

HERTFORD COUNTY BOARD OF COMMISSIONERS
REGULAR MEETING
MULTI-PURPOSE ROOM – JUDICIAL CENTER
Monday, July 20 2020 - 7:00 PM

Present: Com. Ronald J. Gatling, Chairman, Com. John D. Horton, Vice-Chair, Com. Leroy Douglas, Com. Andre` Lassiter, and Com. William F. Mitchell, Jr.

Also Present with the Board: Mr. David B. Cotton, County Manager, Dr. Renee Fleetwood, Clerk to the Board, Attorney Charles L Revelle, III, County Attorney

Chairman Ronald J. Gatling called the meeting to order at 7:00 PM and Vice-Chairman John D. Horton provided the Invocation.

PUBLIC COMMENT

Ms. Caroline Stephenson presented information on the Murfreesboro Cultivator Book Mobile service for children who want books.

Com. Andre` Lassiter requested Ms. Stephenson provide additional information to Clerk Fleetwood for the Ahoskie Housing Authority.

CONSENT AGENDA

On a motion by Com. Lassiter and a second by Com. Leroy Douglas, the Board Unanimously approved the Consent Agenda as follows:

- Approval of June 15, 2020 & June 25, 2020 Minutes
- Approval of Taxpayer Refund to Shawanda J. Eley

\$109.13 to Shawanda J. Eley -Vendor #8116 for overpayment on account. (DSO funds received after garnishment was sent to her employer.)

- Approval of May 2020 & June 2020 Tax Levy Releases

RELEASES FOR MONTH ENDING

May 2020

	NAME	LEVY YEAR	VALUE RELEASED	TAX RELEASED
AHOSKIE TOWNSHIP				
Acct #46079 Bill # 19A46079.10 Taxpayer failed to take care of 2019 listing. Vehicle was titled to another company out of this county. 3/29/18(per stars)	Edwards Trucking LLC	2019	4,125	G01-\$34.65 F01-\$1.65
MURFREESBORO TOWNSHIP				
WINTON TOWNSHIP				
MANEY'S NECK TOWNSHIP				
ST. JOHN TOWNSHIP				
HARRELLSVILLE TOWNSHIP				
Acct # 33658 Bill# 19A33658.20.1 Correction made to audit due to a licensed motor vehicle reported in error by taxpayer	Lowe, Lena C	2019		G01- \$970.95

TOTAL VALUE APPROVED THIS REPORT (2019 LEVY)
TOTAL TAX RELEASED THIS REPORT (2019 LEVY)

\$ 4,125.00
\$ 970.95

TOTAL VALUE APPROVED THIS REPORT (PRIOR LEVY)

\$

TOTAL TAX RELEASED THIS REPORT (PRIOR LEVY)

\$

TOTAL TAX RELEASED THIS REPORT (W01 COLL/RECYCLE SITE 2019)
TOTAL TAX RELEASED THIS REPORT (W02 LANDFILL OPERATON 2019)

\$
\$

TOTAL TAX RELEASED THIS REPORT (W01 COLL/RECYCLE SITE 2018) \$
TOTAL TAX RELEASED THIS REPORT (W02 LANDFILL OPERATION 2018) \$

Respectfully submitted,

Tammy H. Eason

Tammy H. Eason, Tax Collector

RELEASES FOR MONTH ENDING

June 2020

		LEVY	VALUE	TAX
AHOSKIE TOWNSHIP	NAME	YEAR	RELEASED	RELEASED
Acct #38615 Bill # 19A38615.10 Mobile home was destroyed in 2017	Myrtle Hilliard	2019	2,006	G01-\$16.85 F02- \$.80 W01-\$90.00 W02-\$90.00
Acct #38615 Bill# 18A38615.10 Mobile home was destroyed in 2017	Myrtle Hilliard	2018	2,134	G01-\$17.93 F02-\$0.85 W01-\$75.00 W02-\$75.00
Acct#39388 Bill#19A597297368515 Storage building was sold to Kenny Farmer and moved from 150 Evergreen St. to 214 Evergreen St. will bill acct#5677 for 19 &20	Shirley Blanks	2019	900	G01-\$7.56 F02-\$0.36 A0-\$2.50
MURFREESBORO TOWNSHIP				
WINTON TOWNSHIP				
MANEY'S NECK TOWNSHIP				
ST. JOHN TOWNSHIP				
HARRELLSVILLE TOWNSHIP				

