



**INTRODUCTION OF JULY & AUGUST 2021 NEW HERTFORD COUNTY EMPLOYEES**

**Hertford County Personnel Report  
July 2021**

<b><u>Employees Hired</u></b>	<b><u>PT/FT</u></b>	<b><u>Department</u></b>
Tyiana Bond	PT	Detention Center
Montell McPherson	PT	Detention Center
Richard Spivey	PT	Solid Waste
Quinetta Barnes	FT	DSS
Alexandria Stephenson	PT	EMS
Noel Curtis	FT	Inspections/Zoning
Carleigh Wildeboer	FT	Sheriff
Niquanda Cofield	FT	Sheriff
Nicole Fennell	FT	E-911
Kevin Davidson	FT	E-911

**Hertford County Personnel Report  
August 2021**

<b><u>Employees Hired</u></b>	<b><u>PT/FT</u></b>	<b><u>Department</u></b>
Sheila Simpson	PT	Detention Center
Cynthia Roberson	FT	DSS
Imani Earley	FT	DSS
Brian Brown	PT	EMS
Marquis Winborne	PT	Rural Water
Cody Garland	PT	Detention Center
Rita Powell	FT	Detention Center
Joshua Pearce	FT	Detention Center
Loretta Carter	FT	Tax Assessor
Kayla Overwise	PT	EMS
Javier Pagola	FT	Sheriff

Chairman Gatling and the Board welcomed the new employees and wished them a pleasant career in local government

## INTRODUCTION OF SUMMER INTERNS

County Manager David Cotton presented the following Summer Interns to the Board:

Morgan Chadwick, Daylan Askew, Ky'Ree Pitt, Ashton Lassiter, Iris Simons, Demetrius Harris, Jaylen Jacobs, Deanna Boone, JaBria Lassiter, and Nysa Freeman.

Chairman Gatling and the Commissioners thanked the interns for their participation in the internship and stated they hoped they gained invaluable skills that will benefit them in the future.

## REQUEST APPROVAL OF BOARDS & COMMISSIONS VACANCIES

The Board approved the following appointments:

On a motion by Com. Lassiter and a second by Com. William F. Mitchell, Jr., the Board unanimously approved the reappointment of Kyle Christopher Simmons to the **Firefighters Relief Fund Board** for a two-year term effective August 2, 2021 scheduled to conclude June 30, 2023.

On a motion by Com. Douglas and a second by Com. Mitchell, the Board unanimously approved the reappointment of Jeri Pierce to the **Hertford County ABC Board** for a three-year term effective August 2, 2021 scheduled to conclude June 30, 2024.

On a motion by Com. Lassiter and a second by Com. Mitchell, the Board unanimously approved the appointment of Michael L. Ellis, Jr., Calvin Travis Lassiter and Caroline Stephenson to the **Hertford County Economic Development Advisory Board** for three-year terms effective August 2, 2021 scheduled to conclude December 30, 2024; and Tim Flanagan to an unexpired term effective August 2, 2021 scheduled to conclude on December 30, 2021.

On a motion by Com. Lassiter and a second by Com. Mitchell, the Board unanimously approved the reappointment of June B. Warren to the **Joint Community Advisory Committee** for a three-year term effective August 2, 2021 scheduled to conclude June 30, 2024.

On a motion by Com. Lassiter and a second by Com. Mitchell, the Board unanimously approved the appointment of Michael L. Ellis, Jr. to the **Juvenile Crime Prevention Council** for a two-year term effective August 2, 2021 scheduled to conclude June 30, 2023.

On a motion by Com. Lassiter and a second by Com. Douglas, the Board unanimously approved the reappointment of Vice-Chair John Horton to the **Mid-East Board** for a two-year term effective August 2, 2021 scheduled to conclude June 30, 2023.

On a motion by Com. Mitchell and a second by Com. Douglas, the Board unanimously approved the reappointment of Jeri Pierce to the **RCCC Board of Trustees** for a four-year term effective June 30, 2021 scheduled to conclude June 30, 2025.

