Minutes  
Regular Meeting  
Hertford County Board of Commissioners  
Multi-Purpose Room – Judicial Center  
Monday, June 19, 2017  
9:00 A.M.


Absent: None

Also Present with the Board: Loria D. Williams, County Manager; Charles L. Revelle, III, County Attorney; Juan Vaughan, II, Assistant County Manager; and Teresa Cowan, Clerk to the Board

Chairman Ronald J. Gatling called the meeting to order and Commissioner William Mitchell provided the invocation.

CONSENT AGENDA

On a motion by Com. Freeman and a second by Com. Mitchell, the Board voted unanimously to approve the consent agenda as follows:

1) Tax Releases (May 2017)

<table>
<thead>
<tr>
<th>BILL#</th>
<th>NAME</th>
<th>LEVY</th>
<th>VALUE</th>
<th>TAX</th>
</tr>
</thead>
<tbody>
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| AHOSKIE TOWNSHIP | Rankins, Steve  | 2014 | G01  $32.50 |
| MURFREESBORO TOWNSHIP | Rankins, Steve  | 2014 | G01  $32.50 |
| WINTON TOWNSHIP | Howell, Larry   | 2016 | G01 $325.62 |

TOTAL VALUE APPROVED THIS REPORT (2016 LEVY) $ 0.00

TOTAL TAX RELEASED THIS REPORT (2016 LEVY) $ 355.57
BUDGET AMENDMENTS

On a motion by Com. Farmer and a second by Com. Freeman, the Board voted unanimously to approve the following FY 2011-2018 Hertford County Budget Ordinance Amendment #25 as presented by Sandy Pittman, Finance Director:

AMENDMENT TO HERTFORD COUNTY BUDGET ORDINANCE FISCAL YEAR 2016-2017

BE IT ORDAINED by the Governing Board of the County of Hertford, North Carolina, that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2017:
### REVENUE:

<table>
<thead>
<tr>
<th>Department</th>
<th>Account Number</th>
<th>Description</th>
<th>Amount Increase</th>
<th>Amount Decrease</th>
</tr>
</thead>
<tbody>
<tr>
<td>Restricted Intergovernmental</td>
<td>100060 414103</td>
<td>Fines and Forfeitures</td>
<td>$35,000</td>
<td></td>
</tr>
<tr>
<td>School Reserve Fund</td>
<td>210128 448500</td>
<td>Fund Balance Appropriated</td>
<td>$236,000</td>
<td></td>
</tr>
<tr>
<td>GF - Transfer from Other Funds</td>
<td>100102 415903</td>
<td>Transfer from School Reserve Fund</td>
<td>$236,000</td>
<td></td>
</tr>
</tbody>
</table>

Total Changes in Revenue $507,000

Net Change in Revenue $507,000

### EXPENDITURE:

<table>
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<tr>
<th>Department</th>
<th>Account Number</th>
<th>Description</th>
<th>Amount Increase</th>
<th>Amount Decrease</th>
</tr>
</thead>
<tbody>
<tr>
<td>Public Schools</td>
<td>108050 528005</td>
<td>Fines and Forfeitures</td>
<td>$35,000</td>
<td></td>
</tr>
<tr>
<td>School Reserve Fund</td>
<td>214590 591000</td>
<td>Transfer to General Fund</td>
<td>$236,000</td>
<td></td>
</tr>
<tr>
<td>Public Schools</td>
<td>108050 528002</td>
<td>Current Capital Outlay</td>
<td>$236,000</td>
<td></td>
</tr>
</tbody>
</table>

Total Changes in Expenditures $507,000

Net Change in Expenditures $507,000

### Explanation:

To increase budget for pass-through Fines and Forfeiture funds for schools and to increase the Capital Outlay appropriation for Public Schools per Board approval on March 6, 2017.

