

**HERTFORD COUNTY BOARD OF COMMISSIONERS  
REGULAR MEETING  
COMMISSIONER'S CHAMBERS/MULTI-PURPOSE ROOM – JUDICIAL CENTER**

**Minutes August 7, 2023 – 9:00 AM**

**Present:** Com. Andre` M. Lassiter, Sr., Chairman, Com. William F. Mitchell, Jr., Vice-Chair, Com. Ronald J. Gatling and Com. John D. Horton

**Absent:** Com. Leroy Douglas

**Also Present with the Board:** Mr. Kevin Patterson, Interim County Manager, Dr. Renee Tyler, Clerk to the Board, Attorney Charles L Revelle, III, County Attorney  
Attorney Maria Jones, Revelle & Lee

The following employees attended the meeting: Director Felicia Gaskins, Director Kimberly Turner, Director Stanley Lassiter, Director Leslie Edwards, Director Tammy Eason, Director Kelly Bowers, Sheriff Dexter Hayes, Director Melony Storey, Ms. Kimberly Ward DSS IMC Supervisor II, and Public Information Officer KaWania Parker

Chairman Andre` M. Lassiter, Sr. called the meeting to order and Pastor Derik Davis, Senior Pastor, Winton Baptist Church provided the Invocation.

**CONSENT AGENDA**

On a motion by Com. Ronald J. Gatling and a second by Vice-Chair William F. Mitchell, Consent Agenda as follows:

Approval of July 17, 2023 Minutes

Approval of June 2023 Taxpayer Releases

RELEASES FOR MONTH ENDING

**June County Release 2023**

		LEVY	VALUE	TAX
AHOSKIE TOWNSHIP	NAME	YEAR	RELEASED	RELEASED
MURFREESBORO TOWNSHIP				
WINTON TOWNSHIP				

MANEY'S NECK TOWNSHIP				
ST. JOHN TOWNSHIP				
HARRELLSVILLE TOWNSHIP				
<b>Bill#0000003261-2022-2022</b>  Taxpayer has been listing his 07 International Truck, but he paid his taxes at licensed plate agency	Early and Winborne Inc	2022	21,584	G01-181.31

TOTAL VALUE APPROVED THIS REPORT (2022LEVY) \$21,584.00  
TOTAL TAX RELEASED THIS REPORT (2022LEVY) \$181.31  
TOTAL VALUE APPROVED THIS REPORT (PRIOR LEVY) \$0  
TOTAL TAX RELEASED THIS REPORT (PRIOR LEVY) \$0  
TOTAL TAX RELEASED THIS REPORT (W01 COLL/RECYCLE SITE 2022) \$  
TOTAL TAX RELEASED THIS REPORT (W02 LANDFILL OPERATON 2022) \$  
TOTAL TAX RELEASED THIS REPORT (W01 COLL/RECYCLE SITE 2021) \$0  
TOTAL TAX RELEASED THIS REPORT (W02 LANDFILL OPERATION 2021) \$0

Respectfully submitted,

Tammy H. Eason, Tax Collector

**NEW HIRE REPORTS FOR JULY AND AUGUST, VACANCY REPORTS FOR JUNE AND JULY, EXIT INTERVIEW REPORT, AND MEMORANDUM OF UNDERSTANDING WITH ECU HEALTH WELLNESS CENTER**

Ms. Kimberly Turner, HR Director presented the new hire reports for July and August, the Vacancy Reports for June and July and shared that no exit interview had been recorded.

On a motion by Vice-Chair Mithcell and a second by Com. John D. Horton, the Board approved the Memorandum of Understanding with ECU Health Wellness Center as presented by Ms. Turner.

**REPORT SETTLEMENT FOR CURRENT TAXES FOR FY 2022-2023, REPORT THE TOTAL UNPAID 2022 TAX LIENS ON REAL PROPERTY PER NCGS § 105-369(A), AND REQUEST APPROVAL OF AN ORDER TO COLLECT ALL REAL, PERSONAL, AND PUBLIC SERVICE COMPANY TAXES FOR THE 2023-2024 LEVY YEAR, PER NCGS § 105-321(B)**

Mrs. Tammy Eason presented the Settlement for Current Taxes for FY 2022-2023 as follows: charges to the Collector \$18,822,775.08 and credits to the tax collector \$16,377,137.97; the total unpaid 2022 Tax Liens on Real Property per NCGS § 105-369(a) \$601,621.89 unpaid taxes that are liens on real property, \$220,691.21 that are not liens on personal property.

On a motion by Com. Horton and a second by Com. Gatling, the board approved the Order to Collect All Real, Personal, and Public Service Company Taxes for the 2023-2024 Levy Year, per NCGS § 105-321(b).

**REQUEST CONSIDERATION OF RECOMMENDATIONS FOR BOARDS AND COMMISSIONS: HERTFORD COUNTY ABC BOARD, JURY COMMISSION, PARKS AND RECREATION ADVISORY BOARD, VETERANS ADVISORY COUNCIL, VOLUNTARY AG DISTRICT ADVISORY BOARD**

On a motion by Vice-Chair Mitchell and a second by Com. Horton, the Board approved to Amend the Agenda to exclude Memo # 10180 Request Consideration of Recommendations for Boards and Commissions: Hertford County ABC Board, Jury Commission, Parks and Recreation Advisory Board, Veterans Advisory Council, Voluntary Ag District Advisory Board until the August 21, 2023 Regular Board Meeting.

**REQUEST APPROVAL OF 1) AMENDMENT TO HERTFORD COUNTY BUDGET ORDINANCE FISCAL YEAR 2022-2023 BUDGET AMENDMENT 27; 2) FISCAL YEAR 2023-2024 BUDGET AMENDMENT #2 AND RR-12; 3) SOUTHERN WATER METER PROJECT ORDINANCE; AND 4) BANK SIGNATURE RESOLUTION**

On a motion by Vice-Chair Mitchell and a second by Com. Horton the Board approved the Hertford County Budget Ordinance FY 2022-2023 Budget Amendment # 27 in the amount of \$13,910.00 as presented by Mrs. Leslie Edwards as follows:



## AMENDMENT TO HERTFORD COUNTY BUDGET ORDINANCE FISCAL YEAR 2022-2023

BE IT ORDAINED by the Governing Board of the County of Hertford, North Carolina, that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2023:

### REVENUE:

Department	Account Number	Account Description	Amount Increase	Amount Decrease
JCPC	100060-413900	JCPC Revenue	\$ 12,300	
JCPC	100112-448500	Fund Balance Appropriation	\$ 1,610	
		<b>Total Changes in Revenue</b>	<b>\$ 13,910</b>	<b>\$ -</b>

<b>Net Change in Revenue</b>	<b>\$13,910</b>
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### EXPENDITURE:

Department	Account Number	Account Description	Amount Increase	Amount Decrease
JCPC	104340-560100	Second Chance Counts	\$ 2,300	
JCPC	104340-560201	New Direction Power of U	\$ 1,607	
JCPC	104340-560500	Cultivator Seeds of Change	\$ 10,000	
JCPC	104340-560000	JCPC Administration	\$ 3	
		<b>Total Changes in Expenditures</b>	<b>\$ 13,910</b>	<b>\$ -</b>

<b>Net Change in Expenditures</b>	<b>\$13,910</b>
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### Explanation:

\$ 13,910 JCPC Funds 12,300 Discretionary Funds awarded at year end and revised program funding signed in July local county match is equal to 1,610.00

Leslie A. Edwards  
Finance Director

8.1.23  
Date

Amendment # 27  
Approved: \_\_\_\_\_  
Posted: \_\_\_\_\_



On a motion by Com. Horton and a second by Vice-Chair Mitchell the Board approved the Hertford County Budget Ordinance FY 2023-2024 Budget Amendment #2 in the amount of \$154,310.00 as presented by Mrs. Leslie Edwards as follows:

## AMENDMENT TO HERTFORD COUNTY BUDGET ORDINANCE FISCAL YEAR 2023-2024

BE IT ORDAINED by the Governing Board of the County of Hertford, North Carolina, that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2024:

### REVENUE:

Department	Account Number	Account Description	Amount Increase	Amount Decrease
Aging - HCCBG	100061-416901	HCCBG	\$ 15,400	
JCPC	100060-413900	JCPC Revenue	\$ 126,736	
JCPC	100112-448500	Fund Balance Appropriation	\$ 12,174	
Total Changes in Revenue			\$ 154,310	\$ -

Net Change in Revenue	\$154,310
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### EXPENDITURE:

Department	Account Number	Account Description	Amount Increase	Amount Decrease
Aging - HCCBG	104390-569005	Congregate Nutrition	\$ 10,400	
Aging - HCCBG	104390-569006	Home Delivered Meals	\$ 5,000	
JCPC	104340-560100	Second Chance Counts	\$ 38,500	
JCPC	104340-560401	Hertford Vocational Jobs & Ed	\$ 44,000	
JCPC	104340-560500	Cultivator Seeds of Change	\$ 22,810	
JCPC	104340-560000	JCPC Administration	\$ 5,000	
JCPC	104340-560204	Children Matters	\$ 17,600	
JCPC	104340-560203	Hertford County Bd of Ed - Teen Court	\$ 11,000	
Total Changes in Expenditures			\$ 154,310	\$ -

Net Change in Expenditures	\$154,310
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### Explanation:

HCCBG- NSIP Funds from US Department of Ag. 15,400.00

JCPC - Funding notification received for FY 23-24. Fund Balance Appropriation is equal to 10% local match (local match not required for JCPC Administration Funds)

Reslie A. Edwards      8.1.23  
Finance Director                      Date

Amendment # 2  
Approved: \_\_\_\_\_  
Posted: \_\_\_\_\_

On a motion by Vice-Chair Mitchell and a second by Com. Horton the Board approved the Hertford County Budget Ordinance FY 2023-2024 Budget Amendment RR-12 in the amount of \$144,661.00 as presented by Mrs. Leslie Edwards as follows:



## AMENDMENT TO HERTFORD COUNTY BUDGET ORDINANCE FISCAL YEAR 23-24

BE IT ORDAINED by the Governing Board of the County of Hertford, North Carolina, that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2024:

### REVENUE:

Department	Account Number	Account Description	Amount Increase	Amount Decrease
ARPA - Revenue Replacement(RR)	100112-448500	Fund Balance Appropriation	\$ 144,661	
Total Changes in Revenue			\$ 144,661	\$ -

Net Change in Revenue	\$ 144,661
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### EXPENDITURE:

Department	Account Number	Account Description	Amount Increase	Amount Decrease
Northern Water	654700-569000	Contracted Services	\$ 4,760	
Southern Water	664710-569000	Contracted Services	\$ 12,240	
Human Resources	104121-532110	Computer Equipment	\$ 7,677	
Finance	104130-532110	Computer Equipment	\$ 7,800	
Tax Assessors	104140-532110	Computer Equipment	\$ 11,506	
Tax Collector	104145-532100	Computer Equipment	\$ 11,850	
Elections	104145-532110	Computer Equipment	\$ 14,325	
Register of Deeds	104160-532110	Computer Equipment	\$ 6,828	
Land Records	104160-532110	Computer Equipment	\$ 22,400	
Jail	104190-532110	Computer Equipment	\$ 6,409	
EMS	104205-532110	Computer Equipment	\$ 5,000	
E-911	104206-532110	Computer Equipment	\$ 6,000	
EDC	104240-532110	Computer Equipment	\$ 2,700	
Public Buildings	104260-532110	Computer Equipment	\$ 9,921	
Central Services-Tech Support	104370-532110	Computer Equipment	\$ 4,700	
Aging	104380-532110	Computer Equipment	\$ 10,545	
Total Changes in Expenditures			\$ 144,661	

Net Change in Expenditures	\$ 144,661
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### Explanation:

Southern 72%/ Northern 28% water Peachtree lane easement plat 17,000.00 approved by board on 06/20/23.

County Computer Replacements - normal rotation \$127,661.00

Amendment # RR-12  
Approved: \_\_\_\_\_  
Posted: \_\_\_\_\_

Heslie A. Edwards 8-1-23  
Finance Director Date

On a motion by Vice Chair Mitchell and a second by Com. Horton the Board approved the Capitol Project Ordinance Southern Water District System Improvement Project in the amount of \$1,493,473.00 as presented by Mrs. Edwards as follows:

**Capital Project Ordinance  
Southern Water District  
System Improvement Project**

**Be is ordained** by the Hertford County Board of Commissioners that, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following Capital Project Ordinance is hereby adopted:

**Section 1.** The project authorized is the Southern Water District Improvement System Project.

**Section 2.** The officers of this unit are hereby directed to proceed with the project within the terms of the above statute and the budget contained within.

**Section 3.** The following revenue are anticipated to be available to complete the project:

Transfer from Northern Water District Project	\$ 1,269,844
Transfer from General Fund – Revenue Replacement	233,629

**Total Revenues:** **\$ 1,493,473**

**Section 4.** The following amounts are appropriated for the project:

Construction/Equipment	\$ 1,493,473
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**Total Appropriations:** **\$ 1,493,473**

**Section 5.** The Finance Officer is hereby directed to maintain with the Capital Project Fund sufficient detailed accounting records required by federal and state regulations.

