

**HERTFORD COUNTY BOARD OF COMMISSIONERS
REGULAR MEETING
COMMISSIONER’S CHAMBERS/MULTI-PURPOSE ROOM – JUDICIAL CENTER**

Minutes March 4, 2024 – 9:00 AM

Present: Com. Andre` M. Lassiter, Sr., Chairman, Com. John D. Horton, Vice-Chair, Com. Leroy Douglas, Com. Ronald J. Gatling and Com. William F. Mitchell, Jr.

Also Present with the Board: Mr. Kevin Patterson, Interim County Manager, Dr. Renee Tyler, Clerk to the Board, Attorney Charles L Revelle, III, County Attorney
Attorney Maria Jones, Revelle & Lee


The following employees attended the meeting: Director Leslie Edwards, Director Kim Turner, Director Felicia Gaskins, Demarcus Thompson, PIO KaWania Parker, Director Brenda Brown, Director Stanley Lassiter, Director Chris Smith, and Sheriff Dexter Hayes.

Chairman Andre` M. Lassiter called the meeting to order and Pastor Jarvis Lee Parker, Kingdom Building Healing & Deliverance for All People, Ahoskie, NC provided the Invocation.

CONSENT AGENDA

On a motion by Com. Ronald J. Gatling seconded by Com. William F. Mitchell, Jr., the Board approved the Consent Agenda as follows:

- Approval of February 19, 2024 Minutes
- Approval of the NCVTS Refunds: Teikeshia M. Archer, Edgar William Gamble, Jr., William Bruce Warrick, Jr.

			North Carolina Vehicle Tax System		
			NCVTS Pending Refund		
Report Date					
Payee Name	Primary Owner	Secondary Owner	Change	Interest Change	Total Change
ARCHER TEKESHA MECHELLE	ARCHER TEKESHA MECHELLE		(\$158.82) (\$124.79) \$0.00	\$0.00 \$0.00 \$0.00	(\$158.82) (\$124.79) \$0.00
			Refund		\$283.61
GAMBLE EDGAR WILLIAM JR	GAMBLE EDGAR WILLIAM JR		(\$88.41) (\$69.47) \$0.00	\$0.00 \$0.00 \$0.00	(\$88.41) (\$69.47) \$0.00
			Refund		\$157.88
WARRICK WILLIAM BRUCE JR	WARRICK WILLIAM BRUCE JR	WARRICK BEVERLY VINSON	(\$69.10) (\$54.30) \$0.00	\$0.00 \$0.00 \$0.00	(\$69.10) (\$54.30) \$0.00
			Refund		\$123.40

- Approval of the following Resolutions:

Honoring Parker's Grove Baptist Church (Rev. Dr. Fernando Eugene Temple, Sr.), Mapleton, NC



BOARD OF COMMISSIONERS

Mr. André Lassiter, Chairman
 Mr. John D. Horton, Vice-Chairman
 Mr. Leroy Douglas

Mr. Ronald J. Gatling
 Mr. William F. Mitchell, Jr.

**A RESOLUTION IN HONOR OF
 PASTOR REV. DR. FERNANDO EUGENE TEMPLE SR. &
 PARKER'S GROVE BAPTIST CHURCH ON THE OCCASION OF HIS 19TH ANNIVERSARY**

WHEREAS, the Hertford County Board of Commissioners takes great pleasure in paying tribute to Parker's Grove Baptist Church for its unwavering commitment to service enriching the lives of Hertford County citizens and neighboring communities; and

WHEREAS, Parker's Grove Baptist Church has been in existence one hundred thirty-nine years and will be celebrating Pastor Rev. Dr. Fernando Eugene Temple's Nineteenth Anniversary on March 10, 2024, and

WHEREAS, chartered in the early 1800s during the days of slavery under the leadership of Rev. Pet Gatling, with the protection of a shelter in 1915, the cornerstone was erected for an enclosed church building; and

WHEREAS, During its illustrious history, the church has been blessed with a number of extraordinary leaders, Rev. John J. Joyner (1890s – 1920s) Rev. Dr. William Spencer Creecy, Sr., (1920s - 1940s), Rev. Jefferson Ernest James (1940s – 1950s) Rev. James Henry Dixon, (1950s – 1981); Rev. Hugene Fields, Sr. (1981 – 2003) and members who laid the foundation for the now thriving church; and

WHEREAS, Pastor, Rev. Dr. Fernando Eugene Temple, Sr., was installed as Pastor on March 13, 2005. He significantly contributes to the social, cultural, and spiritual vitality of Hertford County citizens achieving spiritual growth. Under his outstanding leadership the members have made great structural improvements to the church, and is committed to implementing successful outcomes to benefit the human race, the community, State, and Nation; and

BE IT THEREFORE RESOLVED by the Hertford County Board of Commissioners, that we honor the Past and Present congregation of the Parker's Grove Baptist Church for their service to Hertford County and its citizens, their community and extend our best wishes as they celebrate Pastor Rev. Dr. Fernando Eugene Temple's Nineteenth Anniversary; and

Adopted this the 4th day of March, 2024.

