

Manufactured/Modular

Homes Checklist

- Completed Manufactured Home Application
 - Must include: year, serial number, and size of home
- Zoning Application/Permit
- Approved Plans/Footer Diagram (not needed for single-wide)
- Address E911 Application
 - (252) 358-7809
115 Justice Drive, Suite 3
Winton, NC 27986
- Contract/Bill of Sale/Copy of Title
- Confirmation of Land Owner – if homeowner & landowner are different, a notarized permission letter from the land owner **is required**
- Health Department Permit **OR** if Public water/waste-will need a confirmation letter from utility company
- Lien Agent - if over \$30,000
- If citizen is moving a home from one residential lot to another, a Tax Moving Permit from the Tax Collector is required
 - (252) 358-7815
115 Justice Drive, Suite 5
Winton, NC