**Section 6.** The Finance Officer is directed to report quarterly to the Board of Commissioners on the financial status of each project element in Section 4.

**Section 7.** Copies of the project ordinance shall be entered into the minutes of the governing board and filed with the Finance Officer.

Adopted this 7<sup>th</sup> day of August 2023.

**Hertford County Board of Commissioners**

**Attest:**

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**Andre' M. Lassiter, Sr., Chairman**

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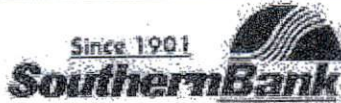
**Renee Tyler, NCCC Clerk to the Board**



On a motion by Vice Chair Mitchell and a second by Com. Horton the Board approved the Southern Bank Signature Resolutions as follows:



## ACCOUNT AGREEMENT



Agreement Date: 08/01/2023 By: B275THC

☒ EXISTING Account - This agreement replaces previous agreement(s).

## Ownership of Account - PERSONAL

☐ Individual ☐ Personal Agency (see below)☐ Joint - With Survivorship (see below)☐ Joint - No Survivorship (as tenants in common)☐☐ Trust - Separate Agreement:☐ Payable On Death (POD) Designation As Defined In This Agreement

(Name and Address of Beneficiaries):

☐ **Bank Joint Account With Right of Survivorship G.S. §53C-6-6:** We understand that by establishing a joint account under the provisions of North Carolina General Statute §53C-6-6 that:

1. The bank may pay the money in the account to, or on the order of, any person named as a joint holder of the account unless we have agreed with the bank that withdrawals require more than one signature; and
2. Upon the death of one joint owner the money remaining in the account will belong to the surviving joint owners and will not pass by inheritance to the heirs of the deceased joint owner or be controlled by the deceased joint owner's will.

X \_\_\_\_\_ X \_\_\_\_\_

☐ **Bank Payable On Death Account G.S. §53C-6-7:** I/We understand that by establishing a Payable on Death account under the provisions of North Carolina General Statute §53C-6-7 that:

1. During my/our lifetime I/we, individually or jointly, may withdraw the money in the account.
2. By written direction to the bank I/we, individually or jointly, may change the beneficiary or beneficiaries.
3. Upon my/our death the money remaining in the account will belong to the beneficiary or beneficiaries, and the money will not be inherited by my/our heirs or be controlled by will.

X \_\_\_\_\_ X \_\_\_\_\_

☐ **Bank Personal Agency Account G.S. §53C-6-8:** The undersigned understands that by establishing a personal agency account under the provisions of North Carolina General Statute §53C-6-8 that the agent named in the account may:

1. Sign checks drawn on the account.
  2. Make deposits into the account.
- The undersigned also understands that upon my death the money remaining in the account will be controlled by his or her will or inherited by his or her heirs.

(agent's name and address)

☐ The undersigned agrees this personal agency will continue if he/she subsequently becomes incapacitated or mentally incompetent, in accordance with North Carolina General Statute §53C-6-8(d).

X

## Ownership of Account - BUSINESS Purpose

☐ Sole Proprietorship ☐ Single-Member LLC ☐ Partnership☐ LLC (LLC tax classification: ☐ C Corp ☐ S Corp ☐ Partnership)☐ C Corporation ☐ S Corporation ☐ Non-Profit☒ LOCAL GOVERNMENT

Signature Card-NC BK  
Bankers Systems™ VMP®  
Wolters Kluwer Financial Services ©2018

Account Number:

Account Owner(s) Name & Address  
HERTFORD COUNTY  
CENTRAL DEPOSITORY  
115 JUSTICE DR STE 1  
WINTON, NC 27986-9510

Account Desc.: PIMMC RPM

☒ Checking ☐ Savings ☐ NOW ☐

Initial Deposit \$ .00 Source:

Additional Information:

## Backup Withholding Certifications (Non-"U.S. Persons" - Use separate Form W-8)

☒ By signing below, I, HERTFORD COUNTY  
certify under penalty of perjury that the information in this section is true.

☒ TIN \_\_\_\_\_ Taxpayer Identification  
Number (TIN)

☒ Not subject to backup withholding either because I have not been notified that I am subject to backup withholding as a result of a failure to report all interest or dividends, or the Internal Revenue Service has notified me that I am no longer subject to backup withholding.

☐ Exempt Recipient. I am an exempt recipient under the Internal Revenue Service Regulations. Exempt payee code (if any) \_\_\_\_\_

FATCA Code. The FATCA code entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

U.S. Person. I am a U.S. citizen or other U.S. person (as defined in the instructions).

Signature(s). The undersigned certifies the accuracy of the information he/she has provided and acknowledges receipt of a completed copy of this form. The undersigned authorizes the financial institution to verify credit and employment history and/or have a credit reporting agency prepare a credit report on the undersigned, as individuals. The undersigned also acknowledges the receipt of a copy and agree to the terms of the following agreement(s) and/or disclosure(s):

- ☐ Terms & Conditions ☒ Truth in Savings ☐ Funds Availability  
☐ Electronic Fund Transfers ☒ Privacy ☐ Substitute Checks  
☐ Common Features ☒ Disc Prod/Fees; Dep Acct Agrmt

The Internal Revenue Service does not require your consent to any provision of this document other than the certifications required to avoid backup withholding.

(1):

(2):

(3):

2018  
1 of 1

## Addendum

Date: 08/01/2023

Financial Institution



Account Title & Address  
HERTFORD COUNTY  
CENTRAL DEPOSITORY  
115 JUSTICE DR STE 1  
WINTON, NC 27986-9510

### Addendum

This Addendum is incorporated into and made a part of the document described as follows (the "Agreement"):  
(for example, "Account Agreement")

dated: 08/01/2023, relating

☐ Beneficiary Information

al Terms

☒ **Signature Addendum.** The following signatures are added to and supplement the signatures provided on the Agreement. The undersigned agree to the terms of the Agreement, and all terms and disclosures acknowledged on the Agreement.

☐ **Amendment Signatures.** This Addendum amends the Agreement. The undersigned agree to the additional terms or information above. This Addendum overrides any conflicting terms of the Agreement.

*Leslie A. Edwards*  
LESLIE H EDWARDS

8-1-23  
Date

Date

Date

Date

Date

Date





CERTIFIED COPY OF CORPORATE RESOLUTIONS  
For Accounts, Borrowing, and other Transactions

HERTFORD COUNTY  
CENTRAL DEPOSITORY

Tax Identification Number

I, the undersigned, hereby certify to Southern Bank and Trust Company that I am the \_\_\_\_\_ Secretary of the above-named Corporation, which Corporation is duly organized and existing under the law of the State of NORTH CAROLINA and engaged in business under the trade name of \_\_\_\_\_; that the following is a true copy of resolutions duly adopted by the Board of Directors (or by the incorporator(s) if permitted by the applicable law) of said Corporation effective on 8/07/2023, either at a duly authorized and held meeting of the Board of Directors (or incorporator(s), as applicable) at which a quorum was present and proper notice was given, or by unanimous written consent; and that such resolutions have not been amended or rescinded;

The undersigned further certify that the following is the correct LEGAL name of said business HERTFORD COUNTY  
CENTRAL DEPOSITORY

(or, if not completed, that the "Name of Business" shown above is the correct legal name).

## DEPOSIT RELATIONSHIP

RESOLVED, that Southern Bank and Trust Company (Bank) be and it hereby is designated a depository of this Corporation with authority to create deposit accounts of all types with the Corporation and to accept at any time and from time to time for credit of the Corporation checking, savings, and all other types of deposits by whomsoever made of funds in whatever form and in whatever manner endorsed and said Bank be and it hereby is authorized and directed to pay or otherwise honor or apply without inquiry and without regard to the application of the proceeds thereof, checks, drafts, notes, bills of exchange, acceptances, undertakings, and other instruments or orders for the payment, transfer, or withdrawals of money for whatever purpose and to whomsoever payable, including those drawn to the individual order of a signer, whether tendered for cashing, in payment of individual obligations of such signer, or for deposit to his individual account or any other use or disposition, and further, said Bank is given authority to honor the endorsement of checks, drafts, notes, or all other types of instruments payable or belonging to this Corporation, whether such endorsement be made manually, by endorsement stamp or otherwise and whether for deposit, for collection or otherwise and to receive cash or part cash for same or to make "less cash" deposits, receiving cash for part or all of the amount of such checks and depositing the balance, if any, when such instruments are signed, accepted, or endorsed whether by stamp, manual, or facsimile signature(s) by any of the following indicated officers or persons from time to time holding the following indicated offices, or agents of the Corporation and the Corporation assumes full responsibility for any and all payments made by Bank in reliance upon the manual stamp or facsimile signatures of said officers, persons, or agents and agrees to indemnify and hold harmless Bank against any and all loss, cost, damage, or expense suffered or incurred by said Bank arising out of the misuse or unlawful or unauthorized use by any person of such stamp or facsimile signature or signature(s), the current officers, authorized persons, or agents being shown hereinafter.

[illegible]

## NON-TREASURY SERVICES WIRE TRANSFER AUTHORITY

RESOLVED FURTHER, that any of the following indicated officers, persons from time to time holding the said office of this Corporation, agents or other authorized persons are authorized for the account of the Corporation (a) to execute and deliver to the Bank wire transfer agreements, if required; (b) to initiate wire transfer requests from any of Corporation's Bank accounts, whether via in-person, telephonic or written request; and (c) to verify the authenticity of instructions to Bank regarding wire transfer requests initiated by other persons from any of the Corporation's Bank accounts; provided that any authority designated in this section is separate and apart from any authority granted under the section of this document titled "Treasury Services Relationships":

Name	Title
LESLIE H EDWARDS	FINANCE DIRECTOR
KEVIN G PATTERSON	INTERIM COUNTY MANAGER
ARLEYNE CURRIER	STAFF ACCOUNTANT

#### TREASURY SERVICES RELATIONSHIPS

RESOLVED FURTHER, that any of the following indicated officers, persons from time to time holding the said office of this Corporation, agents or other authorized persons are authorized for the account of the Corporation (a) to execute and deliver to Bank treasury services agreements, including without limitation agreements involving, by way of example and not limitation, treasury services such as wire transfers, ACH origination transactions, positive pay, ACH block/filter, bill payment, and remote deposit capture (any such agreement, a "Treasury Service Agreement"); (b) to designate from time to time the officers, employees, and agents empowered to act on behalf of the Corporation as administrators with regard to Treasury Service Agreements and the Bank's business online banking service (i.e., those individuals with authority to appoint and delegate access and control privileges to users); (c) to designate from time to time the officers, employees, and agents empowered to act on behalf of the Corporation with regard to Bank treasury services (including but not limited to designating one or more persons authorized to initiate, amend, cancel, confirm, or verify the authenticity of instructions to Bank regarding Bank treasury services, and/or delegating such designation authority); and (d) to designate from time to time the officers, employees, and agents empowered to act on behalf of the Corporation in designating which existing Bank accounts are to be used in conjunction with Bank treasury services:

Name	Title
LESLIE H EDWARDS	FINANCE DIRECTOR
KEVIN G PATTERSON	INTERIM COUNTY MANAGER
ARLEYNE CURRIER	STAFF ACCOUNTANT

#### BORROWING RELATIONSHIP

RESOLVED FURTHER, that any of the following indicated officers or persons from time to time holding the said office of this Corporation, agents, or other authorized persons be, and they hereby are, authorized to arrange for the borrowing of and to borrow or otherwise obtain credit from time to time from Southern Bank and Trust Company (Bank) such sums upon such terms and conditions as to time of payment of repayment, rate of interest, and security therefore as they may determine and the said officers, persons or agents be, and they hereby are, authorized to execute and deliver in the name and on behalf of this Corporation notes, credit agreements and any and all other agreements and evidences of indebtedness with respect to all sums so borrowed or credit otherwise obtained; and such officers, persons, or agents further are authorized as follows: (a) to obtain credit from Bank by the use of a Master Card/Visa Card or other credit card issued by Bank, in such sums as may seem advisable to such officers, persons, or agents and upon such terms as may be prescribed by Bank, to designate other persons not so designated below to use a Master Card/Visa Card or other credit card in the name of and on behalf of this Corporation, to designate to Bank other persons to whom Bank may issue a Master Card/Visa Card or other credit card on behalf of this Corporation, to execute applications and agreements of any type in connection therewith on behalf of the Corporation, and to repay to Bank the indebtedness and obligations incurred by the use of said credit cards; whether or not credit was extended for a purpose authorized by this Corporation; (b) to obtain credit from Bank under one or more revolving lines of credit (including but not limited to Cash Reserve) offered or issued by Bank, in such sums as may seem advisable to such officers, persons, or agents, and upon such terms as may be prescribed by Bank, to sign or to designate such persons not so designated below to sign checks or other items drawn on the Corporation's checking account which may activate loans under such revolving lines of credit and to sign special (direct advance) checks or other instruments which will activate loans under such revolving lines of credit, to execute applications and agreements of any type in connection therewith on behalf of Corporation, to repay Bank the indebtedness and obligations incurred under such revolving lines of credit; whether or not credit was extended for a purpose authorized by this Corporation; (c) to pledge, assign, convey and/or transfer the property of the Corporation to Bank as security for such borrowing, revolving lines of credit and credit arrangements and to execute and deliver security agreements, deeds of trust, and other security instruments whether of obligation or hypothecation which they may determine necessary or appropriate in the implementation of the borrowing authority hereby or belonging to the Corporation and have full authority to endorse, assign, and guarantee the same, on behalf of the Corporation, Bank is authorized and directed to pay the proceeds of any such loans, lines of credit or other borrowings or credit arrangements as directed by the persons so authorized whether to the order of said persons in their individual capacities, for deposit to their individual credit or to be applied or deposited in any manner for their individual deposit in any manner for their individual credit:

