

HERTFORD COUNTY BOARD OF COMMISSIONERS
REGULAR MEETING
COMMISSIONER'S CHAMBERS/MULTI-PURPOSE ROOM – JUDICIAL CENTER

Monday, May 17, 2021 - 7:00 PM

Present: Com. Ronald J. Gatling, Chairman, Com. John D. Horton,
Vice-Chair Com. Leroy Douglas, Com. Andre` Lassiter, and

Absent: Com. William F. Mitchell, Jr.

Also Present with the Board: Mr. David B. Cotton, County Manager, Dr. Renee
Fleetwood, Clerk to the Board, Attorney Charles L Revelle,
III, County Attorney
Attorney Maria Jones, Revelle & Lee, LLP

The following employees were also present with the Board: Mrs. Brenda Brown, DSS
Director, Mrs. Renee Draper, Finance Director, Ms. Kelly Bowers, Economic Development
Director, Mr. Chris Smith, EMS Director, Ms. Shelwanda White, DS Administrative Officer I
Ms. Auntra Vann, Accounting Technician III, and Mr. Robert Mizelle, Inspections/Zoning
Director.

Chairman Ronald J. Gatling called the meeting to order at 7:00 PM. Com. William F.
Mitchell provided the Invocation.

On a motion by Com. Mitchell and a second by Com. Andre` Lassiter, the Board
unanimously approved to Amend the Agenda adding Memo #9640A Summer Internship
Program.

CONSENT AGENDA

On a motion by Com. Mitchell and a second by Com. Lassiter, the Board unanimously
approved the Consent Agenda as follows:

■ Approval of April 19, 2021 & May 3, 2021 Minutes

■ Approval of Taxpayer Refunds:

Hertford County Board of Education Vendor #299: \$520.00 - for overpayment on Patrice
H. Watford account and \$433.33 - for overpayment on Beverly H. Melton account. Bills were
paid in full and releases were completed.

■ Approval of April 2021 Releases

**RELEASES FOR MONTH ENDING
April 2021**

		LEVY	VALUE	TAX
AHOSKIE TOWNSHIP	NAME	YEAR	RELEASED	RELEASED
MURFREESBORO TOWNSHIP				
WINTON TOWNSHIP				
Bill#2888-2020-2020 Bill#2819-2020-2020 Taxpayer provided documentation that personal property was seized in bankruptcy court.	Smith, Ronnie	2020 2020	20,940 11,329	G01-\$175.90 LLP-\$17.59 G01-\$95.16 LLP-\$9.52
Bill#27663-2019-2019 Bill#27539-2019-2019 Taxpayer provided documentation that personal property was seized in bankruptcy court.	Smith, Ronnie	2019 2019	21,665 11,679	G01-\$181.98 LLP-\$18.20 G01-\$98.11
MANEY'S NECK TOWNSHIP				
ST. JOHN TOWNSHIP				
Bill#3714-2020-2020 Taxpayer failed to take care of listing. Boat was being double taxed on acct #1976	Whitaker, Donna	2020	6,152	G01-\$51.68 LLP-\$5.17
HARRELLSVILLE TOWNSHIP				

TOTAL VALUE APPROVED THIS REPORT (2020 LEVY)	<u>\$6474.69</u>
TOTAL TAX RELEASED THIS REPORT (2020 LEVY)	<u>\$ 355.02</u>
TOTAL VALUE APPROVED THIS REPORT (PRIOR LEVY)	<u>\$33,344.00</u>
TOTAL TAX RELEASED THIS REPORT (PRIOR LEVY)	<u>\$298.29</u>

TOTAL TAX RELEASED THIS REPORT (W01 COLL/RECYCLE SITE 2020)	<u>\$</u>
TOTAL TAX RELEASED THIS REPORT (W02 LANDFILL OPERATON 2020)	<u>\$</u>
TOTAL TAX RELEASED THIS REPORT (W01 COLL/RECYCLE SITE 2019)	<u>\$</u>
TOTAL TAX RELEASED THIS REPORT (W02 LANDFILL OPERATION 2019)	<u>\$</u>

Respectfully submitted,
Tammy H. Eason, Tax Collector

HERTFORD COUNTY SUMMER INTERNSHIP PROGRAM

On a motion by Com. Mitchell and a second by Com. Leroy Douglas, the Board unanimously approved for the 2021 Summer Interns Program to commence June 1, 2021.

PRESENTATION OF N.C.G.S. CHAPTER 160-D LOCAL PLANNING AND DEVELOPMENT REGULATION REVISIONS AND UPDATES TO THE HERTFORD COUNTY ZONING ORDINANCE

Mrs. Sara Turner, GIS & Planning Director, presented the N.C.G.S. Chapter 160-D Local Planning and Development Regulation Revisions and Updates to the Hertford County Zoning Ordinance as follows:

CHANGE		DRAFT PAGE #
ENACTMENT and ARTICLE 1. IN GENERAL		
	3 instances - Change of NC General Statute Reference	1, 2
ARTICLE II. DEFINITIONS		
	Added definition of "Administrative Decision"	4
	Changed definition of "Building"	5
	Added definition of "Development Approval"	6
	Added definition of "Dwelling"	6
	Changed definition of "Dwelling Unit"	6
	Changed the language "Conditional Use Permit" to "Special Use Permit"	8
	Added definition of "Sleeping Unit"	12
	Added definition of "Special Use Permits"	13
ARTICLE III ESTABLISHMENT OF DISTRICTS		
3.01	Additional requirement in keeping Official Zoning Map were added to the text	16
3.01	Additional requirements of "Statement of reasonableness" in Map Change requirements	16
3.02	Insert New Section 3.02 (Comprehensive Plan and Land Use Plan)	16-17
3.03-3.04	Sections 3.03 and 3.04 are renumbered accordingly	17
ARTICLE IV NONCONFORMING LOTS		
4.03	1 instance where language changed "Conditional Use Permit" to "Special Use Permit"	21
ARTICLE V DISTRICT REGULATIONS		
5.02, 5.03		25, 27, 30, 31, 32, 35,
5.05, 5.06, 5.07, 5.08, 5.09, 5.11	19 instances where language changed "Conditional Use Permit" to "Special Use Permit" INCLUDING USE TABLE	37, 38, 41, 46, 50, 54, 58, 59, 61,
5.05	Change of Language from "Site Specific Development Plan" to "site-specific vesting plan"	44
	"Site-specific vesting plan" terms defined	45
ARTICLE VI. PROVISIONS FOR USES ALLOWED AS [CONDITIONAL] SPECIAL USES		
6.01	Removal of section 6.01 (Objectives and purposes of conditional use permits)	70
6.02	12 instances of language change "Conditional Use Permit" to "Special Use Permit"	70-71
ARTICLE VII. SUPPLEMENTARY DISTRICT REGULATIONS		
7.09	Changed "Conditional Use Permit" to "Special Use Permit"	74
ARTICLE IX. DESIGN STANDARDS AND REGULATIONS FOR SIGNS		
9.01	Article IX, Section 9.01 - Addition of subset E. Language concerning changes to the development regulation after receive permit applications and which statutes apply if found wrongfully denied or illegal.	80
9.02	Changed "Conditional Use Permit" to "Special Use Permit"	81
ARTICLE X. ADMINISTRATION AND ENFORCEMENT		
10.01	Grammar correction "He" to "They" or similar	84, 93
	Addition of violation language, "Notice of Violation" and certifications requirements	85

	CHANGE	DRAFT PAGE #
	Addition of "Abandonment of intent to repair and need for demolition" under violation examples	85
	Addition of subsection C. Requirements for inspection hours, presenting credentials, consent and/or inspection warrant	85
10.02	Change of language from "Zoning Permit" to "Development approval or permit"	86
	Addition of language "building permit is valid for six(6) months from the date of issue	86
	Addition of Subsection C. "Development approvals may be revoked" with revocation processes.	86
	Addition of language of who can apply for development approval permit subsection D. "A Development approval will be provided in writing and the application must be made in person unless provided otherwise by law"	86
10.04	Addition of subsection B. 5. Added duties to the planning Board to "Review and comment on zoning amendments"	87
	Addition of subsection B. 6. Added duties to the Planning Board on "conducting a review of proposed zoning text or map amendments" with written recommendations to the Board of Commissioners.	87
	Addition of subsection D. Addition of language that "No member of any appointed board, governing board, or staff shall use their position for private gain."Members are to minimize conflicts of interest, disclose ethical, legal financial, and other conflicts and remove themselves from decision-making when appropriate. Conflicts of interest shall be disclosed as per NCGS 160-D109. Conflict of interests defined further.	87-88
	Addition of subsection E. Requirement of all members appointed to boards to take an oath of office before entering their duties.	88
ARTICLE XI. AMENDMENTS		
11.01	Addition of Section 11.01, subset C. - New requirements on the Board of Commissioners for approving or rejecting any zoning text or map amendments"	89
	Addition of Section 11.01, subset D. - New requirements for written permission of land owners for downzoning	90
	Addition of Section 11.01, subset E. - New requirements that indicate the roles of the planning board (advisory) and the Board of Adjustment (Procedural) in adopting, amending, or repealing any ordinance	90
11.02	Added languagefor property seperated by streets etc.	90
ARTICLE XII. BOARD OF ADJUSTMENT		
12.01, 12.02, 12.03	10 instances of language Changes "Conditional Use Permit" to "Special Use Permit"	93, 94, 95
12.02	Addition of the text that explains the Board of Adjustment and its role for quasi-judicial development decisions.	92, 93-94
12.03	Section 12.03 - "Addition of administrative decisions, or certificates of appropriateness"	95
	Addition of text to indicate 30 days to file and appeal and the rules regarding	95
	Addition of text "All enforcement actions, including fines, shall be paused during the appeal process"	95
	Addition of text to who will hear the appeal if the official or successor who made the decision is no longer employed with the County	95

