

**HERTFORD COUNTY BOARD OF COMMISSIONERS  
REGULAR MEETING  
COMMISSIONER'S CHAMBERS/MULTI-PURPOSE ROOM – JUDICIAL CENTER**

Tuesday, September 7, 2021 – 9:00 AM

**Present:** Com. Ronald J. Gatling, Chairman, Com. John D. Horton, Vice-Chair, Com. Leroy Douglas, Com. Andre' Lassiter, and Com. William F. Mitchell, Jr.

**Also Present with the Board:** Mr. David B. Cotton, County Manager, Dr. Renee Fleetwood, Clerk to the Board, Attorney Maria Jones, Revelle & Lee

**Absent:** Attorney Charles L. Revelle, III, County Attorney

The following employees attended the meeting: E911 Director Mrs. Felicia Gaston, EMS Director Mr. James Broglin, EMS, Asst. Tax Assessor Ms. Crystal Askew, Ms. Sandy Brock, Tax Assessor, Economic Development Director Kelly Bowers, DSS Director Brenda Brown and Office of Aging Director Deidre Evans.

Chairman Ronald J. Gatling called the meeting to order at 9:01 AM, and provided the Invocation.

**CONSENT AGENDA: HERTFORD SOIL & WATER DISTRICT CONSERVATION DISTRICT ANNUAL REPORT**

On a motion by Com. Andre' Lassiter and a second by Com. Leroy Douglas, the Board unanimously approved Hertford Soil & Water District Conservation District Annual Report as submitted by Mr. David Simmons, Hertford County Soil & Water Conservation District Department Head.

**REQUEST APPROVAL OF RESOLUTION HONORING MS. AGNES MITCHELL HALL 90<sup>TH</sup> BIRTHDAY**

On a motion by Com. Lassiter and a second by Com. Douglas, the Board unanimously approved the Resolution Honoring Ms. Agnes Mitchell Hall for her 90<sup>th</sup> Birthday as follows:



**RESOLUTION HONORING MS. AGNES MITCHELL HALL**

- WHEREAS,** Ms. Agnes Mitchell Hall, was honored by relatives and friends on the occasion of her 90<sup>th</sup> Birthday on Saturday, July 31, 2021 and
- WHEREAS,** Ms. Hall was born in Newport News, Virginia on July 31, 1931, has been a resident of Hertford County for 68 years and married the late, George Hall, Jr., in holy matrimony in July 1947; and this marriage has been blessed with four sons, George III, Douglas (deceased), Dwight and Warren; and two daughters-in-law, eight grandchildren, 19 great grandchildren, and 11 great-great grandchildren; and
- WHEREAS,** Ms. Hall dropped out of high school in the 9<sup>th</sup> grade and later earned her GED from Roanoke-Chowan Technical College, a Bachelor of Science Degree in Elementary Education from Elizabeth City State University, Elizabeth City, NC in 1977, and a Master's Degree in Education Administration from East Carolina University in Greenville, NC in 1980; and
- WHEREAS,** Ms. Hall was employed as an elementary teacher, assistant principal and principal of Hertford County Public Schools retiring after 21 ½ years of service, and served on the Hertford County Board of Education for three years; and
- WHEREAS,** she also served as an usher at New Ahoskie Bapt. Church and member of Pleasant Plains Baptist Church, Winton, throughout her long and productive life, Ms. Agnes Hall has demonstrated in countless ways her dedication to Hertford County citizens and the welfare of others and in grace and strength has earned the respect and affection of people from all walks of life and all ages, and

**NOW, THEREFORE,** in recognition of her outstanding leadership in Hertford County and celebration of her 90<sup>th</sup> Birthday; the Hertford County Board of Commissioners do hereby deem it an honor and pleasure to extend this Resolution to Ms. Agnes Mitchell Hall on the occasion of her 90<sup>th</sup> Birthday, with sincere congratulations; and

**INWITNESS WHEREOF, BE IT RESOLVED** we make known to all persons in Hertford County that we do hereby set our hand, and cause the Seal of Hertford County to be affixed this 7<sup>th</sup> day of September, 2021.  
Adopted this 7<sup>th</sup> day of September, 2021.

**HERTFORD COUNTY BOARD OF COMMISSIONERS**

Attest:

Dr. Renee Tyler, NCCCC  
Clerk to the Board

Seal

Honorable Ronald J. Gatling, Chairman

Mr. John Horton, Vice-Chair

Mr. Leroy Douglas

Mr. Andre` Lassiter

Mr. William F. Mitchell, Jr.

The resolution was read by Clerk Tyler and presented by Com. Andre` Lassiter who stated it was his honor to present the resolution to his grandmother.

Board comments were made as follows:

Com. Douglas stated that he was glad the Board could honor Ms. Hall.

Vice-Chair Horton commented that it was good to see Ms. Hall again. He also stated he had the privilege to work with Ms. Hall, witnessed her rise through the ranks, she has proven worthy of recognition, and she served honorably on the Hertford County Public School Board.

Manager Cotton commented that it was evident from the resolution that Ms. Hall's impact has been beneficial to the County and evident through her grandson's current service to the Hertford County citizens and the Board of Commissions.

**REQUEST APPROVAL OF AMENDMENT TO HERTFORD COUNTY BUDGET  
ORDINANCE FISCAL YEAR 2021-2022 AMENDMENT #4**

On a motion by Com. Mitchell and a second by Com. Douglas, the Board unanimously approved Amendment #4 to the Hertford County Budget Ordinance Fiscal Year 2021-2022.