Name	Title

#### MISCELLANEOUS BANKING RELATIONSHIPS

RESOLVED FURTHER, that any of the following indicated officers, persons from time to time holding the said office of this Corporation, agents or other authorized persons are authorized for the account of the Corporation (a) to apply for and receive letters of credit and from time to time to increase the amount, extend the date of expiration or amend the terms of any outstanding letters of credit; (b) to execute and deliver all necessary and proper documents in connection with any transaction with said Bank; (c) to execute and deliver indemnity agreements, acceptance agreements, guarantees for missing documents or other guarantee, acceptances, trust receipts and other forms of security agreements; (d) to order payments against receipt of shipping and other documents; (e) to purchase certificates of deposit, bonds, securities, and all other types of intangible personal property from Bank; (f) to execute and deliver to Bank night depository agreements, to designate from time to time the officers, employees, and agents empowered to act on behalf of the Corporation in connection therewith and to revoke such designations; (g) to execute and deliver to Bank safe deposit box agreements, to designate from time to time the persons empowered to have access to any safe deposit box and to revoke such designations; (h) to enter into any and all other types of transactions with Bank for which Bank is authorized to transact in its normal course of business; (i) to contract with Bank for the rendition of any services offered by Bank; and (j) to designate from time to time the officers, employees, and agents empowered to act on behalf of the Corporation as administrators with regard to the Bank's business online banking service (i.e., those individuals with authority to appoint and delegate access and control privileges to users, as well as the authority to appoint other business online banking service administrators), provided that if any individuals are listed under the section of this document titled "Treasury Services Relationships", this subsection (j) shall have no effect:

Name	Title
LESLIE H EDWARDS	FINANCE DIRECTOR
KEVIN G PATTERSON	INTERIM COUNTY MANAGER
ARLEYNE CURRIER	STAFF ACCOUNTANT



# GENERAL RESOLUTIONS

RESOLVED FURTHER, that all officers, agents, or other persons authorized to conduct and/or initiate banking transactions pursuant to the resolutions herein are authorized to use any means of electronic banking or account management products or services offered by Bank with respect to the account(s) of the Corporation and that the provisions contained in Bank's Deposit Account Agreement and/or other agreements specific to a particular electronic product or service, including, without limitation, the provisions concerning the binding effect of transactions conducted or instructions given electronically with respect to the Corporation's account(s), are expressly approved and the Corporation assumes full responsibility for any and all such electronic transactions and instructions and agrees to indemnify and hold Bank harmless against any and all loss, cost, damage, or expense suffered or incurred by Bank arising out of Bank's honoring such electronic transactions or instructions.

RESOLVED FURTHER, that the Corporation recognizes and agrees that maintenance, service changes, and other fees pursuant to the rules and regulations of Bank may be charged and deducted from the Corporation's account(s), and that Bank shall have right of setoff as to any and all indebtedness and liability of Corporation to Bank however and whenever incurred or evidenced, whether direct or indirect, absolute or contingent, due or to become due and said setoff authority may be exercised without prior notice; and when charges or other deductions are made from said account(s), Bank shall not be liable for dishonoring items where the making of such a charge, setoff or other deduction results in there being insufficient funds in Corporation's account to honor such items; and,

RESOLVED FURTHER, that the Secretary or an Assistant Secretary of Corporation shall certify to Bank the names of the presently duly elected and qualified officers of this Corporation and shall from time to time hereafter as changes in the personnel of said officers are made, immediately certify such changes to Bank, and Bank shall be fully protected in relying on the certifications of any individual who purports to be the Secretary or Assistant Secretary and shall be indemnified and saved harmless from any claims, demands, expenses, loss or damage resulting from or growing out of honoring the signature of any officer so certified or refusing to honor any signature not so certified and Corporation shall be bound by Bank's honoring the signature of any corporate employee or agent or any other individual, authorized or unauthorized, as maker, endorser, drawer or in any other capacity unless Bank receives written notice of any claim, dispute or difference with regard to said signature, endorsement or other transaction within thirty (30) days, or such longer time as required by applicable law, after the first statement, notice, or items showing irregularity shall have been sent or made available to Corporation. Corporation shall not be relieved of the duty to examine and report or of the stated consequences thereof by reason of the fact that the statement, notice, or any item or items were not sent or made available unless the Corporation notifies Bank of that fact within fifteen (15) days of the date upon which the same are customarily so sent or made available and Corporation shall be bound by the contents of such statements and items forwarded to the corporate address of the Corporation; and,

RESOLVED FURTHER, that the foregoing resolutions shall remain in full force and effect until written notice of their amendment or rescission has been received and acknowledged by Bank and the receipt of such notice shall not affect any action taken by Bank prior thereto; and

RESOLVED FURTHER, any revocation, modification or replacement of a resolution must be accompanied by documentation satisfactory to the Bank, establishing the authority for the changes; and,

RESOLVED FURTHER, that the foregoing authority shall not be limited to the above identified or described officers, agents, or other representatives of the Corporation but shall extend to such additional or different individuals as are named as being so authorized in any letter, form or notice signed by any officer, agent, or other representative of the Corporation identified or described above in each category or who is allowed to make said transactions by Corporation; and,

RESOLVED FURTHER, that the Corporation agrees that in the event a question or dispute arises concerning the authority of one or more individuals to transact business on behalf of the Corporation, Bank shall have the option either (1) to rely on the most recent resolution, certification, or notice furnished to Bank by an individual purporting to have authority for the Corporation, or (2) to freeze accounts, close accounts to posting, refuse to honor items, place stop payment orders on items and otherwise refuse to allow any transaction or to do any further business with respect to the Corporation or any of its accounts until such questions or dispute is resolved to the satisfaction of the Bank; and Bank shall be fully protected in taking either course of action or a combination thereof and shall be indemnified and saved harmless from any claims, demands, losses, damages, and expenses, including attorneys' fees, resulting from or growing out of the foregoing; and,

RESOLVED FURTHER, that all transactions by any of the officers, employees, or other representatives of this Corporation, in its name and for its account or within the authority herein given if said authority had been in effect prior to this meeting be and the same hereby approved and ratified; and,

RESOLVED FURTHER, that the foregoing resolutions together with any specific contract, account card or other writing shall be the agreement with Bank and Corporation agrees to be subject to Banks rules and regulations as to each service or account; and expect where initialed on the certified copy indicating one or more specific officer(s) or agent(s) to perform a specific function, any officer listed below shall have authority to transact the authorized business with Bank; and

RESOLVED FURTHER, that the Secretary or an Assistant Secretary of the Corporation be, and hereby is authorized and directed to certify to Southern Bank and Trust Company the foregoing resolution or resolutions and that the provisions thereof are in conformity with the charter and bylaws of the Corporation and that the foregoing resolutions and authority thereby conferred shall remain in full force and in effect until this Corporation officially notifies Bank to the contrary in writing; and Bank may conclusively presume that such resolves are in effect and that the persons identified from time to time as officers of the Corporation by certificate of the Secretary or an Assistant Secretary, have been duly elected or appointed to and continue to hold such offices; and,

RESOLVED FURTHER, that all previous banking resolutions in conflict herewith relating to Southern Bank and Trust Company heretofore approved by the Board of Directors (or incorporator(s), as applicable) be, and the same hereby are superseded.

I further certify that there is no provision in the charter or bylaws of said Corporation limiting the power of the Board of Directors (or incorporator(s), as applicable) to pass the foregoing resolutions and that the same are in conformity with the provisions of said charter and bylaws. I further certify that the following are the names and official signatures of the present officers and other authorized persons of this Corporation:

	Name	Official Signature
President	ANDRE M LASSITER-BOARD CHAIR	
Vice President	WILLIAM FRANKLIN MITCHELL JR-VICE CHAIR	
Vice President	RONALD J GATLING-COMMISSIONER	
Secretary	JOHN D HORTON-COMMISSIONER	
Treasurer	LERROY DOUGLAS-COMMISSIONER	
Asst Treasurer		
Other		
Other		
Other		

IN WITNESS WHEREOF, I have hereunto subscribed my name, this 7th day of August, 2023

Secretary (Assistant Secretary)





## ACCOUNT AGREEMENT



Agreement Date: 08/01/2023 By: B275THC

☒ EXISTING Account - This agreement replaces previous agreement(s).

## Ownership of Account - PERSONAL

☐ Individual ☐ Personal Agency (see below)☐ Joint - With Survivorship (see below)☐ Joint - No Survivorship (as tenants in common)☐☐ Trust - Separate Agreement:☐ Payable On Death (POD) Designation As Defined in This Agreement

(Name and Address of Beneficiaries):

☐ **Bank Joint Account With Right of Survivorship G.S. §53C-6-6:** We understand that by establishing a joint account under the provisions of North Carolina General Statute §53C-6-6 that:

1. The bank may pay the money in the account to, or on the order of, any person named as a joint holder of the account unless we have agreed with the bank that withdrawals require more than one signature; and
2. Upon the death of one joint owner the money remaining in the account will belong to the surviving joint owners and will not pass by inheritance to the heirs of the deceased joint owner or be controlled by the deceased joint owner's will.

X \_\_\_\_\_ X \_\_\_\_\_

☐ **Bank Payable On Death Account G.S. §53C-6-7:** I/We understand that by establishing a Payable on Death account under the provisions of North Carolina General Statute §53C-6-7 that:

1. During my/our lifetime I/we, individually or jointly, may withdraw the money in the account.
2. By written direction to the bank I/we, individually or jointly, may change the beneficiary or beneficiaries.
3. Upon my/our death the money remaining in the account will belong to the beneficiary or beneficiaries, and the money will not be inherited by my/our heirs or be controlled by will.

X \_\_\_\_\_ X \_\_\_\_\_

☐ **Bank Personal Agency Account G.S. §53C-6-8:** The undersigned understands that by establishing a personal agency account under the provisions of North Carolina General Statute §53C-6-8 that the agent named in the account may:

1. Sign checks drawn on the account.
  2. Make deposits into the account.
- The undersigned also understands that upon my death the money remaining in the account will be controlled by his or her will or inherited by his or her heirs.

(agent's name and address)

☐ The undersigned agrees this personal agency will continue if he/she subsequently becomes incapacitated or mentally incompetent, in accordance with North Carolina General Statute §53C-6-8(d).

X \_\_\_\_\_

## Ownership of Account - BUSINESS Purpose

☐ Sole Proprietorship ☐ Single-Member LLC ☐ Partnership☐ LLC (LLC tax classification: ☐ C Corp ☐ S Corp ☐ Partnership)☐ C Corporation ☐ S Corporation ☐ Non-Profit☒ LOCAL GOVERNMENT

Signature Card-NC BK  
Bankers Systems™ VMP®  
Wolters Kluwer Financial Services ©2016

Account Number:

Account Owner(s) Name &amp; Address

HERTFORD COUNTY

GENERAL FUND

115 JUSTICE DR STE 1

WINTON, NC 27986-9510

Account Desc.: PIMMC RPM

☐ Checking ☐ Savings ☒ NOW ☐

Initial Deposit \$ 1,000.00

Source: PNC

Additional Information:

## Backup Withholding Certifications (Non-"U.S. Persons" - Use separate Form W-9)

☒ By signing below, I, HERTFORD COUNTY, certify that the information in the section are true.

☒ TIN \_\_\_\_\_ Payer Identification Number (TIN)

☒ **Not Subject to Backup Withholding:** I am not subject to backup withholding either because I have not been notified that I am subject to backup withholding as a result of a failure to report all interest or dividends, or the Internal Revenue Service has notified me that I am no longer subject to backup withholding.