DRAFT

Section 5.02 RA-30 Residential Agriculture District

...

B. Permitted Uses:

...

22. **Accessory Use Solar Collector** – Small scale, **Accessory Use Solar Collector's solar collectors** shall be permitted to generate electrical energy for the primary purpose of on-site consumption in accordance with minimum setbacks as required for all other accessory buildings and structures within said district, as evidenced on a standard site plan.

(SOLAR FARMS FACILITIES MOVED TO CONDITIONAL/SPECIAL USES SECTION)

Solar Farm Facilities must meet the following requirements:

- (a) Solar Collectors, equipment, and structures (excluding electric transmission lines and utility poles) shall not exceed twenty-five (25) feet in height when ground mounted. Roof-mounted systems are excluded.
- (b) All equipment and structures shall be a minimum of fifty (50) feet from all property lines, and one hundred (100) feet from any residence.
- (c) All solar farms shall have security fencing a minimum of six (6) feet in height along the entire perimeter of the facility.
- (d) When adjoining a residence, an evergreen vegetative buffer is required. Four (4) yard adjoining public rights-of-way shall be landscaped with trees and/or shrubs and shall be maintained at all times. This is not intended to be a requirement for an evergreen vegetative buffer.
- (e) Electric solar system components must have a UL listing or equivalent.
- (f) All active solar systems shall meet all requirements of the North Carolina State Building Code as well as all State and Local environmental codes and shall be inspected by a county building and electrical inspector.
- (g) All photovoltaic systems shall comply with the National Electrical Code, current edition.
- (h) Utility notification. No grid-tied photovoltaic system shall be installed until evidence has been given to the Planning and Development Department that the owner has been approved by the utility company to install the system. Off-grid systems shall be exempt from this requirement.
- (i) Abandonment. A Solar Farm Facility that ceases to produce energy on a continuous basis for twelve (12) months will be considered abandoned unless the current responsible party with ownership interests in the Solar Farm Facility provides substantial evidence (duplicated every six (6) months after twelve (12) months) of no energy production to the Zoning Administrator of the intent to maintain and re-initiate the operation of the facility. It is the responsibility of the system owner to remove all obsolete or unused systems within six (6) months of cessation of operation. If the system owner fails to remove within this time period, the property owner is responsible for removal within an additional six (6) month period. All components are to be recycled whenever feasible.

...

C. **Conditional Special Uses** – the following uses shall be permitted on un-occupied conforming lots and conforming lots occupied by a principal structure subject to a finding by the Board of Adjustment that the conditions listed herein and any additional conditions listed by the Board of Adjustment at the time of review will be met.

23. Solar Farm Facilities must meet the following requirements:

- (a) **Height limitation.** Solar Collectors collectors, equipment, and structures (excluding electric transmission lines and utility poles) shall not exceed ~~twenty-five (25)~~ **fifteen (15)** feet in height when ground mounted. Roof-mounted systems are excluded.
- (b) **Setback requirement.** All equipment, fences, enclosures, and structures shall be a minimum of ~~fifty (50)~~ **two hundred (200)** feet from all property lines and rights-of-way, ~~and one hundred (100) feet from any residence.~~ A setback of one thousand (1,000) feet is required along roads designated as NC Scenic Byways, properties with buildings, structures, sites, objects, or districts on the National Register of Historic Places, NC National Register Advisory Committee Study List, or recommended for submission to the National Register by the NC National Register Advisory Committee, and properties with sites

listed by the NC Natural Heritage Program. Solar farms within a projected future transportation corridor shall reserve the right-of-way as deemed appropriate by the NCDOT.

(c) Perimeter fence requirement. All solar farms shall have ~~security~~ chain link fencing of a minimum of six (6) feet in height along the entire perimeter of the facility with a locked gate. "No Trespassing," and "High Voltage," signs must be posted every hundred (100) feet along the fence. A sign must be affixed to the front gate with the name, contact information, and emergency contact information of the facility.

(d) Landscape buffer requirement. ~~When adjoining a residence, an evergreen vegetative buffer is required. Front yard adjoining public rights-of-way shall be landscaped with trees and/or shrubs and shall be maintained at all times; this is not intended to be a requirement for an evergreen vegetative buffer.~~ The entire area of the solar farm, outside the fenced area, shall be enclosed with a mixed landscape of native shrubs and native trees whenever the natural forest vegetation does not otherwise continuously obscure the perimeter from adjacent parcels or public roads. Proper vegetation must be native or existing woodlands or a combination of at least twenty-five (25) feet of fast-growing native shrubs with one hundred (100) feet of native evergreens planted at a minimum of five (5) feet in height, not more than eight (8) feet apart. Proper landscape buffers must achieve opaqueness and a minimum height of ten (10) feet within the first five (5) years of planting. A cleared strip with a minimum width of six (6) feet must be maintained between perimeter fencing and landscape buffers. Failure to maintain proper screening shall constitute a violation.

(e) Electric solar system components must have a UL listing or equivalent.

(f) All active solar systems shall meet all requirements of the North Carolina State Building Code as well as all State and Local environmental codes and shall be inspected by a county building and electrical inspector.

(g) All photovoltaic systems shall comply with the National Electrical Code, current edition.

(h) Utility notification. No grid tied photovoltaic system shall be installed until evidence has been given to the Planning and Development Department that the owner has been approved by the utility company to install the system. Off-grid systems shall be exempt from this requirement.

(i) Abandonment. A Solar Farm Facility that ceases to ~~produce~~ produce energy on a continuous basis for ~~twelve (12)~~ six (6) months will be considered abandoned unless the ~~current responsible party with ownership interests in the Solar Farm Facility~~ system owner provides substantial evidence (updated every six (6) months after twelve (12) months of no energy production) to the Zoning Administrator of the intent to maintain and reinstate the operation of the facility. The system owner will have twelve (12) months to repair and reopen a facility damaged due to natural disaster.

(i) The application must include decommissioning plans that describe the anticipated life of the Solar Farm Facility, the estimated decommissioning cost in current dollars, the method for ensuring funds will be available for decommissioning and restoration, and the anticipated manner in which the facility will be decommissioned and the site restored. Decommissioning includes removal of, but not limited to, solar panels, buildings, cabling, electrical components, and any other associated facilities down to seventy-two (72) inches below grade, and above grade as described in the approved decommissioning plan. All disturbed earth must be graded and reseeded unless the property owner requests in writing that the access roads or other areas not be restored.

(ii) It is the responsibility of the system owner to remove all obsolete or unused systems within six (6) months of cessation of operation. If the system owner fails to remove within this time period, the property owner is responsible for removal within an additional six (6) month period.

(iii) All components are to be recycled whenever feasible.

(j) Lot size restriction. The minimum lot size for a Solar Farm Facility is twenty-five (25) acres.

(k) Wetlands and riparian zones. Any wetlands and streams shall be identified on the site plan for a Solar Farm Facility. There shall be no disturbance or construction within a fifty (50) foot buffer around the outer boundary of these wetlands and streams.

(l) Power transmission lines shall be located underground when practical.

(m) Increase in intensity of use. Any modification to an existing Solar Farm Facility that causes it to increase in geographic size, numbers of panels, or any other intensity of use will require a new special use permit. Any existing nonconformities will be subject to new Solar Farm Facility requirements.

~~23.~~ 24. Any Additional Conditions that may be required by the Board of Adjustment in order to enhance the integration of a conditional use into the community and/or decrease any adverse effects upon the neighborhood.

