

**MINUTES
HERTFORD COUNTY BOARD OF COMMISSIONERS
REGULAR MEETING**

COMMISSIONER’S CHAMBERS/MULTI-PURPOSE ROOM – JUDICIAL CENTER

Monday, November 16, 2020 - 7:00 PM

Present: Com. Ronald J. Gatling, Chairman, Com. Leroy Douglas, Com. Andre` Lassiter, and Com. William F. Mitchell, Jr.

Absent: Com. John D. Horton, Vice-Chair

Also Present with the Board: Mr. David B. Cotton, County Manager, Dr. Renee Fleetwood, Clerk to the Board, Attorney Charles L Revelle, III, County Attorney

Chairman Ronald J. Gatling called the meeting to order at 7:00 PM and provided the Invocation.

CONSENT AGENDA

On a motion by Com. Andre` Lassiter and a second by Com. Leroy Douglas, the Board unanimously approved the Consent Agenda as follows:

- Approval of November 2, 2020 Minutes
- Approval of October 2020 Tax Levy Releases

RELEASES FOR MONTH ENDING
October 2020

		LEVY	VALUE	TAX
AHOSKIE TOWNSHIP	NAME	YEAR	RELEASED	RELEASED
Bill#3627-2020-2020 Taxpayer reported to our county in error. Property is housed & taxed in Hertford NC	Hardee, Jerry L	2020	500	Co1-\$4.05 G01-\$4.20
Bill#35088-2020-2020 35088-2020-2019 35088-2020-2018 35088-2020-2017 35088-2020-2016 35088-2020-2015 The property has been listed on an amended abstract for The Wash House Northern Division.	The Wash House	2020 2019 2018 2017 2016 2015	75,000 75,000 75,000 75,000 75,000 75,000	G01-\$630.00 C01-\$607.50 G01-\$630.00 C01-\$607.50 G01-\$630.00 C01-\$607.50 G01-\$630.00 C01-\$607.50 G01-\$630.00 C01-\$607.50 G01-\$630.00 C01-\$570.00
Bill# 3640-2020-2020 Taxpayer listed boat in our county in error. Documentation was later provided that taxpayer had listed boat in Perquimans county for 2020.	Smith, Garreth S.	2020	45,805	G01-\$384.76
Bill# 3404-2020-2020 Taxpayers failed to take care of their listing for 2020. Mobile home title was changed into Ivy Person names1/31/19, there will be an after list done for new owner for 2020	Cooper, Kenneth L Cooper, Ivy R.	2020	4,722	G01-\$39.66 F01-\$1.89 W01-\$90.00 W02-\$90.00
Bill#11333-2020-2020 Taxpayer called 10-28-20 to report they were not the owners of the	Cooper, Kenneth Cooper Ruth	2020	3,500	G01-29.40

outbuildings. Ivy Person verified over the phone 10-29-20 that she is the owner. There will be a leasehold set up and billed for 2020 in Ivy Person's name.				
Bill # 1351-2020-2020 Taxpayer reported mobile home as personal property in error. Mobile home is being taxed in real estate on pin#5972-97-358501	Beard, Robert III	2020	1,968	G01-\$16.54 F01-.79
Bill#16483-2020-2020 Property is not habitable or is unoccupied with no electrical service during the period of July 1 through June 30 th of the taxable year.	Dickens, Jesse J.	2020		W01-\$90.00 W02-\$90.00
MURFREESBORO TOWNSHIP				
Bill#10166-2020-2020 Property is not habitable or is unoccupied with no electrical service during the period of July 1 through June 30 th of the taxable year.	O,Conner, Besty T	2020		W01-\$90.00 W02-\$90.00
WINTON TOWNSHIP				
Bill#934-2020-2020 Property is not habitable or is unoccupied with no electrical service during the period of July 1 through June 30 th of the taxable year.	Simmons, Thomas	2020		W01-\$90.00 W02-\$90.00
MANEY'S NECK TOWNSHIP				
ST. JOHN TOWNSHIP				
Bill#3781-2020-2020 Property is not habitable or is unoccupied with no electrical service during the period of July 1 through June 30 th of the taxable year.	Fennell, Willie	2020		W01-\$90.00 W02-\$90.00
Bill # 3864-2020-2017 Taxpayer listed in error	Hall, Garvan C.	2017	500	G01-\$4.20
HARRELLSVILLE TOWNSHIP				
Bill#3293-2020-2020 Adjustment made due to taxpayer providing high mileage for vehicles.	Penske Truck Leasing Co	2020	31,756	G01-\$266.76