☐ **Exempt Recipient:** I am an exempt recipient under the Internal Revenue Service Regulations. Exempt payee code (if any) \_\_\_\_\_

**FATCA Code.** The FATCA code entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

**U.S. Person.** I am a U.S. citizen or other U.S. person (as defined in the instructions).

**Signature(s).** The undersigned certifies the accuracy of the information he/she has provided and acknowledges receipt of a completed copy of this form. The undersigned authorizes the financial institution to verify credit and employment history and/or have a credit reporting agency prepare a credit report on the undersigned, as individuals. The undersigned also acknowledges the receipt of a copy and agree to the terms of the following agreement(s) and/or disclosure(s):

- ☐ Terms & Conditions ☒ Truth in Savings ☐ Funds Availability  
☐ Electronic Fund Transfers ☒ Privacy ☐ Substitute Checks  
☐ Common Features ☒ Disc Prod/Fees; Dep Acct Agrmt

The Internal Revenue Service does not require your consent to any provision of this document other than the certifications required to avoid backup withholding.

(1)

(2)

(3)

5/2016  
1 of 1

## Addendum

Date: 08/01/2023

Financial Institution



Account Title & Address  
HERTFORD COUNTY  
GENERAL FUND  
115 JUSTICE DR STE 1  
WINTON, NC 27986-9510

### Addendum

This Addendum is incorporated into and made a part of the document described as follows (the "Agreement"):

dated: 08/01/2023, relating to account number(s) [REDACTED] (the "Account Agreement")

☐ Beneficiary Information

and/or

☐ Additional Terms

☒ **Signature Addendum.** The following signatures are added to and supplement the signatures provided on the Agreement. The undersigned agree to the terms of the Agreement, and all terms and disclosures acknowledged on the Agreement.

☐ **Amendment Signatures.** This Addendum amends the Agreement. The undersigned agree to the additional terms or information above. This Addendum overrides any conflicting terms of the Agreement.

*Leslie H. Edwards*  
LESLIE H EDWARDS

8-1-23  
Date

Date

Date

Date

Date

Date





CERTIFIED COPY OF CORPORATE RESOLUTIONS  
For Accounts, Borrowing, and other Transactions

HERTFORD COUNTY  
GENERAL FUND

Applicable Acct(s)

Name of Corporation

I, the undersigned, hereby certify to Southern Bank and Trust Company that I am the \_\_\_\_\_ Secretary of the above-named Corporation, which Corporation is duly organized and existing under the law of the State of NORTH CAROLINA and engaged in business under the trade name of \_\_\_\_\_; that the following is a true copy of resolutions duly adopted by the Board of Directors (or by the incorporator(s) if permitted by the applicable law) of said Corporation effective on 8/07/2023, either at a duly authorized and held meeting of the Board of Directors (or incorporator(s), as applicable) at which a quorum was present and proper notice was given, or by unanimous written consent, and that such resolutions have not been amended or rescinded;

The undersigned further certify that the following is the correct LEGAL name of said business HERTFORD COUNTY GENERAL FUND

(or, if not completed, that the "Name of Business" shown above is the correct legal name).

DEPOSIT RELATIONSHIP

RESOLVED, that Southern Bank and Trust Company (Bank) be and it hereby is designated a depository of this Corporation with authority to create deposit accounts of all types with the Corporation and to accept at any time and from time to time for credit of the Corporation checking, savings, and all other types of deposits by whomsoever made of funds in whatever form and in whatever manner endorsed and said Bank be and it hereby is authorized and directed to pay or otherwise honor or apply without inquiry and without regard to the application of the proceeds thereof, checks, drafts, notes, bills of exchange, acceptances, undertakings, and other instruments or orders for the payment, transfer, or withdrawals of money for whatever purpose and to whomsoever payable, including those drawn to the individual order of a signer, whether tendered for cashing, in payment of individual obligations of such signer, or for deposit to his individual account or any other use or disposition, and further, said Bank is given authority to honor the endorsement of checks, drafts, notes, or all other types of instruments payable or belonging to this Corporation, whether such endorsement be made manually, by endorsement stamp or otherwise and whether for deposit, for collection or otherwise and to receive cash or part cash for same or to make "less cash" deposits, receiving cash for part or all of the amount of such checks and depositing the balance, if any, when such instruments are signed, accepted, or endorsed whether by stamp, manual, or facsimile signature(s) by any of the following indicated officers or persons from time to time holding the following indicated offices, or agents of the Corporation and the Corporation assumes full responsibility for any and all payments made by Bank in reliance upon the manual stamp or facsimile signatures of said officers, persons, or agents and agrees to indemnify and hold harmless Bank against any and all loss, cost, damage, or expense suffered or incurred by said Bank arising out of the misuse or unlawful or unauthorized use by any person of such stamp or facsimile signature or signature(s), the current officers, authorized persons, or agents being shown hereinafter.

Name

Title

ANDRE M LASSITER

BOARD CHAIR

WILLIAM FRANKLIN MITCHELL JR

VICE CHAIR

KEVIN G PATTERSON

INTERIM COUNTY MANAGER

LESLIE H EDWARDS

FINANCE DIRECTOR

NON-TREASURY SERVICES WIRE TRANSFER AUTHORITY

RESOLVED FURTHER, that any of the following indicated officers, persons from time to time holding the said office of this Corporation, agents or other authorized persons are authorized for the account of the Corporation (a) to execute and deliver to the Bank wire transfer agreements, if required; (b) to initiate wire transfer requests from any of Corporation's Bank accounts, whether via in-person, telephonic or written request; and (c) to verify the authenticity of instructions to Bank regarding wire transfer requests initiated by other persons from any of the Corporation's Bank accounts; provided that any authority designated in this section is separate and apart from any authority granted under the section of this document titled "Treasury Services Relationships":

Name

Title

LESLIE H EDWARDS

FINANCE DIRECTOR

KEVIN G PATTERSON

INTERIM COUNTY MANAGER

ARLEYNE CURRIER

STAFF ACCOUNTANT

# TREASURY SERVICES RELATIONSHIPS

RESOLVED FURTHER, that any of the following indicated officers, persons from time to time holding the said office of this Corporation, agents or other authorized persons are authorized for the account of the Corporation (a) to execute and deliver to Bank treasury services agreements, including without limitation agreements involving, by way of example and not limitation, treasury services such as wire transfers, ACH origination transactions, positive pay, ACH block/filter, bill payment, and remote deposit capture (any such agreement, a "Treasury Service Agreement"); (b) to designate from time to time the officers, employees, and agents empowered to act on behalf of the Corporation as administrators with regard to Treasury Service Agreements and the Bank's business online banking service (i.e., those individuals with authority to appoint and delegate access and control privileges to users); (c) to designate from time to time the officers, employees, and agents empowered to act on behalf of the Corporation with regard to Bank treasury services (including but not limited to designating one or more persons authorized to initiate, amend, cancel, confirm, or verify the authenticity of instructions to Bank regarding Bank treasury services, and/or delegating such designation authority); and (d) to designate from time to time the officers, employees, and agents empowered to act on behalf of the Corporation in designating which existing Bank accounts are to be used in conjunction with Bank treasury services:

Name	Title
LESLIE H EDWARDS	FINANCE DIRECTOR
KEVIN G PATTERSON	INTERIM COUNTY MANAGER
ARLEYNE CURRIER	STAFF ACCOUNTANT

## BORROWING RELATIONSHIP

RESOLVED FURTHER, that any of the following indicated officers or persons from time to time holding the said office of this Corporation, agents, or other authorized persons be, and they hereby are, authorized to arrange for the borrowing of and to borrow or otherwise obtain credit from time to time from Southern Bank and Trust Company (Bank) such sums upon such terms and conditions as to time of payment of repayment, rate of interest, and security therefore as they may determine and the said officers, persons or agents be, and they hereby are, authorized to execute and deliver in the name and on behalf of this Corporation notes, credit agreements and any and all other agreements and evidences of indebtedness with respect to all sums so borrowed or credit otherwise obtained; and such officers, persons, or agents further are authorized as follows: (a) to obtain credit from Bank by the use of a Master Card/Visa Card or other credit card issued by Bank, in such sums as may seem advisable to such officers, persons, or agents and upon such terms as may be prescribed by Bank, to designate other persons not so designated below to use a Master Card/Visa Card or other credit card in the name of and on behalf of this Corporation, to designate to Bank other persons to whom Bank may issue a Master Card/Visa Card or other credit card on behalf of this Corporation, to execute applications and agreements of any type in connection therewith on behalf of the Corporation, and to repay to Bank the indebtedness and obligations incurred by the use of said credit cards; whether or not credit was extended for a purpose authorized by this Corporation; (b) to obtain credit from Bank under one or more revolving lines of credit (including but not limited to Cash Reserve) offered or issued by Bank, in such sums as may seem advisable to such officers, persons, or agents, and upon such terms as may be prescribed by Bank, to sign or to designate such persons not so designated below to sign checks or other items drawn on the Corporation's checking account which may activate loans under such revolving lines of credit and to sign special (direct advance) checks or other instruments which will activate loans under such revolving lines of credit, to execute applications and agreements of any type in connection therewith on behalf of Corporation, to repay Bank the indebtedness and obligations incurred under such revolving lines of credit; whether or not credit was extended for a purpose authorized by this Corporation; (c) to pledge, assign, convey and/or transfer the property of the Corporation to Bank as security for such borrowing, revolving lines of credit and credit arrangements and to execute and deliver security agreements, deeds of trust, and other security instruments whether of obligation or hypothecation which they may determine necessary or appropriate in the implementation of the borrowing authority hereby or belonging to the Corporation and have full authority to endorse, assign, and guarantee the same, on behalf of the Corporation, Bank is authorized and directed to pay the proceeds of any such loans, lines of credit or other borrowings or credit arrangements as directed by the persons so authorized whether to the order of said persons in their individual capacities, for deposit to their individual credit or to be applied or deposited in any manner for their individual deposit in any manner for their individual credit:

Name	Title

## MISCELLANEOUS BANKING RELATIONSHIPS

RESOLVED FURTHER, that any of the following indicated officers, persons from time to time holding the said office of this Corporation, agents or other authorized persons are authorized for the account of the Corporation (a) to apply for and receive letters of credit and from time to time to increase the amount, extend the date of expiration or amend the terms of any outstanding letters of credit; (b) to execute and deliver all necessary and proper documents in connection with any transaction with said Bank; (c) to execute and deliver indemnity agreements, acceptance agreements, guarantees for missing documents or other guarantee, acceptances, trust receipts and other forms of security agreements; (d) to order payments against receipt of shipping and other documents; (e) to purchase certificates of deposit, bonds, securities, and all other types of intangible personal property from Bank; (f) to execute and deliver to Bank night depository agreements, to designate from time to time the officers, employees, and agents empowered to act on behalf of the Corporation in connection therewith and to revoke such designations; (g) to execute and deliver to Bank safe deposit box agreements, to designate from time to time the persons empowered to have access to any safe deposit box and to revoke such designations; (h) to enter into any and all other types of transactions with Bank for which Bank is authorized to transact in its normal course of business; (i) to contract with Bank for the rendition of any services offered by Bank; and (j) to designate from time to time the officers, employees, and agents empowered to act on behalf of the Corporation as administrators with regard to the Bank's business online banking service (i.e., those individuals with authority to appoint and delegate access and control privileges to users, as well as the authority to appoint other business online banking service administrators), provided that if any individuals are listed under the section of this document titled "Treasury Services Relationships", this subsection (j) shall have no effect:

Name	Title
LESLIE H EDWARDS	FINANCE DIRECTOR
KEVIN G PATTERSON	INTERIM COUNTY MANAGER
ARLEYNE CURRIER	STAFF ACCOUNTANT



# GENERAL RESOLUTIONS

RESOLVED FURTHER, that all officers, agents, or other persons authorized to conduct and/or initiate banking transactions pursuant to the resolutions herein are authorized to use any means of electronic banking or account management products or services offered by Bank with respect to the account(s) of the Corporation and that the provisions contained in Bank's Deposit Account Agreement and/or other agreements specific to a particular electronic product or service, including, without limitation, the provisions concerning the binding effect of transactions conducted or instructions given electronically with respect to the Corporation's account(s), are expressly approved and the Corporation assumes full responsibility for any and all such electronic transactions and instructions and agrees to indemnify and hold Bank harmless against any and all loss, cost, damage, or expense suffered or incurred by Bank arising out of Bank's honoring such electronic transactions or instructions.

