

Monday, June 21, 2021 - 7:00 PM

[illegible]

**REQUEST APPROVAL OF AMENDMENT TO HERTFORD COUNTY BUDGET
ORDINANCE FISCAL YEAR 2020-2021 AMENDMENT #26 & #27**

On a motion by Com. Lassiter and a second by Com. Mitchell, the Board unanimously approved Amendment #26 to the Hertford County Budget Ordinance Fiscal Year 2020-2021 in the amount of \$2,403,452.79.

AMENDMENT TO HERTFORD COUNTY BUDGET ORDINANCE FISCAL YEAR 2020-2021

BE IT ORDAINED by the Governing Board of the County of Hertford, North Carolina, that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2021:

REVENUE:

Department	Account Number	Account Description	Amount Increase	Amount Decrease
Sheriff	100060-413905	DOJ FBI OT	\$ 591.88	
Aging	100080-527012	Earmarked Funds Aging	\$ 4,997.25	
American Rescue Plan Act	TBD Revenue GL	American Rescue Plan Act Revenue	\$ 2,299,490.00	
Solid Waste	620117-449562	Fund Balance Appropriation	98,373.66	
Total Changes in Revenue				
				\$ -
Net Change in Revenue			\$2,403,452.79	

EXPENDITURE:

Department	Account Number	Account Description	Amount Increase	Amount Decrease
Sheriff	104180-512100	Salary and Wages - Reg	\$ 591.88	
Aging	104380-527000	Earmarked Funds Aging	\$ 4,997.25	
American Rescue Plan Act	TBD Expense GL	American Rescue Plan Act Expense	\$ 2,299,490.00	
Solid Waste	624690-569001	Contracted Services - Tipping Fees	\$ 51,320.79	
Solid Waste	624690-569000	Contracted Services	47,052.87	
Total Changes in Expenditures				\$ -
Net Change in Expenditures			\$2,403,452.79	

Explanation:

Funds received for FBI OT
Enviva donation to purchase 3 AED's for Nutrition Sites
1st Tranche of Coronavirus State Fiscal Recovery Fund
Using Fund Balance to assist with the high expenses of contracted services due to COVID-19s impacts.

Amendment # 26
 Approved: _____
 Posted: _____

Finance Director _____ Date _____

On a motion by Com. Lassiter and a second by Com. Mitchell, the Board unanimously approved Amendment #27 to the Hertford County Budget Ordinance Fiscal Year 2020-2021 in the amount of \$12,834.77.

AMENDMENT TO HERTFORD COUNTY BUDGET ORDINANCE FISCAL YEAR 2020-2021

BE IT ORDAINED by the Governing Board of the County of Hertford, North Carolina, that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2021:

REVENUE:

Department	Account Number	Account Description	Amount Increase	Amount Decrease
AHOSKIE FIRE DEPARTMENT	280110-411000	TAXES-AD VALOREM CY	1,015.73	
AHOSKIE FIRE DEPARTMENT	280110-411001	TAXES-AD VALOREM PY	296.87	
AHOSKIE FIRE DEPARTMENT	280110-411100	TAXES PENALTIES AND INTEREST	123.09	
AHOSKIE FIRE DEPARTMENT	280110-411500	PRIOR YEARS VEHICLE TAX	11.78	
AHOSKIE FIRE DEPARTMENT	280110-411501	NC VEH - AHOSKIE FIRE	3,594.36	
AHOSKIE FIRE DEPARTMENT	280110-412000	1 CENT SALES TAX	2,966.34	
AHOSKIE FIRE DEPARTMENT	280110-412001	GOVT SALES TAX-1/2 CENT	3,796.60	
UNION FIRE DEPARTMENT	290111-411000	TAXES-AD VALOREM CY	211.80	
UNION FIRE DEPARTMENT	290111-411001	TAXES-AD VALOREM PY	44.28	
UNION FIRE DEPARTMENT	290111-411100	TAXES PENALTIES AND INTEREST	33.07	
UNION FIRE DEPARTMENT	290111-411502	NC VEH TAXES FIRE DISTRICTS	215.25	
UNION FIRE DEPARTMENT	290111-412000	1 CENT SALES TAX	228.25	
UNION FIRE DEPARTMENT	290111-412001	GOVT SALES TAX-1/2 CENT	297.35	
Total Changes in Revenue			\$12,834.77	\$ -

Net Change in Revenue

EXPENDITURE:

Department	Account Number	Account Description	Amount Increase	Amount Decrease
AHOSKIE FIRE DEPARTMENT	284610-569000	CONTRACTED SERVICES	11,804.77	
UNION FIRE DEPARTMENT	294615-569000	CONTRACTED SERVICES	1,030.00	
Total Changes in Expenditures			\$12,834.77	\$ -

Net Change in Expenditures

Explanation:

Funds received above that which was budgeted.

Amendment # 27
 Approved: _____
 Posted: _____

Finance Director _____ Date _____

April 2021 Monthly Financial Report (MFR)

On a motion by Com. Lassiter and a second by Com. Mitchell, the Board unanimously approved the April 2021 Monthly Financial Report (MFR).

County of Hertford
Monthly Financial Report

April 2021



Renee' B. Draper, Finance Director

David B. Cotton, County Manager



Table of Contents

Letter of Transmittal.....	1
Comparative Statement of General Fund Revenues.....	3
Delinquent Taxes.....	4
Comparative Statement of General Fund Expenditures.....	5
Comparative Statement of Enterprise Fund Revenues & Expenditures.....	7
Rural Water District Funds.....	7
Tunis Sewer District Fund.....	8
Sanitation (Solid Waste) Fund.....	8
Operating Cash & Investment Balances.....	9
Outstanding Long-Term Debt.....	10
Economic Indicators & Hertford County Public School Capital Outlay Requests.....	11
Year to Date Line Item Detail by Department/Office/Agency.....	12

Letter of Transmittal

June 21, 2021

County Administration and the Finance Department are pleased to present the April 30, 2021, Monthly Financial Report (MFR) to the Board of County Commissioners and the Citizens of Hertford County.

The MFR is intended to provide informative and relevant financial data to the Board of County Commissioners and the Citizens of Hertford County. The MFR includes highlights of the County's financial position and relative stability as of April 30, 2021. The financial information, which is unaudited, includes a comparative analysis of the General Fund as well as the Enterprise Fund(s) revenues and expenditures to date for the periods ending April 30, 2020 and 2021.

Interpretative Note: the figures, amounts, data points and percentages contained in the MFR will be impacted by timing differences in receipts and payments from the comparative fiscal years. These timing anomalies are most pronounced early in the Fiscal Year due to the ad valorem tax receipt deadline and the quarterly disbursement cycle of sales tax revenues. Further, all funds except the Enterprise Funds are accounted for on a modified accrual basis of accounting as required by the North Carolina General Statute § 159-26(c). Under modified accrual accounting, revenues are reported when they are both measurable and available. Expenditures are recorded in the period in which the liability is incurred, except for interest on long-term debt and accrued compensated absences. The Enterprise Funds use a full accrual accounting, recording revenues when earned and expenditures when incurred.

Exhibit 1 indicates that as of April 30, 2021, General Fund revenues totaled \$20.8 million, which equates to 72.5% of the budgeted annual revenue (this does not include transfers).

Exhibit 2 provides an overview of the delinquent tax figures.

Exhibit 3 indicates that as of April 30, 2021, General Fund expenditures totaled \$21.8 million, which equates to 75.9% of the budgeted annual expenditures (this does not include transfers).

Exhibit 4 indicates that as of April 30, 2021 Southern Rural Water District Fund revenues totaled \$ 882,339, which equates to 74.1% of the budgeted annual revenue and the expenditures totaled \$908,707, which equates to 81.4% of the budgeted annual expenditures (these do not include transfers).

Exhibit 5 indicates that as of April 30, 2021, Northern Rural Water District Fund revenues totaled \$422,888, which equates to 73.9% of the budgeted annual revenue and the expenditures totaled \$407,529, which equates to 76.4% of the budgeted annual expenditures (these do not include transfers).


Exhibit 6 indicates that as of April 30, 2021, Tunis Sewer District Fund revenues totaled \$24,742, which equates to 67.8% of the budgeted annual revenue as well as expenditures totaled at \$9,201, which equates to 28% of the budgeted annual expenditures (this does not include transfers).

Exhibit 7 indicates that as of April 30, 2021, Sanitation (Solid Waste) Fund revenues totaled \$ 1,241,554, which equates to 96.7% of the budgeted annual revenue (this does not include transfers) & Sanitation (Solid Waste) Fund expenditures totaled \$1,076,013, which equates to 90.4% of the budgeted annual expenditures (this does not include transfers).

Exhibit 8 illustrates a graphical depiction of the County-wide operating cash balance on a month to month basis for the Fiscal Years 2018-2021.

Exhibit 9 is a descriptive illustration of the County's outstanding long-term debt as of June 30th for Fiscal Years 2018 to 2020, as well as the debt related activity for the period ending April 30, 2021.

Respectfully Submitted,

A handwritten signature in black ink that reads "Renee B. Draper". The signature is written in a cursive style with a large, stylized "R" and "D".

Renee' B. Draper
Finance Director

Comparative Statement General Fund Revenues

As a point of comparison, the County's total General Fund revenue collection is not noticeably different from the same reporting period in Fiscal Year 2019-2020. County staff continues to monitor Federal and State legislative trends, which may impact our local economy. Lastly, County staff will analyze revenue collection statistics and offer recommendations to the Board of County Commissioners to ensure that the County maintains fiscal prudence and financial solvency.

As of April 30, 2021, General Fund revenues totaled \$20.8 million, which equates to 72.5% percent of the budgeted revenues that have been collected by the County. As well, no single revenue source or category of revenues has sufficient receipts to establish a clear pattern. However, from other economic data, County staff are able to extrapolate that Fiscal Year 2020-2021 revenue collections may trend closely to budgeted figures.

Revenues may not track consistently with the calendar since many revenue sources have due dates that do not occur consistently throughout the Fiscal Year. Large revenue sources, such as ad valorem and personal property tax revenues are remitted throughout the year with a single deadline occurring in January of each year.

Exhibit 1

DESCRIPTION	Fiscal Year 2019-2020			Fiscal Year 2020-2021		
	Budgeted	Year to Date Actuals	Percentage of Actuals to Budgeted	Budgeted	Year to Date Actuals	Percentage of Actuals to Budgeted
Ad Valorem Taxes	\$12,351,186	\$12,338,870	99.9%	\$12,791,331	\$12,509,816	97.8%
Vehicle Taxes	\$60,000	\$38,762	64.6%	\$40,000	\$17,521	43.8%
NC New Vehicle Taxes	\$1,268,225	\$1,097,597	86.5%	\$1,270,225	\$1,061,773	83.6%
Sales Taxes	\$5,042,000	\$3,097,276	61.4%	\$4,788,588	\$2,830,111	59.1%
Other Taxes & Licenses	\$83,000	\$58,665	70.7%	\$71,479	\$47,580	66.6%
Unrestricted Intergovernmental	\$60,000	\$0	0.0%	\$60,000	\$0	0.0%
Restricted Intergovernmental	\$593,557	\$526,459	88.7%	\$790,637	\$317,377	40.1%
Restricted Intergovernmental - Aging	\$336,979	\$201,407	59.8%	\$443,870	\$238,564	53.7%
Restricted Intergovernmental - DSS	\$2,883,237	\$2,083,590	72.3%	\$2,934,989	\$1,970,386	67.1%
Permits & Fees	\$194,000	\$209,639	108.1%	\$213,000	\$200,143	94.0%
Sales & Services	\$1,690,150	\$1,364,967	80.8%	\$1,603,951	\$1,038,220	64.7%
Investment Earnings	\$150,000	\$96,728	64.5%	\$110,000	\$13,011	11.8%
Miscellaneous	\$32,935	\$111,045	337.2%	\$73,365	\$55,868	76.2%
Transfer Funds	\$143,551	\$102,149	71.2%	\$173,500	\$101,455	58.5%
DSS Donation	\$515	\$515	100.0%	-	-	-
COVID Relief Funds	-	-	-	\$ 962,588.53	\$460,422	47.8%
Fund Balance Appropriation	\$1,711,694	\$0	0.0%	\$2,458,834	\$0	0.0%
Totals	\$26,601,029	\$21,327,670	80.2%	\$28,786,358	\$20,862,247	72.5%

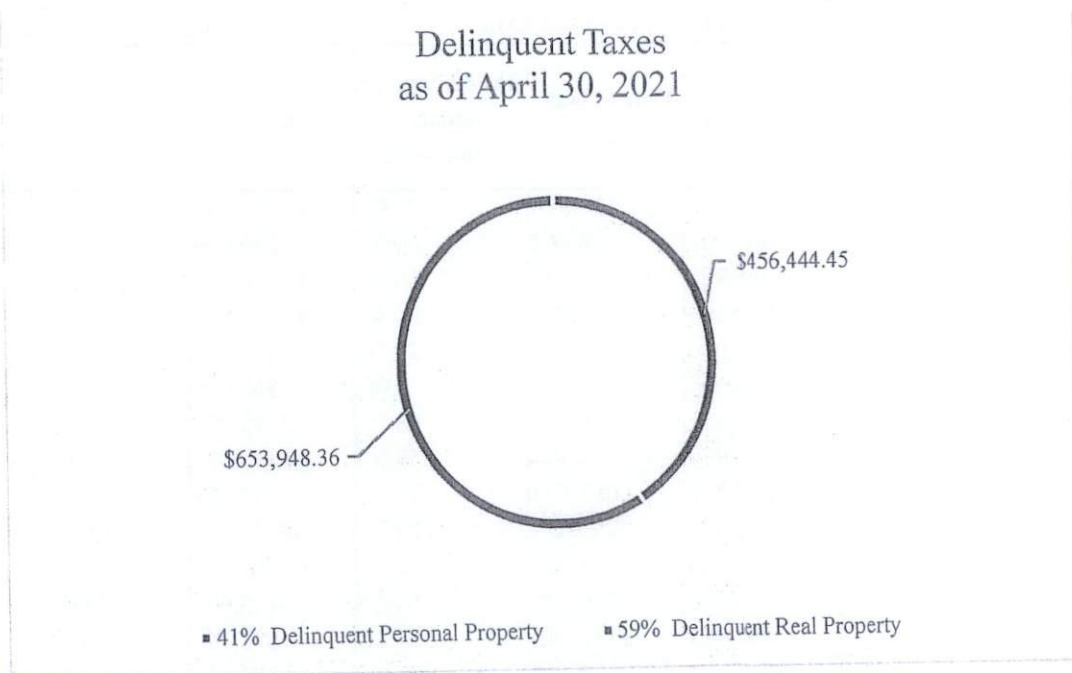
Delinquent Taxes

The Board of County Commissioners recognizes the significance and equity of collecting Delinquent Taxes. As such, the Board directed County staff to develop and implement a plan to ultimately increase the collection rate to 99% percent. As of the Fiscal Year 2019-2020 Audit, the County's collection rate is 96.26% percent. The collection remedies for collecting delinquent taxes are provided in North Carolina General Statute § 105-366 through North Carolina General Statute § 105-375. The appointed Tax Collector may utilize attachment and garnishment, levy and sale of personal property, foreclosure, etc. to collect delinquent taxes. Based on the guidance from the Commissioners and the collection remedies available, County staff have devised a comprehensive plan to achieve the Board's goal.

