Chairman, Ronald J. Gatling called the meeting to order and Clerk Fleetwood provided the Invocation.

Chairman Gatling thanked Clerk Fleetwood for the Invocation.

CONSENT AGENDA

On a motion by Com. Mitchell and second by Vice-Chair Horton, the Board unanimously approved the Consent Agenda as follows:

1) May 20th & June 3rd Regular Meeting Minutes

2) Tax Refund:

Angela F. Jordan had a garnishment that was paid in full. Home Life Care sent another payment when tax bill was paid out, so a refund in the amount of $118.80 needs to go back to Home Life Care Inc. Payee: Vendor #14343 Amount: $118.80
3) Approval of NCVTS Refunds

APPROVAL OF MAY 2019 TAX RELEASES

On a motion by Com. Mitchell and second by Com. Douglas, the Board unanimously to approve the May 2019 Tax Releases.

RELEASES FOR MONTH ENDING
May 2019

<table>
<thead>
<tr>
<th>Township</th>
<th>Name</th>
<th>Year</th>
<th>Released</th>
<th>Levy</th>
<th>Value</th>
<th>Tax</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ahoskie Township</td>
<td>Brittenham Rebuilding Service Inc</td>
<td>2019</td>
<td>G01-$74.57</td>
<td>F01-$3.55</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Murrifreesboro Township</td>
<td>Davis, Danny</td>
<td>2019</td>
<td>G03-$158.03</td>
<td>C04-$124.17</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Maney’s Neck Township</td>
<td>Davis, Jo</td>
<td>2019</td>
<td>G03-$158.03</td>
<td>C04-$124.17</td>
<td></td>
<td></td>
</tr>
<tr>
<td>St. John Township</td>
<td></td>
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<td></td>
</tr>
<tr>
<td>Harrellsville Township</td>
<td></td>
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<td></td>
<td></td>
</tr>
</tbody>
</table>

APPROVAL OF MAY 2019 TAX RELEASES

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RELEASES FOR MONTH ENDING
May 2019

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<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
TOTAL VALUE APPROVED THIS REPORT (2019 LEVY) $18,813
TOTAL TAX RELEASED THIS REPORT (2019 LEVY) $360.32
TOTAL VALUE APPROVED THIS REPORT (PRIOR LEVY) $0.00
TOTAL TAX RELEASED THIS REPORT (PRIOR LEVY) $0.00
TOTAL TAX RELEASED THIS REPORT (W01 COLL/RECYCLE SITE 2018) $0.00
TOTAL TAX RELEASED THIS REPORT (W02 LANDFILL OPERATION 2018) $0.00
TOTAL TAX RELEASED THIS REPORT (W01 COLL/RECYCLE SITE 2017) $0.00
TOTAL TAX RELEASED THIS REPORT (W02 LANDFILL OPERATION 2017) $0.00

Respectfully submitted,
Tammy H. Eason, Tax Collector

APPROVAL OF HERTFORD COUNTY BUDGET AMENDMENTS FY 2018-2019

On a motion by Com. Mitchell and a second by Com. Douglas, the Board voted unanimously to approve the Amendment to Hertford County Budget Ordinance Fiscal Year 2018-2019 Amendment # 30 – Early Debt Payoff as presented by Finance Director, Mrs. Sandy Pittman.
## AMENDMENT TO HERTFORD COUNTY BUDGET ORDINANCE FISCAL YEAR 2018-2019

BE IT ORDAINED by the Governing Board of the County of Hertford, North Carolina, that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2019:

### REVENUE:

<table>
<thead>
<tr>
<th>Department</th>
<th>Account Number</th>
<th>Description</th>
<th>Increase</th>
<th>Decrease</th>
</tr>
</thead>
<tbody>
<tr>
<td>Revenues</td>
<td>100112-448500</td>
<td>Fund Balance Appropriated</td>
<td>$ 254,695</td>
<td></td>
</tr>
</tbody>
</table>