RESOLVED FURTHER, that the Corporation recognizes and agrees that maintenance, service charges, and other fees pursuant to the rules and regulations of Bank may be charged and deducted from the Corporation's account(s), and that Bank shall have right of setoff as to any and all indebtedness and liability of Corporation to Bank however and whenever incurred or evidenced, whether direct or indirect, absolute or contingent, due or to become due and said setoff authority may be exercised without prior notice; and when charges or other deductions are made from said account(s), Bank shall not be liable for dishonoring items where the making of such a charge, setoff or other deduction results in there being insufficient funds in Corporation's account to honor such items; and,

RESOLVED FURTHER, that the Secretary or an Assistant Secretary of Corporation shall certify to Bank the names of the presently duly elected and qualified officers of this Corporation and shall from time to time hereafter as changes in the personnel of said officers are made, immediately certify such changes to Bank, and Bank shall be fully protected in relying on the certifications of any individual who purports to be the Secretary or Assistant Secretary and shall be indemnified and saved harmless from any claims, demands, expenses, loss or damage resulting from or growing out of honoring the signature of any officer so certified or refusing to honor any signature not so certified and Corporation shall be bound by Bank's honoring the signature of any corporate employee or agent or any other individual, authorized or unauthorized, as maker, endorser, drawer or in any other capacity unless Bank receives written notice of any claim, dispute or difference with regard to said signature, endorsement or other transaction within thirty (30) days, or such longer time as required by applicable law, after the first statement, notice, or items showing irregularity shall have been sent or made available to Corporation. Corporation shall not be relieved of the duty to examine and report or of the stated consequences thereof by reason of the fact that the statement, notice, or any item or items were not sent or made available unless the Corporation notifies Bank of that fact within fifteen (15) days of the date upon which the same are customarily so sent or made available and Corporation shall be bound by the contents of such statements and items forwarded to the corporate address of the Corporation; and,

RESOLVED FURTHER, that the foregoing resolutions shall remain in full force and effect until written notice of their amendment or rescission has been received and acknowledged by Bank and the receipt of such notice shall not affect any action taken by Bank prior thereto; and

RESOLVED FURTHER, any revocation, modification or replacement of a resolution must be accompanied by documentation satisfactory to the Bank, establishing the authority for the changes; and,

RESOLVED FURTHER, that the foregoing authority shall not be limited to the above identified or described officers, agents, or other representatives of the Corporation but shall extend to such additional or different individuals as are named as being so authorized in any letter, form or notice signed by any officer, agent, or other representative of the Corporation identified or described above in each category or who is allowed to make said transactions by Corporation; and,

RESOLVED FURTHER, that the Corporation agrees that in the event a question or dispute arises concerning the authority of one or more individuals to transact business on behalf of the Corporation, Bank shall have the option either (1) to rely on the most recent resolution, certification, or notice furnished to Bank by an individual purporting to have authority for the Corporation, or (2) to freeze accounts, close accounts to posting, refuse to honor items, place stop payment orders on items and otherwise refuse to allow any transaction or to do any further business with respect to the Corporation or any of its accounts until such questions or dispute is resolved to the satisfaction of the Bank; and Bank shall be fully protected in taking either course of action or a combination thereof and shall be indemnified and saved harmless from any claims, demands, losses, damages, and expenses, including attorneys' fees, resulting from or growing out of the foregoing; and,

RESOLVED FURTHER, that all transactions by any of the officers, employees, or other representatives of this Corporation, in its name and for its account or within the authority herein given if said authority had been in effect prior to this meeting be and the same hereby approved and ratified; and,

RESOLVED FURTHER, that the foregoing resolutions together with any specific contract, account card or other writing shall be the agreement with Bank and Corporation agrees to be subject to Banks rules and regulations as to each service or account; and expect where initialed on the certified copy indicating one or more specific officer(s) or agent(s) to perform a specific function, any officer listed below shall have authority to transact the authorized business with Bank; and

RESOLVED FURTHER, that the Secretary or an Assistant Secretary of the Corporation be, and hereby is authorized and directed to certify to Southern Bank and Trust Company the foregoing resolution or resolutions and that the provisions thereof are in conformity with the charter and bylaws of the Corporation and that the foregoing resolutions and authority thereby conferred shall remain in full force and in effect until this Corporation officially notifies Bank to the contrary in writing; and Bank may conclusively presume that such resolves are in effect and that the persons identified from time to time as officers of the Corporation by certificate of the Secretary or an Assistant Secretary, have been duly elected or appointed to and continue to hold such offices; and,

RESOLVED FURTHER, that all previous banking resolutions in conflict herewith relating to Southern Bank and Trust Company heretofore approved by the Board of Directors (or incorporator(s), as applicable) be, and the same hereby are superseded.

I further certify that there is no provision in the charter or bylaws of said Corporation limiting the power of the Board of Directors (or incorporator(s), as applicable) to pass the foregoing resolutions and that the same are in conformity with the provisions of said charter and bylaws. I further certify that the following are the names and official signatures of the present officers and other authorized persons of this Corporation:

	Name	Official Signature
President	ANDRE M LASSITER-BOARD CHAIR	
Vice President	WILLIAM FRANKLIN MITCHELL JR-VICE CHAIR	
Vice President	RONALD J GATLING-COMMISSIONER	
Secretary	JOHN D HORTON-COMMISSIONER	
Treasurer	LEROY DOUGLAS-COMMISSIONER	
Asst Treasurer		
Other		
Other		
Other		

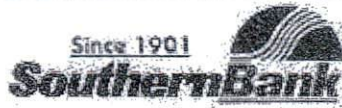
IN WITNESS WHEREOF, I have hereunto subscribed my name, this the 7th day of August, 2023

Secretary (Assistant Secretary)





## ACCOUNT AGREEMENT



Agreement Date: 08/01/2023 By: B275THC

☒ EXISTING Account - This agreement replaces previous agreement(s).

## Ownership of Account - PERSONAL

- ☐ Individual                      ☐ Personal Agency (see below)  
☐ Joint - With Survivorship (see below)  
☐ Joint - No Survivorship (as tenants in common)  
☐ \_\_\_\_\_  
☐ Trust - Separate Agreement:

☐ Payable On Death (POD) Designation As Defined in This Agreement  
(Name and Address of Beneficiaries):

Account Numbers:

Account Owner(s) Name & Address  
HERTFORD COUNTY  
SOCIAL SERVICES TRUST ACCOUNT  
115 JUSTICE DR STE 1  
WINTON, NC 27986-9510

Account Desc.: COMMERCIAL RPM

☒ Checking ☐ Savings ☐ NOW ☐ \_\_\_\_\_  
Initial Deposit \$ 1,000.00 Source: PNC

Additional Information:

☐ *Bank Joint Account With Right of Survivorship* G.S. §53C-6-6: We understand that by establishing a joint account under the provisions of North Carolina General Statute §53C-6-6 that:

1. The bank may pay the money in the account to, or on the order of, any person named as a joint holder of the account unless we have agreed with the bank that withdrawals require more than one signature; and
2. Upon the death of one joint owner the money remaining in the account will belong to the surviving joint owners and will not pass by inheritance to the heirs of the deceased joint owner or be controlled by the deceased joint owner's will.

X \_\_\_\_\_ X \_\_\_\_\_

☐ **Bank Payable On Death Account G.S. §53C-6-7:** I/We understand that by establishing a Payable on Death account under the provisions of North Carolina General Statute §53C-6-7 that:

1. During my/our lifetime I/we, individually or jointly, may withdraw the money in the account.
2. By written direction to the bank I/we, individually or jointly, may change the beneficiary or beneficiaries.
3. Upon my/our death the money remaining in the account will belong to the beneficiary or beneficiaries, and the money will not be inherited by my/our heirs or be controlled by will.

X \_\_\_\_\_ X \_\_\_\_\_

☐ **Bank Personal Agency Account G.S. §53C-6-8:** The undersigned understands that by establishing a personal agency account under the provisions of North Carolina General Statute §53C-6-8 that the agent named in the account may:

1. Sign checks drawn on the account.
2. Make deposits into the account.

(agent's name and address)

☐ The undersigned agrees this personal agency will continue if he/she subsequently becomes incapacitated or mentally incompetent, in accordance with North Carolina General Statute §53C-6-8(d).

X

## Ownership of Account - BUSINESS Purpose

- ☐ Sole Proprietorship    ☐ Single-Member LLC    ☐ Partnership  
☐ LLC (*LLC tax classification:* ☐ C Corp    ☐ S Corp    ☐ Partnership)  
☐ C Corporation    ☐ S Corporation    ☐ Non-Profit  
☒ **LOCAL GOVERNMENT**

Signature Card-NC BK  
Bankers Systems™ VMP®  
Wolters Kluwer Financial Services ©2016

## Backup Withholding Certifications (Non-"U.S. Persons" - Use separate Form W-8)

☒ By signing below, I, HERTFORD COUNTY  
certify under penalties of perjury that the statements made in this section are true.

☒ TIN ☐ Taxpayer Identification

☒ **Not** subject to backup withholding since I have not been notified that I am subject to backup withholding as a result of a failure to report all interest or dividends, or the Internal Revenue Service has notified me that I am no longer subject to backup withholding.

☐ **Exempt Recipient.** I am an exempt recipient under the Internal Revenue Service Regulations. Exempt payee code (if any) \_\_\_\_\_

**FATCA Code.** The FATCA code entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

U.S. Person. I am a U.S. citizen or other U.S. person (as defined in the instructions).

Signature(s). The undersigned certifies the accuracy of the information he/she has provided and acknowledges receipt of a completed copy of this form. The undersigned authorizes the financial institution to verify credit and employment history and/or have a credit reporting agency prepare a credit report on the undersigned, as individuals. The undersigned also acknowledge the receipt of a copy and agree to the terms of the following agreement(s) and/or disclosure(s):

- ☐ Terms & Conditions ☒ Truth in Savings ☐ Funds Availability  
☐ Electronic Fund Transfers ☒ Privacy ☐ Substitute Checks  
☐ Common Features ☒ Disc Prod/Fees; Dep Acct Agrmt

The Internal Revenue Service does not require your consent to any provision of this document other than the certifications required to avoid backup withholding.

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85

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1/15/2016  
Page 1 of 1



CERTIFIED COPY OF CORPORATE RESOLUTIONS  
For Accounts, Borrowing, and other Transactions

HERTFORD COUNTY  
SOCIAL SERVICES TRUST ACCOUNT

Name of Corporation

I, the undersigned, hereby certify to Southern Bank and Trust Company that I am the \_\_\_\_\_ Secretary of the above-named Corporation, which Corporation is duly organized and existing under the law of the State of NORTH CAROLINA and engaged in business under the trade name of \_\_\_\_\_; that the following is a true copy of resolutions duly adopted by the Board of Directors (or by the incorporator(s) if permitted by the applicable law) of said Corporation effective on 8/07/2023, either at a duly authorized and held meeting of the Board of Directors (or incorporator(s), as applicable) at which a quorum was present and proper notice was given, or by unanimous written consent, and that such resolutions have not been amended or rescinded;

The undersigned further certify that the following is the correct LEGAL name of said business HERTFORD COUNTY SOCIAL SERVICES TRUST ACCOUNT

(or, if not completed, that the "Name of Business" shown above is the correct legal name).

## DEPOSIT RELATIONSHIP

RESOLVED, that Southern Bank and Trust Company (Bank) be and it hereby is designated a depository of this Corporation with authority to create deposit accounts of all types with the Corporation and to accept at any time and from time to time for credit of the Corporation checking, savings, and all other types of deposits by whomsoever made of funds in whatever form and in whatever manner endorsed and said Bank be and it hereby is authorized and directed to pay or otherwise honor or apply without inquiry and without regard to the application of the proceeds thereof, checks, drafts, notes, bills of exchange, acceptances, undertakings, and other instruments or orders for the payment, transfer, or withdrawals of money for whatever purpose and to whomsoever payable, including those drawn to the individual order of a signer, whether tendered for cashing, in payment of individual obligations of such signer, or for deposit to his individual account or any other use or disposition, and further, said Bank is given authority to honor the endorsement of checks, drafts, notes, or all other types of instruments payable or belonging to this Corporation, whether such endorsement be made manually, by endorsement stamp or otherwise and whether for deposit, for collection or otherwise and to receive cash or part cash for same or to make "less cash" deposits, receiving cash for part or all of the amount of such checks and depositing the balance, if any, when such instruments are signed, accepted, or endorsed whether by stamp, manual, or facsimile signature(s) by any of the following indicated officers or persons from time to time holding the following indicated offices, or agents of the Corporation and the Corporation assumes full responsibility for any and all payments made by Bank in reliance upon the manual stamp or facsimile signatures of said officers, persons, or agents and agrees to indemnify and hold harmless Bank against any and all loss, cost, damage, or expense suffered or incurred by said Bank arising out of the misuse or unlawful or unauthorized use by any person of such stamp or facsimile signature or signature(s), the current officers, authorized persons, or agents being shown hereinafter.