On a motion by Com. Douglas and a second by Com. Mitchell, the Board unanimously approved the reappointment of Axem Bracy to the **Veterans Advisory Council** for a three-year term effective August 2, 2021 scheduled to conclude June 30, 2024.

Chairman Gatling tabled appointments and reappointments to the Parks & Recreation Advisory Board for a time to be announced.

**REQUEST APPROVAL OF THE HOME & COMMUNITY CARE BLOCK GRANT FOR THE PROVISION OF COUNTY BASED AGING SERVICES & REQUEST APPROVAL OF HOME & COMMUNITY CARE BLOCK GRANT FOR OLDER ADULTS AGREEMENT FOR THE PROVISION OF COUNTY-BASED AGING SERVICES (DAAS-735) & REQUEST APPROVAL OF THE FINAL DAAS-731 COUNTY FUNDING PLAN FROM (MID-EAST COMMISSION)**

On a motion by Com. Douglas and a second by Com. Mitchell, the Board unanimously approved the Home & Community Care Block Grant for the Provision of County Based Aging Services and the Home & Community Care Block Grant for Older Adults Agreement for the Provision of County-Based Aging Services (DAAS-735) and the Final DAAS-731 County Funding Plan from (Mid-East Commission) as presented by Office of Aging Director, Mrs. Deidra Evans.

**REQUEST APPROVAL OF RESOLUTION NAMING AUGUST 22, 2021 SALLIE P. SURFACE DAY**

On a motion by Com. Douglas and a second by Com. Lassiter, the Board unanimously approved the Resolution Naming August 22, 2021 Sallie P. Surface Day as follows:



**RESOLUTION NAMING AUGUST 22, 2021 AS**

**SALLIE P. SURFACE DAY**

- WHEREAS,** Sallie P. Surface has served as the Executive Director of Choanoke Area Development Association, of NC, Inc. (CADA) since 1991; and
- WHEREAS,** after 38 years of serving as CADA Executive Director, Sallie P. Surface retired effective June 30, 2021; and
- WHEREAS,** under her leadership, CADA has expanded its economic development role to include single-and multi-family housing developments and disaster recovery; and
- WHEREAS,** over a 38-year career with CADA, Sallie P. Surface distinguished herself with deep knowledge and abilities related to community partnerships to seek resources and programs that foster the agency's mission of assisting families and communities to build assets and a better quality of life; and
- WHEREAS,** her expertise and leadership developed during her career has been invaluable to CADA and Hertford County and its citizens during her tenure as Executive Director; and



**WHEREAS,** the Hertford County Board of Commissioners wish to thank Sallie P. Surface for her many contributions to CADA and to the citizens of Hertford County by making Sunday, August 22, 2021, a contribution in her honor to be called Salle P. Surface Day; and

**NOW THEREFORE, BE IT RESOLVED,** that the Hertford County Board of County Commissioners hereby express its gratitude to Sallie P. Surface for her service as Executive Director of Choanoke Area Development Association of NC, Inc. for her sound business advice and counsel, and for all that she has contributed to Hertford County and its citizens.

Adopted this the 2<sup>nd</sup> day of August, 2021.

\_\_\_\_\_  
Honorable Ronald L. Gatling, Chair  
Hertford County Board of Commissioners

ATTEST:

\_\_\_\_\_  
Dr. Renee Tyler, NCCCC  
Clerk to the Board

(SEAL)

## **REQUEST APPROVAL OF RESOLUTION SUPPORTING ROANOKE CONNECT BROADBAND PROJECT**

### Request Approval of Resolution Supporting Roanoke Connect Broadband Project

On a motion by Com. Douglas and a second by Com. Mitchell, the Board unanimously approved the Resolution Supporting Roanoke Connect Broadband Project as presented by Manager Cotton.