Section 5.03 Riverside Residential and Camping District

Section 5.04 RB Riverside Business District

Section 5.05 IH – Heavy Industrial District

Section 5.06 FP Flood Plain District

Section 5.07 IL Light Industrial District

Section 5.08 CH Commercial Highway District

Section 5.09 AP Airport District

...

B. Permitted Uses:

...

22. **Accessory Use** Solar Collector – Small scale, Accessory Use Solar Collector's solar collectors shall be permitted to generate electrical energy for the primary purpose of on-site consumption in accordance with minimum setbacks as required for all other accessory buildings and structures within said district, as evidenced on a standard site plan.

Solar Farm Facilities must meet the following requirements:

(a) Solar Collectors, equipment, and structures (excluding electric transmission lines and utility poles) shall not exceed twenty-five (25) feet in height when ground mounted. Roof-mounted systems are excluded.

(b) All equipment and structures shall be a minimum of fifty (50) feet from all property lines, and one hundred (100) feet from any residence.

(c) All solar farms shall have security fencing of a minimum of six (6) feet in height along the entire perimeter of the facility.

(d) When adjoining a residence, an evergreen vegetative buffer is required. Front yard adjoining public rights-of-way shall be landscaped with trees and/or shrubs and shall be maintained at all times; this is not intended to be a requirement for an evergreen vegetative buffer.

(e) Electric solar system components must have a UL listing or equivalent.

(f) All active solar systems shall meet all requirements of the North Carolina State Building Code as well as all State and Local environmental codes and shall be inspected by a county building and electrical inspector.

(g) All photovoltaic systems shall comply with the National Electrical Code, current edition.

(h) Utility notification. No grid-tied photovoltaic system shall be installed until evidence has been given to the Planning and Development Department that the owner has been approved by the utility company to install the system. Off-grid systems shall be exempt from this requirement.

(i) Abandonment. A Solar Farm Facility that ceases to produce energy on a continuous basis for twelve (12) months will be considered abandoned unless the current responsible party with ownership interests in the Solar Farm Facility provides substantial evidence (updated every six (6) months after twelve (12) months of no energy production) to the Zoning Administrator of the intent to maintain and reinstate the operation of the facility. It is the responsibility of the system owner to remove all obsolete or unused systems within six (6) months of cessation of operation. If the system owner fails to remove within this time period, the property owner is responsible for removal within an additional six (6) month period. All components are to be recycled whenever feasible.

After a brief discussion, on a motion by Com. Mitchell and second by Com. Lassiter, the Board unanimously approved to hold a Public Hearing on Monday, June 21, 2021, at 7:30 P.M. for the purpose of hearing and considering public comments on revisions to the Hertford County Zoning Ordinance.

PUBLIC COMMENT

No public comments were given.

RECOGNITIONS: COMPLETION OF UNC SCHOOL OF GOVERNMENT CLERK CERTIFICATION INSTITUTE (DR. RENEE FLEETWOOD) COMPLETION OF N.C. SHERIFF'S ASSOCIATION LEADERSHIP INSTITUTE (SHERIFF DEXTER HAYES)

Mr. David B. Cotton, County Manager, made the recognitions as follows:

- Dr. Renee Fleetwood the first Hertford County Local Government Clerk to the Board to receive the NC Certified County Clerk (NCCCC) Certification.
- Sheriff Dexter Hayes completion of the NC Sheriff's Association Leadership Institute for Newly Elected Sheriffs from 2018-2021.

Chairman Gatling and the Commissioners congratulated Dr. Fleetwood and Sheriff Hayes for their hard work and accomplishments.

REQUEST APPROVAL OF AMENDMENT TO HERTFORD COUNTY BUDGET ORDINANCE FISCAL YEAR 2020-2021 AMENDMENT #23

On a motion by Com. Lassiter and a second by Com. Mitchell, the Board unanimously approved the Amendment to Hertford County Budget Ordinance Fiscal Year 2020-2021 Amendment #23 in the amount of \$5,700.00 for State Authorization #6 Allocation for Crisis Intervention Program to assist Hertford County citizens with energy bills and funds received from Mid-East Commission for operation fan.

AMENDMENT TO HERTFORD COUNTY BUDGET ORDINANCE FISCAL YEAR 2020-2021

BE IT ORDAINED by the Governing Board of the County of Hertford, North Carolina, that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2021:

REVENUE:

Department	Account Number	Account Description	Amount Increase	Amount Decrease
DSS	100063-419101	Crisis Intervention Program-Revenue	5,000.00	
Aging	100061-444900	Miscellaneous Revenue	700.00	
		Total Changes in Revenue	\$5,700.00	
				\$ -
		Net Change in Revenue	\$5,700.00	

EXPENDITURE:

Department	Account Number	Account Description	Amount Increase	Amount Decrease
DSS	104440-569009	Crisis Intervention Program-Expense	5,000.00	
Aging	104380-526000	Supplies and Materials	700.00	
		Total Changes in Expenditures	\$5,700.00	\$ -
		Net Change in Expenditures	\$5,700.00	

Explanation:

State Authorization #6 Allocation for Crisis Intervention Program to assist Hertford County citizens with energy bills
Funds received from Mid-East Commission for Operation Fan

Amendment # 23

Approved: _____

Posted: _____

Finance Director _____ Date _____

MARCH 2021 MONTHLY FINANCIAL REPORT (MFR)

On a motion by Com. Lassiter and a second by Com. Mitchell, the Board approved the March 2021 Financial Report presented by Mrs. Renee` Draper, Finance Director, as follows:

Year to Date
Line Item Detail
by
Department/Office/Agency

Economic Indicators

There are a multitude of Economic Indicators and Variables, which influence Hertford County's long-term financial viability and short-term fiscal stability. These Economic Indicators and Variables range from the diversity of the businesses in the community to the supporting infrastructure.

Economic Indicators and Variables:

- ♦ Hertford County's top ten (10) taxpayers have an assessed valuation of \$230,145,206, which equates to fifteen-point-forty-four (15.44%) percent of the total assessed value.
- ♦ The partial shutdown of the economy due to the COVID-19 pandemic has thus far been mitigated through financial support from the federal and State governments. The loss to Hertford County is less than 1% compared to last year, the county retained businesses but did not grow. Hertford County staff will continue to analyze economic data and the annual budget to ensure that the County maintains a balanced and financially sound budget.
- ♦ The local unemployment rate was 5.3% in March 2021.
- ♦ The County's unemployment has declined compared to the national average of 6.0% as well as being below the State average of 5.2% in March 2021.
- ♦ New construction value for the date range of July 1, 2020 through March 31, 2021 totaled \$5,493,172.17, which equates to a 11.2% decrease as compared with the same reporting period for Fiscal Year 2019-2020.

HCPS School Capital Outlay Requests

The below exhibit breaks down the capital outlay requests received from and paid to Hertford County Public Schools for Fiscal Year 2020 – 2021 as of March 31, 2021.

Facility	Description	Amount
CS Brown	10 Ton Gas Pack	\$ 12,427.22
Hertford County High	Compressor & Paving of 6 Different Areas in Parking Lot	\$ 34,121.94
Bus Garage	3 Mini Split Systems & Engine for Activity Bus	\$ 51,670.82
Bearfield	15 Ton Split System Replacement	\$ 15,450.65
	Total	\$ 113,670.63

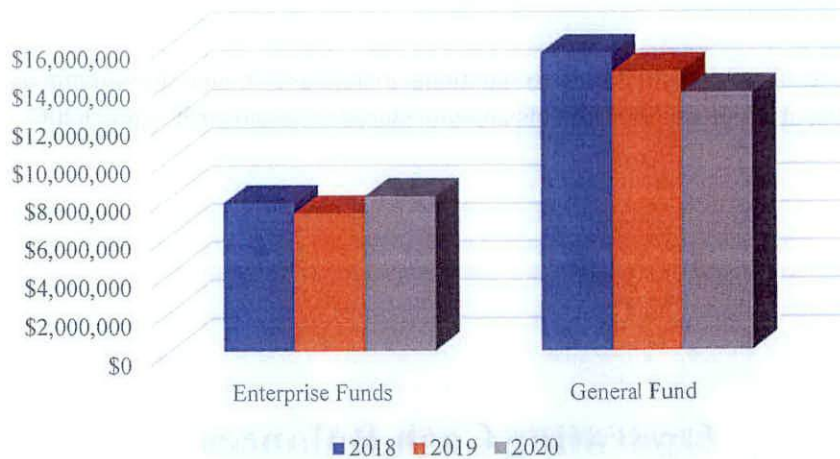
Outstanding Long-Term Debt

In the Government-wide Financial Statements and Proprietary Fund (Enterprise Fund) types in the fund financial statements, long-term debt and other long-term obligations are reported as liabilities on the statement of net position.