TOTAL VALUE APPROVED THIS REPORT (2020 LEVY)	<u>\$161,283.00</u>
TOTAL TAX RELEASED THIS REPORT (2020 LEVY)	<u>\$ 1360.72</u>
TOTAL VALUE APPROVED THIS REPORT (PRIOR LEVY)	<u>\$ 375,500.00</u>
TOTAL TAX RELEASED THIS REPORT (PRIOR LEVY)	<u>\$6,761.70</u>
TOTAL TAX RELEASED THIS REPORT (W01 COLL/RECYCLE SITE 2020)	<u>\$360.00</u>
TOTAL TAX RELEASED THIS REPORT (W02 LANDFILL OPERATON 2020)	<u>\$ 360.00</u>
TOTAL TAX RELEASED THIS REPORT (W01 COLL/RECYCLE SITE 2019)	<u>\$</u>
TOTAL TAX RELEASED THIS REPORT (W02 LANDFILL OPERATION 2019)	<u>\$</u>

Respectfully submitted,
Tammy H. Eason
Tammy H. Eason, Tax Collector

- Request Approval of Taxpayer Refunds: Affiliated Mortgage & Diane Watson (POA) for Jean Watson

\$1,121.09 to Affiliated Mortgage- Vendor # 9141 for over payment on account.
(The account was paid in full by taxpayer for 2020 taxes.)

- Hertford County Soil & Water Conservation District Annual Report FY2020

REQUEST APPROVAL TO ADVERTISE BOARDS & COMMISSIONS

On a motion by Com. William F. Mitchell, Jr. and a second by Com. Douglas, the Board unanimously approved to advertise the Boards and Commissions vacancies.

PUBLIC COMMENT

Mr. Peter Griffith commented regarding his wealth of experience and knowledge working in the business of museum curator and his interest in assisting Chairman Gatling and the County in the establishment of the Hertford County Museum and the acquisition of artifacts.

On behalf of the Board, Chairman Gatling thanked Mr. Griffith for coming before the Board and asked for him to leave his information with Clerk Fleetwood.

REQUEST APPROVAL OF MUNICIPALITY COVID-19 RELIEF FUNDING REQUESTS

Manager Cotton outlined to the Board the municipality request for a 25% allocation of the remaining funds, totaling \$100,796.68, and presented the following municipal CRF requests: Town of Ahoskie \$82,450.75 (Hazardous Duty Pay - \$27,000 and Trailer Mounted Wood-chipper); Cofield \$9,648.77 (Hazardous Duty Pay - \$6,500, PPE and Disinfectants Supplies); Town of Como no correspondence received; Town of Harrellsville correspondence received indicating the Town Council unable to meet; Town of Murfreesboro: 27,000.00 (Hazardous Duty Pay \$12,000.00 and Trailer Mounted Message Display); Town of Winton \$8,450.00 (Laptops & Disinfectant Supplies); for a total of 127,549.52 for the second disbursement request, with only 100,796.68 available. Manager Cotton indicated that a 13% reduction to each request would allocate all available funds on a pro rata bases according to the requests.

Following discussion, on a motion by Com. Douglas and a second by Com. Lassiter, the Board approved for Manager Cotton to allocate funds as requested by Cofield, Harrellsville, and Murfreesboro and reduce the Ahoskie allocation by \$16,752.84, from \$82,450.75 to \$65,697.91.

COUNTY MANAGER'S COMMENTS

Manager Cotton comments included the following: 1) the County will not have a Christmas Dinner this year as a result of COVID-19 Pandemic; 2) received 41 applications to date for the Hertford County COVID-19 Small Business Grant funds; 3) applications will be reviewed for the first meeting in December 2020.

COMMISSIONERS' COMMENTS

The Board made the following comments:

Commissioners Lassiter, Douglas and Mitchell thanked everyone for attending the meeting.

Chairman Gatling made the following comments: 1) Vice-Chair Gatling sounds great and doing well; 2) thanked all Veterans for their service; 3) read the Hertford

County Museum advertisement; 4) wished everyone a happy Thanksgiving; 5) announced the Local Government Holiday Closing on November 26 – 27, 2020; 6) addressed Manager Cotton to let him know the date for his next meeting with department heads.

Manager Cotton informed the Board that the plans for the Employee Recognition for years of service and retirement are underway for December 2020.

CLOSED SESSION

There were no items for Closed Session.

ADJOURN MEETING

On a motion by Com. Mitchell and a second by Com. Lassiter the Board unanimously approved to adjourn the meeting.

Approved: December 7, 2020

Com. Ronald J. Gatling, Chairman
Dr. Renee Fleetwood, Clerk to the Board