**Total Changes in Revenue**  
$ 254,695 $ 0

**Net Change in Revenue** $ 254,695

### EXPENDITURE:

<table>
<thead>
<tr>
<th>Department</th>
<th>Account Number</th>
<th>Description</th>
<th>Increase</th>
<th>Decrease</th>
</tr>
</thead>
<tbody>
<tr>
<td>EMS Project Renovation Debt</td>
<td>104630-571500</td>
<td>Principal</td>
<td>$ 185,000</td>
<td></td>
</tr>
<tr>
<td>EMS Project Renovation Debt</td>
<td>104630-571501</td>
<td>Interest</td>
<td>$ 6,000</td>
<td></td>
</tr>
<tr>
<td>EMS Project Renovation Debt</td>
<td>104630-571502</td>
<td>Prepayment Fee</td>
<td>$ 7,600</td>
<td></td>
</tr>
<tr>
<td>Office Building 2 (Aging/Elections) Debt</td>
<td>104650-571500</td>
<td>Principal</td>
<td>$ 55,920</td>
<td></td>
</tr>
<tr>
<td>Office Building 2 (Aging/Elections) Debt</td>
<td>104650-571501</td>
<td>Interest</td>
<td>$ 175</td>
<td></td>
</tr>
</tbody>
</table>

**Total Changes in Expenditures**  
$ 254,695 $ 0

**Net Change in Expenditures** $ 254,695

**Explaination:**

Early debt payoff.

<table>
<thead>
<tr>
<th>Amendment #</th>
<th>Approved</th>
<th>Posted</th>
</tr>
</thead>
<tbody>
<tr>
<td>30</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Finance Director  
Date
On a motion by Com. Lassiter and a second by Vice-Chair Horton, the Board voted unanimously to approve the Amendment to Hertford County Budget Ordinance Fiscal Year 2018-2019 Amendment # 31 – Budget Increase Woodland Fire District, Amendment # 32 – Ahoskie Rural Fire District and Amendment # 33 – Budget Increase Union Rural Fire District as presented by Mrs. Pittman.

### AMENDMENT TO HERTFORD COUNTY BUDGET ORDINANCE FISCAL YEAR 2018-2019

BE IT ORDAINED by the Governing Board of the County of Hertford, North Carolina, that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2019:

---

#### REVENUE:

<table>
<thead>
<tr>
<th>Department</th>
<th>Account Number</th>
<th>Account Description</th>
<th>Amount Increase</th>
<th>Amount Decrease</th>
</tr>
</thead>
<tbody>
<tr>
<td>Woodland Fire District</td>
<td>260126-412000</td>
<td>1 Cent Sales Tax</td>
<td>$ 300</td>
<td></td>
</tr>
<tr>
<td>Woodland Fire District</td>
<td>260126-412001</td>
<td>1/2 Cent Sales Tax</td>
<td>$ 300</td>
<td></td>
</tr>
</tbody>
</table>

**Total Changes in Revenue** $600

Net Change in Revenue $600

---

#### EXPENDITURE:

<table>
<thead>
<tr>
<th>Department</th>
<th>Account Number</th>
<th>Account Description</th>
<th>Amount Increase</th>
<th>Amount Decrease</th>
</tr>
</thead>
<tbody>
<tr>
<td>Woodland Fire District</td>
<td>264640-569000</td>
<td>Contracted Services</td>
<td>$ 600</td>
<td></td>
</tr>
</tbody>
</table>

**Total Changes in Expenditures** $600

Net Change in Expenditures $600

---

**Explanation:**

Increase budget for fire district per year-to-date figures.