As part of the budget development process each Fiscal Year and in accordance with North Carolina General Statute § 159-35 & North Carolina General Statute § 159-36, Hertford County is required to appropriate adequate funding to satisfy all principal and interest payments associated with any long-term debt prior to contemplating any other expense or expenditure.

Exhibit 9

Hertford County Outstanding Debt



	Debt Outstanding 2018	Debt Outstanding 2019	Debt Outstanding 2020	FY 2021 Annual Debt Service Payment	Debt Retirement Date
Enterprise Funds					
Northern Water District	\$2,335,482	\$2,168,661	\$3,422,297	\$203,880	FY59
Southern Water District	\$4,935,397	\$4,582,869	\$4,230,340	\$352,528	FY59
Tunis Sanitary District	\$454,984	\$442,324	\$429,794	\$12,769	FY54
Subtotal Enterprise Funds	\$7,725,863	\$7,193,854	\$8,082,431	\$569,177	
General Fund					
DSS Renovation	\$2,975,739	\$2,678,089	\$2,385,865	\$281,373	FY28
Judicial Center	\$12,597,285	\$11,924,925	\$11,095,206	\$889,719	FY33
Ahoskie Elementary School	-	-	-	\$626,108	FY30
Subtotal General Fund	\$15,573,024	\$14,603,014	\$13,481,071	\$1,797,200	
Totals	\$23,298,887	\$21,796,868	\$21,563,502	\$4,732,755	

Operating Cash & Investment Balances

All deposits of the County are made in Board designated official depositories and are secured as required by North Carolina General Statute § 159-31. The County may designate, as an official depository, any bank or savings association whose principal office is located in North Carolina. Also, the County may establish time deposit accounts such as Negotiable Order of Withdrawal (NOW) and Super NOW accounts, money market deposit accounts and certificate of deposit.

North Carolina General Statute § 159-30(c) authorizes the County to invest in obligations of the United States or obligations fully guaranteed both as to principal and interest by the United States; obligations of the State of North Carolina; bonds and notes of any North Carolina local government or public authority; obligations of certain non-guaranteed federal agencies; certain high quality issues of commercial paper and bankers' acceptances and the North Carolina Capital Management Trust (NCCMT).

Hertford County pools money from several funds to facilitate disbursement and investment as well as to maximize investment income. Therefore, all cash and investments are considered cash and cash equivalents.

Exhibit 8

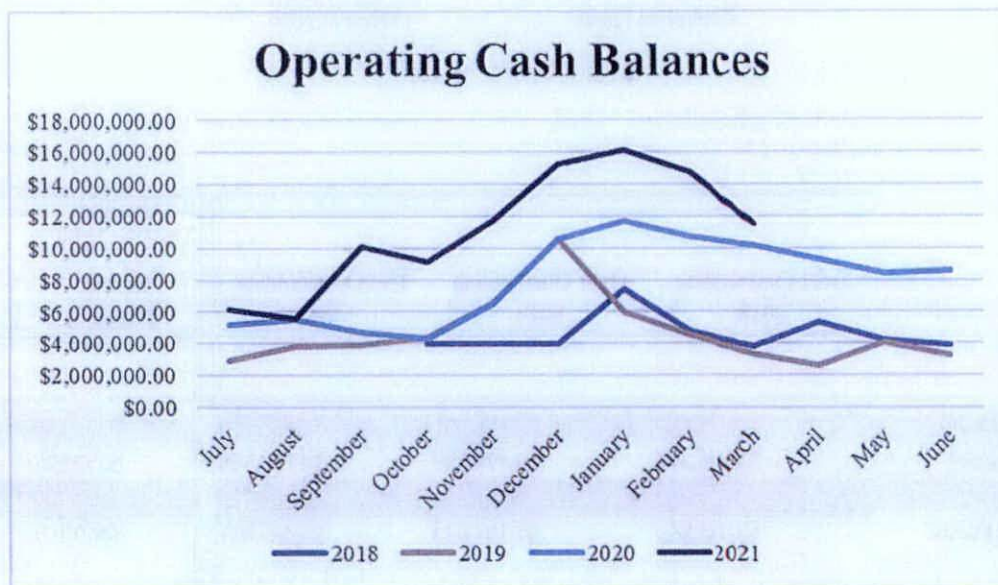


Exhibit 6

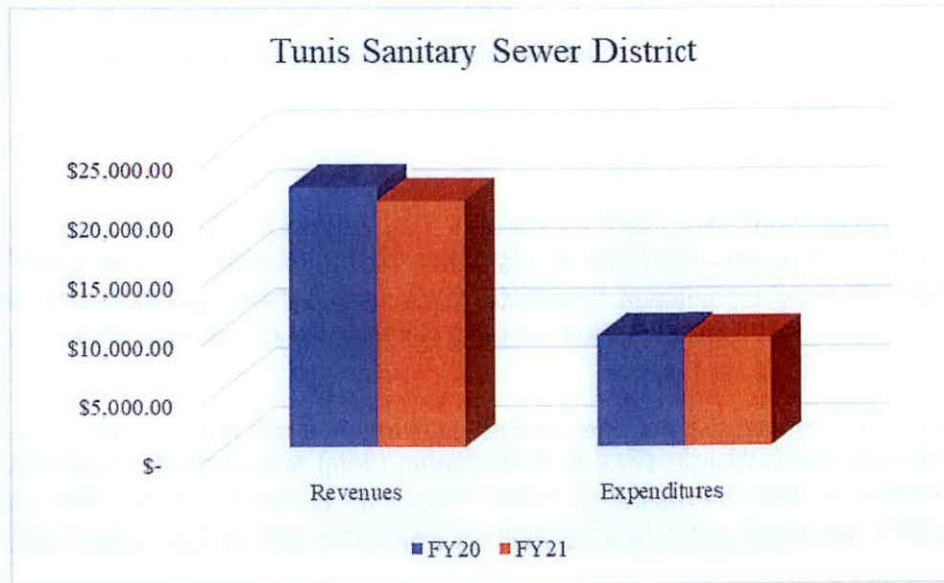
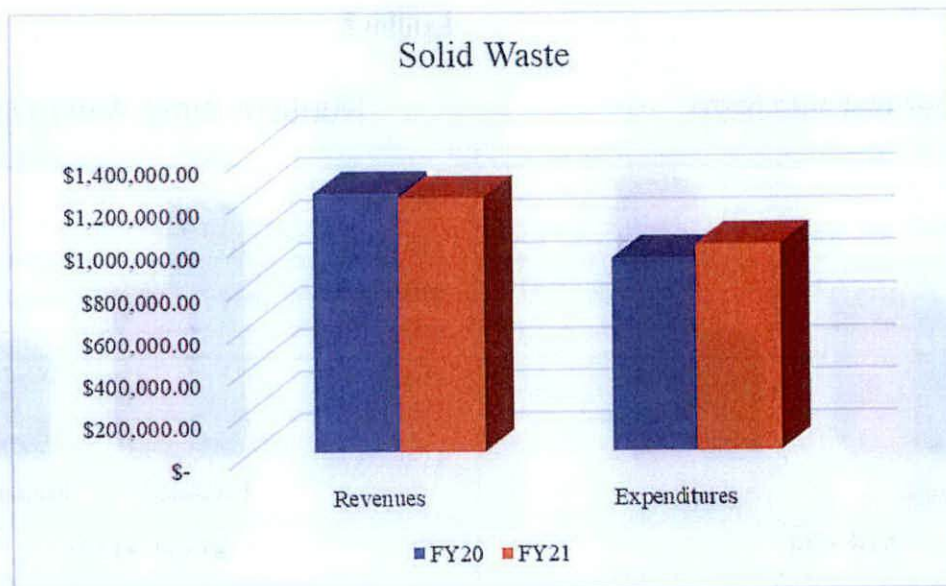


Exhibit 7



Comparative Statement Enterprise Fund Revenues & Expenditures

Hertford County has one kind of Proprietary Fund. Enterprise Funds are used to report the same functions presented as business-type activities in the government-wide financial statements. Hertford County uses Enterprise Funds to account for its water and sewer activities and for its sanitation operations. Actual revenues and expenditures for the Enterprise Funds are recorded on the full accrual accounting basis method, meaning that revenues are recorded when earned and expenditures when incurred.

Hertford County operates four (4) Enterprise Funds to include: 1) Northern Rural Water District Fund, 2) Southern Rural Water District Fund, 3) Tunis Sewer District Fund & 4) Sanitation (Solid Waste) Fund. Enterprise Funds distinguish operating revenue and expenses from non-operating items. Operating revenues and expenses generally result from providing services as well as producing and delivering goods in connection with an Enterprise Fund's principal ongoing operations.

