

4. Collection Report Vehicle Tax

TEC DATA SYSTEMS Vehicle Tax Collection:											
Tax Name	Codes	Levy Balance FY 2017-20118	July	August	September	Total Collected	Oct	Nov	Dec.	Total Collected	Total Collected Second Qtr.
Hertford County	G01	\$246,177.13	(\$1,767.43)	(\$373.51)	(\$1,162.09)	(\$3,303.03)	(\$336.85)	(\$110.86)	(\$189.58)	(\$637.29)	(\$3,940.32)
Hoskie Fire District	F01	\$1,893.08	(\$5.25)	\$0.00	(\$9.57)	(\$14.82)	(\$1.32)	\$0.00	\$0.00	(\$1.32)	(\$16.14)
Union Fire District	F02	\$180.05	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Woodland Fire District	F03	\$39.26	\$0.00	\$0.00	(\$8.58)	(\$8.58)	\$0.00	\$0.00	\$0.00	\$0.00	(\$8.58)
Town of Ahoskie	C01	\$45,287.01	(\$166.12)	(\$77.62)	\$0.00	(\$243.74)	(\$57.25)	(\$30.27)	\$0.00	(\$87.52)	(\$331.26)
Ahoskie License Fees	L1	\$14,535.44	(\$70.00)	(\$19.84)	\$0.00	(\$89.84)	(\$14.17)	(\$5.02)	\$0.00	(\$19.19)	(\$109.03)
Town of Harrellsville	C02	\$195.08	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Town of Como	C03	\$173.31	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Town of Murfreesboro	C04	\$13,597.23	(\$0.19)	\$0.00	\$0.00	(\$0.19)	\$0.00	\$0.00	\$0.00	\$0.00	(\$0.19)
Murfreesboro License Fees	L4	\$4,667.42	(\$0.08)	\$0.00	\$0.00	(\$0.08)	\$0.00	\$0.00	\$0.00	\$0.00	(\$0.08)
Town of Winton	C06	\$4,235.78	\$0.00	(\$26.41)	\$0.00	(\$26.41)	\$0.00	\$0.00	\$0.00	\$0.00	(\$26.41)
Winton License Fees	L6	\$992.73	\$0.00	(\$30.00)	\$0.00	(\$30.00)	\$0.00	\$0.00	\$0.00	\$0.00	(\$30.00)
Town of Cofield	C07	\$2,218.87	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Cofield License Fees	L7	\$299.84	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Garnishments	GAR/RETN CK	\$7,563.20	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL		\$342,055.43	\$2,009.07	\$527.38	\$1,180.24	(\$3,716.69)	(\$409.59)	(\$146.15)	(\$189.58)	(\$745.32)	(\$4,462.01)
3% Collection Charge Collected			\$9.68	\$6.80	\$0.60	\$17.08	\$3.41	\$1.25	\$0.00		
Tax Name	Tx Codes		Jan.	Feb.	March	Total Collected	April	May	June	Total Collected	Receivables 6/30/18
Hertford County	G01		(\$1,298.97)	(\$213.09)	(\$1,587.80)	(\$3,099.86)	(\$3,488.60)	(\$3,969.85)		(\$14,498.63)	\$231,678.50
Hoskie Fire District	F01		\$0.00	(\$2.12)	(\$10.13)	(\$12.25)	(\$32.27)	(\$51.40)		(\$112.06)	\$1,781.02
Union Fire District	F02		(\$57.96)	(\$0.22)	\$0.00	(\$58.18)	\$0.00	(\$0.32)		(\$58.50)	\$121.55
Woodland Fire District	F03		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		(\$8.58)	\$30.68
Town of Ahoskie	C01		\$0.00	(\$65.91)	(\$381.18)	(\$447.09)	(\$509.37)	(\$586.51)		(\$1,874.23)	\$43,412.78
Ahoskie License Fees	L1		\$0.00	(\$22.02)	(\$130.34)	(\$152.36)	(\$246.96)	(\$230.63)		(\$738.98)	\$13,796.46
Town of Harrellsville	C02		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$195.08
Town of Como	C03		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$173.31
Town of Murfreesboro	C04		(\$16.50)	\$0.00	(\$57.82)	(\$74.32)	(\$46.71)	(\$35.53)		(\$156.75)	\$13,440.48
Murfreesboro License Fees	L4		(\$10.00)	\$0.00	(\$29.93)	(\$39.93)	(\$24.81)	(\$11.34)		(\$76.16)	\$4,591.26
Town of Winton	C06		\$0.00	\$0.00	(\$27.00)	(\$27.00)	(\$26.58)	(\$118.40)		(\$198.39)	\$4,037.39
Winton License Fees	L6		\$0.00	\$0.00	(\$16.21)	(\$16.21)	(\$14.54)	(\$14.37)		(\$75.12)	\$917.61
Town of Cofield	C07		\$0.00	\$0.00	(\$9.07)	(\$9.07)	(\$54.13)	(\$43.88)		(\$107.08)	\$2,111.79
Cofield License Fees	L7		\$0.00	\$0.00	(\$1.98)	(\$1.98)	(\$6.46)	(\$8.00)		(\$16.44)	\$283.40
Garnishment	GAR		\$0.00	\$0.00	(\$363.39)	\$363.39	\$2,109.38	(\$1,851.69)		(\$4,324.46)	\$3,238.74
TOTAL			(\$1,383.43)	(\$303.36)	(\$2,614.85)	(\$4,301.64)	(\$6,559.81)	(\$6,921.92)		(\$22,245.38)	\$319,810.05
3% Collection Charge Collected			\$2.80								

