

**REQUEST APPROVAL OF AHOSKIE ELEMENTARY SCHOOL
DECOMMISSIONED) LETTER**

On a motion by Com. Mitchell and a second by Com. Leroy Douglas, the Board approved the Ahoskie Elementary School (Decommissioned) Letter

**REQUEST APPROVAL OF AMENDMENT TO HERTFORD COUNTY BUDGET
ORDINANCE FISCAL YEAR 2022-2023 AMENDMENT #S 3, 4, AND RR-4**

On a motion by Com. Mitchell and a second by Vice-Chair John D. Horton, the board approved Amendment #3 to Hertford County Budget Ordinance FY 2022-2023 in the amount \$5,222 as follows:

AMENDMENT TO HERTFORD COUNTY BUDGET ORDINANCE FISCAL YEAR 2022-2023

BE IT ORDAINED by the Governing Board of the County of Hertford, North Carolina, that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2023:

REVENUE:

Department	Account Number	Account Description	Amount Increase	Amount Decrease
General Fund	100100-415500	INSURANCE CLAIMS AND REFUNDS	\$ 4,428	
Northern Water	650118-415500	INSURANCE CLAIMS AND REFUNDS	\$ 222	
Southern Water	660119-415500	INSURANCE CLAIMS AND REFUNDS	\$ 572	
		Total Changes in Revenue	\$ 5,222	\$ -

Net Change in Revenue	\$5,222
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EXPENDITURE:

Department	Account Number	Account Description	Amount Increase	Amount Decrease
Sheriff	104180-535201	MAIN AND REPAIR - VEHICLE	\$ 4,428	
Northern Water	654700-535201	MAIN AND REPAIR - VEHICLE	\$ 222	
Southern Water	664710-535201	MAIN AND REPAIR - VEHICLE	\$ 572	
		Total Changes in Expenditures	\$ 5,222	\$ -

Net Change in Expenditures	\$5,222
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Explanation:

Edgewick Claim payment 4A2207K3XBH-0001 for VIN 3238 2017 Chevy. Hit a deer while driving.
 Edgewick Claim payment 4A2207M5ZDC-0001 for VIN 1772 2013 Ford F150. Hit a turkey while driving.
 Edgewick Claim payment 4A2208J4379-001 for VIN 7969 2022 Chevy Tahoe. Hit a deer while driving.

William A. Edwards 9.12.22
 Finance Director Date

Amendment # 3
 Approved: _____
 Posted: _____

On a motion by Com. Lassiter and a second by Vice-Chairman Horton, the Board approved Amendment #4 to Hertford County Budget Ordinance FY 2022-2023 in the amount of \$71,384.00 as follows:

AMENDMENT TO HERTFORD COUNTY BUDGET ORDINANCE FISCAL YEAR 2022-2023

BE IT ORDAINED by the Governing Board of the County of Hertford, North Carolina, that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2023:

REVENUE:

Department	Account Number	Account Description	Amount Increase	Amount Decrease
Public Buildings	100112-448500	Fund Balance Appropriation	\$ 71,384	
		Total Changes in Revenue	\$ 71,384	\$ -

Net Change in Revenue	\$71,384
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EXPENDITURE:

Department	Account Number	Account Description	Amount Increase	Amount Decrease
Public Buildings	104260-551001	Capital Outlay - Buildings	\$ 48,860	
Public Buildings	104260-551002	Capital Outlay - Equipment	\$ 18,250	
Public Buildings	104260-535200	Maintenance & Repair - Equipment	\$ 4,274	
Elections	109900-599101	Contingency		\$ 14,461
Elections	104150-569000	Contracted Services	\$ 14,461	
		Total Changes in Expenditures	\$ 85,845	\$ 14,461

Net Change in Expenditures	\$71,384
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Explanation:

8,860.00 Roof for Cooperative Extension 35,000 and Boiler for government center 13,860.00
 8,250.00 Jail-HVAC Replacement 10,500.00 and Health Dept - HVAC Replacement 7,750.00
 4,274.00 Ice Machine for EMS - old machine could not be repaired.
 4,461 Elections director placed Elections Voting Machine Maintenance contract in maintenance and repair line and should
 have been placed in contracted services line, to move funds to contracted services.

Shelie A. Edwards 9.12.22
 Finance Director Date

Amendment # 4
 Approved: _____
 Posted: _____

On a motion by Com. Lassiter and a second by Com. Mitchell, the Board approved Amendment #RR-4 to Hertford County Budget Ordinance FY 2022-2023 in the amount of \$52,555.00 as follows:

AMENDMENT TO HERTFORD COUNTY BUDGET ORDINANCE FISCAL YEAR 22-23

BE IT ORDAINED by the Governing Board of the County of Hertford, North Carolina, that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2023:

REVENUE:

Department	Account Number	Account Description	Amount Increase	Amount Decrease
ARPA - Revenue Replacement(RR)	100112-448500	Fund Balance Appropriation	\$ 52,555	
		Total Changes in Expenditure	\$ 52,555	\$ -

Net Change in Expenditure	\$ 52,555
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EXPENDITURE:

Department	Account Number	Account Description	Amount Increase	Amount Decrease
Solid Waste	624690-535200	Capital Outlay - Equipment	\$ 21,315	
Solid Waste	624690-535202	Maintenance & Repair - Building	\$ 4,360	
Solid Waste	624690-535202	Maintenance & Repair - Building	\$ 26,880	
		Total Changes in Expenditures	\$ 52,555	\$ -

Net Change in Expenditures	\$ 52,555
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Explanation:
 3,315.00 Tires for the front end loader
 3,360.00 Repair and Maintenance to the scales. (indicator replacement and railing repairs)
 26,880.00 Repair and building of new push wall
 All items approved by the Board of Commissioners at the 09.06.22 Board Meeting.