The budgeted figures for Fiscal Year 2020-2021 were established to support the ongoing operations and anticipated capital improvements for each Enterprise Fund. The budgeted revenue figures include estimated carryover from the prior Fiscal Year. Actual carryover amounts from Fiscal Year 2019-2020 to Fiscal Year 2020-2021 are reported as a component of operating revenue.

Exhibit 4

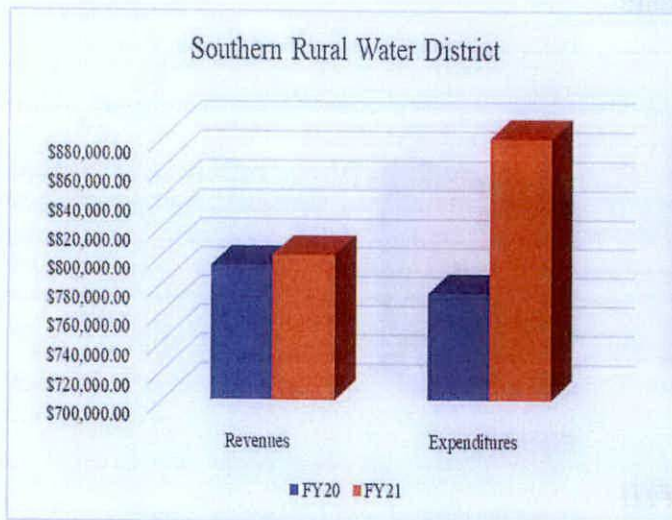
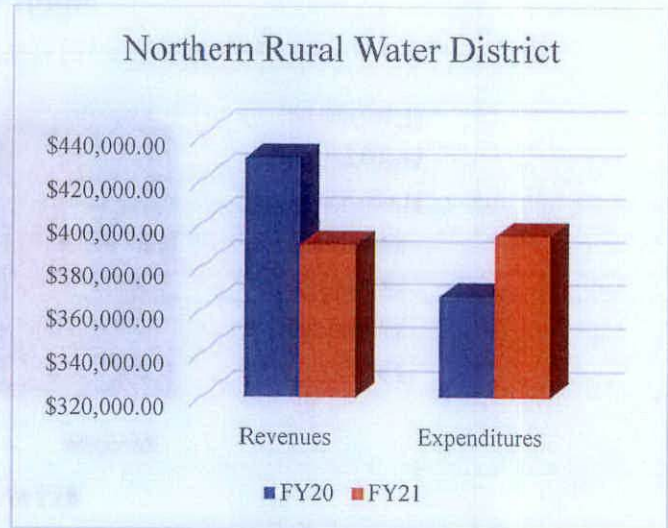


Exhibit 5



	Outstanding Balance*
Southern Rural Water District	\$ 89,098.65
Northern Rural Water District	\$ 30,868.28
Total	\$ 119,966.93

* = Governor Cooper's Executive Order prohibited local utilities from disconnecting customers with past due balances, as well as not charging late fees.

Exhibit 3 Continued

DESCRIPTION	Budgeted	Year to Date Actuals	Percentage of Actuals to Budgeted	Budgeted	Year to Date Actuals	Percentage of Actuals to Budgeted
Courts Department	\$83,410	\$56,957	68.3%	\$74,101	\$58,707	79.2%
Mental Health	\$87,750	\$64,403	73.4%	\$86,390	\$65,407	75.7%
Community Based Alternative	\$105,016	\$78,762	75.0%	\$105,016	\$78,762	75.0%
DJJ & Delinquency Prevention	\$131,766	\$89,194	67.7%	\$138,810	\$101,706	73.3%
ROAP Grant	\$128,050	\$75,005	58.6%	\$29,033	\$18,725	64.5%
Legal Department	\$78,000	\$57,304	73.5%	\$78,000	\$56,250	72.1%
Central Services	\$27,250	\$15,249	56.0%	\$21,750	\$12,944	59.5%
Central Services-Telephone	\$142,537	\$101,505	71.2%	\$125,700	\$81,103	64.5%
Central Services-Tech Support	\$654,007	\$382,890	58.5%	\$666,006	\$515,526	77.4%
Aging Administration	\$316,334	\$200,717	63.5%	\$357,468	\$243,861	68.2%
Aging - Public Assistance	\$431,713	\$250,392	58.0%	\$491,347	\$243,451	49.5%
DSS Administration	\$2,508,317	\$1,717,321	68.5%	\$2,543,791	\$1,886,386	74.2%
DSS - Public Assistance	\$1,007,832	\$834,318	82.8%	\$1,177,243	\$949,206	80.6%
DSS - Grants	\$24,983	\$14,355	57.5%	\$39,642.00	\$16,545	41.7%
Local Funds	\$535,000	\$321,328	60.1%	\$431,500	\$285,202	66.1%
Debt Service - Judicial Center	\$940,820	\$940,819	100.0%	\$915,819	\$915,819	100.0%
Debt Service - DSS Renovation	\$286,799	\$0	0.0%	\$281,374	\$0	0.0%
Debt Service - AES School	-	-	-	\$626,109	\$626,108	100.0%
Contribution Fire/Rescue	\$353,705	\$247,211	69.9%	\$341,042	\$253,203	74.2%
Public Schools	\$5,445,292	\$3,966,562	72.8%	\$5,415,792	\$3,956,274	73.1%
Special Appropriations	\$194,146	\$129,734	66.8%	\$183,474	\$130,393	71.1%
Operating Transfers	\$1,308,400	\$693,634	53.0%	\$1,223,000	\$749,883	61.3%
Contingency	\$100,000	\$0	0.0%	\$1,001,034	\$782,920	78.2%
Transfers/Adjustments	\$ (5,523.37)			\$ 223,510.50		
Totals	\$26,570,672	\$18,113,352	68.2%	\$28,692,075	\$20,267,820	70.6%

Comparative Statement General Fund Expenditures

As of March 31, 2021, the General Fund expenditures for Fiscal Year 2020-2021 totaled \$20.2 million, at 70.6% of the annual budgeted amounts.

Additional expenses were incurred due to COVID-19. Finance is in the final steps of completing the budget amendment for council to consider and will then transfer the reimbursement to the departments that reported COVID expenditures.

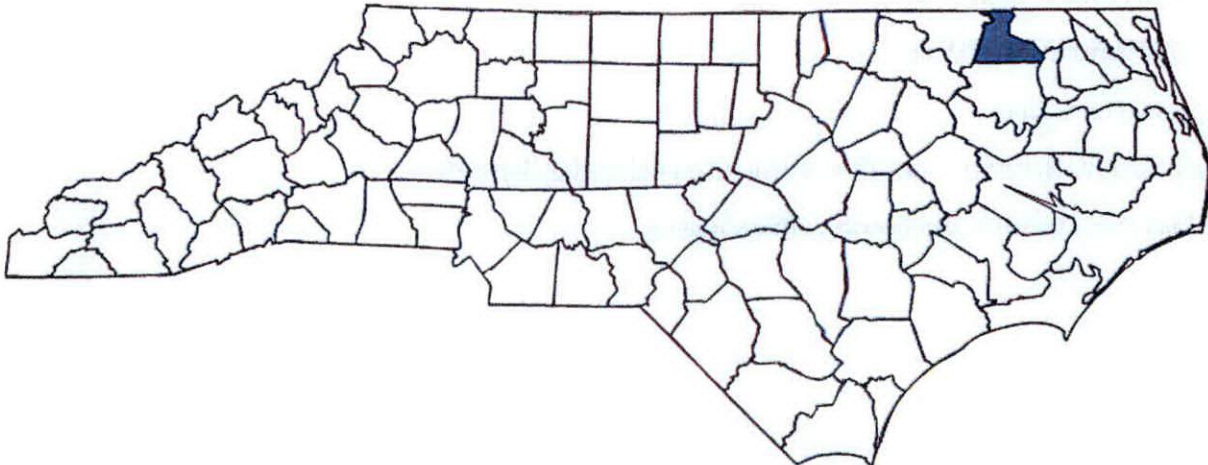
General Fund expenditures are monitored and appropriation recommendations are submitted to the Commissioners throughout the Fiscal Year in accordance with the Board's guidance, statutory requirements, external economic variables as well as General Fund revenue receipts.