Hertford County Board of Commissioners

ATTEST:

 The Honorable Andre' M. Lassiter, Sr., Chairman

 Dr. Renee Tyler, NCCCC Clerk to the Board

(SEAL)

Honoring the Retirement of Pastor Robert Ashe, Pleasant Plains Baptist Church, Ahoskie, NC



BOARD OF COMMISSIONERS

Mr. André Lassiter, Chairman
Mr. John D. Horton, Vice-Chairman
Mr. Leroy Douglas

Mr. Ronald J. Gatling
Mr. William F. Mitchell, Jr.

**A RESOLUTION IN HONOR OF
PASTOR ROBERT ASHE RETIREMENT
PLEASANT PLAINS BAPTIST CHURCH, AHOSKIE, NC**

- WHEREAS,** the Hertford County Board of Commissioners takes great pleasure in paying tribute to Pastor Robert Ashe, for his retirement after his unwavering commitment to service enriching the lives of Hertford County citizens and neighboring communities; and
- WHEREAS,** Rev. W. Robert Ashe, Sr. has faithfully served as the spiritual leader of Pleasant Plains Baptist Church for over forty-one years, guiding and inspiring congregants with unwavering dedication, and wisdom; and
- WHEREAS,** Rev. Ashe has selflessly devoted countless hours to nurturing the spiritual growth and well-being of the congregation; offering comfort, support, and guidance through times of joy, sorrow, and transition; and
- WHEREAS,** Rev. Ashe has been a beacon of light; spreading love, kindness, and grace, fostering a spirit of fellowship, inclusivity, and service within the church and community; and
- WHEREAS,** Rev. Ashe has reached the milestone of retirement, marking the conclusion of a remarkable chapter in his journey of service, and embarking on a new season filled with rest, renewal, and new opportunities; and

NOW, THEREFORE, BE IT RESOLVED, that the Hertford County Board of Commissioners hereby expresses its deepest gratitude and heartfelt appreciation to Rev. Ashe for his faithful service, sincere impact, and enduring legacy; and

BE IT FURTHER RESOLVED that this resolution be recorded in the official records of the Hertford County Board of Commissioners as a testament to the profound gratefulness and admiration with which Rev. Ashe will be forever remembered.

Adopted this the 4th day of March, 2024. **Hertford County Board of Commissioners**

ATTEST:

The Honorable Andre' M. Lassiter, Sr., Chairman

Dr. Renee Tyler, NCCCC Clerk to the Board

(SEAL)

Build Your Future on Our Foundation
115 Justice Drive ■ Suite 1 ■ Winton, North Carolina 27986

HUMAN RESOURCE SERVICES: FEBRUARY NEW HIRE & VACANCY REPORT

Ms. Kimberly Turner presented the following February 2024 New Hire Report:

**Hertford County Personnel Report
February 2024**

Employees Hired	PT/FT	Department
William Ward	FT	Sheriff
Henry Wilson	PT	Sheriff
Alys Nygaard	FT	EMS
Trivia Sykes	PT	Election
Myra Northcott	PT	Election
Tracy Ward	FT	Aging
Haley Williams	FT	EMS
Kaylonda Lister	FT	DSS
Jordan Nash	FT	DSS
Xaviera Greene Davis	FT	Detention Center
Maylaysia Brown	FT	E911
Danyale Joyner	FT	E911
Joyce Wiggins	PT	Election
Devine Farrow	FT	E911

Chairman Lassiter and the Board welcomed the County new employees.

Ms. Turner shared the February 2024 vacancy report with the Board.

REQUEST CONSIDERATION OF BOARD APPOINTMENT: FIREFIGHTERS RELIEF FUND BOARD (UNION)

On a motion by Com. Douglas seconded by Com. Gatling, the Board appointed James Edward King, Jr. to the Firefighters Relief Fund Board (Union) for a two-year term effective March 4, 2024 and expiring June 30, 2026.