[illegible]

## NON-TREASURY SERVICES WIRE TRANSFER AUTHORITY

RESOLVED FURTHER, that any of the following indicated officers, persons from time to time holding the said office of this Corporation, agents or other authorized persons are authorized for the account of the Corporation (a) to execute and deliver to the Bank wire transfer agreements, if required; (b) to initiate wire transfer requests from any of Corporation's Bank accounts, whether via in-person, telephonic or written request; and (c) to verify the authenticity of instructions to Bank regarding wire transfer requests initiated by other persons from any of the Corporation's Bank accounts; provided that any authority designated in this section is separate and apart from any authority granted under the section of this document titled "Treasury Services Relationships":

Name	Title
KEVIN G. PATTERSON	INTERIM COUNTY MANAGER
LESLIE H. EDWARDS	FINANCE DIRECTOR
BRENDA DENISE BROWN	DIRECTOR OF SOCIAL SERVICES



### TREASURY SERVICES RELATIONSHIPS

RESOLVED FURTHER, that any of the following indicated officers, persons from time to time holding the said office of this Corporation, agents or other authorized persons are authorized for the account of the Corporation (a) to execute and deliver to Bank treasury services agreements, including without limitation agreements involving, by way of example and not limitation, treasury services such as wire transfers, ACH origination transactions, positive pay, ACH block/filter, bill payment, and remote deposit capture (any such agreement, a "Treasury Service Agreement"); (b) to designate from time to time the officers, employees, and agents empowered to act on behalf of the Corporation as administrators with regard to Treasury Service Agreements and the Bank's business online banking service (i.e., those individuals with authority to appoint and delegate access and control privileges to users); (c) to designate from time to time the officers, employees, and agents empowered to act on behalf of the Corporation with regard to Bank treasury services (including but not limited to designating one or more persons authorized to initiate, amend, cancel, confirm, or verify the authenticity of instructions to Bank regarding Bank treasury services, and/or delegating such designation authority); and (d) to designate from time to time the officers, employees, and agents empowered to act on behalf of the Corporation in designating which existing Bank accounts are to be used in conjunction with Bank treasury services:

Name	Title
KEVIN G PATTERSON	INTERIM COUNTY MANAGER
LESLIE H EDWARDS	FINANCE DIRECTOR
BRENDA DENISE BROWN	DIRECTOR OF SOCIAL SERVICES

### BORROWING RELATIONSHIP

RESOLVED FURTHER, that any of the following indicated officers or persons from time to time holding the said office of this Corporation, agents, or other authorized persons be, and they hereby are, authorized to arrange for the borrowing of and to borrow or otherwise obtain credit from time to time from Southern Bank and Trust Company (Bank) such sums upon such terms and conditions as to time of payment of repayment, rate of interest, and security therefore as they may determine and the said officers, persons or agents be, and they hereby are, authorized to execute and deliver in the name and on behalf of this Corporation notes, credit agreements and any and all other agreements and evidences of indebtedness with respect to all sums so borrowed or credit otherwise obtained; and such officers, persons, or agents further are authorized as follows: (a) to obtain credit from Bank by the use of a Master Card/Visa Card or other credit card issued by Bank, in such sums as may seem advisable to such officers, persons, or agents and upon such terms as may be prescribed by Bank, to designate other persons not so designated below to use a Master Card/Visa Card or other credit card in the name of and on behalf of this Corporation, to designate to Bank other persons to whom Bank may issue a Master Card/Visa Card or other credit card on behalf of this Corporation, to execute applications and agreements of any type in connection therewith on behalf of the Corporation, and to repay to Bank the indebtedness and obligations incurred by the use of said credit cards; whether or not credit was extended for a purpose authorized by this Corporation; (b) to obtain credit from Bank under one or more revolving lines of credit (including but not limited to Cash Reserve) offered or issued by Bank, in such sums as may seem advisable to such officers, persons, or agents, and upon such terms as may be prescribed by Bank, to sign or to designate such persons not so designated below to sign checks or other items drawn on the Corporation's checking account which may activate loans under such revolving lines of credit and to sign special (direct advance) checks or other instruments which will activate loans under such revolving lines of credit, to execute applications and agreements of any type in connection therewith on behalf of Corporation, to repay Bank the indebtedness and obligations incurred under such revolving lines of credit; whether or not credit was extended for a purpose authorized by this Corporation; (c) to pledge, assign, convey and/or transfer the property of the Corporation to Bank as security for such borrowing, revolving lines of credit and credit arrangements and to execute and deliver security agreements, deeds of trust, and other security instruments whether of obligation or hypothecation which they may determine necessary or appropriate in the implementation of the borrowing authority hereby or belonging to the Corporation and have full authority to endorse, assign, and guarantee the same, on behalf of the Corporation, Bank is authorized and directed to pay the proceeds of any such loans, lines of credit or other borrowings or credit arrangements as directed by the persons so authorized whether to the order of said persons in their individual capacities, for deposit to their individual credit or to be applied or deposited in any manner for their individual deposit in any manner for their individual credit:

Name	Title

### MISCELLANEOUS BANKING RELATIONSHIPS

RESOLVED FURTHER, that any of the following indicated officers, persons from time to time holding the said office of this Corporation, agents or other authorized persons are authorized for the account of the Corporation (a) to apply for and receive letters of credit and from time to time to increase the amount, extend the date of expiration or amend the terms of any outstanding letters of credit; (b) to execute and deliver all necessary and proper documents in connection with any transaction with said Bank; (c) to execute and deliver indemnity agreements, acceptance agreements, guarantees for missing documents or other guarantee, acceptances, trust receipts and other forms of security agreements; (d) to order payments against receipt of shipping and other documents; (e) to purchase certificates of deposit, bonds, securities, and all other types of intangible personal property from Bank; (f) to execute and deliver to Bank night depository agreements, to designate from time to time the officers, employees, and agents empowered to act on behalf of the Corporation in connection therewith and to revoke such designations; (g) to execute and deliver to Bank safe deposit box agreements, to designate from time to time the persons empowered to have access to any safe deposit box and to revoke such designations; (h) to enter into any and all other types of transactions with Bank for which Bank is authorized to transact in its normal course of business; (i) to contract with Bank for the rendition of any services offered by Bank; and (j) to designate from time to time the officers, employees, and agents empowered to act on behalf of the Corporation as administrators with regard to the Bank's business online banking service (i.e., those individuals with authority to appoint and delegate access and control privileges to users, as well as the authority to appoint other business online banking service administrators), provided that if any individuals are listed under the section of this document titled "Treasury Services Relationships", this subsection (j) shall have no effect:

Name	Title
KEVIN G PATTERSON	INTERIM COUNTY MANAGER
LESLIE H EDWARDS	FINANCE DIRECTOR
BRENDA DENISE BROWN	DIRECTOR OF SOCIAL SERVICES



# GENERAL RESOLUTIONS

RESOLVED FURTHER, that all officers, agents, or other persons authorized to conduct and/or initiate banking transactions pursuant to the resolutions herein are authorized to use any means of electronic banking or account management products or services offered by Bank with respect to the account(s) of the Corporation and that the provisions contained in Bank's Deposit Account Agreement and/or other agreements specific to a particular electronic product or service, including, without limitation, the provisions concerning the binding effect of transactions conducted or instructions given electronically with respect to the Corporation's account(s), are expressly approved and the Corporation assumes full responsibility for any and all such electronic transactions and instructions and agrees to indemnify and hold Bank harmless against any and all loss, cost, damage, or expense suffered or incurred by Bank arising out of Bank's honoring such electronic transactions or instructions.

RESOLVED FURTHER, that the Corporation recognizes and agrees that maintenance, service changes, and other fees pursuant to the rules and regulations of Bank may be charged and deducted from the Corporation's account(s), and that Bank shall have right of setoff as to any and all indebtedness and liability of Corporation to Bank however and whenever incurred or evidenced, whether direct or indirect, absolute or contingent, due or to become due and said setoff authority may be exercised without prior notice; and when charges or other deductions are made from said account(s), Bank shall not be liable for dishonoring items where the making of such a charge, setoff or other deduction results in there being insufficient funds in Corporation's account to honor such items; and,

RESOLVED FURTHER, that the Secretary or an Assistant Secretary of Corporation shall certify to Bank the names of the presently duly elected and qualified officers of this Corporation and shall from time to time hereafter as changes in the personnel of said officers are made, immediately certify such changes to Bank, and Bank shall be fully protected in relying on the certifications of any individual who purports to be the Secretary or Assistant Secretary and shall be indemnified and saved harmless from any claims, demands, expenses, loss or damage resulting from or growing out of honoring the signature of any officer so certified or refusing to honor any signature not so certified and Corporation shall be bound by Bank's honoring the signature of any corporate employee or agent or any other individual, authorized or unauthorized, as maker, endorser, drawer or in any other capacity unless Bank receives written notice of any claim, dispute or difference with regard to said signature, endorsement or other transaction within thirty (30) days, or such longer time as required by applicable law, after the first statement, notice, or items showing irregularity shall have been sent or made available to Corporation. Corporation shall not be relieved of the duty to examine and report or of the stated consequences thereof by reason of the fact that the statement, notice, or any item or items were not sent or made available unless the Corporation notifies Bank of that fact within fifteen (15) days of the date upon which the same are customarily so sent or made available and Corporation shall be bound by the contents of such statements and items forwarded to the corporate address of the Corporation; and,

RESOLVED FURTHER, that the foregoing resolutions shall remain in full force and effect until written notice of their amendment or rescission has been received and acknowledged by Bank and the receipt of such notice shall not affect any action taken by Bank prior thereto; and

RESOLVED FURTHER, any revocation, modification or replacement of a resolution must be accompanied by documentation satisfactory to the Bank, establishing the authority for the changes; and,

RESOLVED FURTHER, that the foregoing authority shall not be limited to the above identified or described officers, agents, or other representatives of the Corporation but shall extend to such additional or different individuals as are named as being so authorized in any letter, form or notice signed by any officer, agent, or other representative of the Corporation identified or described above in each category or who is allowed to make said transactions by Corporation; and,

RESOLVED FURTHER, that the Corporation agrees that in the event a question or dispute arises concerning the authority of one or more individuals to transact business on behalf of the Corporation, Bank shall have the option either (1) to rely on the most recent resolution, certification, or notice furnished to Bank by an individual purporting to have authority for the Corporation, or (2) to freeze accounts, close accounts to posting, refuse to honor items, place stop payment orders on items and otherwise refuse to allow any transaction or to do any further business with respect to the Corporation or any of its accounts until such questions or dispute is resolved to the satisfaction of the Bank; and Bank shall be fully protected in taking either course of action or a combination thereof and shall be indemnified and saved harmless from any claims, demands, losses, damages, and expenses, including attorneys' fees, resulting from or growing out of the foregoing; and,

RESOLVED FURTHER, that all transactions by any of the officers, employees, or other representatives of this Corporation, in its name and for its account or within the authority herein given if said authority had been in effect prior to this meeting be and the same hereby approved and ratified; and,

RESOLVED FURTHER, that the foregoing resolutions together with any specific contract, account card or other writing shall be the agreement with Bank and Corporation agrees to be subject to Banks rules and regulations as to each service or account, and expect where initialed on the certified copy indicating one or more specific officer(s) or agent(s) to perform a specific function, any officer listed below shall have authority to transact the authorized business with Bank; and

RESOLVED FURTHER, that the Secretary or an Assistant Secretary of the Corporation be, and hereby is authorized and directed to certify to Southern Bank and Trust Company the foregoing resolution or resolutions and that the provisions thereof are in conformity with the charter and bylaws of the Corporation and that the foregoing resolutions and authority thereby conferred shall remain in full force and in effect until this Corporation officially notifies Bank to the contrary in writing; and Bank may conclusively presume that such resolves are in effect and that the persons identified from time to time as officers of the Corporation by certificate of the Secretary or an Assistant Secretary, have been duly elected or appointed to and continue to hold such offices; and,

RESOLVED FURTHER, that all previous banking resolutions in conflict herewith relating to Southern Bank and Trust Company heretofore approved by the Board of Directors (or incorporator(s), as applicable) be, and the same hereby are superseded.

I further certify that there is no provision in the charter or bylaws of said Corporation limiting the power of the Board of Directors (or incorporator(s), as applicable) to pass the foregoing resolutions and that the same are in conformity with the provisions of said charter and bylaws. I further certify that the following are the names and official signatures of the present officers and other authorized persons of this Corporation:

	Name	Official Signature
President	ANDRE M LASSITER-BOARD CHAIR	
Vice President	WILLIAM FRANKLIN MITCHELL JR-VICE CHAIR	
Vice President	RONALD J GATLING-COMMISSIONER	
Secretary	JOHN D HORTON-COMMISSIONER	
Treasurer	LEROY DOUGLAS-COMMISSIONER	
Asst Treasurer		
Other		
Other		
Other		

IN WITNESS WHEREOF, I have hereunto subscribed my name, this 7th day of August, 2023

Secretary (Assistant Secretary)



## ACCOUNT AGREEMENT



Agreement Date: 08/01/2023 By: B275THC

☒ EXISTING Account - This agreement replaces previous agreement(s).

## Ownership of Account - PERSONAL

☐ Individual ☐ Personal Agency (see below)

☐ Joint - With Survivorship (see below)

☐ Joint - No Survivorship (as tenants in common)

☐

☐ Trust - Separate Agreement:

☐ Payable On Death (POD) Designation As Defined In This Agreement

(Name and Address of Beneficiaries):

☐ Bank Joint Account With Right of Survivorship G.S. 553C-6-6: We understand that by establishing a joint account under the provisions of North Carolina General Statute 553C-6-6 that:

1. The bank may pay the money in the account to, or on the order of, any person named as a joint holder of the account unless we have agreed with the bank that withdrawals require more than one signature; and
2. Upon the death of one joint owner the money remaining in the account will belong to the surviving joint owners and will not pass by inheritance to the heirs of the deceased joint owner or be controlled by the deceased joint owner's will.

