

**HERTFORD COUNTY BOARD OF COMMISSIONERS
REGULAR MEETING
COMMISSIONER'S CHAMBERS/MULTI-PURPOSE ROOM – JUDICIAL CENTER**

Minutes – June 3, 2024 – 9:00 AM

- Present:** Com. John D. Horton, Vice-Chair, Com. William F. Mitchell, Jr., and Com. Leroy Douglas,
- Absent:** Com. Andre` M. Lassiter, Sr., Chairman and Com. Ronald J. Gatling
- Also Present with the Board:** Mr. Kevin Patterson, Interim County Manager, Dr. Renee Tyler, Clerk to the Board, Attorney Charles L Revelle, III, County Attorney, and Attorney Maria Jones, Revelle & Lee

The following employees attended the meeting: Director Leslie Edwards, Director Felicia Gaskins, Director Kelly Bowers, Register of Deeds Melanie Storey, Sheriff Dexter Hayes, EMS Interim Director Patrick Dilday and KaWania Parker, Public Information Officer.

Vice-Chair John D. Horton called the meeting to order and Dr. Mark Gaskins, Senior Pastor, Murfreesboro, North Carolina provided the Invocation.

CONSENT AGENDA

On a motion by Com. William F. Mitchell, Jr. seconded by Com. Leroy Douglas, the Board approved the Consent Agenda as follows:

- Approval of May 20, 2024 Minutes
- Approval of Request Approval of NCVTS Refunds: Delois D. Chavis

Payee Name	Primary Owner	Secondary Owner	Create Date	Total Change
CHAVIS, DELOIS DUVONYA	CHAVIS DELOIS DUVONYA		4/2/2024	(\$58.45)
				(\$45.23)
				\$0.00
				\$103.68

9:05 AM - PUBLIC HEARING: FY 2024-2025 BUDGET

Interim County Manager Patterson provided the FY 2024-2025 Budget synopsis as follows: General fund total expenditures \$30,145,172.00, Tax rate \$0.84 / \$100.00 Valuation (No

Change); Phase III of salary adjustment, Public Education: Current Expense Funding, no change \$4,252,063; Capital no change \$920,000; Community College Operations \$1,044,035, and Capital \$190,000.

No public comments were provided.

INTRODUCTION OF NEW HERTFORD COUNTY EMPLOYEES MAY 2024

Ms. Komita Hendricks, Human Resource Specialist, introduced the following New Hertford County Employees for May 2024 as follows:

Dezember Sawyer	FT	E911	Dispatcher
Arizona Jones	PT	E911	Dispatcher
Angela Fitzhugh	FT	Tax Collector	Deputy Tax Collector
Wendolyn Minton	PT	EMS	EMS-Basic
Ariana Ward	PT	EMS	Emt- Advanced
Aliza Mayfield	FT	DSS	SW III APS/CPS
Dawn Hayes	FT	Housekeeping	Housekeeper Coordinator

Vice-Chair and the Commissioners congratulated the new employees and encouraged them to enjoy their employment with the County.

REQUEST APPROVAL TO ADVERTISE CURRENT AND UPCOMING BOARDS & COMMISSIONS VACANCIES

On a motion by Com. Mitchell, seconded by Com. Douglas, the Board approved to advertise the current and upcoming board and commissions vacancies.

INTERIM COUNTY MANAGER’S REPORT

Interim County Manager Kevin Patterson presented the following:

2024 Hertford County Government Internship Program:

- | <u>Intern</u> | <u>Department</u> |
|--------------------|---|
| • Amarion Watford | E911 Central Communications |
| • Caitlin Sauders | Administration: Finance, Human Resource, Clerk to the Board |
| • Christian Brown | Veterans |
| • Ciara Futrell | Dept. of Social Services |
| • Demetrius Harris | Administration: Finance, Human Resource, Public Information Officer |

- Eriyannah Taylor Economic Development & Dept. of Social Services
- JaHaun Bond Public Buildings
- Mariah Ramsey GIS/ Land Records
- Sophia Howard Sheriff Department
- Vinetrice Reynolds Dept. of Social Services

After a discussion between Interim County Manager Patterson, Public Works Director Stanley Lassiter, regarding the solid waste budget restrictions, on a motion by Com. Douglas, seconded by Com. Mitchell, the Board approved the use of ARPA funds in the amount of \$52,455.00 for purchase of a chipper.

Manager Patterson provided an update to the Public Works building quotes from Mohawk including the USDA side. The Board tabled the request for further information and discussion.

Manager Patterson shared with the Board that the Timmons Group asked for further feedback on the potential concept plans submitted relating to the shelters and playgrounds for the Access Chowan property.

BOARD CHAIR’S/CLERK’S REPORT

Clerk Tyler presented the Board Chair’s/Clerk’s Report of upcoming events and shared the County Mission statement.

COMMISSIONERS’ COMMENTS

Vice-Chair Horton and the Commissioners thanked everyone for their attendance and took photos with the Interns.

CLOSED SESSION

On a motion by Com. Mitchell, seconded by Com. Douglas, the Board unanimously approved to move to Closed Session as allowed under NCGS § 143-318.11(a)(3) to consult with the County Attorney.

Minutes of Closed Session are on file in the Office of the Clerk to the Board.

On a motion by Com. Mitchell, seconded by Com. Douglas, the Board approved to return to Regular Session.

The Board and Interim Manager Patterson discussed remediation steps for the USDA Building.

Vice-Chair Horton reminded Manager Patterson of the cluster of homes (30) in the Menola Community and no fire hydrant in that area of the community. Manager Patterson

responded that there is not adequate water pressure in that community and that he would follow up again on the request and update the Board.

ADJOURN

On a motion by Com. Gatling, seconded by Vice-Chair Horton, the Board approved to adjourn the meeting.