Residential Building Permit Application
One and Two Family Dwellings
Hertford County Code Enforcement
Building Inspections

COPIES OF CONTRACTS/SCOPE OF WORK REQUIRED

Project Address ___________________________________ Parcel #: ________________________

Property Owner: __________________________________ Telephone #: ____________________

Owner Address: __________________________________ City _______ State _______ Zip ______

Contractor: ___________________________________ Telephone #: ____________________

Address ___________________________________ City _______ State _______ ZIP ______

Builder’s E-Mail _________________________________ License # ** _______ Classification ______

Description of Proposed Work: ___________________________ Value of Work ______

Type of Building: ___New    ___Existing       ___Addition

Type of Construction: ___ Stick Built ____ Modular ____ On Frame ____ Off Frame ____ Metal

Property Use: ___ Single Family    ___ Two Family       ___ Townhouse

Building Area: Basement (sf): ______ Heated (sf): ______ Unheated (sf): ______

1st Floor (sf): ______ Heated (sf): ______ Unheated (sf): ______

2nd Floor (sf): ______ Heated (sf): ______ Unheated (sf): ______

Decks/Porches/Patios: ______ Unheated (sf): ______

Accessory Structures: ______ Heated (sf): ______ Unheated (sf): ______

Total Area (sf): _______ Heated (sf): _______ Unheated (sf): ______

Building Height: _____ Feet # of Stories: ____ # Bedrooms: ____ # Baths: ________

Utilities Approvals: ___ Public ___ Private Health Department Permit # ______

Zoning Approval: ___ County ___ Town N/A _____________ Application # ______

I hereby certify that all information in this application is correct and all work will comply with the State Building Code and all other applicable State and local laws and ordinances and regulations. The Inspection Department will be notified of any changes in the approved plans and specifications for the project permitted herein.

Owner/Builder Signature ____________________________________________ Date __________

*Proof of Ownership or Owner’s Agency is required to obtain permits.

**Please submit a copy of your North Carolina Contractor’s License along with this permit application. For parcel numbers go to http://maps2.roktech.net/hertfordags/#. This page must accompany plans submitted for review.

All trades must sign for and purchase their permits. Effective 1 December 2014.