---

Amendment # 31
Approved:
Posted:

Finance Director Date
AMENDMENT TO HERTFORD COUNTY BUDGET ORDINANCE FISCAL YEAR 2018-2019

BE IT ORDAINED by the Governing Board of the County of Hertford, North Carolina, that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2019:

### REVENUE:

<table>
<thead>
<tr>
<th>Department</th>
<th>Account Number</th>
<th>Description</th>
<th>Increase</th>
<th>Decrease</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ahoskie Rural Fire District</td>
<td>280110-411000</td>
<td>CY Ad Valorem Tax</td>
<td>$10,000</td>
<td></td>
</tr>
<tr>
<td>Ahoskie Rural Fire District</td>
<td>280110-411001</td>
<td>PY Ad Valorem Tax</td>
<td>$1,000</td>
<td></td>
</tr>
<tr>
<td>Ahoskie Rural Fire District</td>
<td>280110-411100</td>
<td>Ad Valorem Tax Penalties/Interest</td>
<td>$300</td>
<td></td>
</tr>
<tr>
<td>Ahoskie Rural Fire District</td>
<td>280110-411501</td>
<td>Vehicle Tax</td>
<td>$1,200</td>
<td></td>
</tr>
<tr>
<td>Ahoskie Rural Fire District</td>
<td>280110-412000</td>
<td>1 Cent Sales Tax</td>
<td>$5,000</td>
<td></td>
</tr>
<tr>
<td>Ahoskie Rural Fire District</td>
<td>280110-412001</td>
<td>1/2 Cent Sales Tax</td>
<td>$2,400</td>
<td></td>
</tr>
</tbody>
</table>

Total Changes in Revenue: $19,900

### EXPENDITURE:

<table>
<thead>
<tr>
<th>Department</th>
<th>Account Number</th>
<th>Description</th>
<th>Increase</th>
<th>Decrease</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ahoskie Rural Fire District</td>
<td>284610-569000</td>
<td>Contracted Services</td>
<td>$19,900</td>
<td></td>
</tr>
</tbody>
</table>

Total Changes in Expenditures: $19,900

Net Change in Revenue: $19,900

Net Change in Expenditures: $19,900

Explanation:

Increase budget for fire district per year-to-date figures.

Amendment #: 32

Approved:  

Posted:  

Finance Director: Date
## REVENUE:

<table>
<thead>
<tr>
<th>Department</th>
<th>Account Number</th>
<th>Description</th>
<th>Amount</th>
<th>Increase</th>
<th>Decrease</th>
</tr>
</thead>
<tbody>
<tr>
<td>Union Rural Fire District</td>
<td>290111-411001</td>
<td>PY Ad Valorem Tax</td>
<td>$1,800</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Union Rural Fire District</td>
<td>290111-411502</td>
<td>Vehicle Tax</td>
<td>$150</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Union Rural Fire District</td>
<td>290111-412000</td>
<td>1 Cent Sales Tax</td>
<td>$300</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Union Rural Fire District</td>
<td>290111-412001</td>
<td>1/2 Cent Sales Tax</td>
<td>$350</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Total Changes in Revenue $2,600

## EXPENDITURE:

<table>
<thead>
<tr>
<th>Department</th>
<th>Account Number</th>
<th>Description</th>
<th>Amount</th>
<th>Increase</th>
<th>Decrease</th>
</tr>
</thead>
<tbody>
<tr>
<td>Union Rural Fire District</td>
<td>294615-569000</td>
<td>Contracted Services</td>
<td>$2,600</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Total Changes in Expenditures $2,600

### Explanation:

Increase budget for fire district per year-to-date figures.

---

**AMENDMENT TO HERTFORD COUNTY BUDGET ORDINANCE FISCAL YEAR 2018-2019**

BE IT ORDAINED by the Governing Board of the County of Hertford, North Carolina, that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2019:

Amendment # 33

Approved: 

Posted: 

Finance Director Date
REQUEST APPROVAL OF BOARD APPOINTMENTS

The Board approved the following Board Appointments:

On a motion by Com. Douglas and a second by Com. Mitchell, the Board voted unanimously to appoint Thomas G. Pearce, Sr. (Harrellsville, NC), Charlie B. Sumner (Como), and Samuel B. Howell (Como) to the Firefighters Relief Fund Board for a two-year term to expire June 30, 2021.

