

**HERTFORD COUNTY BOARD OF COMMISSIONERS  
REGULAR MEETING  
COMMISSIONER'S CHAMBERS/MULTI-PURPOSE ROOM – JUDICIAL CENTER**

**Monday, April 4, 2022 – 9:00 AM**

**Present:** Com. Ronald J. Gatling, Chairman, Com. John D. Horton, Vice-Chair, Com. Leroy Douglas, Com. Andre` Lassiter, and Com. William F. Mitchell, Jr.

**Also Present with the Board:** Mr. David B. Cotton, County Manager, Dr. Renee Tyler, Clerk to the Board, Attorney Charles L. Revelle, III, County Attorney  
Attorney Maria Jones, Revelle & Lee

The following employees were present: Ms. Kimberly Turner, HR Director, Mrs. Brenda Brown, DSS Director, Mrs. Deidre Evans, Office of Aging Director, Mrs. Melanie Storey, Register of Deeds, Mrs. Leslie Edwards, Finance Director, Ms. Kelly Bowers, Economic Development Director and Sheriff Dexter Hayes, and Mrs. Sara Turner, GIS & Planning Director

Chairman Ronald J. Gatling called the meeting to order and Rev. William Robert Ashe, Pastor of Pleasant Plains Missionary Baptist Church, Ahsokie provided the invocation.

On a motion by Com. William F. Mitchell, Jr. and a second by Vice-Chair John Horton, the Board approved the Consent Agenda as follows:

Approval of March 21, 2022 Minutes

Approval of Taxpayer Refund: David Harrell

**\$104.88- David Harrell-Vendor #7664 taxpayer paid tax bill paid in full by employer**

**INTRODUCTION OF APRIL 2022 NEW HERTFORD COUNTY EMPLOYEES**

Ms. Kimberly Turner, Human Resources/Risk Management Director introduced the April 2022 New Hertford County Employees as follows:

**Hertford County Personnel Report April 2022**

<b>Employees Hired</b>	<b>PT/FT</b>	<b>Department</b>
Sandra Spivey	FT	DSS
Christopher Turner	FT	Public Buildings
Thomas Damon	FT	EMS
Deirdre Foote	FT	DSS
Sherina Cofield	FT	Detention Center
Jamie Robinson	FT	Detention Center
Rickeena Tann	FT	Detention Center

Chairman Gatling and the Board welcomed the new employees to Hertford County Local Government.

**REQUEST APPROVAL OF AMENDMENT TO HERTFORD COUNTY BUDGET  
ORDINANCE FISCAL YEAR 2021-2022 AMENDMENT #17**

On a motion by Com. Andre` Lassiter and a second by Com. Mitchell, the Board approved the Board approved the Amendment to Hertford County Budget Ordinance Fiscal Year 2021-2022 Amendment #17 as presented by Mrs. Leslie Edwards, Finance Director.

**AMENDMENT TO HERTFORD COUNTY BUDGET ORDINANCE FISCAL YEAR 2021-2022**

BE IT ORDAINED by the Governing Board of the County of Hertford, North Carolina, that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2022:

**REVENUE:**

Department	Account Number	Account Description	Amount Increase	Amount Decrease
Sheriff	100060-413907	DPS Direct Grant	\$ 84,270	
Cooperative Extension	130102-415898	COOP AG Trust	\$ 2,630	
Cooperative Extension	130102-415899	HC 4-H Trust	\$ 16,464	
		<b>Total Changes in Revenue</b>	<b>\$ 103,364</b>	<b>\$ -</b>

<b>Net Change in Revenue</b>	<b>\$ 103,364</b>
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**EXPENDITURE:**

Department	Account Number	Account Description	Amount Increase	Amount Decrease
Sheriff	104180-527022	DPS Direct Grant	\$ 84,270	
Cooperative Extension	134206-569027	COOP AG Trust	\$ 2,630	
Cooperative Extension	134206-569025	HC 4-H Trust	\$ 16,464	
		<b>Total Changes in Expenditures</b>	<b>\$ 103,364</b>	<b>\$ -</b>

<b>Net Change in Expenditures</b>	<b>\$ 103,364</b>
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**Explanation:**

Funds received for DPS Direct Grant.  
To move Cooperative Extension Trust fund money to current year

Leslie A. Edwards 3/28/22  
Finance Director Date

Amendment # 17  
Approved: \_\_\_\_\_  
Posted: \_\_\_\_\_

**REQUEST APPROVAL OF NUCOR LETTER OF SUPPORT FOR THE ZERO EMISSIONS LITHIUM-ION BATTERY ELECTRIC SWITCHER LOCOMOTIVE GRANT PROGRAM**

On a motion by Com. Mitchell and a second by Com. Leroy Douglas, the Board approved the letter of support to Nucor for the Zero Emissions Lithium-Ion Battery Electric Switcher Locomotive Grant Program as requested by Ms. Kelly Bowers, Economic Director.