Exhibit 3

DESCRIPTION	Fiscal Year 2019-2020			Fiscal Year 2020-2021		
	Budgeted	Year to Date Actuals	Percentage of Actuals to Budgeted	Budgeted	Year to Date Actuals	Percentage of Actuals to Budgeted
Governing Body	\$139,502	\$94,053	67.4%	\$139,815	\$87,488	62.6%
Fees For Taxes	\$62,500	\$43,183	69.1%	\$62,500	\$46,255	74.0%
Administration	\$463,629	\$353,429	76.2%	\$522,478	\$330,287	63.2%
Hr & Risk Services	\$424,320	\$241,994	57.0%	\$446,582	\$313,351	70.2%
Finance	\$362,064	\$188,598	52.1%	\$362,142	\$262,187	72.4%
Tax Assessor	\$294,311	\$180,719	61.4%	\$313,295	\$185,498	59.2%
Tax Collector	\$250,416	\$165,530	66.1%	\$257,329	\$178,220	69.3%
Elections	\$190,631	\$155,697	81.7%	\$274,063	\$212,245	77.4%
Register Of Deeds	\$211,501	\$145,985	69.0%	\$212,174	\$162,321	76.5%
Land Records	\$203,733	\$130,583	64.1%	\$208,764	\$141,906	68.0%
Sheriff	\$2,292,285	\$1,620,279	70.7%	\$2,340,241	\$1,690,927	72.3%
Jail	\$2,042,307	\$1,292,858	63.3%	\$2,013,221	\$1,325,869	65.9%
Emergency Management	\$327,565	\$224,985	68.7%	\$373,518	\$180,004	48.2%
Emergency Services	\$1,398,026	\$1,008,301	72.1%	\$1,423,245	\$1,000,625	70.3%
E911 Central Communications	\$690,235	\$449,499	65.1%	\$691,391	\$509,874	73.7%
Animal Control	\$103,910	\$60,779	58.5%	\$102,490	\$69,611	67.9%
Medical Examiner	\$20,000	\$9,400	47.0%	\$17,500	\$8,650	49.4%
Building Inspections	\$137,784	\$92,070	66.8%	\$138,546	\$96,007	69.3%
Economic Development	\$92,902	\$76,833	82.7%	\$153,582	\$15,844	10.3%
Public Buildings	\$1,033,202	\$749,513	72.5%	\$1,174,435	\$819,333	69.8%
Veterans Service	\$68,893	\$46,556	67.6%	\$70,076	\$49,144	70.1%
Soil Conservation	\$135,690	\$82,359	60.7%	\$138,062	\$90,905	65.8%
Coop Extension	\$166,104	\$71,576	43.1%	\$147,793	\$82,959	56.1%
Steps to Health Grant	\$1,611	\$750	46.5%	\$2,061	\$0	0.0%
Health Department	\$571,947	\$390,164	68.2%	\$529,819	\$379,933	71.7%

County of Hertford
Monthly Financial Report

March 2021



Renee' B. Draper, Finance Director

David B. Cotton, County Manager



Table of Contents

Letter of Transmittal.....	1
Comparative Statement of General Fund Revenues.....	3
Delinquent Taxes.....	4
Comparative Statement of General Fund Expenditures.....	5
Comparative Statement of Enterprise Fund Revenues & Expenditures.....	7
Rural Water District Funds.....	7
Tunis Sewer District Fund.....	8
Sanitation (Solid Waste) Fund.....	8
Operating Cash & Investment Balances.....	9
Outstanding Long-Term Debt.....	10
Economic Indicators & Hertford County Public School Capital Outlay Requests	11
Year to Date Line Item Detail by Department/Office/Agency.....	12

Letter of Transmittal

May 17, 2021

County Administration and the Finance Department are pleased to present the March 31, 2021, Monthly Financial Report (MFR) to the Board of County Commissioners and the Citizens of Hertford County.

The MFR is intended to provide informative and relevant financial data to the Board of County Commissioners and the Citizens of Hertford County. The MFR includes highlights of the County's financial position and relative stability as of March 31, 2021. The financial information, which is unaudited, includes a comparative analysis of the General Fund as well as the Enterprise Fund(s) revenues and expenditures to date for the periods ending March 31, 2020 and 2021.

Interpretative Note: the figures, amounts, data points and percentages contained in the MFR will be impacted by timing differences in receipts and payments from the comparative fiscal years. These timing anomalies are most pronounced early in the Fiscal Year due to the ad valorem tax receipt deadline and the quarterly disbursement cycle of sales tax revenues. Further, all funds except the Enterprise Funds are accounted for on a modified accrual basis of accounting as required by the North Carolina General Statute § 159-26(c). Under modified accrual accounting, revenues are reported when they are both measurable and available. Expenditures are recorded in the period in which the liability is incurred, except for interest on long-term debt and accrued compensated absences. The Enterprise Funds use a full accrual accounting, recording revenues when earned and expenditures when incurred.

Exhibit 1 indicates that as of March 31, 2021, General Fund revenues totaled \$20.8 million, which equates to 72.7% of the budgeted annual revenue (this does not include transfers).

Exhibit 2 provides an overview of the delinquent tax figures.

Exhibit 3 indicates that as of March 31, 2021, General Fund expenditures totaled \$20.2 million, which equates to 70.6% of the budgeted annual expenditures (this does not include transfers).

Exhibit 4 indicates that as of March 31, 2021 Southern Rural Water District Fund revenues totaled \$ 799,522, which equates to 67.6% of the budgeted annual revenue and the expenditures totaled \$879,432, which equates to 77.3% of the budgeted annual expenditures (these do not include transfers). Southern Rural Water District has a debt service payment at the beginning of the fiscal year totaling \$352,528. Further, the debt service amount equates to approximately thirty percent of the total annual operating budgeted amount for Fiscal Year 2020 – 2021. As such, the debt service payment arbitrarily skews the year to date expenditure report. By comparing the operating expenditures (absent the annual debt service) with the operating revenues, a more accurate assessment may be made of the enterprise fund's financial position. Based on the described analysis, revenues collected are at approximately 67.6% and expenditures to date total approximately 57.9%. Finally, as the fiscal year progresses, the overall budgeted percentages will track more in line with the actual year to date percentages.

Exhibit 5 indicates that as of March 31, 2021, Northern Rural Water District Fund revenues totaled \$390,220, which equates to 68.4% of the budgeted annual revenue and the expenditures totaled \$394,318, which equates to 71.5% of the budgeted annual expenditures (these do not include transfers). Northern Rural Water District has a debt service payment at the beginning of the fiscal year totaling \$166,830. Further, the debt service amount equates to approximately one-third of the total annual operating budgeted amount for Fiscal Year 2020 – 2021. As such, the debt service payment arbitrarily skews the year to date expenditure report. By comparing the operating expenditures (absent the annual debt service) with the operating revenues, a more accurate assessment may be made of the enterprise fund's financial position. Based on the described analysis, revenues collected are at approximately 68.4% and expenditures to date total approximately 63.5%. Finally, as the fiscal year progresses, the overall budgeted percentages will track more in line with the actual year to date percentages.

Exhibit 6 indicates that as of March 31, 2021, Tunis Sewer District Fund revenues totaled \$20,777, which equates to 56.9% of the budgeted annual revenue as well as expenditures totaled at \$9,201, which equates to 25.2% of the budgeted annual expenditures (this does not include transfers).

Exhibit 7 indicates that as of March 31, 2021, Sanitation (Solid Waste) Fund revenues totaled \$ 1,193,948, which equates to 94.7% of the budgeted annual revenue (this does not include transfers) & Sanitation (Solid Waste) Fund expenditures totaled \$ 970,342, which equates to 88% of the budgeted annual expenditures (this does not include transfers).

Exhibit 8 illustrates a graphical depiction of the County-wide operating cash balance on a month to month basis for the Fiscal Years 2018-2021.

Exhibit 9 is a descriptive illustration of the County's outstanding long-term debt as of June 30th for Fiscal Years 2018 to 2020, as well as the debt related activity for the period ending March 31, 2021.

Respectfully Submitted,


Renee' B. Draper
Finance Director

Comparative Statement General Fund Revenues

As a point of comparison, the County's total General Fund revenue collection is not noticeably different from the same reporting period in Fiscal Year 2019-2020. However, revenue collections are likely to decline as the partial economic shutdown associated with COVID-19 continues to impact our community. Based on current economic forecasts and fiscal trends; the post COVID-19 economic recovery will likely extend longer than earlier projected by economist. County staff will continue to monitor federal and State legislative trends, which may impact our local economy. Lastly, County staff will analyze revenue collection statistics and offer recommendations to the Board of County Commissioners to ensure that the County maintains fiscal prudence and financial solvency.

As of March 31, 2021, General Fund revenues totaled \$20.6 million, which equates to 72.7% percent of the budgeted revenues that have been collected by the County. As well, no single revenue source or category of revenues has sufficient receipts to establish a clear pattern. However, from other economic data, County staff are able to extrapolate that Fiscal Year 2020-2021 revenue collections may trend closely to budgeted figures.