5. The Regular Minutes for May 21st and June 4th of 2018 have been approved by the Commissioners.

HERTFORD COUNTY BUDGET AMENDMENTS

On a motion by Com. Mitchell and a second by Com. Horton, the Board voted unanimously to approve the following three Hertford County Budget Amendments (#33-#35) as presented by Ms. Sandy Pittman, Finance Manager:

AMENDMENT TO HERTFORD COUNTY BUDGET ORDINANCE FISCAL YEAR 2017-2018

BE IT ORDAINED by the Governing Board of the County of Hertford, North Carolina, that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2018:

EXPENDITURE:

Department	Account Number	Account Description	Amount Increase	Amount Decrease
Transfers	109000-592100	Transfer to Fund 21	\$ 250,000	
Tax Collector	104145-519000	Professional Services		\$ 10,000
Elections	104150-512600	PT Salaries		\$ 10,000
Elections	104150-526000	Supplies		\$ 15,000
Sheriff	104180-551003	Capital Outlay - Vehicles		\$ 24,300
Inspections	104230-512600	PT Salaries		\$ 13,000
Inspections	104230-569000	Contracted Services		\$ 5,000
Economic Development	104240-527000	Earmarked EDC Funds		\$ 23,400
Economic Development	104240-527007	USDA Matching Funds		\$ 22,000
Economic Development	104240-531100	Travel		\$ 3,200
Economic Development	104240-531200	Training		\$ 1,500
Economic Development	104240-532100	Telephone		\$ 1,200
Economic Development	104240-537000	Advertising		\$ 3,000
Public Buildings	104260-551002	Capital Outlay - Equipment		\$ 19,800
Courts Facilities	104310-533100	Electricity		\$ 10,000
Central Services - Telephone	104365-526000	Supplies		\$ 8,000
Central Services - Telephone	104365-532100	Telephone		\$ 10,000
Central Services - Telephone	104365-551002	Capital Outlay - Equipment		\$ 8,000
Central Services - Telephone	104365-551010	Capital Outlay - Insurance		\$ 4,000
Central Services - IT	104370-532100	Telephone		\$ 2,500
Central Services - IT	104370-551002	Capital Outlay - Equipment		\$ 15,900
Central Services - IT	104370-551010	Capital Outlay - Insurance		\$ 6,000
DSS - Administration	104410-518300	Hospitalization		\$ 15,000
DSS - Administration	104410-536000	Misc Expense		\$ 4,000
DSS - Administration	104410-550500	Lease of Equipment		\$ 3,300
Contingency	109900-599101	Salary Contingency		\$ 1,900
Contingency	109900-599102	Recreation Contingency		\$ 10,000
Total Increase in Expenditures			\$ 250,000	\$ 250,000

Net Change in Expenditures	\$0
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Explanation:

To reallocate budget to cover estimated Restricted Sales Tax transfer.