RECOGNITION PRESENTATIONS

Chairman Lassiter and the Board presented the Resolution in honor of the Retirement of Pastor Robert Ashe, Pleasant Plains Baptist Church, Ahoskie, NC.

On a motion by Com. Gatling, seconded by Com. Mitchell, the Board left Regular Session to convene in the Hertford County Planning Board Public Hearing.

9:15 AM HERTFORD COUNTY PLANNING BOARD PUBLIC HEARING FOR THE PURPOSE OF HEARING AND VOTING ON THE NEWLY WRITTEN UNIFIED DEVELOPMENT ORDINANCE (UDO)

Mrs. Sara Turner presented the purpose for the hearing and the newly written Unified Development Ordinance (UDO) recommended by the Hertford County Planning Board and its timeline.

No public comments were provided.

On a motion by Com. Douglas, seconded by Com. Gatling, the Board approved to return to Regular Session.

On a motion by Com. Douglas and second by Vice-Chair Horton the Board approved the newly written Unified Development Ordinance (UDO), effective immediately.

REQUEST CONSIDERATION OF LAND DEVELOPMENT BOARDS JOINT RULES OF PROCEDURE (PLANNING BOARD AND BOARD OF ADJUSTMENT)

After a brief discussion between Mrs. Turner, Attorney Revelle and the Board, on a motion by Com. Douglas seconded by Vice-Chair John D. Horton, the Board approved the Land Development Boards Joint Rules of Procedure as presented by Ms. Turner with the correction to paragraph one (Purpose) to read to establish procedures for organizing the business of the boards governing land use and development in Hertford County. These rules are adopted pursuant to N.C.G.S. Chapter 160D for the following land use and development Boards: Hertford County Planning Board and Hertford County Board of Adjustment.

REQUEST CONSIDERATION OF APPROVAL OF DONATION OF COUNTY PHOTOS TO ROANOKE COMMUNITY COLLEGE FOUNDATION

On a motion by Com. Gatling seconded by Com. Mitchell, the Board approved the donation of four County photos to Roanoke Chowan Community College Foundation for its Silent Auction on March 13, 2024.

INTERIM COUNTY MANAGER’S REPORT: SOUTHERN BANK BUILDING, HISTORIC COMMITTEE, ACCESS CHOWAN; DEPARTMENT REPORTS: EMS & SOLID WASTE

Interim County Manager Kevin Patterson shared the following:

- Southern Bank Building: Bids are coming in for the roof and HVAC units and requested for the Board to not decide until all the bids have been received.
- Historic Committee – NC Dept. of Natural and Cultural Resources established a grant for to support the 250 anniversary of our nation’s founding, application deadline is May 3rd
- Access Chowan – provided the minutes for the Kick-off Meeting with the Timmons Group.

Chairman Lassiter and the Commissioners requested Manager Patterson to have the Timmons Group to present the plan to the Board, along with a presentation from Wildlife and Forestry. Additionally, Com. Gatling and Manager Patterson will meet regarding Access Chowan for recreational opportunities.

Mr. David Hunt, Solid Waste Supervisor, presented the Solid Waste Report which included a Pesticide Disposal Day March 13th at no cost to citizens.

Mrs. Tomekia Johnson, EMS Senior Administrative Asst. II, presented the EMS Report concluding information that EMS is now fully staffed.

BOARD CHAIR’S/CLERK’S REPORT

Clerk Tyler shared the Board Chair’s/Clerk report for March as well as the County Mission Statement.

COMMISSIONERS’ COMMENTS

The Board collectively thanked the students, teachers, the Black History recognition recipients and County employees for their presentations and continued commitment to serving citizens and for attending the meeting.

CLOSED SESSION

On a motion by Com. Gatling seconded by Com. Douglas, the Board unanimously approved to move to Closed Session as allowed under NCGS § 143-318.11(a)(3) to consult with the County Attorney.

Minutes of Closed Session are on file in the Office of the Clerk to the Board.

On a motion by Com. Douglas, seconded by Com. Mitchell, the Board returned to Regular Session.

RECESS MEETING

On a motion by Com. Mitchell, seconded by Com. Mitchell the Board approved to recess the meeting and reconvene to the Government Center for the Budget Work Session.

Approved: March 19, 2024

The Honorable Andre` M. Lassiter, Sr., Chairman

Dr. Renee Tyler, Clerk to Board