

**MINUTES  
REGULAR MEETING  
HERTFORD COUNTY BOARD OF COMMISSIONERS  
MULTI-PURPOSE ROOM -JUDICIAL CENTER  
MONDAY, September 16, 2019  
7:00 PM**

**PRESENT:**

Com. Ronald J. Gatling, Chairman  
Com. John D. Horton, Vice-Chair  
Com. Leroy Douglas  
Com. Andre` Lassiter  
Com. William F. Mitchell, Jr.

*Absent:*

**ALSO PRESENT WITH THE BOARD:**

Ms. Loria Williams, County Manager  
Dr. Renee Fleetwood, Clerk to the Board  
Mr. Charles L Revelle, III, County Attorney

Ms. Maria R. Jones, Attorney ~ Revelle &  
Lee, LLP

Chairman Ronald J. Gatling called the meeting to order at 7:00 pm. Invocation was provided by Rev. Lane Bass, Pastor – Murfreesboro Baptist Church, Murfreesboro, NC  
Chairman Gatling thanked Rev. Bass for the Invocation.

**CONSENT AGENDA**

On a motion by Com. William Mitchell, Jr. and second by Com. Andre` Lassiter, the Board unanimously approved the Consent Agenda as follows:

1. Request Approval of September 3, 2019 Minutes
2. Request Approval of County Tax Levy Releases (August 2019)

**RELEASES FOR MONTH ENDING  
August 2019**

		<b>LEVY</b>	<b>VALUE</b>	<b>TAX</b>
<b>AHOSKIE TOWNSHIP</b>	<b>NAME</b>	<b>YEAR</b>	<b>RELEASED</b>	<b>RELEASED</b>
Acct#28663 Bill#19A6903505490 Dogs were listed to account in error	John Sessoms	2019		D01-\$10.00
<b>MURFREESBORO TOWNSHIP</b>				
Acct #20930 Bill # A5948-96-7302 Coding error for amenities	Novella Barnes, Heirs	2019	35,443	G01-\$297.73
Acct# 16614 Bill #19A595818480401 Mobile home was double listed due to taxpayer not informing the tax assessor that mobile home no longer belonged to her	Gladys E. Stevenson	2019	1,661	G01-\$13.95 W01-\$90.00 W02-\$90.00
Acct#44114 Bill#17A5958405960.1 Solid waste released because Murfreesboro taxing district was added for Howard Hunter Villa.	Reginald Lassiter Nancy Lassiter	2017		C04-\$150.00
Acct#43586 Bill#17A5958415015.2 Solid waste released because Murfreesboro taxing district was added for Howard Hunter Villa.	Eldemire-Conyers, Una Larine	2017		C04-\$300.00
Acct#41734 Bill#17A5958419540.1 Solid waste released because Murfreesboro taxing district was added for Howard Hunter Villa.	Laquitta L. Futrell	2017		C04-\$685.00
Acct#41834 Bill#17A5958418463.1 Solid waste released because Murfreesboro taxing district was added for Howard Hunter Villa.	Levernon Kee Jr	2017		C04-\$560.00
Acct#42943 Bill#17A5958417238.2 Solid waste released because Murfreesboro taxing district was added for Howard Hunter Villa.	Jenene Vinson	2017		C04-\$430.00
Acct#42533 Bill#17A5958415015.1 Solid waste released because Murfreesboro taxing district was added for Howard Hunter Villa.	Kee Builders, Inc	2017		C04-\$130.00
Acct#34143 Bill#19A5976379045 Property is not habitable or is unoccupied with no electrical service during the period of July 1 through June 30 <sup>th</sup> of the taxable tear.	Besty T. O'Conner	2019		W01-\$90.00 W02-\$90.00
<b>WINTON TOWNSHIP</b>				
Acct#50249 Bill#19A6904886579 The parcel number changed from 6904-88-6529 in 2018 to the new owner's parcel number 6904-88-6579 for 2019 which cause the homestead exemption to drop off	Doris A. Reid	2019	30,021	G01-\$252.18
Acct#29016 Bill#19A29016.60 Property is not habitable or is unoccupied with no electrical service during the period of July 1 through June 30 <sup>th</sup> of the taxable tear.	Thomas E. Simmons Lorrie Simmons	2019		W01-\$90.00 W02-\$90.00
Acct#5723 Bill#19A5723.60 Bill#18A5723.60 Mobile home in the town of Winton	Gregory A. Felton	2019 2018		W01-90.00 W02-\$90.00 W01-\$75.00 W02-\$75.00

