

**Minutes
Regular Meeting
Hertford County Board of Commissioners
Multi-Purpose Room – Judicial Center
Monday, May 15, 2017
7:00 P.M.**

Present: Ronald J. Gatling, Curtis A. Freeman, Sr., Johnnie R. Farmer, John D. Horton, and William F. Mitchell, Jr.

Absent: None

Also Present with the Board: Loria D. Williams, County Manager; Charles L. Revelle, III, County Attorney; Juan Vaughan, II, Assistant County Manager; and Teresa Cowan, Temporary Clerk to the Board

Chairman Ronald J. Gatling called the meeting to order and provided the invocation.

Ronald Gatling, Chairman to the Board, administered the following oath of office to Teresa Cowan, Temporary Clerk to the Board.

“I, Teresa Cowan, do solemnly and sincerely swear that I will support the Constitution of the United States; that I will be faithful and bear true allegiance to the State of North Carolina, and to the constitutional powers and authorities which are or may be established for the government thereof; and that I will endeavor to support, maintain and defend the Constitution of said State, not inconsistent with the Constitution of the United States, to the best of my knowledge and ability; so help me god.”

CONSENT AGENDA

On a motion by Com. Mitchell and a second by Com. Horton, the Board voted unanimously to approve the consent agenda as follows:

- (1) Approval of Minutes
 - (a) April 3, 2017 - Regular Meeting
 - (b) April 17, 2017 – Regular Meeting
- (2) Acceptance of Reports
 - (a) Tax Releases (April 2017)

The approved tax releases are as follows:

RELEASES FOR MONTH ENDING

April 30, 2017

		LEVY	VALUE	TAX
BILL#	NAME	YEAR	RELEASED	RELEASED
AHOSKIE TOWNSHIP				
Account: 14A8935.10	James, Peter H III	2014		G01 \$33.45
Reason: Taxpayer sold property and bought in proof of the sale April 2017				C01 \$30.26

Account: 13A8935.10 Reason: Taxpayer sold property and brought in proof of the sale April 2017.		2013		G01 \$4.15 C01 \$3.75
MURFREESBORO TOWNSHIP				
WINTON TOWNSHIP				
MANEY'S NECK TOWNSHIP 16A35674.30 Account 35674 Reason: Value keyed in error by tax assessor	Bowers, Cheryl	2016		G01 \$136.08
ST. JOHN TOWNSHIP				
16A5961144225 Account 42110 Reason: Taxpayer paid online Friday, 3/31/17 at 9:47 pm, online payments are not posted until next business day Monday, 4/3/17. Advertising charge was applied 4/1/17.	Jernigan, Christopher Raymond & Jernigan, Sara	2016		G01 \$2.30 AC \$0.14 A0 \$0.06
16A5951872400 Account 35157 Reason: Taxpayer paid online Friday, 3/31/17 at 6:04 pm, online payments are not posted until next business day Monday, 4/3/17. Advertising charge was applied 4/1/17.	Clark, Betty	2016		G01 \$1.99 W01 \$0.23 W02 \$0.23 AC \$0.02 A0 \$0.03
HARRELLSVILLE TOWNSHIP				
MANEYS NECK TOWNSHIP				

TOTAL VALUE APPROVED THIS REPORT (2016 LEVY)	\$ <u>0.00</u>
TOTAL TAX RELEASED THIS REPORT (2016 LEVY)	\$ <u>141.08</u>
TOTAL VALUE APPROVED THIS REPORT (PRIOR LEVY)	\$ <u>0.00</u>
TOTAL TAX RELEASED THIS REPORT (PRIOR LEVY)	\$ <u>71.61</u>
TOTAL TAX RELEASED THIS REPORT (W01 COLL/RECYCLE SITE 2016)	\$ <u>0.00</u>
TOTAL TAX RELEASED THIS REPORT (W02 LANDFILL OPERATON 2016)	\$ <u>0.00</u>
TOTAL TAX RELEASED THIS REPORT (W01 COLL/RECYCLE SITE 2015)	\$ <u>0.00</u>

