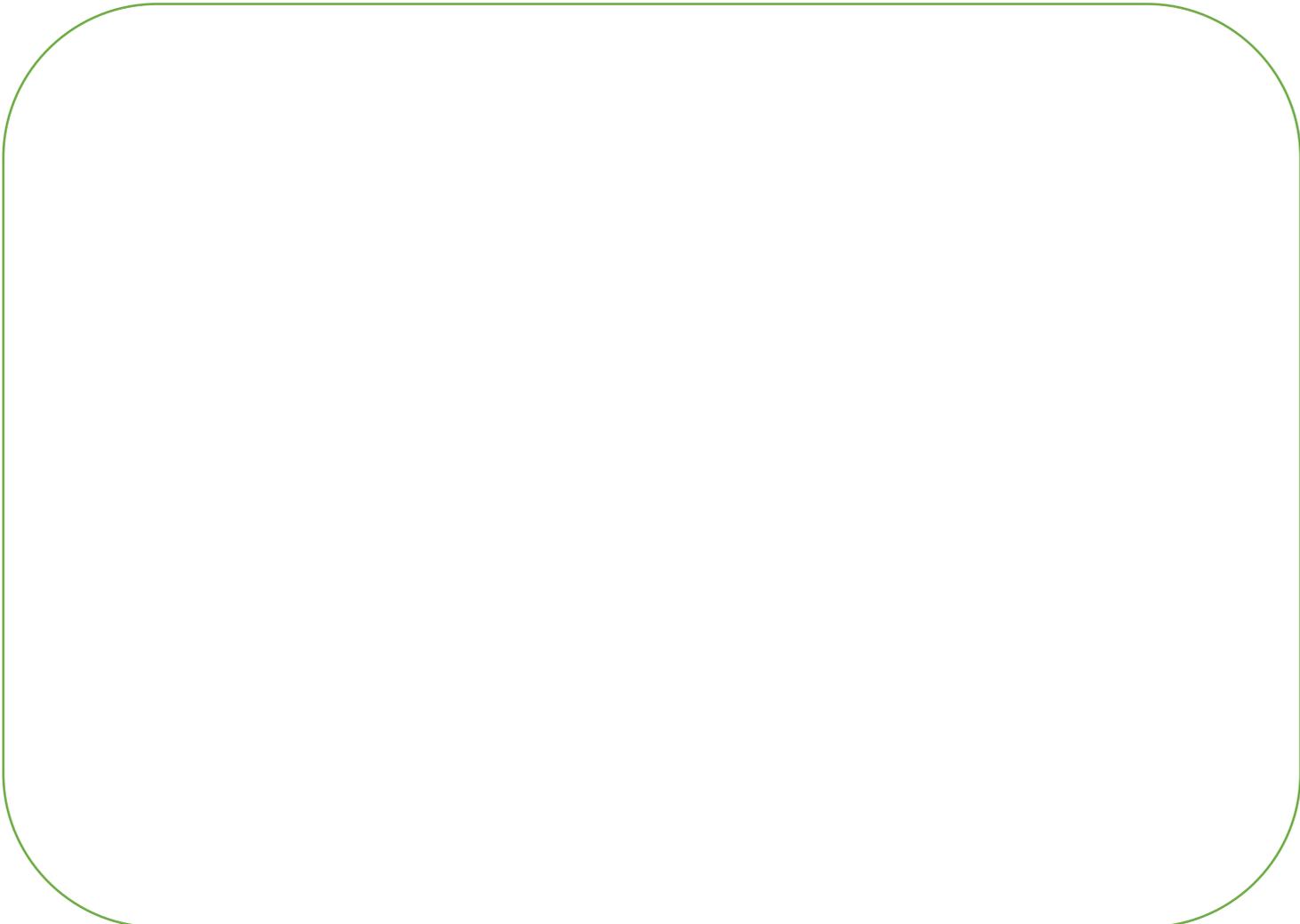
Applicant (Not Owner): _____
Street Address: _____ City: _____ State: _____ Zip: _____
Contact Phone Number: _____

SIGNS

1. See sign ordinance - Section 90-250.
2. Provide sign location(s) and dimension(s) as detailed as possible.
3. Final inspection is required upon completion.

******SEE OTHER SIDE******

Site/Layout Plan



Included the following Informing in your drawing:

1. North Arrow
2. Dimensions of lot
3. Footprint of structure & distance from property lines
4. Location and name of street (s)
5. Location of all utilities
6. Erosion control placement

I hereby certify that I have read and examined this document and known the same to be true and correct. I agree to conform to, and have been apprised of, all applicable laws and codes of this jurisdiction. I further certify that I am the owner or the owner's authorized agent and that the proposed work is authorized by the owner. I understand that the work shall not begin until permit is issued, that I am responsible for calling for all required inspections, that work shall be accessible for the inspection, that a final inspection approval and Certificate of Occupancy are required prior to occupying the building. I certify that the code official or the code officials authorized representatives shall have the authority to enter areas covered by such permit at any reasonable hour to enforce the provisions of the code(s) applicable to such permit.

Signature of Applicant: _____ Date: _____