As of June 30, 2020, the delinquent taxes balance was \$1,361,529, which equate to 9.7% percent of the total tax levy* (\$14,018,993). As of April 30, 2021, the delinquent taxes balance was \$1,110,392.81, which equates to 8% percent of the total tax levy. As a point of reference, one (0.01¢) penny on the tax rate generates approximately \$140,000 in tax revenue. The delinquent taxes balance equates to approximately ten (0.10¢) cents on the tax rate.

*Assumes collection rate of 100%

Exhibit 2



Comparative Statement General Fund Expenditures

As of April 30, 2021, the General Fund expenditures for Fiscal Year 2020-2021 totaled \$21.8 million, at 75.9% of the annual budgeted amounts.

Additional expenses were incurred due to COVID-19 and in addition to receiving the CARES Act funding the actual and budgeted numbers were adjusted slightly.

General Fund expenditures are monitored and appropriation recommendations are submitted to the Commissioners throughout the Fiscal Year in accordance with the Board's guidance, statutory requirements, external economic variables as well as General Fund revenue receipts.

Exhibit 3

DESCRIPTION	Fiscal Year 2019-2020			Fiscal Year 2020-2021		
	Budgeted	Year to Date Actuals	Percentage of Actuals to Budgeted	Budgeted	Year to Date Actuals	Percentage of Actuals to Budgeted
Governing Body	\$139,419	\$106,787	76.6%	\$139,815	\$96,119	68.7%
Fees For Taxes	\$62,500	\$48,983	78.4%	\$62,500	\$53,706	85.9%
Administration	\$463,629	\$380,374	82.0%	\$522,478	\$363,949	69.7%
Hr & Risk Services	\$424,320	\$271,431	64.0%	\$446,582	\$352,191	78.9%
Finance	\$362,064	\$202,824	56.0%	\$362,142	\$291,579	80.5%
Tax Assessor	\$294,311	\$223,207	75.8%	\$313,295	\$216,369	69.1%
Tax Collector	\$250,416	\$185,263	74.0%	\$257,329	\$204,361	79.4%
Elections	\$190,631	\$163,910	86.0%	\$325,863	\$221,783	68.1%
Register Of Deeds	\$211,501	\$158,405	74.9%	\$212,945	\$181,360	85.2%
Land Records	\$203,733	\$141,345	69.4%	\$208,764	\$157,042	75.2%
Sheriff	\$2,308,285	\$1,778,049	77.0%	\$2,446,250	\$1,933,238	79.0%
Jail	\$2,026,307	\$1,429,671	70.6%	\$2,050,205	\$1,495,709	73.0%
Emergency Management	\$327,565	\$251,227	76.7%	\$375,318	\$211,515	56.4%
Emergency Services	\$1,398,026	\$1,102,304	78.8%	\$1,468,353	\$1,130,564	77.0%
E911 Central Communications	\$690,235	\$492,674	71.4%	\$691,592	\$587,267	84.9%
Animal Control	\$103,910	\$68,913	66.3%	\$105,490	\$79,302	75.2%
Medical Examiner	\$20,000	\$11,550	57.8%	\$17,500	\$12,150	69.4%
Building Inspections	\$137,784	\$101,325	73.5%	\$139,596	\$111,099	79.6%
Economic Development	\$92,902	\$76,833	82.7%	\$153,582	\$26,865	17.5%
Public Buildings	\$1,033,202	\$833,081	80.6%	\$1,204,122	\$938,011	77.9%
Veterans Service	\$68,893	\$52,175	75.7%	\$70,826	\$56,626	80.0%
Soil Conservation	\$135,690	\$90,821	66.9%	\$138,080	\$103,741	75.1%
Coop Extension	\$166,104	\$79,275	47.7%	\$147,793	\$91,027	61.6%
Steps to Health Grant	\$1,611	\$750	46.5%	\$2,061	\$575	27.9%
Health Department	\$571,947	\$430,635	75.3%	\$529,819	\$425,553	80.3%

Exhibit 3 Continued

DESCRIPTION	Budgeted	Year to Date Actuals	Percentage of Actuals to Budgeted	Budgeted	Year to Date Actuals	Percentage of Actuals to Budgeted
Courts Department	\$83,410	\$56,957	68.3%	\$74,101	\$58,707	79.2%
Mental Health	\$87,750	\$64,403	73.4%	\$86,390	\$65,407	75.7%
Community Based Alternative	\$105,016	\$78,762	75.0%	\$105,016	\$78,762	75.0%
DJJ & Delinquency Prevention	\$131,766	\$89,194	67.7%	\$138,810	\$101,706	73.3%
ROAP Grant	\$128,050	\$75,005	58.6%	\$29,033	\$18,725	64.5%
Legal Department	\$78,000	\$57,304	73.5%	\$78,000	\$56,250	72.1%
Central Services	\$27,250	\$15,249	56.0%	\$21,750	\$12,944	59.5%
Central Services-Telephone	\$142,537	\$101,505	71.2%	\$125,700	\$81,103	64.5%
Central Services-Tech Support	\$654,007	\$382,890	58.5%	\$675,681	\$515,526	76.3%
Aging Administration	\$316,334	\$200,717	63.5%	\$357,468	\$243,861	68.2%
Aging - Public Assistance	\$431,713	\$250,392	58.0%	\$498,993	\$243,451	48.8%
DSS Administration	\$2,508,317	\$1,717,321	68.5%	\$2,555,041	\$1,886,386	73.8%
DSS - Public Assistance	\$1,037,289	\$834,318	80.4%	\$1,177,243	\$949,206	80.6%
DSS - Grants	\$24,983	\$14,355	57.5%	\$39,642.00	\$16,545	41.7%
Local Funds	\$535,900	\$321,328	60.0%	\$431,500	\$285,202	66.1%
Debt Service - Judicial Center	\$940,820	\$940,819	100.0%	\$915,819	\$915,819	100.0%
Debt Service - DSS Renovation	\$286,799	\$0	0.0%	\$281,374	\$0	0.0%
Debt Service - AES School	-	-	-	\$626,109	\$626,108	100.0%
Contribution Fire/Rescue	\$353,705	\$247,211	69.9%	\$341,042	\$253,203	74.2%
Public Schools	\$5,445,292	\$3,966,562	72.8%	\$5,415,792	\$3,956,274	73.1%
Special Appropriations	\$194,229	\$129,734	66.8%	\$183,474	\$130,393	71.1%
Operating Transfers	\$1,308,400	\$693,634	53.0%	\$1,223,000	\$749,883	61.3%
Contingency	\$100,000	\$0	0.0%	\$1,249,091	\$782,920	62.7%
Transfers/Adjustments	\$ (5,523.37)	-	-	\$ (236,011.33)	\$481,373.12	0%
Totals	\$26,601,029	\$18,919,469	71.1%	\$28,786,358	\$21,851,452	75.9%

Comparative Statement Enterprise Fund Revenues & Expenditures

Hertford County has one kind of Proprietary Fund. Enterprise Funds are used to report the same functions presented as business-type activities in the government-wide financial statements. Hertford County uses Enterprise Funds to account for its water and sewer activities and for its sanitation operations. Actual revenues and expenditures for the Enterprise Funds are recorded on the full accrual accounting basis method, meaning that revenues are recorded when earned and expenditures when incurred.

Hertford County operates four (4) Enterprise Funds to include: 1) Northern Rural Water District Fund, 2) Southern Rural Water District Fund, 3) Tunis Sewer District Fund & 4) Sanitation (Solid Waste) Fund. Enterprise Funds distinguish operating revenue and expenses from non-operating items. Operating revenues and expenses generally result from providing services as well as producing and delivering goods in connection with an Enterprise Fund's principal ongoing operations.

The budgeted figures for Fiscal Year 2020-2021 were established to support the ongoing operations and anticipated capital improvements for each Enterprise Fund. The budgeted revenue figures include estimated carryover from the prior Fiscal Year. Actual carryover amounts from Fiscal Year 2019-2020 to Fiscal Year 2020-2021 are reported as a component of operating revenue.

Exhibit 4

Southern Rural Water District

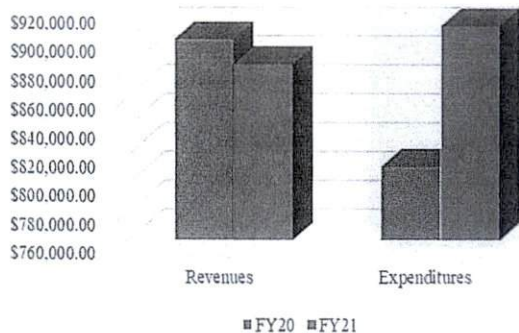
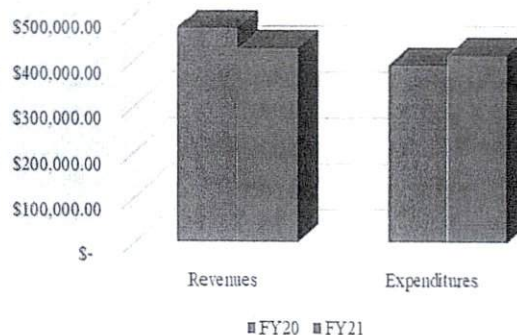


Exhibit 5

Northern Rural Water District



	Outstanding Balance*
Southern Rural Water District	\$ 89,284.55
Northern Rural Water District	\$ 33,953.33
Total	\$ 123,237.88

* = Governor Cooper's Executive Order prohibited local utilities from disconnecting customers with past due balances, as well as not charging late fees.

Exhibit 6

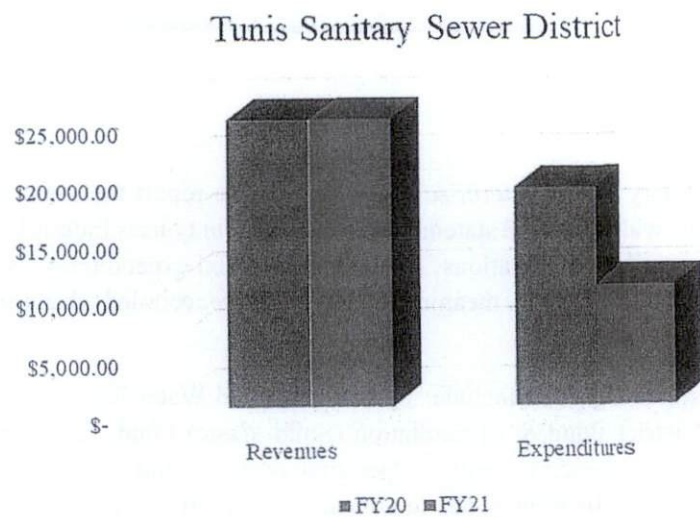
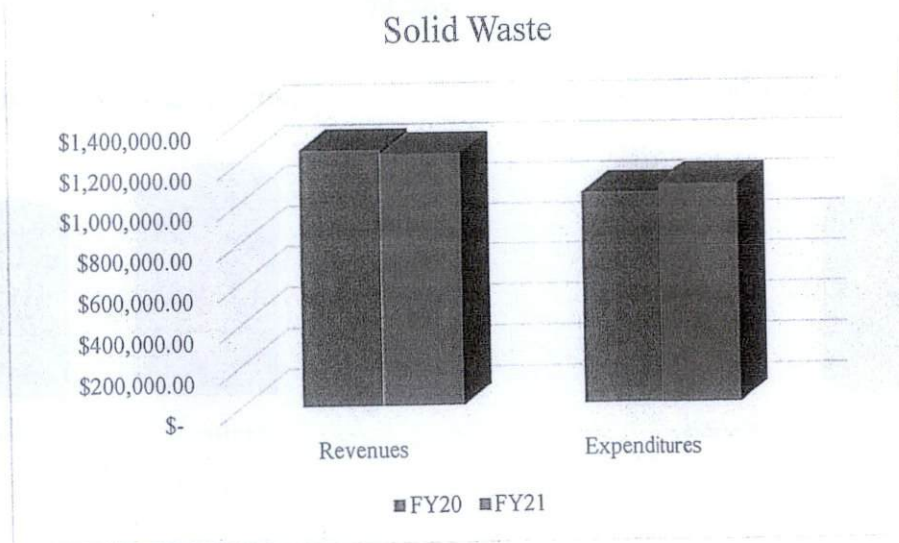


Exhibit 7



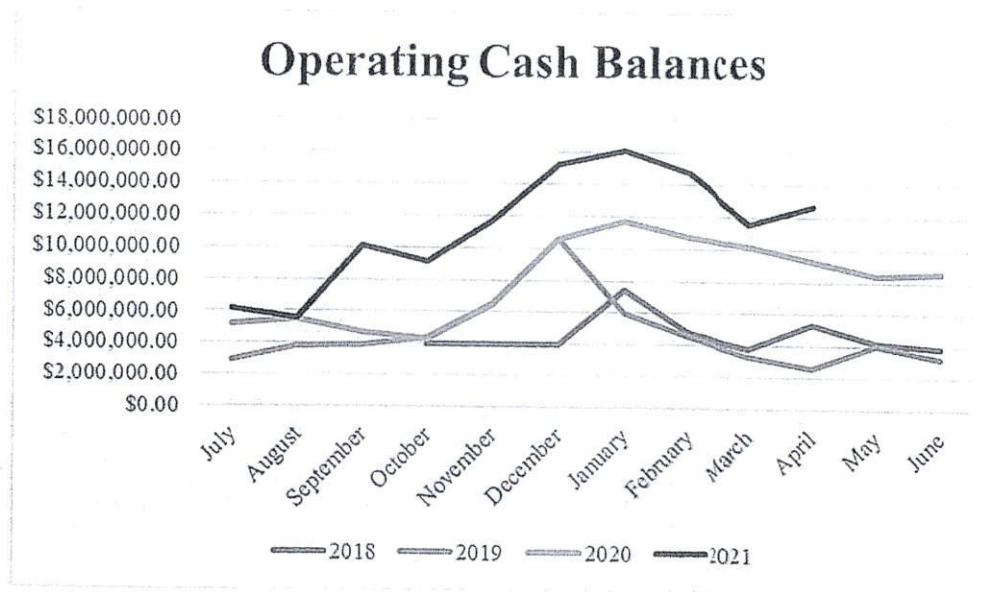
Operating Cash & Investment Balances

All deposits of the County are made in Board designated official depositories and are secured as required by North Carolina General Statute § 159-31. The County may designate, as an official depository, any bank or savings association whose principal office is located in North Carolina. Also, the County may establish time deposit accounts such as Negotiable Order of Withdrawal (NOW) and Super NOW accounts, money market deposit accounts and certificate of deposit.