**AMENDMENT TO HERTFORD COUNTY BUDGET ORDINANCE FISCAL YEAR 2021-2022**

BE IT ORDAINED by the Governing Board of the County of Hertford, North Carolina, that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2022:

**REVENUE:**

Department	Account Number	Account Description	Amount Increase	Amount Decrease
Emerg Mgt	100060-413411	EMPG-S Revenue	\$12,694.45	
Restricted Intergovernmental	100112-448500	Fund Balance Appropriation	\$4,997.25	
Restricted Intergovernmental	100112-448500	Fund Balance Appropriation	\$8,265.33	
Restricted Intergovernmental	100060-413904	2019 Safe Schools Grant		\$30,931.25
Restricted Intergovernmental	100112-448500	Fund Balance Appropriation	\$1,191.00	
Sheriff	100122-448500	Fund Balance Appropriation	\$11,091.79	
Restricted Intergovernmental	100060-413903	2020 Block Grant		\$18,946.99
<b>Total Changes in Revenue</b>			<b>\$38,239.82</b>	<b>\$49,878.24</b>

<b>Net Change in Revenue</b>	<b>(\$11,638.42)</b>
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**EXPENDITURE:**

Department	Account Number	Account Description	Amount Increase	Amount Decrease
Emerg Mgt	104200-527017	EMPG-S Expenditure	\$12,694.45	
Aging	104380-527000	Earmarked Funds Aging	\$4,997.25	
Sheriff	104180-414880	2020 COVID Funding	\$8,265.33	
Sheriff	104180-527015	2019 Safe Schools Grant		\$30,931.00
Sheriff	104180-414875	Bryne Justice Assistance Grant	\$1,191.00	
Sheriff	104180-551003	Capital Outlay-Vehicles	\$11,091.79	
Sheriff	104180-527014	2020 Block Grant		\$18,946.99
<b>Total Changes in Expenditures</b>			<b>\$38,239.82</b>	<b>\$49,877.99</b>

<b>Net Change in Expenditures</b>	<b>(\$11,638.17)</b>
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**Explanation:**

Awarded funds for the Emergency Management Performance Grant Program Supplemental (EMPG-S)

Requesting to carry over funds donated to purchase 3 AED's for Nutrition Sites.

Requesting to carry over funds for the 2020 COVID Funding Grant, 2019 Safe Schools Grant, Bryne Justice Assistance Grant, 2020 Block Grant, as well as funds for Capital Outlay-Vehicles, due to COVID the County did not obtain possession of the vehicles in time enough to upfit in FY21 Budget.

Finance Director \_\_\_\_\_

Date \_\_\_\_\_

Amendment # \_\_\_\_\_ 4

Approved: \_\_\_\_\_

Posted: \_\_\_\_\_



## **REQUEST APPROVAL OF RECOMMENDATION TO THE ECONOMIC DEVELOPMENT ADVISORY BOARD**

On a motion by Vice-Chair Horton and a second by Com. Mitchell, the Board unanimously approved the appointment of Takiya F. Lewis to the Economic Development Advisory Board for a three-year term effective September 7, 2021 to conclude on December 30, 2023.

## **REQUEST CHANGE TO THE HERTFORD COUNTY VOLUNTARY SHARED LEAVE POLICY**

Ms. Kimberly Turner, Director of Human Resources/Risk Management shared with the Board the proposed change to the Hertford County Voluntary Shared Leave Policy under Eligibility to add "Participation in this program shall be based on the employee's past compliance with leave rules". She further stated that the change was being requested so it will not be perceived as the County awarding employees who abuse leave.

After a discussion between the Board, Manager Cotton and Ms. Turner, concerning the rights of employees to voluntarily donate leave, the Board requested that Ms. Turner revisit the sick leave policy, clearer describe catastrophic situations and return to the Board with a clear explanation for requesting a change to the Voluntary Shared Leave Policy.

## **COUNTY MANAGER'S COMMENTS**

County Manager Cotton commented that the August 26, 2021 Roundtable hosted by Roanoke Chowan Community College (RCCC) was great, the next one will be scheduled in November, RCCC has a Workforce Development Room, October 19, 2021 is the tentative date Mr. Kenny Flowers, Assistant Secretary for Rural Economic Development with the North Carolina Department of Commerce will visit the County; Commissioners' Work Session is scheduled on Monday, October 4, 2021, immediately following the Regular Board meeting to discuss the American Rescue Plan Funds.

## **COMMISSIONERS' COMMENTS**

Comments were made by the Commissioners as follows:

Vice-Chair Horton commented that he was glad to see everyone and encouraged everyone who could to get vaccinated, wear masks and practice social distancing.

Com. Lassiter commented thanking Ms. Kelly Bowers stating that the Roundtable was well planned and a great starting point to bring industry and move the county forward.

Com. Douglas commented thanking everyone for coming and that Economic Development is doing a great job.

Com. Gatling commented regarding the recent meeting he attended at New Ahoskie Baptist Church on the 28<sup>th</sup> and that Sheriff and Judges regarding issues in the County on Historical markers; asked everyone to spread the word that RCCC has free education opportunities for people to participate and improve likelihood regardless of age please take advantage.

**CLOSED SESSION**

On a motion by Com. Lassiter and a second by Com. Douglas, the Board moved to Closed Session as allowed under NCGS § 143-318.11(a)(3) to consult with the County Attorney.

Minutes of Closed Session are on file in the Office of the Clerk to the Board.

On a motion by Com. Lassiter and a second by Vice-Chair Horton, the Board unanimously approved to return to Regular Session.

**ADJOURN MEETING**

On a motion by Com. Lassiter and a second by Com. Douglas, the Board unanimously approved to adjourn the meeting.

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Approved October 4, 2021

Com. Ronald J. Gatling, Chairman

Dr. Renee Tyler, Clerk to the Board