

**MINUTES
REGULAR MEETING
HERTFORD COUNTY BOARD OF COMMISSIONERS
DEPARTMENT OF SOCIAL SERVICES TRAINING ROOM #155
Monday, June 1, 2020
9:00 AM**

Present: Com. Ronald J. Gatling, Chairman, Com. John D. Horton, Vice-Chair, Com. Leroy Douglas, Com. Andre` Lassiter,

Absent: Com. William F. Mitchell, Jr.

Also Present with the Board: Mr. David B. Cotton, Interim County Manager, Dr. Renee Fleetwood, Clerk to the Board, Mr. Charles L. Revelle, III, County Attorney

Chairman Ronald J. Gatling called the meeting to order at 9:00 a.m. and provided the Invocation.

APPROVAL OF MAY 18, 2020 MEETING MINUTES

On a motion by Com. Andre` Lassiter and second by Com. Leroy Douglas, the Board unanimously approved the May 18, 2020 meeting minutes.

JANUARY 2020 – MAY 2020 REPORT OF NEW HERTFORD COUNTY EMPLOYEES

Ms. Kimberly Turner, Director of Human Resources/Risk Management, presented the January 2020 – May 2020 report of the new Hertford County employees.

REQUEST APPROVAL OF SOCIAL SERVICES CONTRACTS FY 2020-2021

On a motion by Vice-Chair John D. Horton and second by Com. Lassiter, the Board unanimously approved the Social Services Contracts for FY 2020-2021 as presented by Ms. Auntra Vann, Department of Social Services Accounting Technician III.

CADA COMMUNITY SERVICES BLOCK GRANT PROGRAM (CSBG)FY 20-22 REPORT

Mr. David B. Cotton, Interim County Manager, presented the CADA Community Services Block Grant Program (CSBG) FY 20-22 Report for information only.

**REQUEST FOR REAPPOINTMENT & OATH OF OFFICE OF HERTFORD COUNTY
TAX COLLECTOR AS PER NCGS § 105:294**

On a motion by Vice-Chair Horton and second by Com. Douglas, the Board unanimously approved the request for Reappointment of the Hertford County Tax Collector, Mrs. Tammy Eason, effective July 1, 2020 and expiring on June 30, 2024.

Clerk to the Board, Dr. Renee Fleetwood, administered the Oath of Office to Mrs. Eason.



OATH OF OFFICE

TAX COLLECTOR

I, Tammy Eason, do solemnly swear (or affirm) that I will support and maintain the Constitution and laws of the United States, and the Constitution and laws of North Carolina not inconsistent therewith, and that I will faithfully discharge the duties of my office as Tax Collector of the County of Hertford, North Carolina, and that I will not allow my actions as Tax Collector to be influenced by personal or political friendships or obligations, so help me God.

Tammy Eason

Hertford County Tax Collector

TITLE OR POSITION

Sworn to and subscribed before me this 1st day of June, 2020.

Dr. Renee Fleetwood
CLERK TO THE BOARD

Honorable Chairman Ronald J. Gatling
HERTFORD COUNTY COMMISSIONER

SEAL

On a motion by Com. Lassiter and second by Com. Douglas, the Board unanimously approved to convene as the Board of Equalization and Review.

MEETING OF BOARD OF EQUALIZATION & REVIEW

Mrs. Sandy Brock-Justice, Hertford County Tax Assessor, shared with the Board of Equalization & Review that Market Memorial Realty, LLC, Parcel ID # 5992-75-1308, elected to provide their defense in writing due to the COVID-19 pandemic, which was distributed to the Board. The assessor stated her position, which was a recommendation of no change in value, by reading a letter, which was presented to the Board along with a packet of information for review. The Board decided to take all of the written information under advisement, and after review, consider a decision at their next meeting.

On a motion by Com. Lassiter and second by Vice-Chair Horton, that Board of Equalization and Review unanimously approved to reconvene the meeting of the Board of Equalization & Review on June 15th.

On a motion by Com. Lassiter and second by Vice-Chair Horton, the Board returned to Regular Session.

FY 2020-2021 ANNUAL BUDGET PRESENTATION

Interim County Manager Cotton presented FY 2020-2021 Annual Budget noting the following recommendations: General Fund - \$26,782,157; Proprietary Fund Solid Waste - \$1,236,428; Proprietary Fund Northern Rural Water District - \$555,951; Proprietary Fund Southern Rural Water District - \$1,181,956; Proprietary Fund Tunis Wastewater District - \$36,499; other Governmental Funds - \$390,623; total (inclusive of all, net of transfers) Funds- \$30,183,614; a proposed tax rate of .84 cents per \$100 in valuation. He stated that his proposal demonstrate diligence, balance, leadership, sacrifice, prudence, responsiveness to the citizens' expectations and demand for services. Interim Manager Cotton also shared that with purpose and assiduousness, the 20-21 budget illustrates the incorporation of the guidance, goals and objectives served as the keystones for the development of the budget plan. In closing, Interim Manager Cotton shared that staff meticulously worked to ensure that a rational nexus was made to incorporate the goals and guidance identified by the Board.

Chairman Gatling stressed the importance of being certain that the budget was a balanced budget and a stabilized fund balance.

The Board thanked Mr. Cotton for the 2020-2021 Annual Budget presentation.

REQUEST TO SCHEDULE BUDGET PUBLIC HEARING

Chairman Gatling announced a Special Budget Work Session scheduled on Thursday, June 4th at 1:00 p.m.

On a motion by Com. Douglas and second by Com. Lassiter, the Board unanimously approved to schedule the Budget Public Hearing for June 15th at 7:15 p.m.

INTERIM COUNTY MANAGER'S COMMENTS

Interim Manager Cotton made no comments.

COMMISSIONERS' COMMENTS

No comments were made by Com. Lassiter and Com. Douglas.

Vice-Chair Horton thanked everyone for attending the meeting in light of everything that is occurring around the Nation.

Chairman Gatling commented he received several letters regarding the Parker's Ferry operation and the ferry not being returned to harbor in the County. He requested Interim

Manager Cotton to contact NCDOT in regards to those concerns. He also requested Clerk Fleetwood to check on the status of the Hertford County Tourism Development Authority resolution with the House of Representatives office.

CLOSED SESSION

On a motion by Com. Lassiter and second by Vice-Chair Horton, the Board unanimously approved to move to Close Session to consult with the County Attorney as allowed under NCGS § 143-318.11(a)(3).

On a motion by Vice-Chair Horton and a second by Com. Douglas, the Board unanimously approved to return to Regular Session.

On a motion by Vice-Chair Horton and a second by Com. Douglas, the Board unanimously approved to adjourn the meeting.

Approved: June 15, 2020

Com. Ronald J. Gatling
Chairman

Dr. Renee Fleetwood
Clerk to the Board