North Carolina General Statute § 159-30(c) authorizes the County to invest in obligations of the United States or obligations fully guaranteed both as to principal and interest by the United States; obligations of the State of North Carolina; bonds and notes of any North Carolina local government or public authority; obligations of certain non-guaranteed federal agencies; certain high quality issues of commercial paper and bankers' acceptances and the North Carolina Capital Management Trust (NCCMT).

Hertford County pools money from several funds to facilitate disbursement and investment as well as to maximize investment income. Therefore, all cash and investments are considered cash and cash equivalents.

Exhibit 8



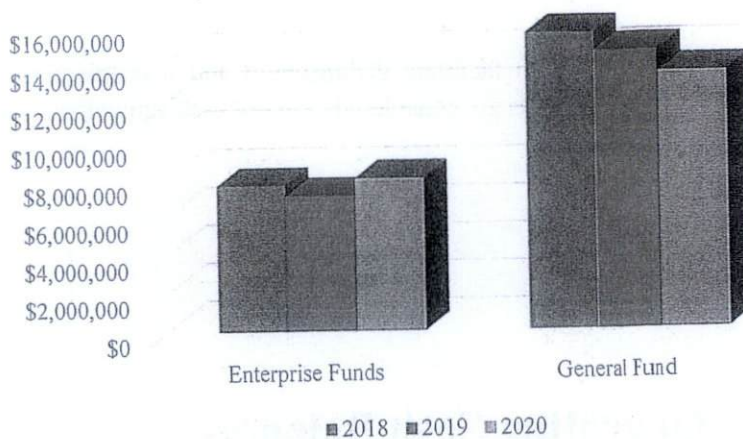
Outstanding Long-Term Debt

In the Government-wide Financial Statements and Proprietary Fund (Enterprise Fund) types in the fund financial statements, long-term debt and other long-term obligations are reported as liabilities on the statement of net position.

As part of the budget development process each Fiscal Year and in accordance with North Carolina General Statute § 159-35 & North Carolina General Statute § 159-36, Hertford County is required to appropriate adequate funding to satisfy all principal and interest payments associated with any long-term debt prior to contemplating any other expense or expenditure.

Exhibit 9

Hertford County Outstanding Debt



	Debt Outstanding 2018	Debt Outstanding 2019	Debt Outstanding 2020	FY 2021 Annual Debt Service Payment	Debt Retirement Date
Enterprise Funds					
Northern Water District	\$2,335,482	\$2,168,661	\$3,422,297	\$203,880	FY59
Southern Water District	\$4,935,397	\$4,582,869	\$4,230,340	\$352,528	FY59
Tunis Sanitary District	\$454,984	\$442,324	\$429,794	\$12,769	FY54
Subtotal Enterprise Funds	\$7,725,863	\$7,193,854	\$8,082,431	\$569,177	
General Fund					
DSS Renovation	\$2,975,739	\$2,678,089	\$2,385,865	\$281,373	FY28
Judicial Center	\$12,597,285	\$11,924,925	\$11,095,206	\$889,719	FY33
Ahoskie Elementary School	-	-	-	\$626,108	FY30
Subtotal General Fund	\$15,573,024	\$14,603,014	\$13,481,071	\$1,797,200	
Totals	\$23,298,887	\$21,796,868	\$21,563,502	\$4,732,755	

Economic Indicators

There are a multitude of Economic Indicators and Variables, which influence Hertford County's long-term financial viability and short-term fiscal stability. These Economic Indicators and Variables range from the diversity of the businesses in the community to the supporting infrastructure.

Economic Indicators and Variables:

- ♦ Hertford County's top ten (10) taxpayers have an assessed valuation of \$399,703,017, which equates to 23.54% percent of the total assessed value.
- ♦ The local unemployment rate was 6.0% in April 2021.
- ♦ The County's unemployment has declined slightly compared to the national average of 6.1%, however it is trending above the State average of 5.0% in April 2021.
- ♦ New construction value for the date range of July 1, 2020 through April 30, 2021 totaled \$6,777,796, which equates to a 14.3% decrease as compared with the same reporting period for Fiscal Year 2019-2020.

References:

<https://fred.stlouisfed.org/series/NCHERT1URN>

<https://www.nccommerce.com/news/press-releases/north-carolina%E2%80%99s-april-employment-figures-released-2>

HCPS School Capital Outlay Requests

The below exhibit breaks down the capital outlay requests received from and paid to Hertford County Public Schools for Fiscal Year 2020 – 2021 as of April 30, 2021.

Facility	Description	Amount
CS Brown	10 Ton Gas Pack	\$ 12,427.22
Hertford County High	Compressor & Paving of 6 Different Areas in Parking Lot	\$ 34,121.94
Bus Garage	3 Mini Split Systems & Engine for Activity Bus	\$ 51,670.82
Bearfield	15 Ton Split System Replacement	\$ 15,450.65
Hertford County Middle	Painting of Facility	\$ 44,000.00
Central Office	Superintendent Office Remodel	\$ 11,975.00
Transportation	Used Buick Terraza	\$ 5,000.00
	Total	\$ 174,645.63

PUBLIC COMMENT

Mr. Steve Marsh commented in favor of solar projects in Hertford County.

Mr. Joel Skinner commented against solar projects in Hertford County.

REQUEST EXTENSION OF FRANCHISE RIGHTS TO THE CURRENT FRANCHISED AMBULANCE PROVIDERS

On a motion by Com. Douglas and a second by Com. Lassiter, the Board unanimously approved the extension of Franchise Rights to the current franchised ambulance providers with 60 days for Mr. Broglin to come back before the Board.

REQUEST ADOPTION OF FY 2021-2022 BUDGET ORDINANCE & FEE SCHEDULE

County Manager, Mr. David Cotton, shared with Chairman Gatling and the Board that the 2021-2022 Budget Ordinance is prepared and adopted on a functional basis and need not be amended unless expenditures exceed functional appropriations Request Adoption of FY 2021-2022 Budget Ordinance & Fee Schedule as attached.



HERTFORD COUNTY, NORTH CAROLINA
BUDGET ORDINANCE
Fiscal Year 2021 – 2022

BE IT ORDAINED by the Board of Commissioners, Hertford County, North Carolina:

SECTION 1. Appropriations: The following amounts are hereby appropriated for the operation and maintenance of the County's various departments, for the payment of debt service obligations, and for the capital outlay purchases during the Fiscal Year beginning July 1st, 2021 and ending June 30th, 2022:

GENERAL FUND

GENERAL GOVERNMENT

Governing Body	196,979
Refunds	50,000
Administration	533,458
Human Resources/Risk Management	421,553
Finance Office	421,573
Tax Assessor	318,156
Tax Collection	254,666
Board of Elections	248,988
Register of Deeds	198,610
Land Records	236,925
Public Buildings & Maintenance	1,207,018
Court Facilities	74,049
County Attorney	78,000
Central Services – General	21,750
Central Services – Telephone	122,700
Central Services – IT	555,663
TOTAL	4,940,088

PUBLIC SAFETY

Sheriff's Department	2,390,194
Detention Center	2,052,010
Emergency Management	380,813
Emergency Medical Services	1,490,217
E911 Central Communications	738,328
Animal Control	109,838
Medical Examiner	18,225
Building Inspection	151,121
Fire Departments	356,542
TOTAL	7,687,288

ECONOMIC AND PHYSICAL DEVELOPMENT

Economic Development	124,723
Soil Conservation	137,501
Cooperative Extension	150,636
TOTAL	412,860

HUMAN SERVICES

Veterans Service	72,736
STEPS to Health Grant	1,200
Health Department	524,548
Mental Health	86,400
Library	105,016

DJJ & Delinquency Prevention	138,810
ROAP Program	27,412
Aging Administration	360,714
Aging Public Assistance	359,909
DSS Administration	2,638,251
DSS Public Assistance	768,397
DSS Grants	30,000
DSS Local Funds	525,500
TOTAL	5,638,893
EDUCATION	
Public Schools – Current Expense	4,290,818
Roanoke Chowan Community College – Capital Outlay	125,000
Roanoke Chowan Community College	949,474
Fines & Forfeitures	0
TOTAL	5,365,292
DEBT SERVICE	
Courthouse/County Administration	890,819
County Administration Office Building #1	275,948
Ahoskie Elementary School	599,900
TOTAL	1,766,667
SPECIAL APPROPRIATIONS	
Non-Profit/Community Based Organizations	189,306
TRANSFER TO OTHER FUNDS	
Transfer to Fund 21	800,000
TOTAL	989,306
CONTINGENCY	
Contingency	357,593
TOTAL GENERAL FUND	27,157,987
EMERGENCY TELEPHONE SYSTEM - E911	
Emergency Telephone Operations	297,146
ENHANCEMENT & PRESERVATION	
Earmarked Funds	8,500
SCHOOL RESERVE FUND	
Schools Capital Outlay	800,000
RURAL FIRE DISTRICTS	
Woodland Rural Fire Department	4,600
Ahoskie Rural Fire Department	104,750
Union Rural Fire Department	9,125
TOTAL	118,475
SOLID WASTE	
Solid Waste Operations	1,324,855
General Fund Cost Allocation	51,330
TOTAL	1,376,185

RURAL FIRE DISTRICTS

Woodland Rural Fire Department - Ad Valorem Taxes	3,750
Woodland Rural Fire Department - Sales Tax	850
Woodland Rural Fire Department - Fund Balance Appropriation	0
Ahoskie Rural Fire Department - Ad Valorem Taxes	86,000
Ahoskie Rural Fire Department - Sales Tax	18,750
Ahoskie Rural Fire Department - Fund Balance Appropriation	0
Union Rural Fire Department - Ad Valorem Taxes	7,675
Union Rural Fire Department - Sales Tax	1,450
Union Rural Fire Department - Fund Balance Appropriation	0
TOTAL	118,475

SOLID WASTE

User Fees	1,179,000
Restricted Intergovernmental Income	196,735
Investment Earnings	450
Fund Balance Appropriation	0
TOTAL	1,376,185

NORTHERN RURAL WATER

User Fees	521,873
Investment Earnings	1,100
Fund Balance Appropriation	0
TOTAL	522,973

SOUTHERN RURAL WATER

User Fees	1,016,250
Investment Earnings	4,750
Fund Balance Appropriation	0
TOTAL	1,021,000

TUNIS SEWER DISTRICT

User Fees	28,000
Investment Earnings	0
Fund Balance Appropriation	4,543
TOTAL	32,543

GRAND TOTAL - ALL FUNDS - REVENUE	31,334,809
--	-------------------

SECTION 3. Hereby levied is a tax, at the rate of 0.84¢ (eighty-four cents) per one hundred dollars (\$100) valuation of property as of January 1, 2021 for the purpose of providing the revenue listed as "ad valorem taxes" in the General Fund in Section 2 of this Ordinance. The total estimated value will be \$1,698,063,759 to be taxed at a rate per one hundred dollars (\$100) of value. Real and personal property is projected to be collected at a rate of 96.65% and motor vehicles at a rate of 96.26%.

SECTION 4. There is hereby levied on the property tax bill for the fiscal year 2021-2022, a Solid Waste Assessment of \$190.00.

SECTION 5. There is hereby levied a special tax of five cents (0.05¢) for the purpose of raising revenue for Fire Prevention in the Woodland Fire Service District and four cents (0.04¢) special tax for the purpose of raising revenue for Fire Prevention in the Ahoskie Rural and Union Fire Service Districts. The rate is based on one hundred (\$100) valuation of taxable property as listed January 1, 2021 in the respective Districts.

SECTION 6. The Hertford County Fiscal Year 2021 – 2022 Schedule of Fees and Fines is incorporated herewith and effective July 1, 2021 through June 30, 2022.

SECTION 7. The County Manager is hereby authorized to accept grant funding, which has been previously approved for application by the Board of Commissioners, including any local match involved with said grant funding. The County Manager is authorized to execute any resulting grant documents. Also, the County Manager is authorized to enter into contracts for purchases of apparatus, supplies, materials, or equipment as described in N.C.G.S. § 143-129(a) up to the limits stated therein for informal bidding, which are within budgeted appropriations. The County Manager is authorized to enter into routine service contracts in the normal course of County operations within budgeted appropriations. Change Orders for capital project contracts previously approved by the Board of Commissioners may be approved by the County Manager up to the informal bidding limits referred to above, provided that sufficient funding is available. All contracts authorized by this Ordinance are approved for signature by the Chairman of the Board of County Commissioners, the County Manager, and/or the Clerk to the Board of Commissioners as appropriate; other department directors, including elected officials, do not have contract authorization authority. All contracts must include a pre-audit certification signed by the Finance Officer as described in N.C.G.S. § 159 -28(a).