X \_\_\_\_\_ X \_\_\_\_\_

☐ Bank Payable On Death Account G.S. 553C-6-7: I/We understand that by establishing a Payable on Death account under the provisions of North Carolina General Statute 553C-6-7 that:

1. During my/our lifetime I/we, individually or jointly, may withdraw the money in the account.
2. By written direction to the bank I/we, individually or jointly, may change the beneficiary or beneficiaries.
3. Upon my/our death the money remaining in the account will belong to the beneficiary or beneficiaries, and the money will not be inherited by my/our heirs or be controlled by will.

X \_\_\_\_\_ X \_\_\_\_\_

☐ Bank Personal Agency Account G.S. 553C-6-8: The undersigned understands that by establishing a personal agency account under the provisions of North Carolina General Statute 553C-6-8 that the agent named in the account may:

1. Sign checks drawn on the account.
  2. Make deposits into the account.
- The undersigned also understands that upon my death the money remaining in the account will be controlled by his or her will or inherited by his or her heirs.

(agent's name and address)

☐ The undersigned agrees this personal agency will continue if he/she subsequently becomes incapacitated or mentally incompetent, in accordance with North Carolina General Statute 553C-6-8(d).

X \_\_\_\_\_

## Ownership of Account - BUSINESS Purpose

☐ Sole Proprietorship ☐ Single-Member LLC ☐ Partnership

☐ LLC (LLC tax classification: ☐ C Corp ☐ S Corp ☐ Partnership)

☐ C Corporation ☐ S Corporation

☐ Non-Profit

☒ LOCAL GOVERNMENT

Signature Card-NC BK  
Bankers Systems™ VMP®  
Wolters Kluwer Financial Services ©2018

Account Number: [REDACTED]

Account Owner(s) Name & Address

HERTFORD COUNTY  
INMATE TRUST FUND  
115 JUSTICE DR STE 1  
WINTON, NC 27986-9510

Account Desc.: COMMERCIAL RPM

☒ Checking ☐ Savings ☐ NOW ☐

Initial Deposit \$ 1,000.00

Source: PNC

Additional Information:

## Backup Withholding Certifications (Non-U.S. Persons - Use separate Form W-9)

☒ By signing below, I, HERTFORD COUNTY certify under penalty of perjury that the statements made in this section are true.

☒ TIN: [REDACTED] Taxpayer Identification Number (TIN)

☒ Not subject to backup withholding either because I have not been notified that I am subject to backup withholding as a result of a failure to report all interest or dividends, or the Internal Revenue Service has notified me that I am no longer subject to backup withholding.

☐ Exempt Recipient. I am an exempt recipient under the Internal Revenue Service Regulations. Exempt payee code (if any):

FATCA Code. The FATCA code entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

U.S. Person. I am a U.S. citizen or other U.S. person (as defined in the instructions).

Signature(s). The undersigned certifies the accuracy of the information he/she has provided and acknowledges receipt of a completed copy of this form. The undersigned authorizes the financial institution to verify credit and employment history and/or have a credit reporting agency prepare a credit report on the undersigned, as individuals. The undersigned also acknowledges the receipt of a copy and agree to the terms of the following agreement(s) and/or disclosure(s):

☐ Terms & Conditions ☒ Truth in Savings ☐ Funds Availability

☐ Electronic Fund Transfers ☒ Privacy ☐ Substitute Checks

☐ Common Features ☒ Disc Prod/Fees; Dep Acct Agmt

The Internal Revenue Service does not require your consent to any provision of this document other than the certifications required to avoid backup withholding.

(1): [REDACTED]

(2): [REDACTED]

(3): [REDACTED]



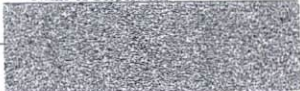
**CERTIFIED COPY OF CORPORATE RESOLUTIONS**  
For Accounts, Borrowing, and other Transactions

HERTFORD COUNTY  
INMATE TRUST FUND

Applicable Acct(s)



Name of Corporation



I, the undersigned, hereby certify to Southern Bank and Trust Company that I am the \_\_\_\_\_ Secretary of the above-named Corporation, which Corporation is duly organized and existing under the law of the State of NORTH CAROLINA and engaged in business under the trade name of \_\_\_\_\_; that the following is a true copy of resolutions duly adopted by the Board of Directors (or by the incorporator(s) if permitted by the applicable law) of said Corporation effective on 8/07/2023, either at a duly authorized and held meeting of the Board of Directors (or incorporator(s), as applicable) at which a quorum was present and proper notice was given, or by unanimous written consent; and that such resolutions have not been amended or rescinded;

The undersigned further certify that the following is the correct **LEGAL** name of said business HERTFORD COUNTY  
INMATE TRUST FUND

(or, if not completed, that the "Name of Business" shown above is the correct legal name).

**DEPOSIT RELATIONSHIP**

RESOLVED, that Southern Bank and Trust Company (Bank) be and it hereby is designated a depository of this Corporation with authority to create deposit accounts of all types with the Corporation and to accept at any time and from time to time for credit of the Corporation checking, savings, and all other types of deposits by whomsoever made of funds in whatever form and in whatever manner endorsed and said Bank be and it hereby is authorized and directed to pay or otherwise honor or apply without inquiry and without regard to the application of the proceeds thereof, checks, drafts, notes, bills of exchange, acceptances, undertakings, and other instruments or orders for the payment, transfer, or withdrawals of money for whatever purpose and to whomsoever payable, including those drawn to the individual order of a signer, whether tendered for cashing, in payment of individual obligations of such signer, or for deposit to his individual account or any other use or disposition, and further, said Bank is given authority to honor the endorsement of checks, drafts, notes, or all other types of instruments payable or belonging to this Corporation, whether such endorsement be made manually, by endorsement stamp or otherwise and whether for deposit, for collection or otherwise and to receive cash or part cash for same or to make "less cash" deposits, receiving cash for part or all of the amount of such checks and depositing the balance, if any, when such instruments are signed, accepted, or endorsed whether by stamp, manual, or facsimile signature(s) by any of the following indicated officers or persons from time to time holding the following indicated offices, or agents of the Corporation and the Corporation assumes full responsibility for any and all payments made by Bank in reliance upon the manual stamp or facsimile signatures of said officers, persons, or agents and agrees to indemnify and hold harmless Bank against any and all loss, cost, damage, or expense suffered or incurred by said Bank arising out of the misuse or unlawful or unauthorized use by any person of such stamp or facsimile signature or signature(s), the current officers, authorized persons, or agents being shown hereinafter.

Name

Title

KEVIN G PATTERSON

INTERIM COUNTY MANAGER

LESLIE H EDWARDS

FINANCE DIRECTOR

DEXTER ANTONIO HAYES

SHERIFF

**NON-TREASURY SERVICES WIRE TRANSFER AUTHORITY**

RESOLVED FURTHER, that any of the following indicated officers, persons from time to time holding the said office of this Corporation, agents or other authorized persons are authorized for the account of the Corporation (a) to execute and deliver to the Bank wire transfer agreements, if required; (b) to initiate wire transfer requests from any of Corporation's Bank accounts, whether via in-person, telephonic or written request; and (c) to verify the authenticity of instructions to Bank regarding wire transfer requests initiated by other persons from any of the Corporation's Bank accounts; provided that any authority designated in this section is separate and apart from any authority granted under the section of this document titled "Treasury Services Relationships":

Name

Title

KEVIN G PATTERSON

INTERIM COUNTY MANAGER

LESLIE H EDWARDS

FINANCE DIRECTOR

DEXTER ANTONIO HAYES

SHERIFF





#### TREASURY SERVICES RELATIONSHIPS

RESOLVED FURTHER, that any of the following indicated officers, persons from time to time holding the said office of this Corporation, agents or other authorized persons are authorized for the account of the Corporation (a) to execute and deliver to Bank treasury services agreements, including without limitation agreements involving, by way of example and not limitation, treasury services such as wire transfers, ACH origination transactions, positive pay, ACH block/filter, bill payment, and remote deposit capture (any such agreement, a "Treasury Service Agreement"); (b) to designate from time to time the officers, employees, and agents empowered to act on behalf of the Corporation as administrators with regard to Treasury Service Agreements and the Bank's business online banking service (i.e., those individuals with authority to appoint and delegate access and control privileges to users); (c) to designate from time to time the officers, employees, and agents empowered to act on behalf of the Corporation with regard to Bank treasury services (including but not limited to designating one or more persons authorized to initiate, amend, cancel, confirm, or verify the authenticity of instructions to Bank regarding Bank treasury services, and/or delegating such designation authority); and (d) to designate from time to time the officers, employees, and agents empowered to act on behalf of the Corporation in designating which existing Bank accounts are to be used in conjunction with Bank treasury services:

Name	Title
KEVIN G PATTERSON	INTERIM COUNTY MANAGER
LESLIE H EDWARDS	FINANCE DIRECTOR
DEXTER ANTONIO HAYES	SHERIFF

#### BORROWING RELATIONSHIP

RESOLVED FURTHER, that any of the following indicated officers or persons from time to time holding the said office of this Corporation, agents, or other authorized persons be, and they hereby are, authorized to arrange for the borrowing of and to borrow or otherwise obtain credit from time to time from Southern Bank and Trust Company (Bank) such sums upon such terms and conditions as to time of payment of repayment, rate of interest, and security therefore as they may determine and the said officers, persons or agents be, and they hereby are, authorized to execute and deliver in the name and on behalf of this Corporation notes, credit agreements and any and all other agreements and evidences of indebtedness with respect to all sums so borrowed or credit otherwise obtained; and such officers, persons, or agents further are authorized as follows: (a) to obtain credit from Bank by the use of a Master Card/Visa Card or other credit card issued by Bank, in such sums as may seem advisable to such officers, persons, or agents and upon such terms as may be prescribed by Bank, to designate other persons not so designated below to use a Master Card/Visa Card or other credit card in the name of and on behalf of this Corporation, to designate to Bank other persons to whom Bank may issue a Master Card/Visa Card or other credit card on behalf of this Corporation, to execute applications and agreements of any type in connection therewith on behalf of the Corporation, and to repay to Bank the indebtedness and obligations incurred by the use of said credit cards; whether or not credit was extended for a purpose authorized by this Corporation; (b) to obtain credit from Bank under one or more revolving lines of credit (including but not limited to Cash Reserve) offered or issued by Bank, in such sums as may seem advisable to such officers, persons, or agents, and upon such terms as may be prescribed by Bank, to sign or to designate such persons not so designated below to sign checks or other items drawn on the Corporation's checking account which may activate loans under such revolving lines of credit and to sign special (direct advance) checks or other instruments which will activate loans under such revolving lines of credit, to execute applications and agreements of any type in connection therewith on behalf of the Corporation, to repay Bank the indebtedness and obligations incurred under such revolving lines of credit; whether or not credit was extended for a purpose authorized by this Corporation; (c) to pledge, assign, convey and/or transfer the property of the Corporation to Bank as security for such borrowing, revolving lines of credit and credit arrangements and to execute and deliver security agreements, deeds of trust, and other security instruments whether of obligation or hypothecation which they may determine necessary or appropriate in the implementation of the borrowing authority hereby or belonging to the Corporation and have full authority to endorse, assign, and guarantee the same, on behalf of the Corporation, Bank is authorized and directed to pay the proceeds of any such loans, lines of credit or other borrowings or credit arrangements as directed by the persons so authorized whether to the order of said persons in their individual capacities, for deposit to their individual credit or to be applied or deposited in any manner for their individual deposit in any manner for their individual credit:

Name	Title

#### MISCELLANEOUS BANKING RELATIONSHIPS

RESOLVED FURTHER, that any of the following indicated officers, persons from time to time holding the said office of this Corporation, agents or other authorized persons are authorized for the account of the Corporation (a) to apply for and receive letters of credit and from time to time to increase the amount, extend the date of expiration or amend the terms of any outstanding letters of credit; (b) to execute and deliver all necessary and proper documents in connection with any transaction with said Bank; (c) to execute and deliver indemnity agreements, acceptance agreements, guarantees for missing documents or other guarantee, acceptances, trust receipts and other forms of security agreements; (d) to order payments against receipt of shipping and other documents; (e) to purchase certificates of deposit, bonds, securities, and all other types of intangible personal property from Bank; (f) to execute and deliver to Bank night depository agreements, to designate from time to time the officers, employees, and agents empowered to act on behalf of the Corporation in connection therewith and to revoke such designations; (g) to execute and deliver to Bank safe deposit box agreements, to designate from time to time the persons empowered to have access to any safe deposit box and to revoke such designations; (h) to enter into any and all other types of transactions with Bank for which Bank is authorized to transact in its normal course of business; (i) to contract with Bank for the rendition of any services offered by Bank; and (j) to designate from time to time the officers, employees, and agents empowered to act on behalf of the Corporation as administrators with regard to the Bank's business online banking service (i.e., those individuals with authority to appoint and delegate access and control privileges to users, as well as the authority to appoint other business online banking service administrators), provided that if any individuals are listed under the section of this document titled "Treasury Services Relationships", this subsection (j) shall have no effect:

Name	Title
KEVIN G PATTERSON	INTERIM COUNTY MANAGER
LESLIE H EDWARDS	FINANCE DIRECTOR
DEXTER ANTONIO HAYES	SHERIFF



# GENERAL RESOLUTIONS

RESOLVED FURTHER, that all officers, agents, or other persons authorized to conduct and/or initiate banking transactions pursuant to the resolutions herein are authorized to use any means of electronic banking or account management products or services offered by Bank with respect to the account(s) of the Corporation and that the provisions contained in Bank's Deposit Account Agreement and/or other agreements specific to a particular electronic product or service, including, without limitation, the provisions concerning the binding effect of transactions conducted or instructions given electronically with respect to the Corporation's account(s), are expressly approved and the Corporation assumes full responsibility for any and all such electronic transactions and instructions and agrees to indemnify and hold Bank harmless against any and all loss, cost, damage, or expense suffered or incurred by Bank arising out of Bank's honoring such electronic transactions or instructions.