#### **County of Hertford Resolution Supporting Roanoke Connect Broadband Project**

**WHEREAS,** the County of Hertford Board of Commissioners has previously expressed its commitment to advancing the deployment of broadband technologies and broadband access across the County; and

**WHEREAS,** current statistics illustrate that the United States is falling behind many other nations in terms of broadband deployment, adoption and affordability; and

**WHEREAS,** all Hertford County citizens and businesses deserve affordable access to the educational, civic, economic and informational benefits that broadband access delivers; and

**WHEREAS,** the Roanoke Connect project, provides a broadband solution that provides affordable broadband to the citizens and businesses of Hertford County; and

**WHEREAS,** access to Roanoke Connect's reliable broadband internet service is essential for Hertford County's economy in order to grow and compete in the 21<sup>st</sup> century;

**NOW, THEREFORE, BE IT RESOLVED**, that the County of Hertford Board of Commissioners convened at its August 2<sup>nd</sup>, 2021 meeting, embraces the principles expressed in this resolution and seek to speed the deployment of affordable broadband technologies with the Roanoke Connect Project across Hertford County; and be it further

**BE IT FURTHER RESOLVED**, that the Board of Commissioners supports the Roanoke Connect project that brings internet solutions to the residents, businesses and visitors of Hertford County; and

**BE IT FURTHER RESOLVED**, that the Board of Commissioners directs its County Manager, with its expressed consent, to communicate this resolution, including supporting initiatives that seek to improve and speed broadband deployment across Hertford County , to all relevant policymakers, including federal and state agencies as well as Congress, broadband partners and stakeholders.

**ADOPTED** this 2<sup>nd</sup> day of August, 2021

COUNTY OF HERTFORD BOARD OF COMMISSIONERS

\_\_\_\_\_  
The Honorable Ronald J. Gatling, Chairman

ATTEST:

\_\_\_\_\_

Dr. Renee Tyler, Clerk to the Board

**RESOLUTION FOR ACCEPTING AMERICAN RESCUE PLAN ACT FUNDS**

On a motion by Com. Mitchell and a second by Com. Douglas, the Board unanimously approved the Resolution for Accepting American Rescue Plan Act Funds as presented by Manager Cotton as follows:

**County of Hertford**  
**Resolution for Accepting**  
**American Rescue Plan Act Funds**

**WHEREAS**, the County of Hertford is eligible for funding from the Coronavirus State and Local Fiscal Recovery Funds of H.R. 1319 American Rescue Plan Act of 2021 (CSLRF).

**WHEREAS**, the North Carolina General Assembly will provide for the distribution of funds to eligible North Carolina municipalities and counties; and

**WHEREAS**, before receiving a payment, the County of Hertford Board of Commissioners is required to formally accept the CSLRF funds;

**WHEREAS**, revenue received under the CSLRF must only be spent for purposes authorized by the CSLRF, and applicable regulations, and by state law;

**WHEREAS**, revenue received under the CSLRF must be accounted for in a separate fund and not co-mingled with other revenue for accounting purposes; and

**WHEREAS**, the County of Hertford must comply with all applicable budgeting, accounting, contracting, reporting, and other compliance requirements for CSLRF funds.

**NOW, THEREFORE, BE IT RESOLVED** by the County of Hertford Board of Commissioners that we do hereby accept and request CSLRF funding to be distributed by the State of North Carolina; and

**FURTHER RESOLVED** that the County of Hertford affirms that the CSLRF revenue will only be used for the purposes prescribed in the CSLRF, and in United States Treasury guidance in 31 CFR, Part 35, and any applicable regulations, and in accordance with state law; and

**FURTHER RESOLVED** that the County of Hertford will comply with procedures created by the North Carolina General Assembly and the United States Treasury Department to receive funds under the act; and

**FURTHER RESOLVED** that the County of Hertford will account for CSLRF in a separate fund and not co-mingle it with other revenues for accounting purposes and will comply with all applicable federal and state budgeting, accounting, contracting, reporting, and other compliance requirements for CSLRF funds; and

**FURTHER RESOLVED** that the County of Hertford Board of Commissioners designates and directs the County Manager and Finance Officer to take all actions necessary on behalf of the County of Hertford Board of Commissioners to receive the CSLRF funds.