TOTAL TAX RELEASED THIS REPORT (W02 LANDFILL OPERATION 2015)	\$ <u>0.00</u>
TOTAL TAX RELEASED THIS REPORT (W01 COLL/RECYCLE SITE 2014)	\$ <u>0.00</u>
TOTAL TAX RELEASED THIS REPORT (W02 LANDFILL OPERATION 2014)	\$ <u>0.00</u>
TOTAL TAX RELEASED THIS REPORT (W01 COLL/RECYCLE SITE 2013)	\$ <u>0.00</u>
TOTAL TAX RELEASED THIS REPORT (W02 LANDFILL OPERATION 2013)	\$ <u>0.00</u>
TOTAL TAX RELEASED THIS REPORT (W01 COLL/RECYCLE SITE 2012)	\$ <u>0.00</u>
TOTAL TAX RELEASED THIS REPORT (W02 LANDFILL OPERATION 2012)	\$ <u>0.00</u>
TOTAL TAX RELEASED THIS REPORT (W01 COLL/RECYCLE SITE 2011)	\$ <u>0.00</u>
TOTAL TAX RELEASED THIS REPORT (W02 LANDFILL OPERATION 2011)	\$ <u>0.00</u>
TOTAL TAX RELEASED THIS REPORT (W01 COLL/RECYCLE SITE 2010)	\$ <u>0.00</u>
TOTAL TAX RELEASED THIS REPORT (W02 LANDFILL OPERATION 2010)	\$ <u>0.00</u>
TOTAL TAX RELEASED THIS REPORT (W01 COLL/RECYCLE SITE 2009)	\$ <u>0.00</u>
TOTAL TAX RELEASED THIS REPORT (W02 LANDFILL OPERATION 2009)	\$ <u>0.00</u>
TOTAL TAX RELEASED THIS REPORT (W01 COLL/RECYCLE SITE 2008)	\$ <u>0.00</u>
TOTAL TAX RELEASED THIS REPORT (W02 LANDFILL OPERATION 2008)	\$ <u>0.00</u>
TOTAL TAX RELEASED THIS REPORT (W01 COLL/RECYCEL SITE 2007)	\$ <u>0.00</u>
TOTAL TAX RELEASED THIS REPORT (W02 LANDFILL OPERATION 2007)	\$ <u>0.00</u>

TAX REFUNDS

On a motion by Com. Mitchell and a second by Com. Freeman, the Board voted unanimously to approve the refund in the amount of \$392.00 to Jahmelia Outlaw for overpayment of taxes.

On a motion by Com. Mitchell and a second by Com. Freeman, the Board voted unanimously to approve the refund in the amount of \$197.00 to Pedro Morales for overpayment of taxes.

On a motion by Com. Freeman and a second by Com. Mitchell, the Board voted unanimously to approve the refund in the amount of \$268.53 to the Hertford County Board of Education for overpayment of taxes.

PERSONNEL

County Manager Loria Williams presented a request to approve the salary of Monique Mitchell, Information Technology Director, five percent above the hiring rate, in lieu of her years of experience in the public sector, five of which were as an IT Director.

Com. Mitchell advised that he would be recusing himself from the vote.

On a motion by Com. Freeman and a second by Com. Farmer, the Board voted to approve the salary for Monique Mitchell, Information Technology Director, at \$63,000. The votes were as follows:

Farmer	Aye
Freeman	Aye
Gatling	Aye

Horton Aye
Mitchell Recused

AUDIT

On a motion by Com. Farmer and a second by Com. Horton, the Board voted unanimously to approve the Professional Audit Services of Thompson, Price, Scott, and Adams & Co. P.A. to serve as independent auditors for Hertford County.

BOARD APPOINTMENTS

It was the consensus of the Board to table the following appointments/reappointments to re-advertise and /or solicit additional information:

- Albemarle Regional Library Board
- Murfreesboro Planning Board ETJ
- Parks & Recreation Advisor Commission
- Voluntary Agricultural District Advisory Board
- Veterans Advisory Council

- **Choanoke Public Transportation Authority**
On a motion by Com. Freeman and a second by Com. Mitchell, the Board voted unanimously to appoint George W. Holley to the Choanoke Public Transportation Authority Board for a two year term to expire on 6/30/19.

- **Hertford County ABC Board**
On a motion by Com. Freeman and a second by Com. Farmer, the Board voted unanimously to reappoint William McCoy Pierce to the Hertford County ABC Board for a two year term to expire on 6/30/19.

- **Hertford County Library Board**
On a motion by Com. Freeman and a second by Com. Farmer, the Board voted unanimously to appoint Tammy Mizelle to the Hertford County Library Board for a six year term to expire on 6/30/23.

- **Hertford County Public Health Authority Board**
On a motion by Com. Freeman and a second by Com. Farmer, the Board voted unanimously to reappoint Howard Hunter, III to the Hertford County Public Health Authority for a three year term to expire on 6/30/20.

- On a motion by Com. Freeman and a second by Com. Farmer, the Board voted unanimously to appoint John D. Horton to the Hertford County Public Health Authority for a three year term to expire on 6/30/20.

