

HERTFORD COUNTY BOARD OF COMMISSIONERS
REGULAR MEETING
COMMISSIONERS' CHAMBERS/MULTI-PURPOSE ROOM – JUDICIAL CENTER

Monday, July 19, 2021 - 7:00 PM

Present: Com. John D. Horton, Vice-Chair, Com. Leroy Douglas,
Com. Andre` Lassiter, and Com. William F. Mitchell, Jr.

Absent: Com. Ronald J. Gatling, Chairman

Also Present with the Board: Mr. David B. Cotton, County Manager, Dr. Renee
Tyler, Clerk to the Board, Attorney Charles L Revelle, III,
County Attorney
Attorney Maria Jones, Revelle & Lee, LLP

The following employees were also present with the Board: Director Brenda Brown, Sheriff Dexter Hayes, Mrs. Tammy Eason, Mr. Stanley Lassiter, Ms. Kimberly Turner, Mrs. Renee Draper, Mrs. Sarah Turner, Mrs. Deidra Evans and Mr. Robert Mizelle.

Vice Chairman Horton called the meeting to order at 7:00 PM. Invocation was provided by Dr. Roosevelt Askew, Pastor Mt. Pleasant Missionary Baptist Church, Harrellsville, NC.

CONSENT AGENDA

On a motion by Com. Mitchell and a second by Com. Lassiter, the Board unanimously approved the Consent Agenda as follows:

- Approval of June 21, 2021 Minutes as amended for the position of the following motion being moved before the discussion after the Public Hearing:

There being no further comments to come before the Board at this time relating to the Public Hearing, on a motion by Com. Douglas and a second by Com. Mitchell, the Board unanimously approved to close the Public Hearing and return to the Regular session.

- Approval of Taxpayer Refund: Holly Bell Mathias

\$148.61 to Holly Bell Mathias Vendor #15849, Taxpayer listed truck in error; truck has regular yearly tags

- Approval of June 2021 Taxpayer Releases

RELEASES FOR MONTH ENDING

June 2021

		LEVY	VALUE	TAX
AHOSKIE TOWNSHIP	NAME	YEAR	RELEASED	RELEASED
MURFREESBORO TOWNSHIP				
Bill#3663-2020-2020 Single wide mobile home was double listed in error for 2020. MH is taxed to Jimmy Everette for 2020(3762)	Parker-Edwards, Dinasia	2020	2367	G01-\$19.88 LLP-\$1.99 W01-\$90.00 W02-\$90.00
WINTON TOWNSHIP				
MANEY'S NECK TOWNSHIP				
ST. JOHN TOWNSHIP				
HARRELLSVILLE TOWNSHIP				

TOTAL VALUE APPROVED THIS REPORT (2020 LEVY)	\$2367.
TOTAL TAX RELEASED THIS REPORT (2020 LEVY)	\$ 19.88
TOTAL VALUE APPROVED THIS REPORT (PRIOR LEVY)	\$
TOTAL TAX RELEASED THIS REPORT (PRIOR LEVY)	\$
TOTAL TAX RELEASED THIS REPORT (W01 COLL/RECYCLE SITE 2020)	\$ 90.00
TOTAL TAX RELEASED THIS REPORT (W02 LANDFILL OPERATON 2020)	\$ 90.00
TOTAL TAX RELEASED THIS REPORT (W01 COLL/RECYCLE SITE 2019)	\$
TOTAL TAX RELEASED THIS REPORT (W02 LANDFILL OPERATION 2019)	\$

Respectfully submitted,
Tammy H. Eason, Tax Collector

REQUEST APPROVAL OF TASER 7 AXON ENTERPRISE, INC. AGREEMENT

On a motion by Com Lassiter and a second by Com. Mitchell, the Board unanimously approved the Taser 7 Axon Enterprise, Inc. Agreement for the amount of 105,288.07. It was noted that this was a State Contract price.

REQUEST APPROVAL OF FORM DAAS-732 FOR THE HOME AND COMMUNITY CARE BLOCK GRANT FOR OLDER ADULTS & PRESENTATION OF LOW-INCOME HOUSING WATER ASSISTANCE PROGRAM (LIHWAP) INFORMATION

On a motion by Com Lassiter and a second by Com. Mitchell, the Board unanimously approved the Form DAAS-732 for the Home and Community Care Block Grant for Older Adults.

Director Brenda Brown presented the Low-Income Housing Water Assistance Program (LIHWAP) sharing with the Board that once she receives final instructions, additional information will be shared.

PUBLIC COMMENT

No public comments were given.

**REQUEST APPROVAL OF AMENDMENT TO HERTFORD COUNTY BUDGET ORDINANCE
FISCAL YEAR 2020-2021 AMENDMENT**

Mrs. Renee Draper, Finance Director, presented the Amendment to the Hertford County Budget Ordinance sharing with the Board she would correct the ordinance to reflect FY 2021-2022.

On a motion by Com Leroy Douglas and a second Com. Mitchell, the Board unanimously approved the Amendment to Hertford County Budget Ordinance Fiscal Year 2021-2022 Amendment.