Revenues may not track consistently with the calendar since many revenue sources have due dates that do not occur consistently throughout the Fiscal Year. Large revenue sources, such as ad valorem and personal property tax revenues are remitted throughout the year with a single deadline occurring in January of each year.

Exhibit 1

DESCRIPTION	Fiscal Year 2019-2020			Fiscal Year 2020-2021		
	Budgeted	Year to Date Actuals	Percentage of Actuals to Budgeted	Budgeted	Year to Date Actuals	Percentage of Actuals to Budgeted
Ad Valorem Taxes	\$12,351,186	\$12,221,972	99.0%	\$12,791,331	\$12,509,816	97.8%
Vehicle Taxes	\$60,000	\$35,232	58.7%	\$40,000	\$17,521	43.8%
NC New Vehicle Taxes	\$1,268,225	\$981,592	77.4%	\$1,270,225	\$1,061,773	83.6%
Sales Taxes	\$5,042,000	\$2,657,814	52.7%	\$4,788,588	\$2,830,111	59.1%
Other Taxes & Licenses	\$83,000	\$55,267	66.6%	\$71,479	\$47,580	66.6%
Unrestricted Intergovernmental	\$60,000	\$0	0.0%	\$60,000	\$0	0.0%
Restricted Intergovernmental	\$593,557	\$355,105	59.8%	\$672,203	\$317,377	47.2%
Restricted Intergovernmental - Aging	\$336,979	\$200,753	59.6%	\$436,224	\$238,564	54.7%
Restricted Intergovernmental - DSS	\$2,853,265	\$2,068,572	72.5%	\$2,934,989	\$1,970,386	67.1%
Permits & Fees	\$194,000	\$189,109	97.5%	\$213,000	\$200,143	94.0%
Sales & Services	\$1,690,150	\$1,198,034	70.9%	\$1,603,951	\$1,038,220	64.7%
Investment Earnings	\$150,000	\$86,398	57.6%	\$110,000	\$13,011	11.8%
Miscellaneous	\$32,935	\$109,259	331.7%	\$73,365	\$55,868	76.2%
Transfer Funds	\$143,551	\$88,702	61.8%	\$173,500	\$101,455	58.5%
DSS Donation	\$515	\$515	100.0%	-	-	-
COVID Relief Funds	-	-	-	\$994,386	\$460,422	46.3%
Fund Balance Appropriation	\$1,711,309	\$0	0.0%	\$2,458,834	\$0	0.0%
Totals	\$26,570,672	\$20,248,324	76.2%	\$28,692,075	\$20,862,247	72.7%

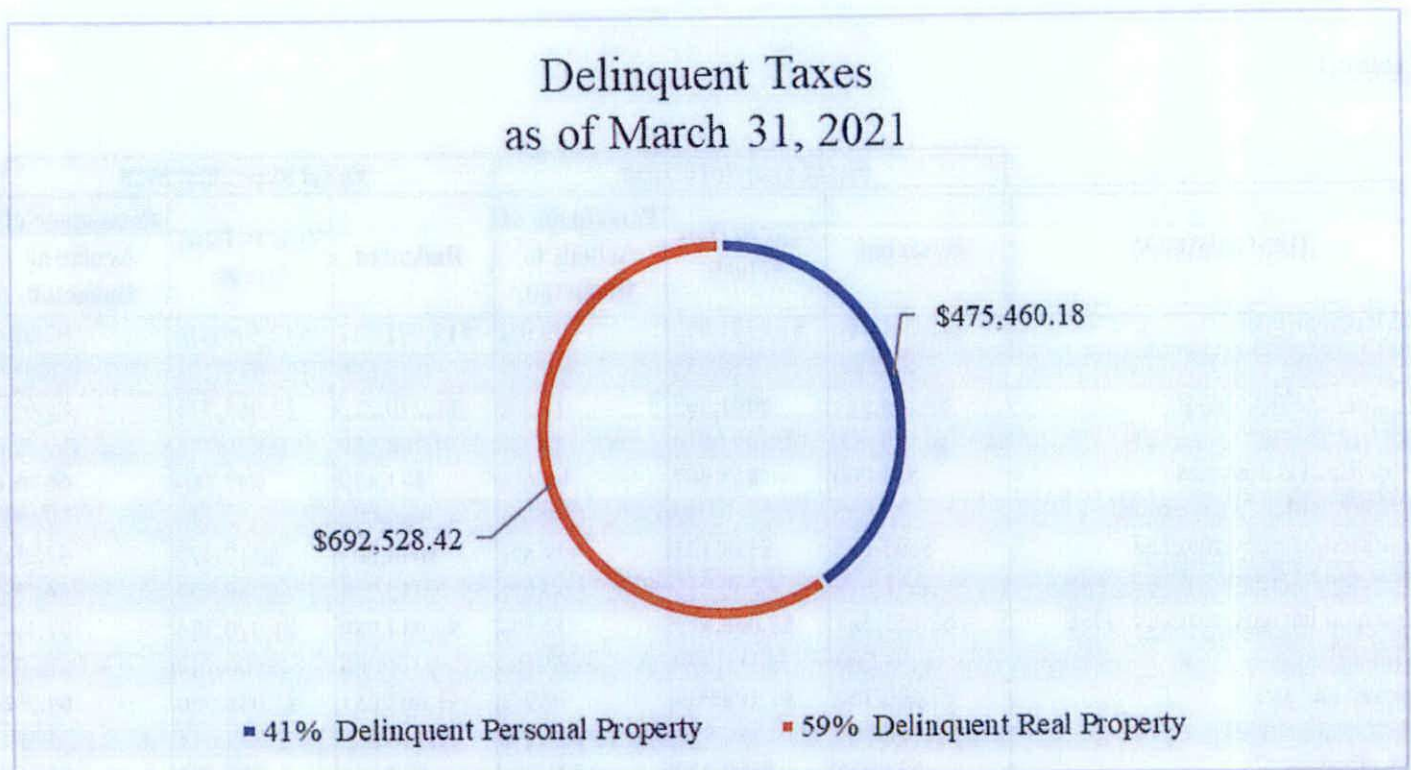
Delinquent Taxes

The Board of County Commissioners recognizes the significance and equity of collecting Delinquent Taxes. As such, the Board directed County staff to develop and implement a plan to ultimately increase the collection rate to 99% percent. As of the Fiscal Year 2019-2020 Audit, the County's collection rate is 96.26% percent. The collection remedies for collecting delinquent taxes are provided in North Carolina General Statute § 105-366 through North Carolina General Statute § 105-375. The appointed Tax Collector may utilize attachment and garnishment, levy and sale of personal property, foreclosure, etc. to collect delinquent taxes. Based on the guidance from the Commissioners and the collection remedies available, County staff have devised a comprehensive plan to achieve the Board's goal.

As of June 30, 2020, the delinquent taxes balance was \$1,361,529, which equate to 9.7% percent of the total tax levy* (\$14,018,993). As of March 31, 2021, the delinquent taxes balance was \$1,167,988.60, which equates to 8.33% percent of the total tax levy. As a point of reference, one (0.01¢) penny on the tax rate generates approximately \$140,000 in tax revenue. The delinquent taxes balance equates to approximately ten (0.10¢) cents on the tax rate.

