

Residential Building Permit Application

One- and Two-Family Dwellings

HERTFORD COUNTY CODE ENFORCEMENT

Building Inspections

307 W Tryon St. or PO Box 424 Winton, NC 27986

Office: (252) 358-7814 Fax: (252) 358-1241

The following items **MUST** be attached with this application for review:

- ☐ Zoning Permit ☐ NC Contractor's License ☐ Proof of Ownership/Owners Agency
☐ Approved Plans ☐ Copies of Contract/Scope of Work ☐ Address 911 App. ☐ Health Dept. Permit
☐ Certificate of Insurance/Owners Affidavit ☐ Lien Agent Report (if over \$30,000)

Project Address: _____ **Parcel #** _____

Applicant Name: _____ Phone #: (____) _____ - _____

Property Owner: _____ Phone #: (____) _____ - _____

Address: _____ City: _____ State: ____ Zip: _____

Email Address _____

Project Contractor: _____ Phone #: (____) _____ - _____

Address: _____ City: _____ State: ____ Zip: _____

License #: _____ Classification: _____ Email Address: _____

Description of proposed work: _____

Project Cost: \$ _____

Type of Building: ☐ New ☐ Existing ☐ Addition

Type of Construction: ☐ Stick Built ☐ Modular ☐ On Frame ☐ Off Frame ☐ Metal

Property Use: ☐ Single Family ☐ Two Family ☐ Townhouse

Building Area: Basement (sf): _____ Heated (sf): _____ Unheated (sf): _____

1st Floor (sf): _____ Heated (sf): _____ Unheated (sf): _____

2nd Floor (sf): _____ Heated (sf): _____ Unheated (sf): _____

Decks/Porches/Patios: _____ Unheated (sf): _____

Accessory Structures: Heated (sf): _____ Unheated (sf): _____

Total Area (sf): **Heated (sf):** _____ **Unheated (sf):** _____

Building Height: _____(ft) # of Stories: _____ # of Bedrooms: _____ # of Baths: _____

Utilities Approvals: _____ Public _____ Private Health Department Permit # _____

Zoning Authorization: _____ Town _____ County _____ N/A Application # _____

I hereby certify that all information in this application is correct and all work will comply with the State Building Code and all other applicable State and local laws and ordinances and regulations. The Inspection Department will be notified of any changes in the approved plans and specifications for the project permitted herein.

Owner/Agent/Contractor Signature: _____ Date: _____

ALL PERMIT FEES ARE NON-REFUNDABLE – Checks payable to: Hertford County Inspections – Cash/Check ONLY

For parcel numbers go to https://maps.roktech.net/ROKMAPS_Hertford/

All trades must sign and purchase their permits