Manufactured/Modular Homes Checklist

 Completed Manufactured Home Application
  o Must include: year, serial number, and size of home

 Zoning Application/Permit

 Approved Plans/Footer Diagram (not needed for single-wide)

 Address E911 Application
  o (252) 358-7809
  115 Justice Drive, Suite 3
  Winton, NC 27986

 Contract/Bill of Sale/Copy of Title

 Confirmation of Land Owner – if homeowner & landowner are different, a notarized permission letter from the land owner is required

 Health Department Permit OR if Public water/waste-will need a confirmation letter from utility company

 Lien Agent - if over $30,000

 If citizen is moving a home from one residential lot to another, a Tax Moving Permit from the Tax Collector is required
  o (252) 358-7815
  115 Justice Drive, Suite 5
  Winton, NC