**ADOPTED**, this the 2<sup>nd</sup> day of August, 2021

COUNTY OF HERTFORD BOARD OF COMMISSIONERS

\_\_\_\_\_  
The Honorable Ronald J. Gattling, Chairman

ATTEST:

\_\_\_\_\_  
Dr. Renee Tyler, Clerk to the Board

**REAL ESTATE PROPERTY TAX REFUND REQUEST OF JEFFREY KNIGHT PIN #5958-61-5687 & REQUEST APPROVAL FOR VALUE ADJUSTMENT ON PIN #5958-61-5687 FOR TAX YEAR 2021**

Ms. Sandy Brock addressed the Board in reference to the Real Estate Property Tax Refund Request of Jeffrey Knight PIN #5958-61-5687 and her recommendation for the request for the 2021 tax year.

After a brief discussion between Mr. Jeffrey Knight, Ms. Brock, Attorney Revelle and the Board, Chairman Gatling requested that Ms. Brock return to the Board at the next Regular Meeting with exact figures for her recommendation regarding the matter of a real estate tax refund and value adjustment on PIN #5958-61-5687 for tax year 2021.

**REQUEST DESIGNATION OF AUGUST 14, 2021 VOTING DELEGATE TO NCACC ANNUAL CONFERENCE**

On a motion by Com. Douglas and a second by Com. Mitchell, the Board unanimously approved to designate Vice-Chair Horton as the voting delegate to the NCACC Annual Conference in Wilmington, NC and Com. Douglas as the alternate voting delegate.

**RCCC REQUEST FOR CAPITAL FUNDS TO BE CARRIED FORWARD TO FY2021-2022**

On a motion by Com. Mitchell and a second by Com. Douglas, the Board unanimously approved the request from RCCC for County Capital Funds to be carried forward to FY 2021-2022 in the amount of \$45,561.00 as presented by County Manager Cotton.

**REQUEST APPROVAL OF AMENDMENT TO HERTFORD COUNTY BUDGET ORDINANCE FISCAL YEAR 2020-2021 AMENDMENT # 2**

On a motion by Com. Mitchell and a second by Com. Lassiter, the Board unanimously approved the Amendment #2 to Hertford County Budget Ordinance Fiscal Year 2020-2021 as presented by Mrs. Renee Draper, Finance Director.



**AMENDMENT TO HERTFORD COUNTY BUDGET ORDINANCE FISCAL YEAR 2021-2022**

BE IT ORDAINED by the Governing Board of the County of Hertford, North Carolina, that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2022:

**REVENUE:**

Department	Account Number	Account Description	Amount Increase	Amount Decrease
Fund Balance Appropriation	100112-448500	Fund Balance	\$ 7,396	
Aging	100061-417700	Restricted SPICE Grant	\$ 5,050	
<b>Total Changes in Revenue</b>			<b>\$ 12,446</b>	<b>\$ -</b>

<b>Net Change in Revenue</b>		<b>\$12,446</b>
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**EXPENDITURE:**

Department	Account Number	Account Description	Amount Increase	Amount Decrease
EMS	104205-551002	CO- Equipment	\$ 7,396	
Aging	104390-569300	Vidant SPICE Grant	\$ 7,050	
<b>Total Changes in Expenditures</b>			<b>\$ 14,446</b>	<b>\$ -</b>

<b>Net Change in Expenditures</b>		<b>\$14,446</b>
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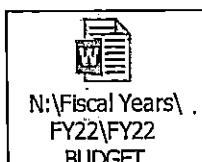
**Explanation:**

EMS: Goods were ordered in March (FY21), however did not arrive until July (FY22). Requesting carry forward from last year's appropriation. Originally encumbered \$7,577 for two (2) Stair Chairs with an available balance remaining of \$2,175. Invoice attached. Aging: Additional funding than originally anticipated--projected \$22,000--received \$27,050. See snippets of GLs for said departments attached.

Finance Director \_\_\_\_\_

Date \_\_\_\_\_

Amendment # 2  
 Approved: \_\_\_\_\_  
 Posted: \_\_\_\_\_



## **HERTFORD COUNTY E911 GOVERNANCE BOARD**

On a motion by Com. Mitchell and a second by Com. Douglas, the Board unanimously approved to dissolve the Hertford County E911 Governance Board as recommended by County Manager Cotton.