SECTION 8. The County Manager, as Budget Officer, is hereby authorized to transfer appropriations contained herein and to enforce policy under the following circumstances:

- a. May transfer amounts between line item expenditures within a department without limitation. These changes should not result in increases in recurring obligations such as salaries.
- b. For purchases of \$500 and above, each department head is directly responsible for determining that no County funds are obligated without first securing a purchase order from the Finance Officer.
- c. The Board of Commissioners shall be responsible for allocating funds from contingency.
- d. No salary increase shall be awarded beyond those set forth in this budget document without Commissioners' approval.
- e. Transfers between functions/funds require approval of the Board of Commissioners.
- f. No grant agreement may be requested or entered into without the prior approval of the Board of Commissioners. Copies of such grants shall be furnished to the County Manager for review prior to submission to the Board of Commissioners.

SECTION 9. Copies of this Ordinance shall be furnished to the Budget Officer, Finance Officer, Tax Assessor and Tax Collector for direction in carrying out their duties.

This budget is prepared and adopted on a functional basis and need not be amended unless expenditures exceed functional appropriations.

Adopted this the 21st day of June 2021.

Ronald J. Gatling, Chairman
Hertford County Board of Commissioners

Renee Fleetwood, CMC Clerk to the Board



HERTFORD COUNTY, NORTH CAROLINA
SCHEDULE OF FEES & FINES
Fiscal Year 2021-2022

TABLE OF CONTENTS

Purpose, Applicability & Responsibility.....	2
Board of County Commissioners.....	3
General – All Departments/Offices/Agencies.....	3
Finance.....	4
Sheriff's Office.....	4
Animal Services.....	5
Elections.....	5
Water Districts.....	6
Sewer District.....	6
Solid Waste.....	6
Building Code Enforcement.....	7
Planning & Zoning.....	9
Geographic Information Systems.....	9
Emergency Medical Services.....	10
Fire Inspections.....	10
Social Services.....	13
Tax Assessor & Collector.....	13
Register of Deeds.....	13

Appendices

North Carolina General Statute § 143-318.12 – Meetings of Public Bodies.....	A
North Carolina General Statute § 132-6.2 – Public Records.....	B
North Carolina General Statute § 108A-10 – Social Services.....	C
North Carolina General Statute § 105-357 – Tax Administration.....	D
North Carolina General Statute § 161-10 – Register of Deeds.....	E

PURPOSE

The purpose of the Schedule of Fees is to compile into one document all the fees and charges established by the County of Hertford Board of Commissioners. It is the intent of the Schedule of Fees to provide the citizens and the Departments/Offices/Agencies of Hertford County, a comprehensive reference for all fees and charges for materials and services provided by the organization. Hertford County through enabling legislation established in North Carolina General Statutes and United States Federal regulations/policies may impose and collect fees and charges for materials and services. Since these specific fees and charges are not established by the Board of Commissioners, these fees and charges have not been included in this Schedule of Fees. Individual Hertford County Departments/Offices/Agencies should be consulted concerning fees and charges not established by the Hertford County Board of Commissioners.

These fees are not intended to apply where the free interchange of information is necessary to ensure the delivery of services, the dissemination of information and the continuity of services to citizens of Hertford County. Appendices A (Meeting of Public Bodies) and B (Public Records) are included to further clarify the laws of the State of North Carolina regarding public information.

APPLICABILITY

This Schedule of Fees applies to all Departments/Offices/Agencies and employees of Hertford County.

Where fees, charges, fines or penalties are set by Federal, State or local laws and those fees, charges, fines or penalties are in conflict with those in this Schedule, the fees, charges, fines and penalties set by Federal, State or local laws shall control.

ORGANIZATIONAL & EMPLOYEE RESPONSIBILITY

All Departments/Offices/Agencies are responsible for imposing and collecting the fees and charges as stipulated in this Schedule of Fees. Departments/Offices/Agencies may, after consultation with the Finance Director, waive fees or charges if the imposition of the fee or charges would interfere with the delivery of essential services or impose an unreasonable hardship. The County Manager and the Finance Director will resolve any questions concerning the applicability of fees and charges.

The fees and charges established in the Schedule of Fees will be reviewed annually during the budget process. The County Manager is responsible for revising the fees and charges as well as submitting any changes to the Hertford County Board of Commissioners for their consideration and action. The Department/Office/Agency Directors are responsible for recommending fee and charge changes to the County Manager. The Finance Department is responsible for maintaining and updating the Schedule of Fees.

SCHEDULE OF FEES

I. BOARD OF COUNTY COMMISSIONERS

Agenda(s) (Sunshine List) – Cover Page	No Fee
Agenda – Comprehensive (All Attachments)	No Fee

II. GENERAL – ALL DEPARTMENTS/OFFICES/AGENCIES

Insufficient Funds Fee (Returned Check)	\$ 25.00
Document Fee	\$ 0.05 (Per Page)
Personnel Ordinance	\$ 3.00
Telephone Directory	\$ 1.00
Other Publications – Bound	\$ 3.00
Other Publications/Copies	\$ 0.05 (Per Page)
Identification Badge (Internal) – Replacement	\$ 10.00
Identification Badge (External)	\$ 10.00
Keys	
Replacement Car (Metal)	\$ 10.00
Replacement Car (FOB)	Actual Cost
Replacement Proximity Card	\$ 10.00
Replacement Building Key (Metal)	\$ 5.00
Replacement Fuel Card	\$ 10.00
Replacement Credit Card	\$ 10.00
Replacement Procurement Card	\$ 10.00
Notary	\$ 5.00

SCHEDULE OF FEES

Photo Copies

11" x 17"	\$	0.25 (Per Page)
18" x 24"	\$	0.40 (Per Page)
24" x 36"	\$	0.50 (Per Page)
36" x 48"	\$	0.75 (Per Page)

Postage & Shipping Actual Cost

Wage Garnishment (Internal) – Per Transaction* \$ 5.00

Wage Garnishment (Internal) (Child Support) – Per Transaction \$ 5.00

* = Exception – Hertford County Real and/or Personal Property Taxes (Reference XV. Tax Assessor & Collector)

III. FINANCE

Publications

Audit	\$	15.00
Budget – Annual	\$	25.00
Budget – Final Line Item	\$	15.00
Budget Ordinance	\$	1.00
Purchasing Policy	\$	1.00
Schedule of Fees	\$	1.00

IV. SHERIFF'S OFFICE

Civil Processing Fee	\$	30.00
Concealed Weapon Permit (Initial)	\$	90.00
Concealed Weapon Permit (Renewal)	\$	75.00
Duplicate/Replacement Weapon Permit	\$	15.00
Driving Record	\$	2.00

SCHEDULE OF FEES

Finger Printing	\$	5.00
Gun Permit	\$	5.00

V. ANIMAL SERVICES

Adoption Fee

Feline (Cat)	\$	25.00
--------------	----	-------

Canine (Dog)	\$	25.00
--------------	----	-------

Ordinance, Code & General Statute Violations

First Violation	\$	15.00
-----------------	----	-------

Second Violation	\$	25.00
------------------	----	-------

Each Violation Thereafter	\$	50.00
---------------------------	----	-------

Rabies Vaccination	\$	5.00
--------------------	----	------

VI. ELECTIONS

Voter Registration

Lists – Computer Printouts – Reports	No Fee
--------------------------------------	--------

Lists – Computer Printouts – Labels	No Fee
-------------------------------------	--------

Electronic Data Format	No Fee
------------------------	--------

Electoral Jurisdiction Maps (36" x 36")

Board of Education Districts	\$	15.00
------------------------------	----	-------

County Commissioners	\$	15.00
----------------------	----	-------

Municipal Districts	\$	15.00
---------------------	----	-------

North Carolina House & Senate Districts	\$	15.00
---	----	-------

United States Congressional Districts	\$	15.00
---------------------------------------	----	-------

Voting Precincts	\$	15.00
------------------	----	-------

SCHEDULE OF FEES**VII. WATER RATES/FEES**

First 2,000 gallons (minimum) per month	\$ 25.00
Each additional 1,000 gallons per month	\$ 4.00
Tap-On Fee	
Residential/Commercial	
¾ inch service	\$ 700.00
1 inch service	\$ 800.00
Meters larger than 1 inch – additional 20%	\$ 1,000.00 (Minimum)

VIII. SEWER RATES/FEES

First 2,000 gallons (minimum) per month	\$ 47.00
Each additional 1,000 gallons	\$ 4.00
Well Water per month	\$ 59.00
Vacant Lot Customer per month	\$ 47.00

IX. SOLID WASTE (LANDFILL) FEES

Rural Access Fee for Transfer Station Operations Annually	\$ 95.00
Rural Access Fee for Convenience Site Operations Annually	\$ 95.00
Tipping Fee (Per Ton)	\$ 80.00
Recycled Clean Shingles (Per Ton)	\$ 38.00
In County Commercial Hauling Fee	\$ 24.00
Scrap Tires	
Small Tires (Car Tires)	\$ 1.25
Large Tires	\$ 3.00
Extra Large Tires (Tractor Tires, etc.)	\$ 4.00

X. BUILDING CODE ENFORCEMENT FEES**Residential**

New Construction/Site Built & Modular

Remodels/Renovations (Unheated Areas per Square Foot) \$ 0.15

Additions (Heated Area per Square Foot) \$ 0.25

Manufactured Homes

Single Wide \$ 100.00 (Plus Trades)

Double Wide \$ 150.00 (Plus Trades)

Triple Wide \$ 200.00 (Plus Trades)

Insulation \$ 50.00

Fuel Gas \$ 50.00

Mechanical

One Unit \$ 60.00

Each Additional Unit \$ 15.00

Electrical \$ 50.00 (Minimum)

Per AMP \$ 0.25

Add on Existing Service \$ 50.00 (Minimum)

Temporary Service Pole \$ 50.00

Plumbing \$ 50.00 (Minimum)

One Bath & Kitchen \$ 50.00

Each Additional Fixture \$ 4.00

Homeowner Recovery Fund (N.C.G.S. § 87-15.6) \$ 10.00

Swimming Pools (In-Ground) \$ 50.00 (Plus Trades)

Open Sheds \$ 50.00

SCHEDULE OF FEES

Day Care	\$ 50.00
Family Care	\$ 50.00

Commercial

Plan Review	\$ 25.00
New Construction	\$ 50.00 Minimum or \$ 5.00 Per \$1,000
Insulation	\$ 50.00 Minimum or \$ 5.00 Per \$1,000
Fuel Gas	\$ 50.00 Minimum or \$ 5.00 Per \$1,000
Mechanical	\$ 50.00 Minimum or \$ 5.00 Per \$1,000
Electrical	\$ 50.00 Minimum or \$ 5.00 Per \$1,000
Plumbing	\$ 50.00 Minimum or \$ 5.00 Per \$1,000
Solar Farms	\$ 50.00 Minimum or \$ 6.00 Per \$1,000

Miscellaneous Fees for Residential and Commercial Permits

Re-Inspection Fee	\$ 50.00
After Hours Inspections (Per Hour)	\$ 100.00
Penalty Fees (Work Without Permits)	
Licensed Contractor	\$ 250.00
Owner	\$ 100.00
Demolition	\$ 50.00
Sign (New or Replacement)	\$ 100.00
Research Fee (Per Hour)	\$ 25.00

SCHEDULE OF FEES

XI. PLANNING & ZONING FEES

Zoning Ordinance (Copy)	\$ 7.00
Subdivision Ordinance (Copy)	\$ 5.00
Mobile Home Park Ordinance (Copy)	\$ 5.00
Special Called Meeting	\$ 200.00
Conditional Use Permit (Initial)	\$ 75.00
Conditional Use Permit (Renewal)	\$ 25.00
Rezone/Amend the Ordinance	\$ 350.00
Appeal or Variance	\$ 75.00
Zoning Permit Application	\$ 50.00
Subdivision Application	\$ 100.00
Each Lot (Not to exceed \$900.00)	\$ 25.00

XII. GEOGRAPHIC INFORMATION SYSTEMS & OTHER DATA

Specific Layers	\$ 25.00	
Parcel Polygons		
Countywide Zoning		
Hertford County Address Points		
Road Centerlines with Address Ranges		
Printed Paper Maps:	With Color Images	Without Color Images
8.5" x 11" (Printer)	\$ 2.00	\$ 1.00
11" x 17" (Printer)	\$ 5.00	\$ 3.00
24" x 18" (Plotter)	\$15.00	\$ 7.00
24" x 36" (Plotter)	\$20.00	\$10.00

SCHEDULE OF FEES

36" x 36" (Plotter)	\$25.00	\$15.00
36" x 48" (Plotter)	\$30.00	\$20.00

XIII. EMERGENCY MEDICAL SERVICES FEES**Ambulance Franchise**

Application Fee (Non-refundable)	\$ 500.00
Franchise Fee (Due Upon Approval)	\$ 500.00

Emergency Medical Services Transport Fees

Advanced Life Support (Non-Emergency)	\$ 405.66
Advanced Life Support (Emergency)	\$ 642.30
Advanced Life Support (2 Emergency)	\$ 929.66
Basic Life Support (Non-Emergency)	\$ 338.06
Basic Life Support (Emergency)	\$ 540.89
Mileage	\$ 17.15
Advanced Life Support Treatment (No Transport)	\$ 250.00

XIV. FIRE INSPECTION FEES

There shall be no initial fee for fire inspections of Level I, II, or III properties requiring inspection under the mandatory inspection schedule with the exception of Foster Care Homes. If violations resulted during inspection, thirty (30) days following the initial inspection, a re-inspection will be conducted. Life Safety violations should be corrected in the given timeframe by the inspector. If all violations have been corrected or a corrective action plan is agreed upon by inspector, no fee shall be imposed. If violations have not been corrected, the following shall apply:

Fire Violation Re-Inspections Fees

1) 1st Re-Inspection, Second Notice to Comply	\$ 50.00
2) 2nd Re-Inspection, Third Notice to Comply	\$ 100.00
3) 3rd Re-Inspection, Final Notice to Comply	\$ 150.00

SCHEDULE OF FEES

4) Following issuance of (3) consecutive re-inspection fees without compliance, the operator, or other responsible person shall be cited to court for the violation of NC General Statue § 14-68.