### Amendment

Amendment # 25
Approved:         
Posted:           

Finance Director  Date

### PUBLIC COMMENTS

No Public Comments

### PUBLIC HEARING

On a motion by Com. Freeman and a second by Com. Mitchell, the Board voted unanimously to recess Regular Session to go into a scheduled Public Hearing on the Proposed FY 2017-2018 Hertford County Budget per the following advertisement:
Pursuant to N. C. General Statute 159-11, notice is hereby given that the proposed 2017-2018 Hertford County Budget has been filed and is open for public inspection in the Office of the County Manager – Clerk to the Board – Hertford County Government Center – 115 Justice Drive, Suite #1, Winton, NC, from 8:30 am to 5:00 pm., Monday through Friday. A public hearing will be held by the Hertford County Commissioners on Monday June 19, 2017 at 7:15 pm in the Multi-Purpose Room – Judicial Center – Justice Drive – Winton, NC, to receive public comments on the proposed budget. By order of the Hertford County Board of Commissioners

Ronald J. Gatling, Chairman, Hertford County Board of Commissioners
Teresa Cowan, Clerk to the Board

On a motion by Com. Freeman and a second by Com. Horton, the Board voted unanimously to return to Regular Session

CANCELATION OF MEETING
On a motion by Com. Mitchell and a second by Com Freeman, the Board voted unanimously to cancel the July 3, 2017 BOC Meeting.

REGULAR SESSION

SECOND FIRST READING OF AMENDMENT OF ORDINANCE REGULATING THE PROVISION OF AMBULANCE SERVICES AND GRANTING OF FRANCHISES TO AMBULANCE SERVICE PROVIDORS

On a motion by Com. Freeman and a second by Com. Farmer, the Board voted unanimously to approve the second reading of the ordinance regulating the provision of ambulance services and granting of franchises to ambulance service providers.

MOTION:
BE IT RESOLVED, that

“AN ORDINANCE REGULATING THE PROVISION OF AMBULANCE SERVICES AND GRANTING OF FRANCHISES TO AMBULANCE SERVICE PROVIDERS”

be amended as follows:

A. That the current Section 1.23, which reads as follows,

“1.23 PATIENT The term “patient” means an individual who is sick, injured, wounded, or otherwise incapacitated or helpless such that the need for some medical assistance might be anticipated while being transported to or from a medical facility; provided that a person being transported in a vehicle equipped to handle a wheelchair, or being transported for routine dialysis, when there is not a reasonable expectation that medical assistance might be anticipated while being transported, shall not be considered a patient.”

be deleted and replaced in its entirety by the following new Section 1.23, to read as follows,

“1.23 PATIENT The term “patient” means an individual who is sick, injured, wounded, or otherwise incapacitated or helpless such that the need for some medical assistance might be anticipated while being transported to or from a medical facility; provided that a person being transported in a vehicle equipped to handle a wheelchair, or being transported for routine dialysis, when there is not a reasonable expectation that medical assistance might be anticipated while being
transported, shall not be considered a patient; provided further however, anyone being transported by stretcher, for any reason, is a patient and must be transported by a franchised provider.”

B. That the current Section 16.2(a), which reads as follows,

“(a) This Ordinance is amended and hereby restated as of June 26, 2014, replacing the Ordinance enacted on August 19, 2002, which was effective November 1, 2002, as previously amended on October 3, 2005, February 15, 2010, and August 19, 2013.”

be deleted and replaced in its entirety by the following new Section 16.2(a), to read as follows,

“(a) This Ordinance is amended and hereby restated as of July 1, 2017, replacing the Ordinance enacted on August 19, 2002, which was effective November 1, 2002, as previously amended on October 3, 2005, February 15, 2010, August 19, 2013, and June 26, 2014.”

C. That these amendments be effective upon enactment, following the passage of same at a first reading to be held at a regular meeting of the Hertford County Board of Commissioners on June 5, 2017, and a second reading at the regular meeting to be held on June 19, 2017, and that a revised ordinance be filed thereafter.

HERTFORD COUNTY EDC

A. Resolution Modifying the Hertford County Economic Development Commission

Loria Williams, County Manager, explained the resolution modifying the Hertford County Economic Development Commission as follows:

a. Members of the EDC Board must adopt new bi-laws
b. The Commission may meet as often as they like as long as the committee updates once every three months
c. The stipend to the committee remains the same

Commissioner Horton suggested that #2 of the resolution reads as follows:

That the current EDC Director and staff becomes an employee of Hertford County rather than the EDC, effective July 1, 2017.

On a motion by Com. Freeman and a second by Com. Mitchell, the Board voted unanimously to approve the Resolution Modifying the Hertford County Economic Development Commission.