On a motion by Com. Mitchell and a second by Com. Lassiter, the Board voted to table the applications for George W. Holley and JaQueta Cha-Daan Pugh Stevenson for the Hertford County Social Services Board.

On a motion by Com. Lassiter and a second by Com. Douglas, the Board voted unanimously to appoint Gloria Waters Baker and reappoint Anthony Marra to the Joint Community Advisory Committee for a two-year term to expire June 30, 2022.

On a motion by Com. Mitchell and a second by Com. Lassiter, the Board voted unanimously to appoint Com. Douglas to the Juvenile Crime Prevention Council for an Indefinite term.

On a motion by Com. Lassiter and a second by Com. Mitchell, the Board voted unanimously to appoint Brittany N. Tann to the Parks and Recreation Advisory Board for a three-year term to expire on June 30, 2022.

On a motion by Com. Lassiter and a second by Com. Douglas, the Board voted unanimously to reappoint Wendy Ruffin-Barnes to the RCCC- Board of Trustees for a four-year term to expire June 30, 2023.

On a motion by Vice-Chair Horton and second by Com Mitchell and a second by Com. Douglas, the Board voted unanimously to reappoint Michael W. Bunch to the Tri County Airport Authority for a three-year term to expire June 30, 2022.

On a motion by Com. Lassiter and a second by Com. Mitchell, the Board voted unanimously to appoint Com. Douglas to the Tri County Airport Authority to expire on December 30, 2019 for an indefinite number of terms.

On a motion by Com. Mitchell and a second by Com. Lassiter, the Board voted unanimously to reappoint Tim Newsome and appoint Bradley Gillam, Greg Joyner, Johnny Powell and Howard Godwin to the Voluntary Agricultural District Advisory Board for three-year terms to expire on June 30, 2022.

On a motion by Com. Horton and a second by Com. Douglas, the Board voted unanimously to appoint Josef Askew to the Veterans Advisory Council for a three-year term to expire on June 30, 2022 and Sharda Demetria Britt to an unexpired term to expire on April 19, 2020.
On a motion by Com. Lassiter and a second by Com. Mitchell, the Board vote unanimously to appoint Com. Douglas to the **Hertford County ABC Board** to expire on June 30, 2022 for an Indefinite term.

The Board tabled the application from Dustin Rountree for the **Economic Development Board**.

No applications were received for the **Employee Advisory Council, Hertford County Planning Board, Hertford County Zoning Board of Adjustment, Industrial Facilities & Pollution Control Financing Authority, Juvenile Crime Prevention Council, Medical Services Transportation Advisory Council, and Mid-East Board**.

**PUBLIC COMMENT**

Mr. Herbert Eley shared with the Board his interest in applying for the Golden Leaf Foundation Open Grants Program. His objective is to recycle agriculture products and make them useful for the environment. Mr. Eley asked for a letter of support from the Board for his grant application.

Chairman Gatling advised Mr. Eley to meet with County Manager to discuss his application and the Board would consider thereafter.

Mr. Donald Kirkland stated his concern with regard to the VAD Board vacancies and appointment of Com. Mitchell to replace Mr. Johnnie Farmer who is now retired. Mr. Kirkland also advised the Board that he is tendering his activities with the VAD Board to take care of his health.

Commissioner Gatling advised Mr. Kirkland that the Board could make the necessary appointments and thanked Mr. Kirkland for notifying the Board of his concerns and that the Board hope everything goes well with his health.

**ADULT CARE AND NURSING HOME COMMUNITY ADVISORY COMMITTEE ANNUAL REPORT**

Ms. Laura Jett, Regional Long-Term Care Ombudsman, presented the Adult Care and Nursing Home Community Advisory Committee Annual Report for 2018 for Board information as follows: all skilled nursing, adult care, and family care homes in the county were served; committee members remain updated regarding current Long-Term Care issues, members engage with the community through local church groups, clubs, and other boards and committees in the county; problems encountered; grievance resolutions; facility strengths and weaknesses; and reported there are 14 Family Care Homes, three Adult Care Homes and one Nursing Home located in Hertford County.