\$ 200.00 +
Cost of Court

5) Foster Care Homes \$ 25.00

3.2.1 – Operational Permits (Required)

Code Section	Description	
105.6.2	Amusement Buildings	\$ 50.00
105.6.4	Carnivals and Fairs	\$ 50.00
105.6.6	Combustible Dust-Producing Operations	\$ 50.00
105.6.9	Covered Mall Buildings	\$ 50.00
105.6.13	Exhibits and Trade Shows	\$ 50.00
105.6.14	Explosives	\$ 50.00
105.6.17 (6)	Install, alter, remove, or abandon flammable or combustible liquid tanks	\$ 50.00
105.6.17 (7)	Change the contents of a flammable or combustible liquid tank	\$ 50.00
105.6.17 (8)	Manufacture, process, blend, or refine flammable or combustible liquids	\$ 50.00
105.6.17 (9)	To engage in the dispensing of liquid fuels into the fuel tanks of motor vehicles at commercial, industrial, governmental, or manufacturing establishments	\$ 50.00
105.6.36	Pyrotechnic special effects materials	\$ 50.00

SCHEDULE OF FEES

105.6.41	Spraying or dipping operations	\$ 50.00
105.6.43	Temporary membrane structures, tents and canopies	\$ 25.00
	Failure to secure permit	\$ 100.00 + Permit

3.2.2 – Construction Permits (Applies to installation of new systems and renovations to existing systems)

Code Section	Description	
105.7.1	Automatic fire-extinguishing systems	\$ 50.00 + \$2.00 (Per Nozzle Head)
105.7.2	Compressed Gases	\$ 50.00
105.7.3	Fire Alarm and Detection systems and related equipment	\$ 50.00 + \$2.00 (Per Initiating Device)
105.7.4	Fire Pumps and Related Equipment	\$ 50.00
105.7.5	Flammable and Combustible liquids	\$ 50.00
105.7.6	Hazardous Materials	\$ 50.00
105.7.7	Industrial Ovens	\$ 50.00
105.7.8	L.P. Gas Installation and Modification (Applies only to occupancies covered by the N.C. Fire Prevention Code)	\$ 50.00
105.7.9	Private Fire Hydrants	\$ 25.00 (Per Hydrant)
105.7.10	Spraying and Dipping	\$ 50.00
105.7.11	Standpipe Systems	\$ 50.00 With Sprinkler System \$ 75.00 Without Sprinkler System
105.7.12	Temporary Membrane structures, tents and canopies	\$ 25.00

XV. SOCIAL SERVICES

The Department of Social Services imposes fees established by Federal regulations, North Carolina General Statutes and regulations, Child Support, Daycare, Medicaid policies and other regulatory policies (Reference Appendix C). These fees are not established by the Hertford County Board of Commissioners and as such may differ from the fees established in the Schedule of Fees. The Department of Social Services should be consulted concerning fees imposed by the agency.

XVI. TAX ASSESSOR & COLLECTOR

The Tax Collector imposes fees, penalties for returned checks and other charges as established by North Carolina General Statutes (Reference Appendix D). These fees are not established by the Hertford County Board of Commissioners and as such may differ from the fees established in the Schedule of Fees. The Tax Assessor & Tax Collector should be consulted concerning fees other than those listed herein.

License Fee (Dog)	\$ 5.00
Garnishment – Per Transaction	\$ 30.00

XVII. REGISTER OF DEEDS FEES

The Register of Deeds imposes fees as established by the Uniform Fees of Register of Deeds in North Carolina General Statute § 161.10 (Reference Appendix E). These fees are not established by the Hertford County Board of Commissioners and as such may differ from the fees established in the Schedule of Fees. The Register of Deeds should be consulted concerning fees other than those listed herein.

Real Estate/Recordings:

Deeds and Instruments in General:	\$ 26.00 First 15 Pages
	\$ 4.00 Each Additional Page
Excise Tax on Deeds:	\$ 2.00 Per \$1,000 (Based on Purchase Price)
Deeds of Trust and Mortgages:	\$ 64.00 First 35 Pages
	\$ 4.00 Each Additional Page

SCHEDULE OF FEES

State HWY Right-of-Way Plans:	\$ 21.00 First Page
Page	\$ 5.00 Each Additional
Satisfactions/Cancellations:	No Fee
Plat:	\$ 21.00 (Per Page)
UCC (after July 1, 2001):	\$ 38.00 (1 to 2 Pages)
UCC, Correction Statements,	\$ 45.00 (3 to 10 Pages)
Amendments, Terminations	\$ 45.00 First 10 Pages, Plus \$ 2.00 for Each Page Over 10
Non-Standard Document:	\$ 25.00 (Per Document)
Military Discharge Recording:	No Fee

Documents that contain multiple instruments will be charged an additional \$10.00 for recording

Beer and Wine License

Beer License off premises:	\$ 5.00
Beer License on premises:	\$ 25.00
Wine License on/off premises:	\$ 25.00

Vital Records/Notary

Issue Marriage License:	\$ 60.00
Certified Copies of Vital Records: (Birth, Death, and Marriage Certificates)	\$ 10.00 (Each)
Online Requests:	\$ 3.50 (Additional Charge)
Electronic Birth Registration System:	\$ 24.00
Administer Notary Oath:	\$ 10.00

Copies

SCHEDULE OF FEES

Certified Copies:	\$ 5.00 First Page
	\$ 2.00 Each Additional Page
Uncertified Copies:	\$ 0.25 (Per Page)
Plat Copies:	\$ 3.00 (Per Page)
Certified Copy of Military Discharge (DD-214):	No Fee

N.C.G.S. § 143-318.12. Public notice of official meetings.

(a) If a public body has established, by ordinance, resolution, or otherwise, a schedule of regular meetings, it shall cause a current copy of that schedule, showing the time and place of regular meetings, to be kept on file as follows:

- (1) For public bodies that are part of State government, with the Secretary of State;
- (2) For the governing board and each other public body that is part of a county government, with the clerk to the board of county commissioners;
- (3) For the governing board and each other public body that is part of a city government, with the city clerk;
- (4) For each other public body, with its clerk or secretary, or, if the public body does not have a clerk or secretary, with the clerk to the board of county commissioners in the county in which the public body normally holds its meetings.

If a public body changes its schedule of regular meetings, it shall cause the revised schedule to be filed as provided in subdivisions (1) through (4) of this subsection at least seven calendar days before the day of the first meeting held pursuant to the revised schedule.

(b) If a public body holds an official meeting at any time or place other than a time or place shown on the schedule filed pursuant to subsection (a) of this section, it shall give public notice of the time and place of that meeting as provided in this subsection.

- (1) If a public body recesses a regular, special, or emergency meeting held pursuant to public notice given in compliance with this subsection, and the time and place at which the meeting is to be continued is announced in open session, no further notice shall be required.
- (2) For any other meeting, except an emergency meeting, the public body shall cause written notice of the meeting stating its purpose (i) to be posted on the principal bulletin board of the public body or, if the public body has no such bulletin board, at the door of its usual meeting room, and (ii) to be mailed, e-mailed, or delivered to each newspaper, wire service, radio station, and television station that has filed a written request for notice with the clerk or secretary of the public body or with some other person designated by the public body. The public body shall also cause notice to be mailed, e-mailed, or delivered to any person, in addition to the representatives of the media listed above, who has filed a written request with the clerk, secretary, or other person designated by the public body. This notice shall be posted and mailed, e-mailed, or delivered at least 48 hours before the time of the meeting. The notice required to be posted on the principal bulletin board or at the door of its usual meeting room shall be posted on the door of the building or on the building in an area accessible to the public if the building containing the principal bulletin board or usual meeting room is closed to the public continuously for 48 hours before the time of the meeting. The public body may require each newspaper, wire service, radio station, and television station submitting a written request for notice to renew the request annually. The public body shall charge a fee to persons other than the media, who request notice, of ten dollars (\$10.00) per calendar year, and may require them to renew their requests quarterly. No fee shall be charged for notices sent by e-mail.
- (3) For an emergency meeting, the public body shall cause notice of the meeting to be given to each local newspaper, local wire service, local radio station, and

local television station that has filed a written request, which includes the newspaper's, wire service's, or station's telephone number, for emergency notice with the clerk or secretary of the public body or with some other person designated by the public body. This notice shall be given either by e-mail, by telephone, or by the same method used to notify the members of the public body and shall be given immediately after notice has been given to those members. This notice shall be given at the expense of the party notified. Only business connected with the emergency may be considered at a meeting to which notice is given pursuant to this paragraph.

(c) Repealed by Session Laws 1991, c. 694, s. 6.

(d) If a public body has a Web site and has established a schedule of regular meetings, the public body shall post the schedule of regular meetings to the Web site.

(e) If a public body has a Web site that one or more of its employees maintains, the public body shall post notice of any meeting held under subdivisions (b)(1) and (b)(2) of this section prior to the scheduled time of that meeting.

(f) For purposes of this section, an "emergency meeting" is one called because of generally unexpected circumstances that require immediate consideration by the public body. (1979, c. 655, s. 1; 1991, c. 694, ss. 5, 6; 2009-350, s. 1.)

N.C.G.S. § 132-6.2. Provisions for copies of public records; fees.

(a) Persons requesting copies of public records may elect to obtain them in any and all media in which the public agency is capable of providing them. No request for copies of public records in a particular medium shall be denied on the grounds that the custodian has made or prefers to make the public records available in another medium. The public agency may assess different fees for different media as prescribed by law.

(b) Persons requesting copies of public records may request that the copies be certified or uncertified. The fees for certifying copies of public records shall be as provided by law. Except as otherwise provided by law, no public agency shall charge a fee for an uncertified copy of a public record that exceeds the actual cost to the public agency of making the copy. For purposes of this subsection, "actual cost" is limited to direct, chargeable costs related to the reproduction of a public record as determined by generally accepted accounting principles and does not include costs that would have been incurred by the public agency if a request to reproduce a public record had not been made. Notwithstanding the provisions of this subsection, if the request is such as to require extensive use of information technology resources or extensive clerical or supervisory assistance by personnel of the agency involved, or if producing the record in the medium requested results in a greater use of information technology resources than that established by the agency for reproduction of the volume of information requested, then the agency may charge, in addition to the actual cost of duplication, a special service charge, which shall be reasonable and shall be based on the actual cost incurred for such extensive use of information technology resources or the labor costs of the personnel providing the services, or for a greater use of information technology resources that is actually incurred by the agency or attributable to the agency. If anyone requesting public information from any public agency is charged a fee that the requester believes to be unfair or unreasonable, the requester may ask the State Chief Information Officer or his designee to mediate the dispute.

(c) Persons requesting copies of computer databases may be required to make or submit such requests in writing. Custodians of public records shall respond to all such requests as promptly as possible. If the request is granted, the copies shall be provided as soon as reasonably possible. If the request is denied, the denial shall be accompanied by an explanation of the basis for the denial. If asked to do so, the person denying the request shall, as promptly as possible, reduce the explanation for the denial to writing.

(d) Nothing in this section shall be construed to require a public agency to respond to requests for copies of public records outside of its usual business hours.

(e) Nothing in this section shall be construed to require a public agency to respond to a request for a copy of a public record by creating or compiling a record that does not exist. If a public agency, as a service to the requester, voluntarily elects to create or compile a record, it may negotiate a reasonable charge for the service with the requester. Nothing in this section shall be construed to require a public agency to put into electronic medium a record that is not kept in electronic medium. (1995, c. 388, s. 3; 2004-129, s. 38.)

N.C.G.S. § 108A-10. Fees.

The county board of social services is authorized to enter into contracts with any governmental or private agency, or with any person, whereby the board of social services agrees to render services to or for such agency or person in exchange for a fee to cover the cost of rendering such service. This authority is to be limited to services voluntarily rendered and voluntarily received, but shall not apply where the charging of a fee for a particular service is specifically prohibited by statute or regulation. The fees to be charged under the authority of this section are to be based upon a plan recommended by the county director of social services and approved by the local board of social services and the board of county commissioners. In no event is the fee charged to exceed the cost to the board of social services. Fee policies may not conflict with rules and regulations adopted by the Social Services Commission or Department of Health and Human Services regarding fees.

The fees collected under the authority of this section are to be deposited to the account of the social services department so that they may be expended for social services purposes in accordance with the provisions of Article 3 of Chapter 159, the Local Government Budget and Fiscal Control Act. No individual employee is to receive any compensation over and above his regular salary as a result of rendering services for which a fee is charged.

The county board of social services shall annually report to the county commissioners receipts received under this section. Fees collected under this section shall not be used to replace any other funds, either State or local, for the program for which the fees were collected. (1981, c. 275, s. 1; 1997-443, s. 11A.118(a).)

N.C.G.S. § 105-357. Payment of taxes.

(a) Medium of Payment. - Taxes shall be payable in existing national currency. Deeds to real property, notes of the taxpayer or others, bonds or notes of the taxing unit, and payments in kind shall not be accepted in payment of taxes. A taxing unit may not permit the payment of taxes by offset of any bill, claim, judgment, or other obligation owed to the taxpayer by the taxing unit. The prohibition against payment of taxes by offset does not apply to offset of an obligation arising from a lease or another contract entered into between the taxpayer and the taxing unit before July 1 of the fiscal year for which the unpaid taxes were levied.

(b) Acceptance of Checks and Electronic Payment. - The tax collector may accept checks and electronic payments, as defined in G.S. 147-86.20, in payment of taxes, as authorized by G.S. 159-32.1. Acceptance of a check or electronic payment is at the tax collector's own risk. A tax collector who accepts electronic payment of taxes may add a fee to each electronic payment transaction to offset the service charge the taxing unit pays for electronic payment service. A tax collector who accepts electronic payment or check in payment of taxes may issue the tax receipt immediately or withhold the receipt until the check has been collected or the electronic payment invoice has been honored by the issuer.

If a tax collector accepts a check or an electronic payment and issues a tax receipt and the check is returned unpaid (without negligence on the part of the tax collector in presenting the check for payment) or the electronic payment invoice is not honored by the issuer, the taxes for which the check or electronic payment was given shall be deemed unpaid; the tax collector shall immediately correct the copy of the tax receipt and other appropriate records to show the fact of nonpayment, and shall give written notice by certified or registered mail to the person to whom the tax receipt was issued to return it to the tax collector. After correcting the records to show the fact of nonpayment, the tax collector shall proceed to collect the taxes by the use of any remedies allowed for the collection of taxes or by bringing a civil action on the check or electronic payment.

A financial institution with which a taxing unit has contracted for receipt of payment of taxes may accept a check in payment of taxes. If the check is honored, the financial institution shall so notify the tax collector, who shall, upon request of the taxpayer, issue a receipt for payment of the taxes. If the check is returned unpaid, the financial institution shall so notify the tax collector, who shall proceed to collect the taxes by use of any remedy allowed for collection of taxes or by bringing a civil action on the check.