		Amendment #	33
		Approved:	
		Posted:	
Finance Director	Date		

AMENDMENT TO HERTFORD COUNTY BUDGET ORDINANCE FISCAL YEAR 2017-2018

BE IT ORDAINED by the Governing Board of the County of Hertford, North Carolina, that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2018:

REVENUE:

Department	Account Number	Account Description	Amount Increase	Amount Decrease
Vehicle Taxes	100020-411701	Refunds	\$ 1,000	
Woodland Fire Service District	260126-411000	Ad Val Tax - Current	\$ 1,067	
Woodland Fire Service District	260126-411100	Ad Val Tax - Penalties	\$ 25	
Woodland Fire Service District	260126-411502	NC Vehicle Tax	\$ 200	
Woodland Fire Service District	260126-412000	Sales Tax	\$ 200	
Woodland Fire Service District	260126-412001	Sales Tax	\$ 250	
Union Fire Service District	290111-411000	Ad Val Tax - Current	\$ 1,558	
Union Fire Service District	190111-411001	Ad Val Tax - Prior	\$ 100	
Union Fire Service District	290111-411100	Ad Val Tax - Penalties	\$ 925	
Tunis Sewer District	670120-449000	Interest Earned	\$ 1,000	
Total Changes in Revenue			\$ 6,325	\$ -

Net Change in Revenue	\$6,325
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EXPENDITURE:

Department	Account Number	Account Description	Amount Increase	Amount Decrease
Refunds and Fees for Taxes	104111-411701	Refunds on Vehicle Taxes	\$ 1,000	
Woodland Fire Service District	264640-569000	Contracted Services	\$ 1,742	
Union Fire Service District	294615-569000	Contracted Services	\$ 2,583	
Tunis Sewer District	674714-569000	Contracted Services	\$ 1,000	
Total Changes in Expenditures			\$ 6,325	\$ -

Net Change in Expenditures	\$6,325
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Explanation:

To increase budget due to higher than anticipated revenues.

Finance Director	Date	Amendment #	34
		Approved:	
		Posted:	

AMENDMENT TO HERTFORD COUNTY BUDGET ORDINANCE FISCAL YEAR 2017-2018

BE IT ORDAINED by the Governing Board of the County of Hertford, North Carolina, that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2018:

REVENUE:				
Department	Account Number	Account Description	Amount Increase	Amount Decrease
Restricted Intergovernmental - Aging	100061-417602	SHIIP Grant	\$ 2,126	
		Total Changes in Revenue	\$ 2,126	\$ -

Net Change in Revenue			\$2,126
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EXPENDITURE:				
Department	Account Number	Account Description	Amount Increase	Amount Decrease
Aging - Public Assistance	104390-569028	SHIIP Grant	\$ 2,126	
		Total Changes in Expenditures	\$ 2,126	\$ -

Net Change in Expenditures			\$2,126
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Explanation:

To increase budget due to additional funding received in May.

			Amendment #	35
			Approved:	
			Posted:	
Finance Director	Date			

SOUTHERN BANK CORPORATE RESOLUTIONS

On a motion by Com. Mitchell and a second by Com. Gatling, the Board voted unanimously to approve the Southern Bank Corporate Resolutions for Hertford County Public Health Authority Payroll Account.

1. General Account
2. Payroll Account
3. HRA Account

COUNTY ATTORNEY RETAINER FOR FY 2018-19

On a motion by Com. Mitchell and a second by Com. Horton, the Board voted unanimously to approve the Legal Retainer for FY July 1, 2018 through June 30, 2019, as set forth in the letter from Charles L. Revelle, III, dated May 21, 2018.