## **REQUEST FOR DESIGNATION OF JUNETEENTH AS A PAID HOLIDAY AND APPROVAL OF RESOLUTION**

On a motion by Com. Mitchell and a second by Com. Douglas, the Board unanimously approved the request for designation of Juneteenth as a paid holiday and the Hertford County Board of Commissioners' Resolution to Adopt Juneteenth as a County Holiday.

### **HERTFORD COUNTY BOARD OF COMMISSIONERS RESOLUTION TO ADOPT JUNETEENTH AS A COUNTY HOLIDAY**

**WHEREAS**, pursuant to NCGS 153A-94(b), the Board of Commissioners may prescribe the office hours, workdays, and holidays to be observed by the various offices, departments, boards, commissions and agencies of Hertford County; and

**WHEREAS**, Juneteenth is recognized as the end of chattel slavery in the United States and liberation from the greatest robbery of black wealth in our country's history; and

**WHEREAS**, President Abraham Lincoln first issued the Emancipation Proclamation effective January 1, 1863, freeing the slaves in the South. However, southern slave owners ignored that order. On June 19th, 1865, Union soldiers arrived in Galveston, Texas and enforced the president's order, freeing the slaves two and a half years after it was first decreed. This day has since come to be known as Juneteenth; and

**WHEREAS**, through other systems of oppression, such as sharecropping, Jim Crow, redlining, and mass incarceration, the plunder of black bodies and black wealth continued past slavery and persists to this day, affecting the physical and mental health, safety, and education of African Americans; and

**WHEREAS**, Hertford County soldiers of color from the 2nd Cavalry Regiment, United States Colored, 14th Heavy Artillery Regiment, United States Colored, 34th Infantry Regiment, United States Colored; United States Colored; 35th Infantry Regiment, 36th Infantry Regiment, United States Colored; 37th Infantry Regiment, United States Colored; 38th Infantry Regiment and Hertford County sailors of color in the United States all endeavored and succeeded in serving their country to abolish enslavement, expand freedoms and keep the United States whole; and

**WHEREAS**, Hertford County soldiers of color from the 2nd Cavalry Regiment, United States Colored and the 36th Infantry Regiment, United States Colored served in Texas during the time of Juneteenth; and

**WHEREAS**, some of our servicemen died and were maimed in these causes and we must remember their tremendous sacrifices. Many of our surviving servicemen returned to Hertford County after their service ended and they continued to enrich our county and we also honor all those who freed themselves; and

**WHEREAS**, Liberation from these systems of oppression must include black economic liberation. This liberation is manifested in ways such as financial literacy, access to loans, jobs, and the means of self-improvement, and the ability to own the land in one's own neighborhood; and many African Americans have worked and continue to work to build wealth within the black community.

**NOW THEREFORE BE IT RESOLVED**, that the Hertford County Board of County Commissioners recognizes Juneteenth, June 19th, as an annual paid holiday and celebration of the past, present, and future of black economic liberation and those who work towards that liberation.

Adopted this the 2<sup>nd</sup> day of August 2021.

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Honorable Ronald J. Gatling, Chair  
Hertford County Board of Commissioners

ATTEST:

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Dr. Renee Tyler, NCCCC  
Clerk to the Board

**REQUEST APPROVAL OF ABC BOARD TO ADOPT THE HERTFORD COUNTY TRAVEL POLICY (AS ALLOWED UNDER NCGS § 18B-700 (G2))**

On a motion by Com. Mitchell and a second by Com. Douglas, the Board unanimously approved the request of the ABC Board to adopt the Hertford County Travel Policy, as allowed under NCGS § 18b-700 (G2)) as presented by Mr. Clarence M. Jordan, Hertford County ABC Board General Manger.

Chairman Gatling also advised Mr. Jordan that the Board will send written documentation to his attention for the ABC Board when changes are made to the County Travel policy in the future.