TOTAL VALUE APPROVED THIS REPORT (2019 LEVY)

\$ 2906.00

TOTAL TAX RELEASED THIS REPORT (2019 LEVY)

\$ 28.07

TOTAL VALUE APPROVED THIS REPORT (PRIOR LEVY)

\$ 2134.00

TOTAL TAX RELEASED THIS REPORT (PRIOR LEVY)

\$18.78

TOTAL TAX RELEASED THIS REPORT (W01 COLL/RECYCLE SITE 2019)

\$90.00

TOTAL TAX RELEASED THIS REPORT (W02 LANDFILL OPERATON 2019)

\$90.00

TOTAL TAX RELEASED THIS REPORT (W01 COLL/RECYCLE SITE 2018)

\$75.00


TOTAL TAX RELEASED THIS REPORT (W02 LANDFILL OPERATION 2018)

\$75.00

Respectfully submitted,

Tammy H. Eason

Tammy H. Eason, Tax Collector

- | North Carolina Vehicle Tax System | | | | | | | | | | | | | | | | | | | |
|---|----------------------|-----------------|-----------|-----------|-------------------|-------------|------------|---------|---------------|---|---------------|-------------|---------------|------------------|-----------|-------------|------------|--------------|------------|
| NCVTS Pending Refund report | | | | | | | | | | | | | | | | | | | |
| Report Date 7/6/2020 9:34 AM | | | | | | | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | | | | | | | |
| Payee Name | Primary Owner | Secondary | Address 1 | Address 2 | Address 3 | Refund Type | Bill # | Status | Transaction # | Refund Description | Refund Reason | Create Date | Authorization | Tax Jurisdiction | Levy Type | Change | Interest | Total Change | |
| RAYNOR, TOBIAS DONTÉ | RAYNOR, TOBIAS DONTÉ | PO BOX 664 | | | AHOSKIE, NC 27910 | Proration | 0046394326 | PENDING | 189757635 | Refund Generated due to proration on Bill #0046394326-2019-2019-0000-00 | Tag Surrender | 06/03/2020 | | G01 | Tax | (\$142.63) | \$0.00 | (\$142.63) | |
| | | | | | | | | | | | | | | | C01 | Tax | (\$137.53) | \$0.00 | (\$137.53) |
| | | | | | | | | | | | | | | | C01 | Vehicle Fee | \$0.00 | \$0.00 | \$0.00 |
| | | | | | | | | | | | | | | | | | Refund | | \$280.16 |
| WHITE, HAROLD JAMES | WHITE, HAROLD JAMES | 400 SUNSET ST W | APT B1 | | AHOSKIE, NC 27910 | Proration | 0051878749 | PENDING | 190654578 | Refund Generated due to proration on Bill #0051878749-2019-2019-0000-00 | Tag Surrender | 06/16/2020 | | G01 | Tax | (\$55.55) | \$0.00 | (\$55.55) | |
| | | | | | | | | | | | | | | | C01 | Tax | (\$53.57) | \$0.00 | (\$53.57) |
| | | | | | | | | | | | | | | | C01 | Vehicle Fee | \$0.00 | \$0.00 | \$0.00 |
| | | | | | | | | | | | | | | | | | Refund | | \$109.12 |

County Manager, Mr. David B. Cotton, presented the USDA Capital Grant/Loan Application highlighting the total cost for two ambulance vehicles \$369,407.00 and one Dodge Ram 2500 Crew Cab at the cost of \$68,500.00 totaling \$437,907.00 for the three units.

**REQUEST APPROVAL TO ADVERTISE BID OFFERS ON TAX
FORECLOSURE PROPERTIES FRANCES KAY SCOTT PIN# 5968-45-5728;
CARROLL NEWSOME HOLLINS – PIN#S 5993-61-1378 & 5993-51-9499; FRB
CUSTOM HOMES OF NE NC - PIN#S 5081-19-9738 & 5081-29-1741**

Attorney Charles Revelle, III presented the bid offers on tax foreclosure properties sharing with the Board that bid deposits had been placed on the properties in previous years yet never advertised.