<b>MANEY'S NECK TOWNSHIP</b>				
Acct#41103 Bill#5989251861 Taxpayer listed dogs on both personal & real estate accounts in error. Dogs are on account #10796	Liverman, Paul Liverman, Betty	2019		D01-\$15.00
Acct#25066 Bill#19A25066.30 Mobile Home is unsound property was visited	Kenneth M. Williams	2019		W01-\$90.00 W02-\$90.00
Acct#41999 Bill#19A41999.30 Property is not habitable or is unoccupied with no electrical service during the period of July 1 through June 30 <sup>th</sup> of the taxable year.	Annie Maddrey	2019		W01-\$90.00 W02-\$90.00
<b>ST. JOHN TOWNSHIP</b>				
Acct# 21209 Bill# 19A5973762239 Applicant provided corrected income (2018) for 2019 application after bills were calculated	Ivory Jackson Connie M. Jackson	2019	53,684	G01-\$450.95 F01-\$21.47
Acct# 10239 Bill# 19A10239.50 Property is not habitable or is unoccupied with no electrical service during the period of July 1- June 30 of the taxable year	Melissa H. Lassiter	2019		W01-\$90.00 W02-\$90.00
Acct#50545 Bill#19A5965137201 Mobile home should have been billed to Randolph & Shelia Artis for 2019. An after list will be done to bill this to them.	Joseph Fennell Heirs	2019	73,650	G01-\$618.66 W01-\$90.00 W02-\$90.00
<b>HARRELLSVILLE TOWNSHIP</b>				
Acct# 17075 Bill# 19A6962133472 Metal storage was picked up during our recent Revaluation. The storage building was charged to the land owner in error. The renter of the house @211 Christian Harbor Rd has claimed owner ship. He will be taxed on #51433 for this metal storage.	Thomas C. Taylor	2019	2,000	G01-\$16.80

TOTAL VALUE APPROVED THIS REPORT (2019 LEVY)	<u>\$196459.00</u>
TOTAL TAX RELEASED THIS REPORT (2019 LEVY)	<u>\$1675.27</u>
TOTAL VALUE APPROVED THIS REPORT (PRIOR LEVY)	<u>\$</u>
TOTAL TAX RELEASED THIS REPORT (PRIOR LEVY)	<u>\$2255.00</u>
TOTAL TAX RELEASED THIS REPORT (W01 COLL/RECYCLE SITE 2019)	<u>\$ 720.00</u>
TOTAL TAX RELEASED THIS REPORT (W02 LANDFILL OPERATON 2019)	<u>\$ 720.00</u>
TOTAL TAX RELEASED THIS REPORT (W01 COLL/RECYCLE SITE 2018)	<u>\$ 75.00</u>
TOTAL TAX RELEASED THIS REPORT (W02 LANDFILL OPERATION 2018)	<u>\$ 75.00</u>

Respectfully submitted,

Tammy H. Eason, Tax Collector

**REQUEST APPROVAL OF DIRECTOR OF ECONOMIC DEVELOPMENT-3590 JOB DESCRIPTION**

On a motion by Com. Mitchell and second by Com. Lassiter, the Board unanimously approved the Director of Economic Development-3590 Job Description.

**REQUEST FOR APPOINTMENT TO UNEXPIRED TERM & OATH OF OFFICE FOR HERTFORD COUNTY TAX ASSESSOR PER NCGS 105:294**

On a motion by Com. Lassiter, and second by Com. Mitchell, the Board unanimously approved the Appointment to the Unexpired Term expiring on June 30, 2021 & Oath of Office for Hertford County Tax Assessor Per NCGS 105:294.

The Oath of Office for Mrs. Sandy B. Brock-Justice, Hertford County Tax Assessor, was given by Clerk Renee Fleetwood.

**REQUEST APPROVAL OF DR. J.D. WEAVER SCHOLARSHIP FOUNDATION INCREASE**

On a motion by Com. Lassiter and second by Com. Mitchell, the Board unanimously approved the increase from \$500.00 to \$1,000.00 to the Dr. J. D. Weaver Scholarship Foundation.

**REQUEST APPROVAL OF R. L. VANN ALUMNI ANNUAL APPROPRIATION**

On a motion by Com. Lassiter and second by Com. Mitchell, the Board unanimously approved the R. L. Vann Alumni Annual Appropriation of \$2,000.00.

**HERTFORD COUNTY PUBLIC SCHOOLS CTE WORK-BASED LEARNING INTERNSHIP PROGRAM PARTICIPATION REQUEST**

Ms. Katrina Futrell, Hertford County Public Schools Career & Technical Education Director introduced the District Career Development/Special Populations Coordinator, Ms. Portia Combo, to the Board to present the CTE Work-Based Learning Internship Program Participation Request.