MOU BETWEEN DHHS AND HERTFORD COUNTY

On a motion by Com. Gatling and a second by Com. Mitchell, the Board voted unanimously to Approve the Memorandum of Understanding (FY 2018-2019) between the North Carolina Department of Health and Human Services and Hertford County, regarding the Hertford County DSS, effective 7/1/18 – 6/30/19, as recommended by the Board of the HCDSS.

HERTFORD COUNTY BOARD APPOINTMENTS

On a motion by Com. Gatling and a second by Com. Mitchell, the Board voted unanimously to approve the following Board Appointment:

The Reappointment of Michael Bunch and Jimmy Mason to the Voluntary Agricultural District Advisory Board for three year terms from 6/18/2018 to 6/30/21.

On a motion by Com. Gatling and second by Com Mitchell, the Board voted unanimously to Table the reappointments for J. Wendell Hall and Quinton Turman for the Region Q Workforce Development Board.

Mr. Turman expressed his appreciation to the Commissioners for letting him serve on the Board and stated that he did not want to be reappointed for any further terms.

The Commissioners will review other applicants for the Region Q-Workforce Development Board and reappoint at a later meeting.

HERTFORD COUNTY'S VETERANS ADVISORY COUNCIL

Donald Kirkland, Chairman of the Veterans Advisory Committee, requested support from the Commissioners for the following initiatives:

1. Business Discount Program
2. Window decals for Businesses who offer discounts
3. Memorial Park
4. Veterans Appreciation Awards

Chad Stephens, Veterans Services Manager expressed that a Discount Program would be great and would enable us to keep our money in the County.

PUBLIC HEARING- 7:15 PM

On a motion by Com. Gatling and a second by Com. Mitchell, the Board voted unanimously to recess Regular Session to go into a scheduled Public Hearing on the Proposed FY 2018-2019 Hertford County Budget per the following advertisement:

NOTICE:

Pursuant to N. C. General Statute 159-11, notice is hereby given that the proposed 2018-2019 Hertford County Budget has been filed and is open for public inspection in the Office of the County Manager – Clerk to the Board – Hertford County Government Center – 115 Justice Drive, Suite #1, Winton, NC, from 8:30 am to 5:00 pm., Monday through Friday. A public hearing will be held by the Hertford County Commissioners on Monday June 18, 2018 at 7:15 pm in the Multi-Purpose Room – Judicial Center – Justice Drive – Winton, NC, to receive public comments on the proposed budget. By order of the Hertford County Board of Commissioners

Curtis A. Freeman, Chairman, Hertford County Board of Commissioners
Teresa Cowan, Clerk to the Board

Comments were made by Will Blanchard, President of the Firefighters Association and William Turner, Captain of the Como Volunteer Fire Department, on behalf of 30-40 firemen present, urging the reinstatement of the 3% cuts made to the annual appropriation for each of the 8 fire departments.

REGULAR SESSION

On a motion by Com. Gatling and a second by Com. Mitchell, the Board voted unanimously to adjourn the Public Hearing and return to Regular Session.

CANCELLATION OF MEETING

On a motion by Com. Gatling and a second by Com. Mitchell, the Board voted unanimously to cancel the July 2, 2018 Board of Commissioners Meeting.

PUBLIC COMMENTS

There were no public comments.

NEW AHOSKIE ELEMENTARY SCHOOL OPTIONS

Mr. David Shields, Education Board Chairman, addressed the Board and asked for direction in building the new Ahoskie Elementary School. He mentioned the budget cut of \$132,000 and explained what that money was going to be used for. Three (3) concepts were discussed from the February 2018 meeting. The Commissioners discussed the concepts and commented on concept #2 and #3.

Com. Freeman explained that the Commissioners were on board with building the school and he favored Concept #2.

Com. Gatling had questions about funding, which direction to go in after choosing an option, and he favored Concept #3.

Com. Horton would like to see an auditorium renovated in the High School rather than at the Elementary School and he favored concept #3.