On a motion by Com. Douglas and a second by Com. Mitchell, the Board voted unanimously to reject all bid offers that were never advertised for Frances Kay Scott Pin# 5968-45-5728; Carroll Newsome Hollins – PIN#s 5993-61-1378 & 5993-51-9499; FRB Custom Homes of NE NC - PIN#s 5081-19-9738 & 5081-29-1741.

On a motion by Com. Douglas and a second by Com. Mitchell, the Board unanimously approved to advertise the \$2,000.00 bid proposal for the Frances Kay Scott Pin# 5968-45-5728 Foreclosure Property located at Boyette New Street Extension, Murfreesboro, NC.

On a motion by Com. Douglas and a second by Com. Mitchell, the Board unanimously approved to advertise the bid proposals for the Carroll Newsome Hollins – PIN#s 5993-61-1378 - \$2,597.00 located at 314 & 316 Snipes Street, Ahoskie and 5993-51-9499 (\$3,220.50) located at Snipes Street & Troy Street, Ahoskie.

On a motion by Com. Douglas and a second by Com. Mitchell, the Board unanimously approved to advertise the bid proposals for the FRB Custom Homes of NE NC - PIN#s 5081-19-9738 (\$5,300.00) located at New Hope Estates Lot 19 Buckhorn Church Road, Como & 5081-29-1741 (\$5,000.00) located at New Hope Estates Lot 20 Buckhorn Church Road, Como.

The Board also requested for Attorney Revelle to notify previous bidders this week of the Board's decision to reject previous bid offers not advertised.

In addition, the Board requested County Manager Cotton to provide the Board with quality pictures of the Hertford County Foreclosed properties in the upcoming week.

**PRESENTATION OF THE ALBEMARLE REGION REGIONAL HAZARD
MITIGATION PLAN DRAFT**

Mr. Chris Smith, Emergency Management Director, presented the Albemarle Region Regional Hazard Mitigation Plan Draft.

REQUEST APPROVAL OF RESOLUTION ADOPTING THE ALBEMARLE REGIONAL HAZARD MITIGATION PLAN

On a motion by Com. Mitchell and a second by Com. Douglas, the Board unanimously adopted the Resolution Adopting the Albemarle Regional Hazard Mitigation Plan as presented by Mr. Chris Smith.



HERTFORD COUNTY

RESOLUTION ADOPTING THE ALBEMARLE REGIONAL HAZARD MITIGATION PLAN

WHEREAS, Hertford County] is vulnerable to an array of natural hazards that can cause loss of life and damages to public and private property; and

WHEREAS, the County and participating municipal jurisdictions desire to seek ways to mitigate situations that may aggravate such circumstances; and

WHEREAS, the development and implementation of a hazard mitigation plan can result in actions that reduce the long-term risk to life and property from natural hazards; and

WHEREAS, it is the intent of the Hertford County Board of Commissioners to protect its citizens and property from the effects of natural hazards by preparing and maintaining a local hazard mitigation plan; and

WHEREAS, it is also the intent of the Hertford County Board of Commissioners to fulfill its obligation under North Carolina General Statutes, Chapter 166A: North Carolina Emergency Management Act and Section 322: Mitigation Planning of the Robert T. Stafford Disaster Relief and Emergency Assistance Act to remain eligible to receive state and federal assistance in the event of a declared disaster affecting Hertford County; and

WHEREAS, Gates County actively participated in the planning process for the Albemarle Regional Hazard Mitigation Plan and has prepared a regional hazard mitigation plan update with input from the appropriate local and state officials; and

WHEREAS, the North Carolina Division of Emergency Management and the Federal Emergency Management Agency have reviewed the Albemarle Regional Hazard Mitigation Plan for legislative compliance and have approved the plan pending the completion of local adoption procedures;

NOW, THEREFORE, be it resolved that the Board of Commissioners of Hertford County hereby:

1. Adopts the Albemarle Regional Hazard Mitigation Plan; and
2. Vests the Emergency Management Director with the responsibility, authority, and the means to:
 - (a) Inform all concerned parties of this action.
 - (b) Cooperate with Federal, State and local agencies and private firms which undertake to study, survey, map, and identify floodplain or flood-related erosion areas, and cooperate with neighboring communities with respect to management of adjoining floodplain and/or flood-related erosion areas in order to prevent aggravation of existing hazards.
3. Appoints the Emergency Management Director to assure that, in cooperation with the other participating jurisdictions, the Hazard Mitigation Plan is reviewed annually and every five years as specified in the Plan to assure that the Plan is in compliance with all State and Federal regulations and that any needed revisions or amendments to the Plan are developed and presented to the Hertford County Board of Commissioners for consideration.
4. Agrees to take such other official action as may be reasonably necessary to carry out the objectives of the 2020 Albemarle Regional Hazard Mitigation Plan.