- (1) Effect on Tax Lien. - If the tax collector accepts a check or electronic payment in payment of taxes on real property and issues the receipt, and the check is later returned unpaid or the electronic payment invoice is not honored by the issuer, the taxing unit's lien for taxes on the real property shall be inferior to the rights of purchasers for value and of persons acquiring liens of record for value if the purchasers or lienholders acquire their rights in good faith and without actual knowledge that the check has not been collected or the electronic payment invoice has not been honored, after examination of the copy of the tax receipt in the tax collector's office during the time that record showed the taxes as paid or after examination of the official receipt issued to the taxpayer prior to the date on which the tax collector notified the taxpayer to return the receipt.
- (2) Penalty. - In addition to interest for nonpayment of taxes provided by G.S. 105-360 and in addition to any criminal penalties provided by law, the penalty for presenting in payment of taxes a check or electronic funds transfer that is returned or not completed because of insufficient funds or nonexistence of an

account of the drawer or transferor is twenty-five dollars (\$25.00) or ten percent (10%) of the amount of the check or electronic invoice, whichever is greater, subject to a maximum of one thousand dollars (\$1,000). This penalty does not apply if the tax collector finds that, when the check or electronic funds transfer was presented for payment, the drawer of the check or transferor of funds had sufficient funds in an account at a financial institution in this State to make the payment and, by inadvertence, the drawer of the check or transferor of the funds failed to draw the check or initiate a transfer on the account that had sufficient funds. This penalty shall be added to and collected in the same manner as the taxes for which the check or electronic payment was given.

(c) **Small Underpayments and Overpayments.** - The governing body of a taxing unit may, by resolution, permit its tax collector to treat small underpayments of taxes as fully paid and to not refund small overpayments of taxes unless the taxpayer requests a refund before the end of the fiscal year in which the small overpayment is made. A "small underpayment" is a payment made, other than in person, that is no more than one dollar (\$1.00) less than the taxes due on a tax receipt. A "small overpayment" is a payment made, other than in person, that is no more than one dollar (\$1.00) greater than the taxes due on a tax receipt.

The tax collector shall keep records of all underpayments and overpayments of taxes by receipt number and amount and shall report these payments to the governing body as part of his settlement.

A resolution authorizing adjustments of underpayments and overpayments as provided in this subsection shall:

- (1) Be adopted on or before June 15 of the year to which it is to apply;
- (2) Apply to taxes levied for all previous fiscal years; and
- (3) Continue in effect until repealed or amended by resolution of the taxing unit. (1939, c. 310, s. 1710; 1971, c. 806, s. 1; 1987, c. 661; 1989, c. 578, s. 3; 1989 (Reg. Sess., 1990), c. 1005, s. 8; 1991, c. 584, s. 2; 1999-434, s. 6; 2001-487, s. 25; 2002-156, s. 1; 2005-134, s. 1; 2005-313, s. 10.)

§ 161-10. Uniform fees of registers of deeds.

(a) Except as otherwise provided in this Article, all fees collected under this section shall be deposited into the county general fund. While performing the duties of the office, the register of deeds shall collect the following fees which shall be uniform throughout the State:

- (1) Instruments in General. - For registering or filing any instrument for which no other provision is made by this section, the fee shall be twenty-six dollars (\$26.00) for the first 15 pages plus four dollars (\$4.00) for each additional page or fraction thereof.

For any instrument that assigns more than one security instrument as defined in G.S. 45-36.4(18) by reference to previously recorded instrument recording data that are required to be indexed pursuant to G.S. 161-14.1(b), the fee shall be an additional ten dollars (\$10.00) for each additional reference.

For an instrument that contains excessive recording data, the fee shall be an additional two dollars (\$2.00) for each party listed in the instrument in excess of 20. An instrument contains excessive recording data when there are more than 20 distinct parties listed in the instrument, including any attachments and exhibits, that require indexing pursuant to G.S. 147-54.3 or this Chapter.

When a document is presented for registration that consists of multiple instruments, the fee shall be an additional ten dollars (\$10.00) for each additional instrument. A document consists of multiple instruments when it contains two or more instruments with different legal consequences or intent, each of which is separately executed and acknowledged and could be recorded alone.

- (1a) Deeds of Trust, Mortgages, and Cancellation of Deeds of Trust and Mortgages. - For registering or filing any deed of trust or mortgage the fee shall be sixty-four dollars (\$64.00) for the first 35 pages plus four dollars (\$4.00) for each additional page or fraction thereof.

When a deed of trust or mortgage is presented for registration that contains one or more additional instruments, the fee shall be ten dollars (\$10.00) for each additional instrument. A deed of trust or mortgage contains one or more additional instruments if such additional instrument or instruments has or have different legal consequences or intent, each of which is separately executed and acknowledged and could be recorded alone.

For recording records of satisfaction, or the cancellation of record by any other means, of deeds of trust or mortgages, there shall be no fee. In all other cases, the fees provided in subdivision (1) of this subsection shall apply to the registration or filing of any subsequent instrument that relates to a previously recorded deed of trust or mortgage. For the purposes of this section, the term "subsequent instrument" has the same meaning as set forth in G.S. 161-14.1(a)(3).

- (2) Marriage Licenses. - For issuing a license sixty dollars (\$60.00); for issuing a delayed certificate with one certified copy twenty dollars (\$20.00); and for a proceeding for correction of an application, license or certificate, with one certified copy ten dollars (\$10.00).
- (3) Plats. - For each original or revised plat recorded twenty-one dollars (\$21.00) per sheet or page; for furnishing a certified copy of a plat five dollars (\$5.00).

- (4) Right-of-Way Plans. - For each original or amended plan and profile sheet recorded twenty-one dollars (\$21.00) for the first page and five dollars (\$5.00) per page for each additional page. This fee is to be collected from the Board of Transportation.
- (5) Registration of Birth Certificate One Year or More after Birth. - For preparation of necessary papers when birth to be registered in another county ten dollars (\$10.00); for registration when necessary papers prepared in another county, with one certified copy ten dollars (\$10.00); for preparation of necessary papers and registration in the same county, with one certified copy twenty dollars (\$20.00).
- (6) Amendment of Birth or Death Record. - For preparation of amendment and affecting correction ten dollars (\$10.00).
- (7) Legitimations. - For preparation of all documents concerned with legitimations ten dollars (\$10.00).
- (8) Certified Copies of Birth and Death Certificates and Marriage Licenses. - For furnishing a certified copy of a death or birth certificate or marriage license ten dollars (\$10.00). Provided however, a register of deeds, in accordance with G.S. 130A-93, may issue without charge a certified birth certificate to any person over the age of 62 years. Provided, however, upon verification of voter registration, a register of deeds, in accordance with G.S. 130A-93, shall issue without charge a certified copy of a birth certificate or a certified copy of a marriage license to any registered voter who declares the registered voter is registered to vote in this State and does not have a certified copy of that registered voter's birth certificate or marriage license necessary to obtain photo identification acceptable under G.S. 163-166.16. Any declaration shall prominently include the penalty under G.S. 163-275(13) for falsely or fraudulently making the declaration.
- (8a) Repealed by Session Laws 2012-18, s. 2.2, as amended by Session Laws 2012-194, s. 54, effective July 1, 2012.
- (9) Certified Copies. - For furnishing a certified copy of an instrument for which no other provision is made by this section five dollars (\$5.00) for the first page, plus two dollars (\$2.00) for each additional page or fraction thereof.
- (10) Comparing Copy for Certification. - For comparing and certifying a copy of any instrument filed for registration, when the copy is furnished by the party filing the instrument for registration and at the time of filing thereof five dollars (\$5.00).
- (11) Uncertified Copies. - A register of deeds who supplies uncertified copies of instruments, or index pages, as a convenience to the public, may charge fees that the register of deeds determines bear a reasonable relation to the quality of copies supplied and the cost of purchasing and maintaining copying and/or computer equipment. These fees may be changed from time to time, but the amount of these fees shall at all times be uniform and prominently posted in the office of the register of deeds.
- (12) Notarial Acts. - For taking an acknowledgment, oath, or affirmation or performing any other notarial act the maximum fee set in G.S. 10B-31 or G.S. 10B-118 for electronic notarial acts. This fee shall not be charged if the act is performed as a part of one of the services for which a fee is provided by this subsection; except that this fee shall be charged in addition to the fees for

registering, filing, or recording instruments or plats as provided by subdivisions (1) and (3) of this subsection.

- (13) Uniform Commercial Code. - The following fees apply for services related to financing statements or other records under Part 5 of Article 9 of Chapter 25 of the General Statutes:

- a. For filing and indexing financing statements or records with two or fewer pages, thirty-eight dollars (\$38.00).
- b. For filing and indexing financing statements or records with more than two pages, forty-five dollars (\$45.00) for the first 10 pages, plus two dollars (\$2.00) for each additional page.
- c. For responding to an information request, including a communication with respect to requests for financing statement information for a particular debtor, thirty-eight dollars (\$38.00).

This subdivision shall not apply to either the recording or the satisfaction of a deed of trust or mortgage, when such deed of trust or mortgage acted as a fixture filing or financing statement covering as-extracted collateral or timber to be cut as authorized under G.S. 25-9-502(c).

- (14) Torrens Registration. - Such fees as are provided in G.S. 43-5.
- (15) Master Forms. - Such fees as are provided for instruments in general.
- (16) Repealed by Session Laws 2011-296, s. 1, effective October 1, 2011.
- (17) Qualification of Notary Public. - For administering the oaths of office to a notary public and making the appropriate record entries as provided in G.S. 10B-10 ten dollars (\$10.00).
- (18) Reinstatement of Articles of Incorporation. - For filing reinstatements of Articles of Incorporation prepared pursuant to G.S. 105-232; such fees as provided for instruments in general. The fee shall be paid by the corporation affected.
- (18a) Nonstandard Document. - For registering or filing any document not in compliance with the recording standards adopted under G.S. 161-14(b), the fee shall be twenty-five dollars (\$25.00) in addition to all other applicable recording fees.
- (19) Miscellaneous Services. - For performing miscellaneous services such as faxing documents, providing laminated copies of documents, expedited delivery of documents, and similar services, the cost of the service.

(b) The uniform fees set forth in this section are complete and exclusive and no other fees shall be charged by the register of deeds.

(c) These fees shall be collected in every case prior to filing, registration, recordation, certification or other service rendered by the register of deeds unless by law it is provided that the service shall be rendered without charge. (Code, ss. 710, 3109, 3751; 1887, c. 283; 1891, c. 324; 1897, cc. 27, 68; 1899, c. 17, s. 2; c. 247, s. 3; cc. 261, 302, 578, 723; 1901, c. 294; 1903, c. 792; 1905, cc. 226, 292, 319; Rev., s. 2776; 1911, c. 55, s. 3; C.S., s. 3906; 1967, c. 639, s. 4; c. 823, s. 33; 1969, c. 80, s. 1; c. 912, s. 3; 1973, c. 507, s. 5; c. 1317; 1975, c. 428; 1977, 2nd Sess., c. 1132; 1981, c. 968, ss. 1, 2; 1983, c. 894, ss. 2, 3; 1987, c. 792, ss. 2-5; 1989, c. 523, s. 1; 1991, c. 636, s. 18; c. 683, s. 3; c. 693, s. 1; 1991 (Reg. Sess., 1992), c. 1030, s. 49; 1993, c. 425, s. 1; 1997-309, s. 9; 2000-167, s. 1; 2000-169, s. 44; 2001-390, s. 1; 2005-123, s. 7; 2005-391, s. 8; 2008-107, s. 29.7(a); 2009-451, ss. 17.8(a), 20A.4(a); 2011-296, s. 1; 2012-18, s. 2.2; 2012-79, s. 2.16; 2012-194, s. 54; 2013-225, s. 7(a), (b); 2013-381, s. 3.3; 2015-206, s. 1; 2015-227, s. 1; 2016-86, s. 1; 2017-6, s. 3; 2018-80, s. 1.2; 2018-144, s. 3.2(b); 2018-146, s. 3.1(a), (b).)

**PUBLIC HEARING: REVISIONS TO THE HERTFORD COUNTY ZONING ORDINANCE
CONSIDERATION OF ADOPTION OF REVISED HERTFORD COUNTY ZONING
ORDINANCE**

Manager Cotton addressed Chairman Gatling and the Commissioners announcing that Notice for the public hearing had been advertised in the Roanoke Chowan News Herald commencing May 29, 2021 and Saturday, June 5, 2021 for the purpose of hearing and considering public comments on revisions to the Hertford County Zoning Ordinance, that a copy of the full draft proposal was made available for public inspection on the Hertford County's website (hertfordcountync.gov) as well as in the GIS & Planning Department and the County Administration Office between the hours of 8:30 A.M. to 5:00 P.M. Manager Cotton also shared that following the Public Hearing, the Hertford County Board of Commissioners may adopt, revise, or reject the proposed revisions.

Chairman Gatling opened the Public Hearing for citizen participation. Citizen comments were made as follows:

Mr. Mike Vaughan commented regarding the public safety of the Solar Farms.

Mr. Keith Melton commented regarding a citizen petition on keeping the community safe opposing Solar Farms.

Mr. Ryan Gilchrist commented in support of Solar Farms, and requested that the Board consider reducing the setback from 200 feet to 50 feet unless adjoining a residence.

Mrs. Cecelia Bracy commented reading the attached letter opposing the lifting of the existing Solar Farm Moratorium and the rezoning of land in the area of Hollowell Road, St. Johns/Millennium Road and the entire area of Millennium. Additionally, an 11-page Solar Farm Petition was presented to the Board as follows:

Hertford County Commissioners

Hertford County Planning Board



As property owners and citizens of Hertford County we oppose the lifting of the existing moratorium regarding solar farms. We also oppose the rezoning of land in the area of Hollowell Road, St Johns/Millennium Road and the entire area of Millennium to be changed to allow solar farm placement.

We are aware that the land in this area has been surveyed so that this process can be done quickly. Due to citizens questioning the surveyors, that were very reluctant to answer questions, we found out that the solar farms were being planned. Located lines have been located on property as well. We have been given an estimated 4000 acres to be affected.

