

HERTFORD COUNTY INSPECTIONS DEPARTMENT

## **Items Needed to Obtain Building Permit**

- 1. Septic Tank improvement permits or septic tank construction permits from Health Department. (For new construction or bedroom additions)**
- 2. Copy of completed Zoning permit from the Planning & Zoning Dept. (If new construction or addition is in) Murfreesboro, Winton or Cofield, a zoning permit is required from the town.**
- 3. Projects over \$30,000.00 requires a Lien Agent**
- 4. Two set of detailed building plans of the proposed structure (one for building permit file and one to be kept at the job site during construction).**
- 5. All subcontractors must secure permits or sign blanket permit obtained by Contractor or Homeowner (should be NC licensed Contractors- electrical, plumbing and mechanical).**
- 6. 911 address from the Land Records GFI Addressing Department 252-358-7809**
- 7. Suitable Temporary Toilet Facilities shall be provided and maintained in a sanitary condition during construction.**
- 8. *Check Flood Maps for Flood Hazard Areas.***