

MINUTES
REGULAR MEETING
HERTFORD COUNTY BOARD OF COMMISSIONERS
MULTI-PURPOSE ROOM -JUDICIAL CENTER
Monday, May 18, 2020
7:00 PM

Present: Com. Ronald J. Gatling, Chairman, Com. John D. Horton, Vice-Chair, Com. Leroy Douglas, Com. Andre` Lassiter, and Com. William F. Mitchell, Jr.

Also Present with the Board: Mr. David B. Cotton, Interim County Manager, Dr. Renee Fleetwood, Clerk to the Board, Mr. Charles L Revelle, III, County Attorney

Chairman Ronald J. Gatling called the meeting to order at 7:00 p.m. and Pastor Jeffery Douglas of Saint Thomas Episcopal Church, Ahoskie, NC provided the Invocation.

CONSENT AGENDA

On a motion by Com. Andre` Lassiter and second by Com. William F. Mitchell, Jr., the Board unanimously approved the Consent Agenda as follows:

* Approval of May 4, 2020 Minutes

* Approval of Taxpayer Refund to Joseph C. Smith

\$102.02 to Joseph C. Smith -Vendor #7128 for overpayment on account.
(DSO funds that came after the account was paid in full.)

* Request Approval of April 2020 Tax Levy Releases

RELEASES FOR MONTH ENDING
April 2020

	LEVY	VALUE	TAX
AHOSKIE TOWNSHIP	YEAR	RELEASED	RELEASED
MURFREESBORO TOWNSHIP			
Acct# 46000 Bill# 19A46000.40 Bill# 18A46000.40 Taxpayer reported 2008 Buick as personal property for years that the vehicle actually had a current tags.	Courtright, Edgar E 2019 2018	11,761 12,380	G01-\$108.67 G01-\$103.99
Acct#51903 Bill # 20A51903-40.1 Taxpayer reported didn't move into the town of Murfreesboro until March 2019.	Page, Richard Z. Jr 2020	50,840	C04-335.54
WINTON TOWNSHIP			
MANEY'S NECK TOWNSHIP			
ST. JOHN TOWNSHIP			
HARRELLSVILLE TOWNSHIP			

TOTAL VALUE APPROVED THIS REPORT (2019 LEVY)	\$ 11,761.00
TOTAL TAX RELEASED THIS REPORT (2019 LEVY)	\$ 108.67
TOTAL VALUE APPROVED THIS REPORT (PRIOR LEVY)	\$12,380.00
TOTAL TAX RELEASED THIS REPORT (PRIOR LEVY)	\$ 103.99
TOTAL TAX RELEASED THIS REPORT (W01 COLL/RECYCLE SITE 2019)	\$
TOTAL TAX RELEASED THIS REPORT (W02 LANDFILL OPERATON 2019)	\$
TOTAL TAX RELEASED THIS REPORT (W01 COLL/RECYCLE SITE 2018)	\$
TOTAL TAX RELEASED THIS REPORT (W02 LANDFILL OPERATION 2018)	\$

Respectfully submitted, *Tammy H. Eason*

Tammy H. Eason, Tax Collector

* Approval of NCVTS Refund to Barry A. Frantz

North Carolina Vehicle Tax System																		
NCVTS Pending Refund report																		
Report Date 5/4/2020																		
Payee Name	Primary	Secondary	Address 1	Address 3	Refund Type	Bill #	Plate Num	Status	Transaction #	Refund Description	Refund Reason	Create Date	Authorization	Tax Jurisdic	Levy Type	Change	Interest	Total Change
FRANTZ, BARRY ALLEN	FRANTZ, BARRY ALLEN	FRANTZ, BENGI ANDERSON	431B HWY 42 W	AHOSKIE, NC 27910	Adjustment >= \$100	0052820936		PENDING	247793676	Refund Generated due to adjustment on Bill #0052820936-2019-2019-0000	Situs error	04/16/2020		G01	Tax	\$0.00	\$0.00	\$0.00
														C01	Tax	(\$217.73)	\$0.00	(\$217.73)
														C01	Vehicle Fee	(\$10.00)	\$0.00	(\$10.00)
														F01	Tax	\$10.75	\$0.00	\$10.75
Refund																	\$216.98	

PUBLIC COMMENT

Rev. Jeffrey Douglas, Emergency Food & Shelter Board Program Chair, shared the Federal Emergency Food & Shelter Board Phase 37 and CARES Act allocations for Hertford County totaling \$24,585. Of this amount, \$10,135 to support the Emergency Food and Shelter Program and \$14,585 funded through the CARES Act to support communities during the COVID-19 pandemic.

