

Minutes
Regular Meeting
Hertford County Board of Commissioners
Multi-Purpose Room – Judicial Center
Tuesday, January 17, 2017
7:00 P.M.

Present: Ronald J. Gatling, Curtis A. Freeman, Sr., Johnnie R. Farmer, John D. Horton, and William F. Mitchell, Jr.

Absent: None

Also Present with the Board: Loria D. Williams, County Manager; Charles L. Revelle, III, County Attorney; and Shelia W. Matthews, Clerk to the Board

Chairman Ronald J. Gatling called the meeting to order and provided the invocation.

CONSENT AGENDA

On a motion by Mitchell and a second by Horton, the Board voted unanimously to approve the consent agenda as follows:

- (1) Acceptance of Reports
 - a. Tax Releases – December, 2016
 - b. Tax Collection Percentage Report
- (2) Approval of Tax Refund

The approved tax releases are as follows:

TOTAL VALUE APPROVED THIS REPORT (2016 LEVY)	5,434.00
TOTAL TAX RELEASED THIS REPORT (2016 LEVY)	50.53
TOTAL VALUE APPROVED THIS REPORT (PRIOR LEVY)	115,917.00
TOTAL TAX RELEASED THIS REPORT (PRIOR LEVY)	796.35
TOTAL TAX RELEASED THIS REPORT (W01 COLL/RECYCLE 2016)	1,196.03
TOTAL TAX RELEASED THIS REPORT (W02 LANDFILL OPERATION 2016)	1,196.02
TOTAL TAX RELEASED THIS REPORT (W01 COLL/RECYCLE 2015)	130.66
TOTAL TAX RELEASED THIS REPORT (W02 LANDFILL OPERATION 2015)	130.66
TOTAL TAX RELEASED THIS REPORT (W01 COLL/RECYCLE 2014)	00.00
TOTAL TAX RELEASED THIS REPORT (W02 LANDFILL OPERATION 2014)	00.00
TOTAL TAX RELEASED THIS REPORT (W01 COLL/RECYCLE 2013)	00.00
TOTAL TAX RELEASED THIS REPORT (W02 LANDFILL OPERATION 2013)	00.00
TOTAL TAX RELEASED THIS REPORT (W01 COLL/RECYCLE 2012)	00.00
TOTAL TAX RELEASED THIS REPORT (W02 LANDFILL OPERATION 2012)	00.00
TOTAL TAX RELEASED THIS REPORT (W01 COLL/RECYCLE 2011)	00.00

TOTAL TAX RELEASED THIS REPORT (W02 LANDFILL OPERATION 2011)	00.00
TOTAL TAX RELEASED THIS REPORT (W01 COLL/RECYCLE 2010)	00.00
TOTAL TAX RELEASED THIS REPORT (W02 LANDFILL OPERATION 2010)	00.00
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TOTAL TAX RELEASED THIS REPORT (W02 LANDFILL OPERATION 2009)	00.00
TOTAL TAX RELEASED THIS REPORT (W01 COLL/RECYCLE 2008)	00.00
TOTAL TAX RELEASED THIS REPORT (W02 LANDFILL OPERATION 2008)	00.00
TOTAL TAX RELEASED THIS REPORT (W01 COLL/RECYCLE 2007)	00.00
TOTAL TAX RELEASED THIS REPORT (W02 LANDFILL OPERATION 2007)	00.00

The approved tax refund is as follows:

Refund in the amount of \$3,073.59 for business personal property on tax bill #16A38466 due to taxpayer making a clerical error. Payment was received in the amount of \$5,528.02, with only \$2,454.43 being due on 2016 taxes. Refund should go to: Ryan Tax Compliance Services, LLC, Paying For Waste Industries, 16220 North Scottsdale Road, Suite 450, Scottsdale, AZ, 85254.