Amendment # RR-4
 Approved: _____
 Posted: _____

Willie A. Edwards
 Finance Director
 9.12.22
 Date

PUBLIC COMMENT

The following public comments were given:

Ms. Dina Harrell commented requesting the Board to not forget the Town of Harrellsville as various funding opportunities are available in the County. She ended her comment by inviting the Board to the Town of Harrellsville meetings first Mondays at 6 PM at the Town Hall.

Ms. Carolyn Mitchell commented concern trucks on Grant Mitchell Road # 1120. She shared with the Board that she had talked to Sheriff Hayes regarding the situation, as well as Vice-Chair Horton.

After a brief discussion, Chairman Gatling advised Ms. Mitchell the Board will get back to her regarding the concern.

COMMUNITY INTRODUCTION: HERTFORD/NORTHAMPTON COUNTY OPIOID CRISIS COALITION COMMUNITY INTRODUCTION

Mrs. Cynthia Liverman, ECU Health Roanoke Chowan Hospital, shared with the Chairman Gatling and the Board that the program was a community effort to discuss the number of persons who are addicted to pain relievers; how to recognize addiction, tips for preventing overdose; mission and vision statement; county Opioid data historical information: about 2,862 residence received Opioid pill prescriptions, support offered for participants, speakers bureau, Drop Boxes, Opioid handouts, health fairs, faith base conference, SADD initiative, Vaping Seminar Awareness, hosted Opioid Conference with EAHEC at Murfreesboro Baptist Church, hosted ECU student Recovery speaker at Chowan University.

The Board expressed appreciation to Mrs. Liverman for introducing the program.

Vice-Chair Horton commented that the pamphlet was on target and that he would like to get the pamphlet to Hertford County parents asking Mrs. Liverman to work with the local newspaper and that whatever the cost it is worth it to Hertford County.

NC COOPERATIVE EXTENSION YOUTH VOICE DELEGATE EXPERIENCE – NCACC CONFERENCE UPDATE

Ms. Vickie Wiggins, NC Cooperative Extension 4-H Agent, presented Ms. Morgan Saunders to the Board. Ms. Saunders shared her experience serving on behalf of the County commenting that she has learned how to be great without all the resources and that her people skills have increased and she was able to connect with others.

Chairman Gatling and the Board thanked Morgan for representing Hertford County well and thanked her parents, Mr. Maurice and Mrs. Kim Saunders, for their hard work with Morgan and for supporting her.

COMMISSIONERS' CHAMBERS – REPLACEMENT CHAIRS

After a brief discussion regarding replacement chairs for the Commissioners' Chambers, Chairman Gatling informed Manager Cotton to proceed with the purchase of the high back chairs and that the current chairs will be listed as surplus property.

LANDSCAPE PHOTOGRAPHS OF HERTFORD COUNTY

Manager Cotton presented to Chairman Gatling and the Board the landscape photographs of the County taken by Infinite Moments along with the invoice for the photos. After a brief discussion, Manager Cotton advised the Board he would forward the photographs to them for further review and discussions as necessary.

COUNTY MANAGER'S COMMENTS

Manager Cotton commented that the USDA Office space is requiring an additional HVAC renovation passing the cost on to USDAs annual lease terms; he will be meeting with the Wolstein Group to find out what they are offering and will seek guidance from Chairman Gatling and the Board next week.

Upon inquiry from Chairman Gatling referencing the well project approved by the Board previously, Manager Cotton stated that USDA are seeking two well contractors and the choice had not been decided on per Mr. Stanley Lassiter, Public Works Manager.

Com. Lassiter shared that he communicated with the Homeowner and the contractor is 60 – 75 days out. Therefore, they reached out to another contractor from Gates County.

Manager Cotton concluded by sharing with the Board that Mr. Robert Mizelle, Inspections/Zoning Director, is ready to review the paper work for submission when it comes across his desk.

COMMISSIONERS' COMMENTS

The Commissioners' commented as follows:

Com. Douglas thanked everyone for attending the meeting.

Com. Mitchell thank everyone for attending the meeting and for everyone to have a good evening.

Com. Lassiter thanked everyone for attending the meeting, thanked Morgan Saunders for representing Hertford County at the NCACC Conference and commended her parents, Mr. Maurice and Mrs. Kim Saunders, for the great job they are doing as parents.

Vice-Chair Horton commented that during the NCACC Conference Morgan was not exposed to the operation of County Government. He asked Manager Cotton to explain the procedures for the Board to get to where they are in the room tonight.

Manager Cotton commented saying there are 26 departments, there is a set schedule for department heads to meet deadlines the week prior to the Regular Board meeting, on Monday by 12 Noon, all material must be submitted, all directors who submit information will present their information in front of the Board of Commissioners during the Regular Board meeting. He ended his comments by stating that the process is fairly involved and an Agenda is gathered from the materials/requests received from the departments and other stakeholders.

CLOSED SESSION

On a motion by Com. Lassiter and a second by Com. Douglas, the Board approved to move to Closed Session.

Minutes of Closed Session are on file in the Office of the Clerk to the Board.

On a motion by Com. Mitchell and a second by Com. Lassiter, the Board unanimously approved to return to the Regular session.

ADJOURN

On a motion by Com. Lassiter and a second by Com. Mitchell, the Board adjourned the meeting.

APPROVED: October 3, 2022
Honorable Ronald J. Gatling, Chairman

Dr. Renee Tyler, Clerk