The Board thanked Ms. Jett for her presentation.
On a motion by Com. Mitchell and a second by Com. Lassiter, the Board voted unanimously to recess the Regular Session and go into the scheduled Public Hearing on the Proposed 2019-2020 FY Hertford County Budget per the following advertisement:

LEGAL NOTICE

HERTFORD COUNTY BUDGET HEARING

Pursuant to N. C. General Statute 159-12, notice is hereby given that the proposed Fiscal Year 2019-2020 Hertford County Budget has been filed and is open for public inspection in the Office of the Clerk to the Board, Hertford County Government Center, 115 Justice Drive, Suite #1, Winton, NC, from 8:30 AM to 5:00 PM, Monday through Friday. A Public Hearing will be held by the Hertford County Commissioners on Monday, June 17, 2019, at 7:20 PM, in the Multi-Purpose Room, Judicial Center, Justice Drive, Winton, NC, to receive public comments on the proposed budget by order of the Hertford County Board of Commissioners.

Ronald J. Gatling, Chairman, Hertford County Board of Commissioners

Renee Fleetwood, Clerk to the Board

June 6, 2019

County Manager shared with the Board and citizens present that we are in a reevaluation year and remain stable at .84¢ tax rate.

Comments were made by Mr. Donald Kirkland on funds for Veteran Affairs. County Manager assured the Board and Mr. Kirkland that monies would be earmarked and only spent according to how they are donated.

On a motion by Com. Lassiter and a second by Vice-Chair Horton, the Board voted unanimously to adjourn the Public Hearing and return to Regular Session.

HERTFORD COUNTY ALCOHOLIC BEVERAGE CONTROL BOARD 2019-2020 FY BUDGET MESSAGE

Mr. Clarence Jordan, General Manager HC ABC Board, presented the proposed budget for the 2019-2020 FY for Board information.

The Board thanked Mr. Jordan for presenting the ABC Board budget Message.

HERTFORD COUNTY ABC BOARD SUMMER CONFERENCE REQUEST TO EXCEED COUNTY PER DIEM

After discussion, on a motion by Com. Mitchell and second by Com. Douglas the Board voted as follows regarding Mr. Jordan’s request for the ABC Board to exceed county per diem to attend the Summer Conference, August 4-7, 2019, in Pinehurst, NC:
REQUEST APPROVAL OF BID OFFER ON TAX FORECLOSURE

On a motion by Com. Douglas and second by Com. Lassiter, the Board voted unanimously to advertise the bid offer presented for Tax Foreclosure Property for Parcel # 6906-66-8459 in the amount of $2,500.00 as presented by County Manager Williams.

COUNTY MANAGER’S COMMENTS

County Manager Williams made no comments.

COMMISSIONERS’ COMMENTS

Chairman Gatling addressed the Board for Comments.

Vice-Chair Horton thanked the public for coming out to benefit the community.


Com. Mitchell and Com. Lassiter made no comments.

CLOSED SESSION

On a motion by Com. Lassiter and second by Vice-Chair Horton, the Board unanimously approved to move to Closed Session to consult with the County Attorney.

Minutes of Closed Session are on file in the Office of the Clerk to the Board.

On a motion by Com. Lassiter and a second by Com. Mitchell, the Board voted unanimously to return to Regular Session.

REGULAR SESSION

Health Insurance for Com. Lassiter and Com. Douglas was discussed. County Manager will meet with HR Director Askew to get the paperwork for their signatures for the Health Insurance coverage to take effect July 1, 2019.

On a motion by Vice-Chair Horton, and a second by Com. Lassiter, the Board voted unanimously to Recess the Regular Meeting until June 26, 2019 at 9 a.m.