The areas mentioned above are in the middle of an agricultural, residential community. We are a quiet community. Solar farms will disrupt citizens and the farmer's way of life. Some of these areas are leased yearly by a hunt club. These hunters provide food for their families and others. Property values will depreciate due to solar farms being placed in this area therefore property owners will not benefit in an economical way. The land should be left in its natural state to allow farmers to continue growing crops. Water systems and farm lands will be affected as well.

Solar farms will affect the beauty of our rural community. They will be an eyesore to property owners as well as to visitors in our area. When looking at the solar farms that have already been placed in our county, one observes that the vegetation around the area is not maintained and is very unattractive to the community and visitors.

Holloman Road (across NC 11 from Hollowell Road) in this area has been damaged and not repaired due to the heavy machinery being used for the placement of the solar farm. There are numerous deep potholes that affect smooth and safe travel on this road. We are a residential community that needs adequate and safe roads to travel.

As tax payers of Hertford County, we feel that solar farms in this area will be detrimental to a way of life in a rural community.

Attached you will find 11 pages of signatures of Hertford County citizens as well as local property owners that would be affected if these solar farms are allowed in this community.

Thank you.

We as Hertford County residents and property owners oppose any rezoning or placement of solar farms in the Hollowell and Millennium/St Johns Roads area. The land should be left in its natural state. Solar farms will lower the value of property as well as be an eyesore to property owners.

TOMMY L DEANES 107 BRUCE FARMER RD
 IRA W EDWARDS 108 BRUCE FARMER RD
 Note Lane 109 BRUCE FARMER RD
 Jan Williams 110 BRUCE FARMER RD
 CRYSTAL Williams 110 BRUCE FARMER RD
 Julien Gagne 112 BRUCE FARMER RD
 James Cooke 111 BRUCE FARMER Rd
 Francis Cooke 111 BRUCE FARMER Rd
 William Rauh 115 Bruce Farmer Rd
 Deusa & Dimars 121 Bruce Farmer Rd
 Ann Denny 121 Bruce Farmer Rd
 Alfred Dimars 121 BRUCE FARMER Rd
 K. Jones 123 BRUCE FARMER Rd
 Linda Jones 123 Bruce Farmer Rd Auburndale NC
 Fier Coe 133 Bruce Farmer Rd Auburndale NC
 Lillian Cordway 133 Bruce Farmer Rd Auburndale NC
 Alex M Terni 120 Bruce Farmer Rd Auburndale NC
 Susan V Terni 120 Bruce Farmer Rd Auburndale NC
 19 Donald Rauh 130 Bruce Farmer Rd Auburndale n.c.

We as Hertford County residents and property owners oppose any rezoning or placement of solar farms in the Hollowell and Millennium/St Johns Roads area. The land should be left in its natural state. Solar farms will lower the value of property as well as be an eyesore to property owners.

Anthony Burgett 746 St. John Millennium Rd Aulander NC 27805
 Clay Barber 746 St. John Millennium Rd Aulander NC 27805
 Lauren Barber 748 St John Millennium Rd Aulander NC 27805
 Eric Dinkow 748 St John Millennium Rd, Aulander NC 27805
 Dylan ~~Dinkow~~ Barber ↓ ↓
 Austin Dinkow ↓ ↓
 Eddie Dinkow 125 J.T. Hall Rd Aulander NC, 27805
 Vickie Dinkow 125 J.T. Hall Rd Aulander, NC. 27805
 Wendine Toms p 604 423 aulander w <
 Mutsu Malone p 614 423 Aulander
 Renee Malone 732 Saint John Millennium Rd
 Nichole Bradley 818 St John Millennium Rd Aulander NC 27805
 William T. Hand 819 St John Millennium Rd Aulander NC. 27805
 Jimmy LIVERMAN 822 St. John Millennium Rd. Aulander NC. 27805
 Phyllis LIVERMAN 822 St John Millennium Rd. Aulander NC. 27805
 Dally Harris - 310 millennium Rd. Aulander, N.C.
 Julia P. Bell. 308 Millennium Road Aulander, NC 27805 27805
 Willie E. Bell Jr. 308 Millennium Road Aulander NC 27805
 20. Gayle Deanes 107 Bruce Farmer Rd Aulander NC 27805

SOLAR PANEL PETITION

We as Hertford County residents and property owners oppose any rezoning or placement of solar farms in the Hollowell and Millennium/St Johns Roads area. The land should be left in its natural state. Solar farms will lower the value of property as well as be an eyesore to property owners.

W. Chamberlee 227 Hollowell Road Aulander, NC 27805
 John K. K. 228 Millers Road Aulander NC 27805
 Sheree Garner 206 Hollowell Rd Aulander NC 27805
 Jimmy Garner 206 Hollowell Rd. Aulander NC
 Clay Garner 206 Hollowell Rd Aulander, NC
 Volsey Denny 209 Hollowell Rd. Aulander NC
 Mark Myers 226 Hollowell Rd. Aulander NC
 Camissa Vann-Melton 230 Hollowell Rd., Aulander, NC 27805
 Keith Melton 230 Hollowell Rd., Aulander, NC 27805
 Timothy Wadsworth 201 Hollowell Rd., Aulander, NC 27805
 Valerie Wadsworth 201 Hollowell Rd Aulander NC 27805
 Adam Tracy 236 Hollowell Road Aulander, NC
 13 Cecelia W. Tracy 236 Hollowell Road Aulander

SOLAR PANEL PETITION

We as Hertford County residents and property owners oppose any rezoning or placement of solar farms in the Hollowell and Millennium/St Johns Roads area. The land should be left in its natural state. Solar farms will lower the value of property as well as be an eyesore to property owners.

Karen Jamieson, 245B Millennium Rd Aulander

Andy Tazette 245 B. millenn Rd Aulander NC

Mark Lassiter 228 Jenkins Swamp Rd Aulander N.C.

Corey Lassiter 909 Saint John Millennium Rd Aulander NC 27805

Stacy Lassiter 117 Bay Farmer Rd Aulander NC 27805

Brian Lassiter 117 Bay Farmer Rd Aulander N.C. 27805

Larry Lassiter 205 Millennium Rd Aulander, NC. 27805

of [unclear] 234 Hollowell Rd, Aulander 27805

SOLAR PANEL PETITION

We as Hertford County residents and property owners oppose any rezoning or placement of solar farms in the Hollowell and Millennium/St Johns Roads area. The land should be left in its natural state. Solar farms will lower the value of property as well as be an eyesore to property owners.

- | | |
|----------------------|---------------------------|
| 1 Ron P. Kirby II | 21 F B Shum, BSL, AK, ACP |
| 2 Kimberly M. Kirby | 22 Betty Odom, RN |
| 3 Austin King | 23 J. Riddick |
| 4 Pat | 24 Mike Bullock, RN |
| 5 Amber D. Brandy | 25 Susan Sanders |
| 6 Jeff C. Muth | 26 Kathryn Robler RN |
| 7 Sherise Wainwright | 27 Edward C. Webb |
| 8 Charlotte Farmer | 28 Chris W. Sisk |
| 9 Jim Edwards | 29 Catherine Harrell |
| 10 Melvin Caney Jr | 30 Nichelle C. Morris |
| 11 Nadezda Okulova | 31 Karla Michals |
| 12 Melba Mullison | 32 Megan Vaughan |
| 13 DEL | 33 Corbin Bynum |
| 14 DEL | 34 Eric G. With |
| 15 DEL | 35 DEL |
| 16 Mary Bridgman | 36 DEL |
| 17 Kristin James | |
| 18 Ryan Hunter | |
| 19 Lynn Hodges | |
| 20 Flannie Mee | |

SOLAR PANEL PETITION

We as Hertford County residents and property owners oppose any rezoning or placement of solar farms in the Hollowell and Millennium/St Johns Roads area. The land should be left in its natural state. Solar farms will lower the value of property as well as be an eyesore to property owners.

- ① Julie Hurdle 346 Brick Mill Rd. Aulander NC 27805
- ② Mary Smith 348 N. Pocomoke Aulander 27805
- ③ Billy F. Peanette Lassiter 104 Bruce Ferner Rd. Aulander 27805
- ④ Robert L. Miller 417 East Main St. Aulander NC 27805
- ⑤ Carol Blume 906 St. John Millennium Rd Aulander NC 27805
- ⑥ Empty Name " " " " " " " " " "
- ⑦ OSHLEY BROWN 134 FLEG HILL
- ⑧ William Brown 20 GHOSKIE
- ⑨ ROBERT BROWN NC 27910
- ⑩ Theresa 201 Gen. A. Aulander
- ⑪ Steve Haggan 126 Futura Rd. Aulander
- ⑫ Susan Haggan " " " "
- ⑬ Penny Turner 102 E. Brickell St. Winton NC 27980
- ⑭ Tim Turner " " " "
- ⑮ Brandi Johns 134 New Rd. Windsor, NC 27983
- ⑯ McClure Johns " "
- ⑰ Patrice Cooke Conway NC
- ⑱ Amanda Bradwin Chesapeake
- ⑲ Paul Bradwin Chesapeake NC
- ⑳ Johnna Bradwin Chesapeake NC
- ㉑ Robert Raeb Aulander NC
- ㉒ Tara Raeb Aulander NC
- ㉓ Jessi Lassiter 111 Somerset Dr. Aulander NC
- ㉔ Bruce Lassiter 111 Somerset Dr. Aulander NC
- ㉕ Bessie Lassiter 802 St John Millennium Rd Aulander NC
- ㉖ Tammy Piland 138 Corella Rd. Ahoskie NC
- ㉗ Clay Piland 138 Corella Rd. Ahoskie NC
- ㉘ Greg Hurdle 206 Brick Mill Rd. Aulander NC 27805
- ㉙ Mitch Godwin 203 Darwicks Rd. Ahoskie NC

SOLAR PANEL PETITION

We as Hertford County residents and property owners oppose any rezoning or placement of solar farms in the Hollowell and Millennium/St Johns Roads area. The land should be left in its natural state. Solar farms will lower the value of property as well as be an eyesore to property owners.

- 1 Marge Bernall 942 St. John Millennium Rd Aulander NC 27805
- 2 Jenny Jenkins 135 Ray Farmer Rd Aulander NC 27805
- 3 Quincy 114 Jackson St. Aulander NC 27805
- 4 Robert J. Terry 141 Ray Farmer Rd Aulander 27805
- 5 James B. Turkel 126 Ray Farmer Rd Aulander, NC 27805
- 6 David W. Smith 146 Ray Farmer Rd Aulander, NC 27805
- 7 Donna J. Smith 143 Ray Farmer Rd Aulander, N.C. 27805
- 8 Sarah Fine 145 McCaskey Rd Ahoskie NC 27805
- 9 Evelyn F. Rawls 140 Ray Farmer Rd Aulander NC 27805
- 10 Ray Rawls 140 Ray Farmer Rd Aulander NC 27805

SOLAR PANEL PETITION

We as Hertford County residents and property owners oppose any rezoning or placement of solar farms in the Hollowell and Millennium/St Johns Roads area. The land should be left in its natural state. Solar farms will lower the value of property as well as be an eyesore to property owners.

<u>Garrett Brown</u>	<u>107 Pine Lane, Aulander</u>
<u>Lamela Brown</u>	<u>114 Pine Lane, Aulander NC</u>
<u>Ann Dallas</u>	<u>114 Pine Lane Aulander NC</u>
<u>John Banichy</u>	<u>112 Pine Lane Aulander NC</u>
<u>Walter Banichy</u>	<u>112 Pine Lane Aulander NC</u>
<u>Betty Jones</u>	<u>110 Pine Lane Aulander, N.C.</u>
<u>Rebecca Brown</u>	<u>857 St. John Millennium NC</u>
<u>James Brown</u>	<u>857 St. John Millennium NC</u>
<u>Lucy Russell</u>	<u>909 St. John Millennium Rd Aulander, NC</u>
<u>Katie Collier</u>	<u>914 St. John Millennium Rd. Aulander, NC</u>
<u>Wendy</u>	<u>914 St. John Millennium Rd. Aulander, NC</u>
<u>Lynette Robertson</u>	<u>107 Th H 1 Rd</u>
<u>Alvin John</u>	<u>107 JT Hall Rd</u>
<u>Tony</u>	<u>" "</u>
<u>Erin</u>	<u>" "</u>
<u>Mahalia Cullip</u>	<u>917 St John millennium Rd Aulander, NC</u>
<u>Carol C. Robertson</u>	<u>928 St John Millennium Rd Aulander, NC</u>
<u>Don R</u>	<u>928 St John Millennium Rd Aulander NC</u>

(20)

SOLAR PANEL PETITION

We as Hertford County residents and property owners oppose any rezoning or placement of solar farms in the Hollowell and Millennium/St Johns Roads area. The land should be left in its natural state. Solar farms will lower the value of property as well as be an eyesore to property owners.

McCart 849 Saint John Millennium Road

Lil Daughtery 902 St. John Millennium Rd

Thomas E. Drew 125 JT Hall Rd Aulander NC

Vicky L. Drew 125 JT Hall Rd. Aulander NC

Joyce L. Lassiter 122 JT Hall Rd Aulander, N.C.

Richard K. Lassiter 122 JT Hall Rd Aulander

Dale Rogers 114 JT Hall Rd Aulander

David C. Lassiter - 844 St. John Mill Rd

Mary Ann Lassiter 844 St. John Millennium Rd

Shelia Matthews 708 St. John Millennium Rd.

Milton Miller Jr - 732 St John Millennium Rd

Melvin Maden 734 Millman Rd

Blair 1155 PO Box 491 Aulander NC

Jeff Smith 801 St John Millennium Rd Aulander NC

Joel Skinner 801 St John Millennium Rd Aulander NC

Linda Wehr 805 St John Millennium, Aulander NC

Barbara Lassiter 807 St John Millennium Rd, Aulander, N.C.

Carlitta Spruell 823 St. John Millenium Rd Aulander NC

David H. Terry 826 St John-Millennium Rd Aulander NC

(19)

SOLAR PANEL PETITION

We as Hertford County residents and property owners oppose any rezoning or placement of solar farms in the Hollowell and Millennium/St Johns Roads area. The land should be left in its natural state. Solar farms will lower the value of property as well as be an eyesore to property owners.