Ms. Combo shared that the prospective interns have national certification & are insured, must be in good academic standing, have a good attendance profile, a good discipline profile, reliable transportation; membership in one of the CTE student organizations (FFA, Skills USA, or FBLA). Hertford County will be responsible for evaluating the student learner, communicate with the Career Development Coordinator as needed, provide a safe and effective learning environment and ensure that the student learner has opportunity to earn 135 contact hours. Additionally, Hertford County CTE Director will ensure Hertford County is listed as an additional insured.

On a motion by Com. Lassiter and second by Com. Mitchell, the Board unanimously approved the CTE Work-Based Learning Internship Program Participation Request

### **PUBLIC COMMENT**

There were no public comments.

### **REENTRY INITIATIVE PROGRAM PARTNERSHIP PRESENTATION**

Mr. Victor Hinnant, Regional Reentry Specialist NC Dept. of Commerce Division of Workforce Solutions, provided an overview of the Reentry Initiative Program Partnership Presentation as follows:

- \* reduce crime and costs
- \* developing a network of resources and service providers within local communities
- \* developing and executing a public education plan to change public perception about individuals returning to communities
- \* identifying potential funding to support local reentry initiatives
- \* Roanoke Chowan Community College reentry Bootcamp

Mr. Hinnant thanked the Board and stated he would like to return to the Board at a later date to show why Hertford County should invest in the program.

### **ECONOMIC DEVELOPMENT UPDATE**

Mr. Calvin “Rocky” Lane, Jr., Managing Partner, of Sanford Holshouser Economic Dev. Consulting out of Raleigh, NC presented the Economic Development Update advising the Board that it is critical to establish existing industry program, recommend the Board reconfigure the current advisory council, and that the focus of a new advisory council needs to be positive things within the county.

The Board advised Mr. Lane that they needed to see the planned outcome, his recruitment process for economic development, as well as the benefits his consulting offer Hertford County,

### **REQUEST FOR ADVERTISING TAX FORECLOSURE UPSET BID – ADELAIDE VAUGHAN HEIRS PROPERTY PIN#S 5993-91-1289 & 5993-91-1315 & 5993-91-2045**

On a motion by Com. Lassiter and second by Com. Mitchell, the Board unanimously approved the request for Advertising Tax Foreclosure Upset Bid – Adelaide Vaughan Heirs Property Pin#s 5993-91-1289 & 5993-91-1315 - \$5,300.00 & 5993-91-2045 - \$3,300.00 as presented by Attorney Revelle.

## **BOARD OF ELECTIONS UPDATES**

On a motion by Com. Lassiter and second by Com. Mitchell, the Board unanimously approved for the Board of Elections to use students age 17 who are residents of the county and in good academic standing as election day workers as presented by Mrs. Sheila Privott, Board of Elections Director.

## **COUNTY MANAGER'S COMMENTS**

County Manager Williams reminded the Board of the USDA Loan Application process for Sheriff Vehicles and the front-end loader. She also reminded the Board that they must decide on the number of vehicles to be requested to be included on the application.

## **COMMISSIONERS' COMMENTS**

Com. Mitchell and Com. Douglas thanked the citizens for attending the Board meeting.

Com. Lassiter thanked Ms. Combo for presenting the CTE Internship Program and stated it was a good program.

Vice-Chair Horton concurred with Com. Lassiter and encouraged Ms. Combo that Hertford County wanted to use as many students as could be provided to give them exposure to more of the offerings in Hertford County Local Government.

Chair Gatling shared the following: he had a good meeting with Hertford County Public Schools Superintendent William Wright and the school architect regarding the rebid of the New Ahoskie Elementary School Project and encouraged everyone to support the Hertford County Annual Fall Festival on October 26<sup>th</sup> at Riverview Elementary School from 6:00 pm to 8:00 pm. Chair Gatling announced the retirement of County Manager Williams as January 1, 2020. He thanked her for serving Hertford County as County Manager for 15 years and that now her milestone has come and as a result the Board will now be seeking candidates for the new County Manager.

## **CLOSED SESSION**

On a motion by Com. Mitchell and a second by Vice-Chair Horton, the Board unanimously approved to move to Closed Session as allowed under G.S. 143-318.11 (a) (3) to consult with the County Attorney.

Minutes of Closed Session are on file in the Office of the Clerk to the Board.

On a motion by Com. Mitchell and a second by Com. Lassiter, the Board voted unanimously to return to Regular Session.

On a motion by Vice-Chair Horton and a second by Com. Lassiter, the Board voted unanimously to adjourn the meeting.