**REQUEST APPROVAL OF COMO VOLUNTEER FIRE DEPARTMENT CONTRACT TO PROVIDE FIRE PROTECTION AND HAZARD RESPONSE**

On a motion by Com. Douglas and a second by Com. Mitchell, the Board approved the Como Volunteer Fire Department Contract to Provide Fire Protection and Hazard Response as presented by Mr. Chris Smith, Emergency Management Director.

**HERTFORD COUNTY PLANNING BOARD PUBLIC HEARING REQUEST TO ADVERTISE TO REZONE PROPERTY LOCATED AT 851 US HWY 13 S., AHOSKIE FROM RESIDENTIAL AGRICULTURAL (RA-30) TO COMMERCIAL HIGHWAY (CH)**

On a motion by Com. Douglas and a second by Com. Mitchell, the Board approved the Hertford County Planning Board Advertising a Public Hearing set for Monday, May 2, 2022, at 9:15 AM to Rezone Property Located At 851 US Hwy 13 S., Ahoskie From Residential Agricultural (Ra-30) To Commercial Highway (Ch) as presented by Mrs. Sara Turner, GIS/Planning Director.

**REQUEST APPROVAL OF ALBEMARLE REGIONAL LIBRARY AGREEMENT**

On a motion by Com. Douglas and a second by Com. Mitchell, the Board approved the Albemarle Regional Library Agreement as presented by Mr. Hugh Davis, Albemarle Regional Library Director.

**REQUEST CONSIDERATION OF APPOINTMENT RECOMMENDATION TO HERTFORD COUNTY COMMISSIONERS' ADVISORY BOARD ON AGING**

On a motion by Com. Douglas and a second by Com. Lassiter, the Board approved the appointment of Sandra Lassiter Chadwick to the Hertford County Commissioners' Advisory Board on Aging for a four-year term effective April 4, 2022 and expiring June 30, 2026.

## **REQUEST APPROVAL OF FORECLOSURE BID PROPOSALS**

On a motion by Com. Douglas and a second by Com. Lassiter, the Board approved the following Foreclosure bid offers presented by Attorney Charles Revelle, III, as follows:

- 1) PIN # 5993-30-8317 (424 McGlohon St.) \$2,000.00
- 2) PIN# 6925-32-5657 (815 CC NC 45 South) \$2,000.00
- 3) PIN# 5993-51-9499 (Snipes St. & Troy) \$2,000.00
- 4) PIN# 5968-35-2618 (205 Boyette Street) \$2,000.00
- 5) PIN# 5992-58-5597 (602 East First Street) \$2,000.00
- 6) PIN # 5953-85-6234 (0 NC Hwy. 561 West) \$3,500.00

## **COUNTY MANAGER'S COMMENTS**

County Manager Cotton provided an update for the following: Easter Event, County Government Week April 25 – 29, 2022, on May 2<sup>nd</sup> he will provide the Information Technology Upgrades figures for the Commissioners' Meeting Room, Administration Conference Room, Social Services' Conference Room, Emergency Services' Conference Room, Circle Driveway, Vending Machines, and the Hertford County Museum.

## **COMMISSIONERS' COMMENTS**

Chairman Gatling and the Commissioners thanked everyone for attending the meeting.

Vice-Chair Horton commented regarding the success of his recent NCACC Board of Director's meeting in Beaufort, NC.

Chairman Gatling thanked Manager Cotton for his visibility in the community, asked County Manager to contact Congressman Butterfield's office regarding earmarked funds, and shared on April 18<sup>th</sup> from 12 Noon to 3:00 PM several ministries will come together at the Dupont Davis Memorial Park for a Community-wide Easter event.

## **CLOSED SESSION**

On a motion by Com. Mitchell and a second by Com. Lassiter, the Board unanimously approved to move to Closed Session as allowed under NCGS § 143-318.11(a)(3) to consult with the County Attorney.

Minutes of Closed Session are on file in the Office of the Clerk to the Board.

On a motion by Com. Mitchell and second by Com. Lassiter, the Board unanimously approved to return to Regular Session.

**CONVENING AS THE BOARD OF EQUALIZATION AND REVIEW TO HEAR TAXPAYER'S APPEALS**

On a motion by Com. Mitchell and a second by Com. Lassiter, the Board convened as the Board of E & R to hear taxpayer appeals.

On a motion by Com. Lassiter and a second by Vice-Chair Horton, the Board of E & R recessed the meeting until May 2, 2022.

**RECESS MEETING**

On a motion by Com. Mitchell and a second by Com. Douglas, the Board recessed the meeting to move to the Called Board Budget (Goals and Objectives) Retreat located in the Government Center Conference Room.

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APPROVED: April 18, 2022

Honorable Ronald J. Gatling, Chairman

Dr. Renee Tyler, Clerk