Items Needed to Obtain Building Permit

1. Septic Tank improvement permits or septic tank construction permits from Health Department. (For new construction or bedroom additions)

2. Copy of completed Zoning permit from the Planning & Zoning Dept. (If new construction or addition is in) Murfreesboro, Winton or Cofield, a zoning permit is required from the town.

3. Projects over $30,000.00 requires a Lien Agent

4. Two set of detailed building plans of the proposed structure (one for building permit file and one to be kept at the job site during construction).

5. All subcontractors must secure permits or sign blanket permit obtained by Contractor or Homeowner (should be NC licensed Contractors- electrical, plumbing and mechanical).

6. 911 address from the Land Records GFI Addressing Department 252-358-7809

7. Suitable Temporary Toilet Facilities shall be provided and maintained in a sanitary condition during construction.

8. Check Flood Maps for Flood Hazard Areas.