- **Jury Commission**
On a motion by Com. Mitchell and a second by Com. Horton, the Board voted unanimously to appoint Tammy Mizelle to the Jury Commission for a two year term to expire on 6/30/19.

- **Medical Services Transportation Advisory Council**
On a motion from Com. Freeman and a second by Com. Farmer, the board voted unanimously to reappoint William Mitchell for a one year term to expire on 6/30/18.

- **R-CCC Board of Trustees**
On a motion by Com. Freeman and a second by Com. Mitchell, the Board voted unanimously to reappoint Jeri Pierce to the R-CCC Board of Trustees for a four year term to expire on 6/30/21.

- **Tri-County Airport Authority**

On a motion by Com. Freeman and a second by Com. Mitchell, the Board voted unanimously to reappoint William S. Early to the Tri-County Airport Authority for a three year term to expire of 10/1/21.

Budget Ordinance

On a motion by Com. Mitchell and a second by Com. Farmer, the Board voted unanimously to approve Amendment #16 to Herford County’s Budget Ordinance for FY 2016/17.

AMENDMENT TO HERTFORD COUNTY BUDGET ORDINANCE FISCAL YEAR 2016-2017

BE IT ORDAINED by the Governing Board of the County of Hertford, North Carolina, that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2017:

REVENUE:

Department	Account Number	Account Description	Amount Increase	Amount Decrease
Restricted Intergovernmental	100063 417900	Administration	\$ 509	
Restricted Intergovernmental	100063 418900	Day Care		\$ 50,334
		Total Changes in Revenue	\$ 509	\$ 50,334

Net Change in Revenue	(\$49,825)
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EXPENDITURE:

Department	Account Number	Account Description	Amount Increase	Amount Decrease
DSS Administration	104410 563200	LINKS	\$ 509	
Public Assistance	104440 569101	Day Care		\$ 50,334
		Total Changes in Expenditures	\$ 509	\$ 50,334

Net Change in Expenditures	(\$49,825)
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Explanation:

To revise budget for DSS programs due to change in state and federal allocations.

Amendment # 16

Approved: _____

Posted: _____

Finance Director

Date

On a motion by Comm. Mitchell and second a by Comm. Farmer, the Board voted unanimously to approve the Amendment #17 to Hertford County's Budget Ordinance for FY 2016/17.

AMENDMENT TO HERTFORD COUNTY BUDGET ORDINANCE FISCAL YEAR 2016-2017

BE IT ORDAINED by the Governing Board of the County of Hertford, North Carolina, that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2017:

REVENUE:

Department	Account Number	Account Description	Amount Increase	Amount Decrease
Restricted Intergovernmental	100060 413900	State Gov't Grant - DJJDP	\$ 2,000	
Total Changes in Revenue			\$ 2,000	\$ -

Net Change in Revenue	\$2,000
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EXPENDITURE:

Department	Account Number	Account Description	Amount Increase	Amount Decrease
DJJ and Delinquency Prevention	104340 560100	Appropriation to Second Chance Counts	\$ 2,000	
Total Changes in Expenditures			\$ 2,000	\$ -

Net Change in Expenditures	\$2,000
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Explanation:

To revise JCPC program (Second Chance Counts) budget due to increased state funding.

Amendment # 17
 Approved: _____
 Posted: _____

 Finance Director Date

Public Comments Period

- Ms. Kim Castle addressed the Board regarding her concerns about raising property taxes.
- Ms. Brunet Parker thanked Chairman Gatling for bringing the Special Olympics back to Hertford County and offering financial support.
- Dr. Jimmy Tate shared the following upcoming events at RCCC and thanked the commissioners and the County Manager for continual support:
 - Capital Campaign
 - Commencement

- 50th Anniversary Gala-Agreements with Shaw University and Partnership with East Carolina University
- Sounds of Summer
- Parade and Car Show
- New Literary Journal
- New Info Tech Program
- Entrepreneurships Camps
- Fire Academy

County Managers Update

None

Commissioners Comments

- Commissioner Horton congratulated Ms. Kim Castle for her Historical Murfreesboro Association appointment
- Chairman Gatling addressed the Board regarding future recreational and cultural projects such as the Veterans Memorial Park funded through Easter Seals and recreational/waterfront development.

On a motion by Com. Freeman and a second by Com. Mitchell the Board voted unanimously to recess Regular Session to go into a scheduled Closed Session as allowed under F. S. 143-318.11 (a)(3) to consult with the County Attorney and(6) to discuss personnel matters

Closed Session

Minutes of Closed Session are on file in the office of the Clerk to the Board.

On a motion by Com. Freeman and a second by Com. Mitchell, the Board voted unanimously to adjourn the meeting.