Com. Mitchell felt that the High School auditorium could be renovated also and favored Concept #3.

Com. Farmer questioned the parking situation of the high school renovated auditorium and favored Concept #3 and changed his mind to Concept #2 during the voting process.

The County Manager had questions about the 600 student core capacity in all 3 concepts. She explained funding and monies offered by the state.

Superintendent W. Wright stated that we should be cognizant of trying to renovate the high school auditorium because of the cost associated with it.

On a motion by Com. Farmer and seconded by Com. Freeman a vote to choose Concept #2 was placed on the floor. The motion was defeated with the following vote.

Chairman Freeman	Yea
Vice Chairman Mitchell	Nay
Com. Farmer	Yea
Com. Horton	Nay
Com. Gatling	Nay

On a motion by Com. Gatling and seconded by Com. Mitchell a vote to choose Concept #3 was placed on the floor. The motion was adopted with the following vote:

Chairman Freeman	Nay
Vice Chairman Mitchell	Yea
Com. Farmer	Nay
Com. Horton	Yea
Com. Gatling	Yea

On a motion by Com. Mitchell and a second by Com. Gatling, the Board voted unanimously to convene as the Board of the Hertford County Northern Rural System.

USDA FUNDING-NORTHERN WATER SYSTEM IMPROVEMENT PLAN

It was explained by the County Manager that bids for the HCNRWD expansion was approximately \$164,000 higher than original estimates, but that USDA was proposing to grant the District an additional \$40,000 and loan the District an additional \$125,000.

On a motion by Com. Gatling and a second by Com. Mitchell, the Board voted unanimously to approve the **Letter of Intent to Meet Conditions** dated 6/18/18.

On a motion by Com. Gatling and a second by Com. Mitchell, the Board voted unanimously to approve the USDA Rural Utilities Services (RUS) **Direct Loan (Initial)** of \$811,000.00.

On a motion by Com. Gatling and a second by Com. Mitchell, the Board voted unanimously to approve the Grant USDA Rural Utilities Services (RUS) **Grant (Initial)** of \$383,000.00.

On a motion by Com. Gatling and a second by Com. Mitchell, the Board voted unanimously to approve the USDA Rural Utilities Services (RUS) **Direct Loan (Subsequent)** of \$125,000.00.

On a motion by Com. Gatling and a second by Com. Mitchell, the Board voted unanimously to approve the USDA Rural Utilities Services (RUS) **Grant (Subsequent)** of \$40,000.00.

On a motion by Com. Gatling and a second by Com. Mitchell, the Board voted unanimously to adopt the "Water and Waste System Grant Agreement" dated 6/18/18 setting forth the terms of the \$40,000 additional grant.

On a motion by Com. Gatling and a second by Com. Mitchell, the Board voted unanimously to adopt "RUS Bulletin 1780-27, Loan Resolution" dated 6/18/18 setting forth the terms of the \$125,000 additional loan.

On a motion by Com. Gatling and a second by Com. Mitchell, the Board voted unanimously to adjourn Hertford County Northern Rural System and return to Regular Session.

COUNTY MANAGER'S COMMENTS

The County Manager reminded the Commissioners of the NCACC Annual Conference being held in Hickory, NC on August 23-25, 2018.

COMMISSIONER'S UPDATES

Com Farmer updated the Commissioners of new funding from the state for the rebuilding of a new airport runway in Aulander.

Com. Horton expressed that no fault in service was found of Mr. Quinton Turman on the Region Q Board.

Mr. Turman thanked the Board for recognizing his service.

CLOSED SESSION

On a motion by Com. Mitchell and seconded by Com. Gatling the Board voted unanimously to go to Closed Session.

On a motion by Com. Gatling and seconded by Com. Mitchell the Board voted unanimously to return to Regular Session.

On a motion by Com. Mitchell and a second by Com. Gatling the Board voted unanimously to recess this meeting until Wednesday, June 27, 2018, where the final version of the FY 2018-19 Hertford County Budget will be considered for adoption, along with any other business for Board action.

ADJOURNED