RESOLVED FURTHER, that the Corporation recognizes and agrees that maintenance, service changes, and other fees pursuant to the rules and regulations of Bank may be charged and deducted from the Corporation's account(s), and that Bank shall have right of setoff as to any and all indebtedness and liability of Corporation to Bank however and whenever incurred or evidenced, whether direct or indirect, absolute or contingent, due or to become due and said setoff authority may be exercised without prior notice; and when charges or other deductions are made from said account(s), Bank shall not be liable for dishonoring items where the making of such a charge, setoff or other deduction results in there being insufficient funds in Corporation's account to honor such items; and,

RESOLVED FURTHER, that the Secretary or an Assistant Secretary of Corporation shall certify to Bank the names of the presently duly elected and qualified officers of this Corporation and shall from time to time hereafter as changes in the personnel of said officers are made, immediately certify such changes to Bank, and Bank shall be fully protected in relying on the certifications of any individual who purports to be the Secretary or Assistant Secretary and shall be indemnified and saved harmless from any claims, demands, expenses, loss or damage resulting from or growing out of honoring the signature of any officer so certified or refusing to honor any signature not so certified and Corporation shall be bound by Bank's honoring the signature of any corporate employee or agent or any other individual, authorized or unauthorized, as maker, endorser, drawer or in any other capacity unless Bank receives written notice of any claim, dispute or difference with regard to said signature, endorsement or other transaction within thirty (30) days, or such longer time as required by applicable law, after the first statement, notice, or items showing irregularity shall have been sent or made available to Corporation. Corporation shall not be relieved of the duty to examine and report or of the stated consequences thereof by reason of the fact that the statement, notice, or any item or items were not sent or made available unless the Corporation notifies Bank of that fact within fifteen (15) days of the date upon which the same are customarily so sent or made available and Corporation shall be bound by the contents of such statements and items forwarded to the corporate address of the Corporation; and,

RESOLVED FURTHER, that the foregoing resolutions shall remain in full force and effect until written notice of their amendment or rescission has been received and acknowledged by Bank and the receipt of such notice shall not affect any action taken by Bank prior thereto; and

RESOLVED FURTHER, any revocation, modification or replacement of a resolution must be accompanied by documentation satisfactory to the Bank, establishing the authority for the changes; and,

RESOLVED FURTHER, that the foregoing authority shall not be limited to the above identified or described officers, agents, or other representatives of the Corporation but shall extend to such additional or different individuals as are named as being so authorized in any letter, form or notice signed by any officer, agent, or other representative of the Corporation identified or described above in each category or who is allowed to make said transactions by Corporation; and,

RESOLVED FURTHER, that the Corporation agrees that in the event a question or dispute arises concerning the authority of one or more individuals to transact business on behalf of the Corporation, Bank shall have the option either (1) to rely on the most recent resolution, certification, or notice furnished to Bank by an individual purporting to have authority for the Corporation, or (2) to freeze accounts, close accounts to posting, refuse to honor items, place stop payment orders on items and otherwise refuse to allow any transaction or to do any further business with respect to the Corporation or any of its accounts until such questions or dispute is resolved to the satisfaction of the Bank; and Bank shall be fully protected in taking either course of action or a combination thereof and shall be indemnified and saved harmless from any claims, demands, losses, damages, and expenses, including attorneys' fees, resulting from or growing out of the foregoing; and,

RESOLVED FURTHER, that all transactions by any of the officers, employees, or other representatives of this Corporation, in its name and for its account or within the authority herein given if said authority had been in effect prior to this meeting be and the same hereby approved and ratified; and,

RESOLVED FURTHER, that the foregoing resolutions together with any specific contract, account card or other writing shall be the agreement with Bank and Corporation agrees to be subject to Banks rules and regulations as to each service or account; and expect where initialed on the certified copy indicating one or more specific officer(s) or agent(s) to perform a specific function, any officer listed below shall have authority to transact the authorized business with Bank; and

RESOLVED FURTHER, that the Secretary or an Assistant Secretary of the Corporation be, and hereby is authorized and directed to certify to Southern Bank and Trust Company the foregoing resolution or resolutions and that the provisions thereof are in conformity with the charter and bylaws of the Corporation and that the foregoing resolutions and authority thereby conferred shall remain in full force and in effect until this Corporation officially notifies Bank to the contrary in writing; and Bank may conclusively presume that such resolves are in effect and that the persons identified from time to time as officers of the Corporation by certificate of the Secretary or an Assistant Secretary, have been duly elected or appointed to and continue to hold such offices; and,

RESOLVED FURTHER, that all previous banking resolutions in conflict herewith relating to Southern Bank and Trust Company heretofore approved by the Board of Directors (or incorporator(s), as applicable) be, and the same hereby are superseded.

I further certify that there is no provision in the charter or bylaws of said Corporation limiting the power of the Board of Directors (or incorporator(s), as applicable) to pass the foregoing resolutions and that the same are in conformity with the provisions of said charter and bylaws. I further certify that the following are the names and official signatures of the present officers and other authorized persons of this Corporation:

	Name	Official Signature
President	ANDRE M LASSITER-BOARD CHAIR	
Vice President	WILLIAM FRANKLIN MITCHELL JR-VICE CHAIR	
Vice President	RONALD J GATLING-COMMISSIONER	
Secretary	JOHN D HORTON-COMMISSIONER	
Treasurer	LEROY DOUGLAS-COMMISSIONER	
Asst Treasurer		
Other		
Other		
Other		

IN WITNESS WHEREOF, I have hereunto subscribed my name, this 7th day of August, 2023

Secretary (Assistant Secretary)



**REQUEST APPROVAL OF PROCLAMATION PROCLAIMING AUGUST 6-12, 2023, AS NATIONAL HEALTH CENTER WEEK & PRESENTATION TO ROANOKE CHOWAN COMMUNITY HEALTH CENTER**

On a motion by Com. Gatling and a second by Vice-Chair Mitchell the board approved the Proclamation Proclaiming August 6-12, 2023, as National Health Center Week & Presentation to Roanoke Chowan Community Health Center as presented by Interim County Manager Kevin Patterson follows:

**A PROCLAMATION**



**PROCLAIMING AUGUST 6<sup>th</sup> – 12<sup>th</sup>, 2023 AS NATIONAL COMMUNITY HEALTH CENTER WEEK**

- WHEREAS,** For over 50 years, Community Health Centers have provided high-quality, affordable, comprehensive primary and preventive health care in our nation's medically underserved communities, delivering value to, and having a significant impact on America's health care system; and
- WHEREAS,** As the country's largest primary care network, Community Health Centers are the health care home for over 30 million Americans in over 14,000 communities across the nation. One in every eleven people in the United States gets their care at a Community Health Center; and
- WHEREAS,** Community Health Centers are a critical element of the health system, serving rural, suburban, frontier, and urban populations, and often providing the only accessible and dependable source of primary care in their communities. Nationwide, Community Health Centers serve one in every five residents of rural areas; and
- WHEREAS,** National Health Center Week offers the opportunity to celebrate America's more than 1,400 Community Health Center organizations with over 14,000 service delivery sites, including over 3,000 schools. the Hertford County

Board of Commissioners honor their dedicated staff, board members, patients and all those responsible for their continued success and growth since the first health centers opened their doors more than 50 years ago; making a visible statement that we strongly believe it is our responsibility to serve, connect and celebrate our community; and



**NOW, THEREFORE, BE IT RESOLVED** that August 6-12, 2023 is hereby proclaimed as *the National Community Health Center Week, (Theme: Community Health Centers: A Roadmap to a Stronger America)* and urge the citizens of Hertford County to take part not only in this week but throughout the year by visiting their local health center and celebrating the important partnership between America's Community Health Centers and the communities they serve; and

**BE IT FURTHER RESOLVED** that the Hertford County Board of Commissioners will retain a copy of this Proclamation in Board records and a copy will be given to Roanoke Chowan Community Health Center for their keeping.

**IN WITNESS WHEREOF,** we make known to all persons in Hertford County that we do hereby set our hand and cause the Seal of Hertford County to be affixed this the 7<sup>th</sup> day of August, two thousand twenty-three.

**Hertford County Board of Commissioners**

ATTEST

\_\_\_\_\_  
The Honorable Andre` M. Lassiter, Sr., Chairman

\_\_\_\_\_  
Dr. Renee Tyler, NCCC/Clerk to the Board

***Build Your Future on Our Foundation***  
115 Justice Drive ■ Suite 1 ■ Winton, North Carolina 2798  
Phone 252-358-7823 ■ Fax 252-358-0198 ■ [www.hertfordcountync.gov](http://www.hertfordcountync.gov)

Present for the presentation was Kim Schwartz, RCCHC Chief Executive Officer, Stephanie Wroten, Chief Operating Officer, Board of Directors, Deborah Morrison, Board Chair and Sheila Vaughan Eley, Board Vice-Chair.



**REQUEST APPROVAL FOR A PARTNERSHIP WITH CF NITROGEN TO MOVE FORWARD FOR GRANTS FOR SECOND PHASE ENVIRONMENTAL AND BROWNFIELD STATUS INDUSTRY INTEREST STATUS**

On a motion by Com. Gatling and a second by Com. Horton, the Board approved the request for a Partnership with CF Nitrogen to Move Forward for Grants for Second Phase Environmental and Brownfield Status Industry Interest Status as presented by Ms. Kelly Bowers, Economic Development Director.

**NC COOPERATIVE EXTENSION INTRODUCTION OF THE YOUTH VOICE DELEGATE**

Ms. Vicki Wiggins, 4-H Agent NC Cooperative Extension, introduced the Youth voice delegate Sophia Howard to Chairman Lassiter and the Commissioners.

**RECOMMENDATION FOR VOTING DELEGATE: NCACC 2023 116<sup>TH</sup> ANNUAL CONFERENCE AUGUST 24-26, 2023 (WAKE COUNTY)**

On a motion by Com. Gatling and a second by Vice-Chair Mitchell, the Board approved the recommendation for Com. Horton to be the voting delegate for the NCACC 2023 116<sup>th</sup> Annual Conference on August 24-26, 2023 in Wake County.

**INTERIM COUNTY MANAGER'S REPORT**

Interim County Manager Kevin Patterson shared the following: ASP RiversEdge survey is being finalized and the property closing is set for September 2023 by the deadline, Memorandum of Understanding Soil & Water District (Hertford County and Gates County), Hertford County was selected for the CAB Grant Broadband through Roanoke Connect and will be discussed at the upcoming Regular meeting.

**REQUEST APPROVAL TO REQUEST BIDS FOR FIRST PHASE ENVIRONMENTAL FOR ACCESS CHOWAN**

On a motion by Vice-Chair Mitchell and second by Com. Horton, the Board approved to Request Bids for First Phase Environmental for Access Chowan as presented by Ms. Kelly Bowers, Economic Director.

**BOARD CHAIR'S/CLERK'S REPORT**

Clerk Renee Tyler presented the Board's Chair's report of upcoming events and read the County Mission Statement.



### **COMMISSIONERS' COMMENTS**

Chairman Lassiter and the Commissioners thanked everyone for attending the meeting and acknowledged Mr. David Webb, with Congressman Don Davis Office, and all others in attendance thanking them for attending the meeting.

### **CLOSED SESSION**

On a motion by Com. Gatling and a second by Vice-Chair Mitchell, the Board unanimously approved to move to Closed Session as allowed under NCGS § 143-318.11(a)(3) to consult with the County Attorney.

Minutes of Closed Session are on file in the Office of the Clerk to the Board.

On a motion by Vice-Chair Mitchell and a second by Com. Gatling the Board approved to return to the Regular meeting.

### **ADJOURN MEETING**

On a motion by Com. Gatling and a second by Vice-Chair Mitchell, the Board approved to adjourn the meeting.