Adopted this 20th day of July, 2020.

HERTFORD COUNTY BOARD OF COMMISSIONERS

Honorable Ronald J. Gatling, Chairman

ATTEST:

Dr. Renee Fleetwood
Clerk to the Board

(SEAL)

REQUEST APPROVAL OF THE AGREEMENT BETWEEN HERTFORD COUNTY AND KIMBLE'S FOOD BY DESIGN, INC. (D/B/A SKILLET KITCHEN)) TO PROVIDE FOOD SERVICE

Sheriff Dexter Hayes presented the Agreement between Hertford County and Kimble's Food by Design, Inc. (D/B/A Skillet Kitchen) to Provide Food Service to the Hertford County Jail and introduced Mr. Marc Strickland to the Board.

On a motion by Com. Mitchell and a second by Com. Lassiter, the Board unanimously approved for a 90-day notice to cancel Trinity and enter into contract with Kimble's Food by Design.

On a motion by Com. Mitchell and a second by Com. Lassiter, the Board unanimously approved the Agreement Between Hertford County and Kimble's Food by Design, Inc. (D/B/A Skillet Kitchen) to Provide Food Service to the County jail.

HERTFORD COUNTY INDUSTRIAL FACILITIES AND POLLUTION CONTROL FINANCING AUTHORITY INDUSTRIAL DEVELOPMENT

Attorney Revelle shared the following information with the Board: 1) Mr. Marc Shea requesting Wells Fargo Bank, N.A. be approved as the remarketing agent by the Industrial Facilities and Pollution Control Financing Authority for Nucor bonds; 2) this request is a ministerial act that can be performed according to the established procedures of the authority; and 3) reported there are two vacancies on the authority and Mr. O. S. Suiter's interest in being reappointed to the authority.

On a motion by Com. Mitchell and a second by Com. Lassiter, the Board unanimously approved for Mr. O. S. Suiter and Mr. Ernie Evans to be reappointed to the Industrial Facilities and Pollution Control Financing Authority.

COUNTY MANAGER'S COMMENTS

County Manager Cotton shared with the Board that as of April 2020 sales tax is down 10 % and up 2.2% over April 2019 and that he is seeing a down-tick in County revenue.

COMMISSIONERS' COMMENTS

The Board made the following comments:

Com. Douglas requested Manager Cotton check costs associated with operation hours for the County Transfer Stations on Saturdays from 8 AM - 12 noon for citizen accessibility.

Vice-Chairman Horton inquired about the Brown Mobile Home Court (Modlin Hatchery Road, Ahoskie) raw sewage concerns and requested that County Manager prepare an update to the Board on the status. In addition, he expressed his concern with members of the Board participating in Zoom meetings at the County office and IT equipment being provided without camera accessibility.

Clerk Fleetwood shared with Vice-Chairman Horton and the Board that the IT Department have laptops equipped with cameras for Zoom meetings.

Com. Lassiter and Com Mitchell did not make comments.

Chairman Gatling requested for County Manager to have Mr. Mike Bradley check on the grading needs of pot holes at the County dumpsites.

CLOSED SESSION

On a motion by Com. Mitchell and a second by Com. Lassiter, the Board unanimously approved to move to Closed Session as allowed under NCGS § 143-318.11(a)(3) to consult with the County Attorney.

Minutes of Closed Session are on file in the Office of the Clerk to the Board.

On a motion by Vice-Chair Horton and a second by Com. Douglas, the Board unanimously approved to return to the Regular session.

Com. Lassiter requested that the Board receive regular updates going forward from Manager Cotton on the COVID-19 Pandemic.

County Manager Cotton relayed to the Board that Albemarle Regional Health reported Hertford County has 181 total lab confirmed cases of COVID-19.

On a motion by Com. Lassiter and a second by Com. Mitchell, the Board unanimously approved to adjourn the meeting.

Approved: August 17, 2020

Com. Ronald J. Gatling
Chairman

Dr. Renee Fleetwood
Clerk to the Board