**REQUEST APPROVAL OF PROCLAMATION OF CHILD SUPPORT AWARENESS MONTH AUGUST 2021**

On a motion by Com. Lassiter and a second by Com. Mitchell, the Board unanimously approved the Proclamation for the Child Support Awareness Month August 2021 as presented by Manager Cotton.

**State of North Carolina  
County of Hertford  
Proclamation  
Child Support Awareness Month  
August 2021**

WHEREAS Hertford County is recognizing August as Child Support Awareness Month, and reaffirms its commitment to strengthening Hertford Counties families by providing child support services to improve the economic stability and well-being of children; and

WHEREAS, in State Fiscal Year 2020-21, more than \$3.1 million in child support was collected from parents of Hertford Counties children, and

WHEREAS there are nearly 1611 child support orders in place, working to ensure that more than 1800 children receive financial support from their parents: and

WHEREAS Child Support Awareness Month salutes the diligent working parents who spend time with their child and who make regular child support payments, to safeguard their children's future: and

WHEREAS, strengthening individuals and families promotes the safety and well-being of children, provides stability, improves the lives of children, and provides opportunities for families to be able to enhance their children's futures; and

WHEREAS children who do not receive adequate financial and emotional support from their parents may experience greater difficulty in becoming healthy, happy, and productive citizens; and

WHEREAS, many concerned and dedicated judges, district attorneys, clerks of court, sheriffs' personnel, and child support professionals work to establish and enforce child support orders for Hertford County children, one of our counties most vital resources.

NOW, THEREFORE, We, the Hertford County Board of Commissioners, do hereby proclaim August 2021, as "CHILD SUPPORT AWARENESS MONTH" in Hertford County, and commend its observance to all citizens.

IN WITNESS WHEREOF,

Hertford County  
Board of Commissioners

\_\_\_\_\_  
Chairman

Attest:

\_\_\_\_\_  
Deputy Clerk to the Board

On a motion by Com. Mitchell and a second by Com. Douglas, the Board unanimously approved to leave Regular Session and convene as the Board of the Northern/Southern Rural Water System.

**(CONVENING AS THE BOARD OF NORTHERN/SOUTHERN RURAL WATER SYSTEM) HERTFORD COUNTY RURAL WATER: REQUEST CONSIDERATION AND APPROVAL OF WELLHEAD PROTECTION PLAN APPROVAL**

On a motion by Com. Mitchell and a second by Com. Mitchell, the Board unanimously approved the Wellhead Protection Plan as presented by Mr. Morris Blount, Water Technician, in the absence of Mr. Stanley Lassiter, Rural Water Manager.

On a motion by Com. Mitchell and a second by Com. Douglas, the Board unanimously approved to leave the Board of the Northern/Southern Rural Water System and return to the Regular Session.

**COUNTY MANAGER'S COMMENTS**

County Manager Cotton commented regarding his recommendation on the Hertford County Seal options.

On a motion by Com. Mitchell and a second by Com. Douglas, the Board unanimously approved for the purchase of a bronze Hertford County Seal as recommended by County Manager Cotton.

**COMMISSIONERS' COMMENTS**

The commissioner's commented as follows:

Com. Lassiter and Com. Douglas thanked everyone for attending the meeting.

Com. Mitchell commented it was good to see everyone.

Chairman Gatling recognized and congratulated the Summer Interns on nearing the completion of their internship with local government.

**CLOSED SESSION**

On a motion by Com. Mitchell and a second by Com. Douglas, the Board moved to Closed Session as allowed under NCGS § 143-318.11(a)(3) to consult with the County Attorney.

Minutes of Closed Session are on file in the Office of the Clerk to the Board.

On a motion by Com. Lassiter and a second by Com. Douglas, the Board unanimously approved to return to Regular Session.

**ADJOURN MEETING**

On a motion by Vice-Chair Horton, and a second by Com. Lassiter, the Board unanimously approved to adjourn the meeting.

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Approved: September 20, 2021

Com. Ronald J. Gatling, Chairman

Dr. Renee Fleetwood, Clerk to the Board, NCCCC