REQUEST APPROVAL OF AMENDMENT TO HERTFORD COUNTY BUDGET ORDINANCE FISCAL YEAR 2019-2020 AMENDMENTS #22

On a motion by Com. Lassiter and second by Com. Mitchell, the Board unanimously approved Hertford County Budget Ordinance Fiscal Year 2019-2020 Amendment # 22 in the amount of \$7,409.95 to budget for funding Authorization 7 from the State for additional LIEAP Funds.

AMENDMENT TO HERTFORD COUNTY BUDGET ORDINANCE FISCAL YEAR 2019-2020

BE IT ORDAINED by the Governing Board of the County of Hertford, North Carolina, that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2020:

REVENUE:				
Department	Account Number	Account Description	Amount Increase	Amount Decrease
DSS	100063-419101	Low Energy Assistance	\$ 7,409.95	
Total Changes in Revenue			\$7,409.95	0.00
Net Change in Revenue			\$ 7,409.95	
EXPENDITURE:				
Department	Account Number	Account Description	Amount Increase	Amount Decrease
DSS	100063-419101	Low Energy Assistance	\$ 7,409.95	
Total Changes in Expenditures			\$ 7,409.95	
Net Change in Expenditures			\$ 7,409.95	
Explanation:				
To Budget for Funding Authorization 7 from State for additional LIEAP funds. This is a one time supplemental payment for Hertford Co. Citizens who were approved for LIEAP from Dec. - March 2020. This allocation is 100% Federal Reimbursement.				
			Amendment #	22
			Approved:	
			Posted:	
Interim Finance Director	Date			

REQUEST APPROVAL OF JCPC GRANT CERTIFICATION FY 2020-2021 COUNTY FUNDING PLAN

On a motion by Com. Lassiter and second by Vice-Chair John Horton, the Board unanimously approved the JCPC Grant Certification FY 2020-2021 County Funding Plan as presented by Rev. Melvin Ingram, JCPC Chairman.

EARLY CLOSURE FOR FRIDAY AFTERNOONS

On a motion by Com. Mitchell and second by Com. Lassiter, the Board unanimously endorsed early closure of County offices on Fridays at 12:30 p.m. effective May 8, 2020 – June 30, 2020.

REQUEST APPROVAL OF FY 2020 AUDIT CONTRACT

On a motion by Com. Mitchell and second by Com. Leroy Douglas, the Board unanimously approved the FY 2020 Audit Contract between Hertford County and Thompson, Price, Scott, Adams & Co., P.A. as presented by Interim County Manager David B. Cotton.

REQUEST APPROVAL OF PROPOSED POLICY FOR BID FORFEITURES FOR TAX FORECLOSURE PROPERTY CONVEYANCES

On a motion by Com. Douglas and second by Com. Mitchell, the Board unanimously approved the proposed policy for Bid Forfeitures for Tax Foreclosure Property Conveyances as attached.

Proposed Policy for Bid Forfeitures for Tax Foreclosure Property Conveyances

The successful bidder to purchase tax foreclosure real estate shall close on the purchase of the property within thirty (30) days of notification to the bidder of Board approval of the purchase, or the bidder's deposit shall be forfeited, unless unusual circumstances prevent a closing and an extension is granted by resolution of the Board of Commissioners.

INTERIM COUNTY MANAGER'S COMMENTS

Interim Manager Cotton provided the following recommendations relating to the County phasing back to normal operations:

- County offices remain closed to the public
- potentially reopening offices to the public early to mid-June
- not terminate the State of Emergency until further notice

COMMISSIONERS' COMMENTS

No comments were given by Vice-Chair Horton, Com. Douglas, Com. Lassiter and Com. Mitchell.

Chairman Gatling shared the request from Judge Branch regarding use of the Multi-Purpose Room on June 1, 2020. Clerk Fleetwood will check the availability of the Department of Social Services Training Room and the EMS Conference Room for the June 1st regular meeting.

CLOSED SESSION

On a motion by Com. Mitchell and second by Vice-Chair Horton, the Board unanimously approved to move to Close Session to consult with the County Attorney as allowed under NCGS § 143-318.11(a)(3).

On a motion by Com. Lassiter and a second by Com. Mitchell, the Board unanimously approved to return to Regular Session.

On a motion by Com. Lassiter and a second by Com. Mitchell, the Board unanimously approved to adjourn the meeting.

Approved June 1, 2020

Com. Ronald J. Gatling
Chairman

Dr. Renee Fleetwood
Clerk to the Board