RESOLUTION MODIFYING THE HERTFORD COUNTY ECONOMIC DEVELOPMENT COMMISSION

WHEREAS, N.C.G.S., 158.8 Creation of municipal, county or regional commissions authorized; composition; joining or withdrawing from regional commissions prescribes that the governing body of any municipality or the board of county commissioners may by resolution create an economic development commission for said municipality or county; and

WHEREAS, the resolution creating a municipal, county or regional economic development commission may be modified, amended or repealed in the same manner as it was originally adopted.

NOW THEREFORE BE IT RESOLVED:

(1) That the Hertford County Economic Development Commission (hereinafter “EDC”), which was originally established by resolution of the Hertford County Board of Commissioners as the
Hertford County Industrial Development Commission, shall be dissolved, pursuant to the provisions of North Carolina General Statutes 158-8, effective July 1, 2017.

2. That the current EDC Director and staff become employees of Hertford County rather than the EDC, effective July 1, 2017.

3. That all funds of EDC bank accounts and all assets of EDC shall revert to Hertford County, effective July 1, 2017, with transfer as soon as practicable thereafter;

4. That all funds transferred from EDC shall be used solely for economic development projects and expenses; and

5. That the members of the current EDC Board shall become members of an Economic Development Advisory Board (“EDAB”), which shall function in an advisory capacity to the Hertford County Board of Commissioners, with identical terms as currently held. This EDAB shall choose a Chair and Vice Chair and the County Executive Director shall act as Secretary and Technical Advisor. The EDAB shall meet once every three months, or more often if needed. The EDAB shall not have authority to employ personnel, enter contracts, or control funds.

6. That the Hertford County Board of Commissioners may assign additional roles, guidelines, and responsibilities to the EDAB in the future.

Adopted this the 19th day of June 2017.

HERTFORD COUNTY BOARD OF COMMISSION

______________________________________________
Ronald J. Gatling, Chairman

ATTEST:
__________________________________________
Teresa Cowan, Clerk to the Board

B. HCCBG Funding for Hertford County Office of Aging

Ms. Loria Williams, County Manager, explained that these funds were for home-delivered meals in Hertford County from the Nutrition sites. The County has added a 10% match and the services are being utilized by more people now.

On a motion by Com. Freeman and a second by Com. Mitchell, the Board voted unanimously to approve the HCCBG Funding for Hertford County Office of Aging.
County Managers Update

a. Ms. Williams explained about the new operation hours of the Convenience Sites. She explained the reduced hours were done in lieu of increasing fees. She stated that the budget to handle this recede the revenues. Information will be distributed to the public via the newspaper.

Commissioners Comments

a. Commissioner Farmer thanked the Board Members and Ms. Williams for their support during the Budget Retreat on June 5th, 2017, for good dialogue, providing budget issues and keeping the tax rate at 0.84 cents. He updated us on the Mt. Hertford project as it is being worked on and stated if we had concerns we could contact our Representative, Howard Hunter, III. Commissioner Farmer also asked if the new employee for the Soil Conservation Department had gotten any training on drainage (Ahoskie Creek). Ms. Williams assured him that any training that would receive would come out of the Drainage Ditch budget and that she would check on it. b. Commissioner Freeman thanked the County Manager for a successful Open House at DSS. He thanked the Board members for keeping the citizens in mind by not raising the tax rate. He reiterated how inconvenient it was to citizens when they were not notified nor had a voice in the Mt. Hertford changes.

c. Commissioner Mitchell had no comment.

d. Commissioner Horton had some concerns about applications done to receive Hurricane Matthew money. The County Manager assured him that we had made applications and we were waiting to hear information on Emergency response, Utility Repairs or possible Buy outs.

e. Chairman Gatling stated that Senator Smith-Ingram asked him to send her a list of projects that could be funded for $290,000 within an hour. He gave her the Waterfront Project or the Veterans memorial. He also requested to have a member of DOT visit our next BOC’s meeting in July to discuss the drainage issues in some of our ditches, mainly in the St. John and Highway 45 areas. They should be ready to discuss any type of aid/assistance or road funds to aid in the removal of debris/branches from these ditches.

On a motion by Com. Freeman and a second by Com. Horton, the Board voted unanimously to recess the meeting until 9:00 A.M. on June 27, 2017, at which time the FY 2017-2018 Hertford County Budget will formally be adopted.

Adjourn Meeting

Community Services

Home and Community Care Block Grant for Older Adults

County Funding Plan

DAAK-752 (Rev. 2/16)
County_Hertford
May 1, 2017

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