PUBLIC COMMENT PERIOD

Dr. Jimmy Tate addressed the Board during Public Comment Period. He shared several upcoming events at the college as part of the “rebranding” of Roanoke-Chowan Community College as follows:

- County Government Officials attended a meeting today that he plans to have quarterly with the next one scheduled for April
- Pastoral Alliance on January 28 (All local pastors are invited)
- Celebrating 50-Year Anniversary all year long
 - Asking County Commissioners and Legislators to pass Resolutions in Honor of the College’s Anniversary
- State of the College Address to be held on January 30

COMMISSIONERS

On a motion by Freeman and a second by Farmer, the Board voted unanimously to amend the agenda to add Memo #8649A (Amendment to Contract to Audit Accounts) and add Item #3 to Memo #8650 (Board Appointment to the Firefighters Relief Fund Board).

TAX

On a motion by Freeman and a second by Mitchell, the Board voted unanimously to accept the report of unpaid 2016 tax liens on real property as required by G. S. 105-369(a) as presented by Gay Sumner, Tax Collector, and to order her to advertise these tax liens for the date of after March 1, 2017, and through June 30, 2017, as required by G. S. 105-369(c) as the time for advertisement.

CONTRACTS/AUDIT

On a motion by Freeman and a second by Mitchell, the Board voted unanimously to approve an Amendment to Contract to Audit Accounts requesting a time extension. It will be presented the first meeting in February.

BOARD APPOINTMENTS

Parks & Recreation Advisory Commission

On a motion by Freeman and a second by Mitchell, the Board voted unanimously to appoint Alexander Wright, Jr., to the Parks & Recreation Advisory Commission for a three-year term to expire on June 30, 2020.

Veterans Advisory Council

On a motion by Farmer and a second by Freeman, the Board voted unanimously to appoint James R. Hutchinson and Aubrey Steve Vinson to the Veterans Advisory Council.

There are some additional members needed to complete the Veterans Advisory Council. The appointees need to be assigned to the various representative positions.

Firefighters Relief Fund Board

On a motion by Freeman and a second by Mitchell, the Board voted unanimously to reappoint the following members to the Firefighters Relief Fund Board for additional two-year terms to expire on January 31, 2019, as presented by Chris Smith, Fire Marshal:

Pansy White (Ahoskie)	Samuel B. Howell (Como)
Graham Pearce (Harrellsville)	Craig Dennis (Murfreesboro)
Josh Baldwin (St. John)	Jay Askew (Union)
Tiffany Lewis (Winton)	

On a motion by Freeman and a second by Mitchell, the Board voted unanimously to table the appointment to the Millennium Volunteer Fire Department until an official letter was received to replace Richard Lassiter.

FINANCE

Sandy Pittman, Finance Director, presented Southern Bank Corporate Resolutions to the Board for approval and required signatures. These new resolutions were needed due to recent changes in staff and the Board. On a motion by Freeman and a second by Farmer, the Board voted unanimously to approve new Southern Bank Corporate Resolutions for the following accounts:

- (1) Inmate Trust Fund
- (2) Payroll Account
- (3) General Fund
- (4) Social Services Trust Account
- (5) Certificates of Deposit

COUNTY MANAGER'S UPDATE

- ❖ John Farkas, Architect, has looked at the Scott Edwards building and will be submitting a proposal
- ❖ DSS Renovation Project will tentatively reach substantial completion on February 9th
- ❖ Ahoskie Health Clinic Renovation Project is ahead of schedule
- ❖ Discussion was held regarding the C. S. Brown Commuters Club being interested in obtaining the old AC units located on top of the old Courthouse, and Ms. Williams explained there is a process involved in disposing of property

COMMISSIONERS' COMMENTS

- ❖ Commissioner Mitchell had been to a meeting in the newly renovated DSS Building and bragged how awesome it was
- ❖ Vice-Chairman Freeman asked to have the "For Sale" sign removed from the Scott Edwards building
- ❖ Chairman Gatling scheduled the Board Retreat for February 3rd at 9:00 A.M. in the Government Center Board Room. There will be a meeting with Board of Education members held on January 26 in reference to establishing a New Elementary School Committee.

On a motion by Freeman and a second by Mitchell, the Board voted unanimously to recess Regular Session to go into a Closed Session as allowed under G. S. 143-318.11 (a) (3) to consult with the County Attorney and (6) to discuss a personnel matter.

CLOSED SESSION

Minutes of Closed Session are on file in the office of the Clerk to the Board.

REGULAR SESSION

On a motion by Farmer and a second by Mitchell, the Board voted unanimously to adjourn the meeting.