*Assumes collection rate of 100%

Exhibit 2



REQUEST APPROVAL OF SOCIAL SERVICES CONTRACTS FY 2021-2022

On a motion by Com. Lassiter and a second by Com. Mitchell, the Board unanimously approved the proposed Social Services Contracts FY 2021-2022 submitted by Director Brenda Brown and presented by Ms. Auntra Vann, DSS Accounting Technician III, as follows:

HC DSS Purchase of Service Contracts
Fiscal Year 2021-2022

Vendor Information	Current Rate	New Rate	Rate Increase Y or N	Effective FROM	TO
Carolina's Home Care Karen Rowe/Amy Bracy 224 West Main St. Ahoskie, NC 27910 Telephe-252-332-7754 Federal Tax ID-52-2219053 Contract # N-46-057	Level II & III \$15.00/hour (Home Community Care Block Grant) State 75% Reimbursable- (ARMS)	\$16.50/hour	Y	7/1/2021	6/30/2022
Choanoke Public Transportation Authority (CPTA) Pamela Perry PO Box 320 Rich Square, NC 27869 Telephone-252-539-2022 Federal Tax ID-56-1369566 Contract # N-46-019	\$17.27 Medical Trips BILLED IN NC TRACKS State Non-reimbursable \$24.00 Out of County BILLED IN NC TRACKS State Non-reimbursable \$13.00-EDTAP (ROAP Program)	\$19.86 Medical Trips \$27.60 Out of County \$13.65-EDTAP	Y	7/1/2021	6/30/2022
Gates County Inter-Regional (GITS) Patrice Lassiter, Director 714 Main St. Gatesville, NC 27938 Telephone-252-357-4487 Federal Tax ID-56-6000301 Contract # N-46-063	\$1.30 per mile BILLED IN NCTRACKS State Non-reimbursable	\$1.30 per mile	N	7/1/2021	6/30/2022
Luther Culpepper, Attorney P.O. Box 180 Woodland, NC 27897 TELEPHONE-252-587-3021 Federal Tax ID-56-1897025	\$100.00 hr. Not to Exceed \$10,000.00 Local 50%-Reimbursable Part II (1571)	SAME	N	7/1/2021	6/30/2022

Jernigan Oil Company Michael Harrell, President 109 Rhue St P.O. Box 668 Ahoskie, NC 27910 Telephone 252-332-2131 Federal Tax ID-56-0795696 Contract # N-46-015	\$100,000/CIP Program \$100,000/LIEAP Program Not to exceed \$200,000 Federal 100%- Reimbursable Part II (1571)	SAME Not to exceed \$200,000	N	7/1/2021	6/30/2022
Mitchell Mclean, Attorney at Law P.O. Box 550 Ahoskie, NC 27910 Telephone-252-332-3115 Federal Tax ID-56-1949146 Contract # N46-001	\$225/hour Not to exceed \$15,000.00 Local 50%- Reimbursable Part II (1571)	SAME Not to exceed to 15,000.00	N	7/1/2021	6/30/2022
Revelle & Lee, LLP Charles Revelle III P. O. Box 448 Murfreesboro, NC 27855 Telephone # 252-398-4171 Federal Tax ID-45-4118424 Contract # N-46-003	\$250/hour Not to exceed \$20,000.00 Local 50%-Reimbursable Part II (1571)	SAME Not to exceed \$20,000.00	N	7/1/2021	6/30/2022
Roanoke Valley Adult Day Care Center Roger Edwards, Director 108 E First St P.O. Box 127 Weldon, NC 27890 Telephone# 252-536-2070 Federal Tax ID-58-4201061 Contract # N-46-062	\$33.07/Per Day (State Approved Rate) Not to exceed \$14,123.00 State 50%-Reimbursable Part IV (1571)	SAME Not to exceed \$14,123.00	N	7/1/2021	6/30/2022
Capehart Auto Detailing P.O. Box 248 Kelford, NC 27847 Telephone-252-287-2851 Federal Tax ID-23-57345 Contract # N-00-046	\$45.00 per vehicle not to exceed \$1,500.00 Local 50%-Reimbursable Part II (1571)	SAME	Y	7/1/2021	6/30/2022
Healthy Starts Medical Transportation INC. Lacemond Banks, Owner/Operator 1760 Parkwood Blvd. Wilson, NC 27893 Telephone-919-949-5541 Federal Tax ID-46-5435628 Contract # N-46-066	\$15.00 Medicaid Trips \$30.00 Two-way trips BILLED IN NC TRACKS State Non-reimbursable	\$16.50 Medicaid Trips \$33.00 Two-way trips	Y	7/1/2021	6/30/2022

Ahoskie House, LLC Cameron Cook, Contract Administration P.O. Box 2568 Hickory, NC 28601 Telephone- 828-322-5535 Federal Tax ID-56-2146853 Contract # N-46-065	\$1.75 per mile BILLED IN NC TRACKS State Non-reimbursable	\$1.95 per mile	Y	7/1/2021	6/30/2022
Lewis Law Offices P.O. Box 112 Ahoskie, NC 27910 Telephone-252-332-3115 Fax 252-332-3446 Federal Tax ID 56-1949146 Contract # N-46-020	\$200.00 Per hour not to exceed \$7,500.00 Local 50%-Reimbursable Part II (1571)	SAME	N	7/1/2021	6/30/2022
Voiance Interpreter Services 5780 North Swan Rd. Telephone-1-800-265-5031 Federal Tax ID Contract # N-067-114	Not to exceed \$5,000.00 Local 50%-Reimbursable Part II (1571)	SAME	NEW	7/1/2021	6/30/2022
Information Inc. 9961 NC Hwy 87 N Pittsboro NC 27312	Not to exceed \$3,606.96 Local- Non-reimbursable	\$3,606.96	Y	7/1/2021	6/30/2022
Services for Blind Division of Services for the Blind 4265 Brownsboro Rd. Suite 100 Winston Salem NC 27106	Not to exceed \$8,123.92 State Non-reimbursable	\$8,123.92	Y	7/1/2021	6/30/2022

REQUEST CONSIDERATION OF BID PROPOSALS ON TAX FORECLOSED PROPERTIES

On a motion by Com. Douglas and a second by Vice-Chair Horton, the Board unanimously approved the Foreclosure Bid Proposal for the Frances Kay Scott Foreclosed Property PIN # 5968-45-5728 in the amount of \$4,200.00.

On a motion by Com. Lassiter and a second by Com. Mitchell, the Board unanimously approved the Foreclosure Bid Proposal for John & Joanne Bell Foreclosed Property PIN # 5061-72-4902 in the amount of \$1,000.00.

COVID-19 STATE OF EMERGENCY DECLARATION

On a motion by Com. Mitchell and a second by Vice-Chair Horton, the Board unanimously approved the COVID-19 State of Emergency Declaration as presented by Manager Cotton.



COVID-19 State of Emergency Proclamation

On March 19, 2020 at 5:00 PM, I determined and proclaimed a local State of Emergency for the County of Hertford in response to the COVID-19 (2019 Novel Coronavirus) Pandemic. On March 19, 2020, at 5:00 PM, I ordered all County law enforcement officers, County employees and all other Emergency Management personnel subject to my control to cooperate in the enforcement and implementation of provision of the County Emergency Ordinance, which was set forth below.

Control measures were placed in effect immediately to implement plans for the prevention of, preparation for, response to and recovery from any and all emergency situations that may result from the impact of the COVID-19 Pandemic. These control measures were coordinated with Federal, State, and Local Agencies for the orderly protection, treatment and rehabilitation of affected persons.

I have determined that a State of Emergency no longer exists in the County of Hertford.

I thereby rescind the Proclamation of a local State of Emergency and all of the restrictions and orders herein.

This proclamation is effective immediately.

Proclaimed this 17th day of May, 2021 at 7:00 PM

RONALD J. GATLING, CHAIRMAN

HERTFORD COUNTY BOARD OF COMMISSIONERS

ATTEST:

Dr. Renee Fleetwood, Clerk to the Board

MURFREESBORO ABC STORE PROJECT

On a motion by Com. Douglas and a second by Com. Lassiter, the Board unanimously approved to endorse the project with the understanding that the Board has no responsibility for the debts of the ABC Board as presented by Mr. Clarence M. Jordan, General Manager of the Hertford County ABC Board.

COUNTY MANAGER'S COMMENTS

Manager Cotton commented recommending to the Board the Budget Public Hearing on June 7, 2021 at 9:30 AM and the Budget Workshop immediately following the Regular Board meeting.

On a motion by Com. Lassiter and a second by Com. Mitchell, the Board unanimously approved the 9:30 AM Budget Public Hearing on June 7, 2021.

COMMISSIONERS' COMMENTS

The Commissioners made the following comments:

Vice-Chair Horton commented that it was good to see everyone in attendance and glad the County is able to begin opening the meetings for citizen participation.

Com. Mitchell commented congratulating Dr. Fleetwood and Sheriff Hayes on their achievements.

Com. Lassiter congratulated Dr. Fleetwood and Sheriff Hayes and commended the county employees for a job well done in a challenging 2021 FY and that the employees did an excellent job keeping the county afloat.

Com. Douglas thanked everyone in attendance for coming out and congratulated Sheriff Hayes and Dr. Fleetwood on their recognitions.

CLOSED SESSION

On a motion by Com. Lassiter and a second by Com. Mitchell, the Board unanimously approved to move to Closed Session as allowed under NCGS § 143-318.11(a)(3) to consult with the County Attorney.

Minutes of Closed Session are on file in the Office of the Clerk to the Board.

On a motion by Com. Douglas and a second by Vice-Chair Horton, the Board unanimously approved to return to the Regular session.

ADJOURN MEETING

On a motion by Com. Douglas and a second by Com. Mitchell, the Board unanimously approved to adjourn the meeting.

Approved May 17, 2021 Com. Ronald J. Gatling, Chairman Dr. Renee Fleetwood, Clerk to Board