

## Land Records

### Mission Statement:

The mission of the Hertford County GIS, Land Records and Rural Addressing Office is to manage and maintain accurate land records and tax owner listings for the purposes of taxation of real property, as well as verifying and maintaining the rural E-911 addressing databases to provide a more efficient emergency dispatch service. In addition we strive to build and promote an accurate and complete shared geographic information system (GIS) to serve as a portal of access for the public and governmental entities, while supporting the activities of Hertford County.



**Director: Sara Turner, GISP**  
**GIS Technician: Aislinn Branch**

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Winton, NC 27986

Phone: 252-358-7809  
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**HERTFORD  
COUNTY**

## LAND RECORDS, GIS & E-911 ADDRESSING



This pamphlet contains the following information

- Hertford County website link
- Aerial Photography Download Link
- NC Flood Maps link
- Current custom map fees
- Recombination requirements
- A list of local surveyors.



## Hertford County Land Records

As Certified State Property Mappers, and as members of the North Carolina Property Mappers Association, the staff at Hertford County Land Records strive to meet needs of the public for property mapping and land records questions, as well as being called upon by state, local and national agencies. The duties of our office are many, but we are most notably known for tax property mapping. In 2007 Hertford County Land Records embarked on a new type of mapping, changing from hand drawn inked lines on mylar cadastrals, to integrated GIS mapping, now completely worked and viewed with computer software. This new mapping technique improves the technical quality of our data as well as being more efficient and convenient for the public. As a service to the general public we now have an internet GIS website that is free of charge to view and print maps.

### Addressing

As another service to the citizens of Hertford County, our office assigns the E-911 addresses for businesses and residences and other pertinent structures. If you need an address assigned to a business or residence that falls within the rural jurisdiction of Hertford County (Murfreesboro and Ahoskie assign their own addresses) please fill out a new address request form (found on the website below) and include a site plan, that indicates the location of the building and access drive. Your driveway must be installed prior to an address assignment. Once we establish your address, the office can provide you with a notification form for your local post office and other official uses.

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### Combining or Recombining Parcels

One question that we often get in our office is "How can I combine my parcels to receive just one tax bill?" While the reasons for having the parcels split may vary from one owner to the next the process to combine or recombine is this:

**Land Records will combine parcels as long as the following criteria are met:**

1. The parcels of land are in the EXACT same owner(s) name
2. The parcels are contiguous (they must be adjoining)
3. A recorded deed or affidavit describing the outer boundary of the combined parcels as one, along with a statement of intent to combine.

\* Once a document is recorded that combines existing parcels, we create a new tax parcel in the Land Records Office. All new parcels will have to follow any subdivision rules of the Hertford County subdivision regulation if a division is ever desired.

### NC FLOOD MAPS LINK

[www.ncfloodmaps.com](http://www.ncfloodmaps.com)

PRINTED MAPS:	W/ COLOR IMAGES	W/O IMAGES
8.5" x 11" (Printer)	<b>\$2.00</b>	<b>\$1.00</b>
11" x 17" (Printer)	<b>\$5.00</b>	<b>\$3.00</b>
24" x 18" (Plotter)	<b>\$15.00</b>	<b>\$7.00</b>
24" x 36" (Plotter)	<b>\$20.00</b>	<b>\$10.00</b>
36" x 36" (Plotter)	<b>\$25.00</b>	<b>\$15.00</b>
36" x 48" (Plotter)	<b>\$30.00</b>	<b>\$20.00</b>

### List of Surveyors and Telephone Numbers:

**Billy Felton**  
252-357-0363

**Odom Land Surveying Co**  
252-537-4566

**Liverman Land Surveying**  
252-578-1158

**Roanoke Land Surveying**  
252-792-2276

**Eastern Carolina Engineering, P.C.**  
252-337-8924 or 252-339-4810

**Robert G. Fields Land Surveying**  
252-560-3762

**Leggett Land Surveying**  
252-792-7796 or 252-799-6779

**Ben Purvis Land Surveying**  
252-341-5588

**Sorrell Land Surveying**  
Stuart Sorrell & Hugh Sorrell  
252-948-2464

**J.H. Miller, Jr. Land Surveying**  
252-339-6932

If you are a surveyor who is currently not on our list and would like to be added, please contact us and we will gladly add you to the list!

**Hertford County Land Records  
aerial photography is available free  
for download at  
[www.nconemap.com](http://www.nconemap.com)**

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