Ashleigh Dunlow 113 Pine Lane Aulander
Jacob Dunlow 113 Pine Lane Aulander
Greg Hall 114 B ST Hall Rd Aulander
Dorothy K Hall 114 B ST Hall Rd Aulander

Billy Johnston 120 ST Hall Rd Aulander NC
Donna Acee 748 St John Millennium Rd Aulander NC

Ed Jones 936 St John Millennium Rd Aulander NC

Noel Adams 352 Millennium Rd Aulander NC

Nancy Lassiter 938 St John Millennium Rd Aulander NC

Bill Dunn 948 H St John Millennium Rd Aulander

Linda Dutton 950 St John Millennium Rd Aulander

Meriel Liverman 336 Millennium Rd Aulander NC 27805

Alyssa Lewark 336 Millennium 128 Aulander NC 27805

Elizabeth Lassiter 850 St. John Millennium Rd Aulander NC 27805

Gudy Williams 838 St. John Millennium Aulander, 27805

Carmen Mitchell 831B ST John RR Millennium Aulander NC 27805

Dennis Skeens 839 St. John Millennium Rd Aulander NC 27805

Denise Skeens 839 St John Millennium Rd Aulander 27805

Lauren Haggard 828 St John Millennium Rd, Aulander NC 27805

(20) Parash Tucker 832 St John Millennium Rd, Aulander NC 27805

SOLAR PANEL PETITION

We as Hertford County residents and property owners oppose any rezoning or placement of solar farms in the Hollowell and Millennium/St Johns Roads area. The land should be left in its natural state. Solar farms will lower the value of property as well as be an eyesore to property owners.

Letitia Vaughn	202 B Millennium Rd
Mary Vaughn	202 B Millennium Rd
Amata Dinkins	142 Millennium Rd
Ben Haggard	138 Millennium Rd
Michelle Haggard	138 Millennium Rd
Betty Conner	136 Millennium Rd, Aulander, NC
Jamie Morris	128 Millennium Rd, Aulander, NC
Tyler Sernigan	128 Millennium Rd, Aulander, NC
Robert Belongia	128 Millennium Rd, Aulander, NC
Cassie Williams	121 Jernigan Airport Rd Aulander, NC
Craig P. Mair	139 Millennium Rd Aulander, NC
Lee Mair	132 Millennium Rd Aulander, NC
Mike Lassiter	209 Millennium Rd
Paula Farmer	142 Ray Farmer Rd
Rebecca Adams	144 Ray Farmer Rd
Ray Adams	144 Ray Farmer Rd
Judy H. Farmer	135 Bruce Farmer Road
Danny Farmer	135 Bruce Farmer Road

(20)

Additionally, an email from Mr. William H. Marsh was provided to the Board in their Board packets regarding the zoning ordinance and Solar Farm use as attached.

Renee Fleetwood

From: wmarshmd@aol.com
Sent: Friday, June 18, 2021 12:11 AM
To: Renee Fleetwood; wmarshmd@aol.com
Subject: CAUTION: EXTERNAL EMAIL Statement re: upcoming vote on Hertford Co. solar development moratorium

CAUTION: EXTERNAL EMAIL

This message originated from an email address outside the agency. Please do not click any links or open any attachments unless verified. Contact the Hertford County Data Center at ext. 5702 immediately to report any suspicious emails.

[Hertford County Government](#)

Dr. Fleetwood:

Please enter the following statement into the record for reading and review at the upcoming Board meeting to discuss the moratorium on solar development.

Thank you. William H. Marsh

To the Hertford County Board of Commissioners:

Thank you for reviewing my written statement regarding solar development. Because of recent surgery, I am unable to travel. Otherwise, I would be there in person.

By way of background, my brother Stephen and I are the sixth generation to own and manage some 950 acres of Hertford County land which has been in our family for over 200 years. Generally speaking, our land is between

Millennium and St. Johns and includes farm land, wetlands, and tracts of timber.

Thank you for the time and effort you spent in crafting the draft regulations for solar farms. In general, I believe the ordinance is well written. However, there are some aspects of the proposed specifications, particularly regarding

setbacks and buffer zones, which I would respectfully ask you to review.

As you are well aware, converting the energy of sunlight into electrical energy is a clean, quiet, non-polluting process. Unlike other forms of power generation, solar projects do not pollute ground water or produce smoke or toxic

fumes. As you are also well aware, solar projects do produce a significant, ongoing tax revenue stream for the associated municipality. Adding solar power generation to the mix of farming and timber cutting, adds

diversification of land use. As revenue produced by solar farms is contractually dependable for the long term, the income stream to the land owner continues even during bad crop years and intervals with no trees ready to cut. As

the landowner generates income, so too do tax dollars flow to the county.

Respectfully, I request the Board to review the proposed regulations applicable to setbacks. The proposed 200 foot blanket setback is excessive. Setback specifications should be tailored to match the use of

the adjacent property. While a 200 foot setback between a solar farm and a residence is reasonable, such a wide setback between a solar farm and farmland, timber, or a swamp serves no purpose. For example, most of our

land does, in fact, border open fields, timber, swamps, and drainage canals, with no homes sight. As proposed setbacks are designed to serve as a visual barriers, in the absence of residential neighbors, there is no need for such

visual barriers.

Please know that my brother and I are approaching these concerns in a spirit of cooperation. We are confident that, with a few compromises, these issues can be resolved, leading to a "win-win" outcome for all parties.

Thank you.

William H. Marsh wmarshmd@aol.com 843-906-1039

Chairman Gatling and the Board thanked everyone for their comments and concerns they addressed during the Public Hearing.

There being no further comments to come before the Board at this time relating to the Public Hearing, on a motion by Com. Douglas and a second by Com. Mitchell, the Board unanimously approved to close the Public Hearing and return to the Regular session.

After a lengthy discussion between the Commissioners and questions for Mrs. Sara Turner, Attorney Charles Revelle, III and Manager Cotton, on a motion by Com. Lassiter and second by Com. Douglas, the Board approved the adoption of the draft zoning ordinance as recommended by the Hertford County Planning Board, which had been open for public inspection, effective June 30, 2021 as presented by Mrs. Sara Turner, GIS & Planning Director.

During the discussion Com. Lassiter stated the importance of the voice of citizens being heard at the Planning & Zoning Board meetings, commended Manager Cotton and Mrs. Turner on doing an excellent job working on and finalizing information to be presented to the Board and Hertford County citizens.

Chairman Gatling announced cancellation of the July 5, 2021 Regular meeting and stated that the next Regular meeting will be July 19, 2021.

REQUEST APPROVAL TO RESCIND THE MORATORIUM ON THE ISSUANCE OF BUILDING, ZONING, CONDITIONAL USE AND/OR SPECIAL USE PERMIT(S) FOR SOLAR FARM FACILITY DEVELOPMENT

Chairman Gatling called for a motion to rescind the Moratorium on the Issuance of Building, Zoning, Conditional Use and/or Special Use Permit(s) for Solar Farm Facility Development. The motion failed with no response from the Commissioners.

HERTFORD COUNTY BOARD OF COMMISSIONERS' RESOLUTION TO ADOPT JUNETEENTH AS A COUNTY CELEBRATION

On a motion by Com. Lassiter and a second by Com. Mitchell, the Board unanimously approved the Hertford County Board of Commissioners' Resolution to Adopt Juneteenth As A County Celebration read by Clerk Fleetwood as follows:



RESOLUTION FOR COMMEMORATION OF JUNETEENTH AS AN ANNUAL CELEBRATION OF BLACK ECONOMIC LIBERATION

WHEREAS, Juneteenth is recognized as the end of chattel slavery in the United States and liberation from the greatest robbery of black wealth in our country's history; and

WHEREAS, President Abraham Lincoln first issued the Emancipation Proclamation effective January 1, 1863, freeing the slaves in the South. However, southern slave owners ignored that order. On June 19th, 1865, Union soldiers arrived in Galveston, Texas and enforced the president's order, freeing the slaves two and a half years after it was first decreed. This day has since come to be known as Juneteenth; and

WHEREAS, through other systems of oppression, such as sharecropping, Jim Crow, redlining, and mass incarceration, the plunder of black bodies and black wealth continued past slavery and persists to this day, affecting the physical and mental health, safety, and education of African Americans; and

WHEREAS, Hertford County soldiers of color from the 2nd Cavalry Regiment, United States Colored, 14th Heavy Artillery Regiment, United States Colored, 34th Infantry Regiment, United States Colored; United States Colored; 35th Infantry Regiment, 36th Infantry Regiment, United States Colored; 37th Infantry Regiment, United States Colored; 38th Infantry Regiment and Hertford County sailors of color in the United States all endeavored and succeeded in serving their country to abolish enslavement, expand freedoms and keep the United States whole; and

WHEREAS, Hertford County soldiers of color from the 2nd Cavalry Regiment, United States Colored and the 36th Infantry Regiment, United States Colored served in Texas during the time of Juneteenth; and

WHEREAS, some of our servicemen died and were maimed in these causes and we must remember their tremendous sacrifices. Many of our surviving servicemen returned to Hertford County after their service ended and they continued to enrich our county and we also honor all those who freed themselves; and

WHEREAS, Liberation from these systems of oppression must include black economic liberation. This liberation is manifested in ways such as financial literacy, access to loans, jobs, and the means of self-improvement, and the ability to own the land in one's own neighborhood; and many African Americans have worked and continue to work to build wealth within the black community.

NOW THEREFORE BE IT RESOLVED, That the Hertford County Board of County Commissioners recognizes Juneteenth, June 19, as an annual celebration of the past, present, and future of black economic liberation and those who work towards that liberation.

Adopted this the 21st day of June, 2021.

Honorable Ronald L. Gatling, Chair
Hertford County Board of Commissioners

ATTEST:

Dr. Renee Fleetwood, NCCCC
Clerk to the Board

(SEAL)

On a motion by Com. Lassiter and a second by Com. Mitchell, the Board unanimously approved to leave Regular Session and convene as the Board of Equalization and Review.

CONVENING AS THE BOARD OF EQUALIZATION AND REVIEW REQUEST APPROVAL OF JUNE 7, 2021 MINUTES

On a motion by Com. Douglas and a second by Vice-Chair Horton the Board of Equalization and Review approved the June 7, 2021 Minutes as presented by Ms. Sandy Brock, Tax Assessor.

On a motion by Com. Mitchell and a second by Com. Mitchell, the Board unanimously approved to leave Regular Session.

AWARD OF BADGE AND SALE OF SERVICE WEAPON TO RETIRED LAW ENFORCEMENT OFFICER: CAPTAIN JESSIE FENNELL

In the absence of Sheriff Hayes, Major Brian Pearce presented the Badge and Service Weapon to Retired Captain Jessie Fennell.

Chairman Gatling and the Commissioners congratulated retired Captain Fennell on his loyal service to the citizens of Hertford County, wished him well on his retirement, and presented the plaque of the Resolution Authorizing Award of Badge and Sale of Service Weapon to a Retiring Law Enforcement Officer adopted June 7, 2021.

COUNTY MANAGER COMMENTS:

Manager Cotton made the following comments: As a part of the American Rescue Plan Act of 2021 (H.R. 1319), Hertford County has received a \$2.9 million deposit, which is the first of two allocations. I along with staff from Finance have attended and participated in several briefings with the federal government about eligible and ineligible expenses and expenditures as well as the reporting requirements. Now that the funds have been disbursed there will be more briefings to ensure compliance with the Act. Staff is working up a list of eligible expenses and expenditures for the Board's review and guidance.

COMMISSIONERS' COMMENTS

The Commissioners commented as follows:

Vice-Chair Horton thanked everyone for coming to see Local Government at work and invited everyone to attend the first Monday in each month Regular meeting.

Com. Mitchell thanked everyone for attending the meeting and their presence showed they care about the county. He also thanked Mrs. Sara Turner and the Board of Adjustment for their hard work in preparing the revised zoning plan.

Com. Lassiter shared with everyone that the next meeting he will make sure they have adequate AC, thanked Mrs. Turner for the hard work and the tough discussions to get where the County is tonight. He continued by saying the hard work helped the Board make better decisions.

Chairman Gatling addressed the audience encouraging them to attend Board meetings when there is no issue.

Com. Lassiter and the Commissioners acknowledged Dr. Murray J. Williams, Roanoke Chowan Community College President, in the audience.

Dr. Williams commented expressing her excitement to serve as the RCCC President, announced free college in the fall, RCCC partnership efforts with the surrounding communities, she want people to know the jewel this community has in RCCC, encouraged everyone to spread the word to get as many people enrolled, and closed by asking the community to feel free to contact her if anyone needed to reach out to her regarding RCCC.

CLOSED SESSION

On a motion by Com. Lassiter and a second by Com. Mitchell, the Board unanimously approved to move to Closed Session as allowed under NCGS § 143-318.11(a)(3) to consult with the County Attorney.

Minutes of Closed Session are on file in the Office of the Clerk to the Board.

On a motion by Com. Lassiter and a second by Com. Mitchell, the Board unanimously approved to return to the Regular Session.

REQUEST FOR REAPPOINTMENT & OATH OF OFFICE OF HERTFORD COUNTY TAX ASSESSOR AS PER NCGS § 105:294

On a motion by Com. Lassiter and a second by Com. Mitchell, the Board approved to reappoint Ms. Sandy Brock as Hertford County Tax Assessor for a two-year term expiring on June 30, 2023.

Clerk Fleetwood administered the Oath of Office to Ms. Brock as follows:



OATH OF OFFICE TAX ASSESSOR

I, Sandy B. Brock-Justice, do solemnly swear (or affirm) that I will support and maintain the Constitution and laws of the United States, and the Constitution and laws of North Carolina not inconsistent therewith, and that I will faithfully discharge the duties of my office as Tax Assessor of the County of Hertford, North Carolina, and that I will not allow my actions as Tax Assessor to be influenced by personal or political friendships or obligations, so help me God.

Sandy B. Brock-Justice
Hertford County Tax Assessor
TITLE OR POSITION

Sworn to and subscribed before me this 21st day of June, 2021.

Dr. Renee Fleetwood, NCCC
CLERK TO THE BOARD

CHAIRMAN RONALD J. GATLING
HERTFORD COUNTY COMMISSIONER

SEAL

ADJOURN MEETING

On a motion by Com. Mitchell and a second by Vice-Chair Horton, the Board unanimously approved to adjourn the meeting.

Approved: July 19, 2021

Com. Ronald Gatling, Chairman

Dr. Renee Tyler, Clerk to the Board