MAY 2021 MONTHLY FINANCIAL REPORT (MFR)

The Board thanked Director Draper for presenting the May 2021 Monthly Financial Report (MFR).

**REQUEST APPROVAL OF MUNICIPAL LEASE & OPTION AGREEMENT BETWEEN
HOMETRUST BANK AND UNION RURAL FIRE DEPARTMENT OF HERTFORD COUNTY,
INC.**

On a motion by Com. Lassiter and a second by Com. Douglas, the Board approved the Municipal Lease & Option Agreement Between HomeTrust Bank and Union Rural Fire Department of Hertford County, Inc. to acquire new capital assets through a Lease Purchase transaction as presented by Manager Cotton.

**REQUEST APPROVAL OF SETTLEMENT FOR CURRENT TAXES FOR FISCAL
YEAR 2020-2021**

On a motion by Com. Mitchell and a second by Com. Lassiter, the Board approved the Settlement for Current Taxes for Fiscal Year 2020-2021 as presented by Mrs. Tammy Eason, Tax Collector.

FISCAL YEAR 2020-2021

TO: Hertford County Board of Commissioners
FROM: Tammy Eason, Tax Collector
DATE: July 19, 2021

As of June 30, 2021

CHARGES TO THE COLLECTOR:

1.	Total amount of all taxes placed in the Tax Collector's hands for collection for the year:	\$17,520,627.22	
2.	All late listing penalties and costs collected by the Tax Collector:	\$24,419.49	
3.	All interest on taxes collected by the Tax Collector:	\$42,323.50	
	TOTAL:		\$17,587,370.21

CREDITS TO THE TAX COLLECTOR:

1.	All sums deposited by the Tax Collector to the credit of the taxing unit or received by the property official:	\$16,873,761.07	
2.	Releases allowed by the governing body (including Refunds and reductions in valuation):	\$-27,446.02	
3.	The principal amount of taxes determined to be Insolvent and to be allowed as credits by the governing body:	0	
	TOTAL:		\$16,846,315.05

Respectfully submitted,

Tammy Eason, Tax Collector

SWORN TO AND SUBSCRIBED BEFORE ME, this ____ 19th ____ day of July, 2021

Notary Public

My Commission expires:

Economic Development Report Presentation

Ms. Kelly L. Bowers presented the Economic Development Report highlighting that the manufacturing industry is robust in 2021, Hertford County's 2021 unemployment statistics, one out of four Americans are working remotely at least half the time; work force development, economic development progress, new business in our community, tourism and proposed grants. Ms. Kelly also shared with the Board she will provide a report on infrastructure in August.

HERTFORD COUNTY PLANNING BOARD: REQUEST APPROVAL OF REQUEST FOR JAN DEBOER FOR CYPRESS COVE RETREAT FOR A PROPOSED CAMPGROUND AT 824 SWAINS MILL ROAD, HARRELLSVILLE

Mrs. Sara Turner, GIS & Planning Director, shared with the Board that the Hertford County Planning Board received an application from Jan DeBoer for approval of Cypress Cove Retreat, a proposed campground located at 825 Swains Mill Road, Harrellsville and that after a review of the application packet, the Planning Board acknowledges all required conditions have been met and recommends approval.

On a motion by Com. Lassiter and second by Com. Douglas, the Board unanimously approved the presented campground plat as outlined in the Mobile Manufactured Home Park and Travel Trailer/RV Park Ordinance as recommended by the Planning Board.

COUNTY MANAGER'S COMMENTS

Manager Cotton shared with the Board that he was pleased to announce that this year's audit report will show better news than the last fiscal year's audit.

COMMISSIONERS' COMMENTS

The Commissioners commented as follows:

Com. Lassiter and Com. Douglas thanked everyone for attending the meeting.

Commissioner Mitchell shared it was good to see everyone.

Vice Chair Horton thanked everyone for coming and stated hopefully Chairman Gatling will be with us at the next meeting.

Closed Session

On a motion by Com. Douglas and a second by Com. Mitchell, the Board unanimously approved to move to Closed Session as allowed under NCGS § 143-318.11(a)(3) to consult with the County Attorney.

Minutes of Closed Session are on file in the Office of the Clerk to the Board.

On a motion by Com. Lassiter and a second by Com. Mitchell, the Board unanimously approved to return to the Regular Session.

After a brief discussion between Com. Lassiter, Com. Douglas and Manager Cotton regarding a continuing concern from Mr. Stephen Piland with the abandoned property adjoining his residence in Winton, Manager Cotton stated he would follow-up with Mr. Piland and reach out to the property owners.

Vice Chair Horton thanked Com. Douglas for representing Hertford County in Maryland at the 2021 Annual NACo Conference.

ADJOURN MEETING

On a motion by Com. Mitchell and a second by Vice-Chair Horton, the Board unanimously approved to adjourn the meeting.

Approved August 16, 2021

Com. Ronald J. Gatling, Chairman

Dr. Renee Tyler, Clerk to the Board