HERTFORD COUNTY BOARD OF COMMISSIONERS
REGULAR MEETING
COMMISSIONER'S CHAMBERS/MULTI-PURPOSE ROOM – JUDICIAL CENTER

Monday, April 4, 2022 – 9:00 AM


Also Present with the Board: Mr. David B. Cotton, County Manager, Dr. Renee Tyler, Clerk to the Board, Attorney Charles L Revelle, III, County Attorney, Attorney Maria Jones, Revelle & Lee

The following employees were present: Ms. Kimberly Turner, HR Director, Mrs. Brenda Brown, DSS Director, Mrs. Deidre Evans, Office of Aging Director, Mrs. Melanie Storey, Register of Deeds, Mrs. Leslie Edwards, Finance Director, Ms. Kelly Bowers, Economic Development Director and Sheriff Dexter Hayes, and Mrs. Sara Turner, GIS & Planning Director

Chairman Ronald J. Gatling called the meeting to order and Rev. William Robert Ashe, Pastor of Pleasant Plains Missionary Baptist Church, Ahoskie provided the invocation.

On a motion by Com. William F. Mitchell, Jr. and a second by Vice-Chair John Horton, the Board approved the Consent Agenda as follows:

Approval of March 21, 2022 Minutes

Approval of Taxpayer Refund: David Harrell
$104.88- David Harrell-Vendor #7664 taxpayer paid tax bill paid in full by employer

INTRODUCTION OF APRIL 2022 NEW HERTFORD COUNTY EMPLOYEES

Ms. Kimberly Turner, Human Resources/Risk Management Director introduced the April 2022 New Hertford County Employees as follows:

<table>
<thead>
<tr>
<th>Employees Hired</th>
<th>PT/FT</th>
<th>Department</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sandra Spivey</td>
<td>FT</td>
<td>DSS</td>
</tr>
<tr>
<td>Christopher Turner</td>
<td>FT</td>
<td>Public Buildings</td>
</tr>
<tr>
<td>Thomas Damon</td>
<td>FT</td>
<td>EMS</td>
</tr>
<tr>
<td>Deirdre Foote</td>
<td>FT</td>
<td>DSS</td>
</tr>
<tr>
<td>Sherina Cofield</td>
<td>FT</td>
<td>Detention Center</td>
</tr>
<tr>
<td>Jamie Robinson</td>
<td>FT</td>
<td>Detention Center</td>
</tr>
<tr>
<td>Richeena Tann</td>
<td>FT</td>
<td>Detention Center</td>
</tr>
</tbody>
</table>
Chairman Gatling and the Board welcomed the new employees to Hertford County Local Government.

REQUEST APPROVAL OF AMENDMENT TO HERTFORD COUNTY BUDGET ORDINANCE FISCAL YEAR 2021-2022 AMENDMENT #17

On a motion by Com. Andre' Lassiter and a second by Com. Mitchell, the Board approved the Board approved the Amendment to Hertford County Budget Ordinance Fiscal Year 2021-2022 Amendment #17 as presented by Mrs. Leslie Edwards, Finance Director.
AMENDMENT TO HERTFORD COUNTY BUDGET ORDINANCE FISCAL YEAR 2021-2022

BE IT ORDAINED by the Governing Board of the County of Hertford, North Carolina, that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2022:

**REVENUE:**

<table>
<thead>
<tr>
<th>Department</th>
<th>Account Number</th>
<th>Account Description</th>
<th>Amount Increase</th>
<th>Amount Decrease</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sheriff</td>
<td>100060-413907</td>
<td>DPS Direct Grant</td>
<td>$1,651</td>
<td></td>
</tr>
<tr>
<td>Cooperative Extension</td>
<td>130102-413998</td>
<td>COOP AG Trust</td>
<td>$2,630</td>
<td></td>
</tr>
<tr>
<td>Cooperative Extension</td>
<td>130102-415899</td>
<td>HC 4-H Trust</td>
<td>$16,464</td>
<td></td>
</tr>
</tbody>
</table>

Total Changes in Revenue $103,364

**EXPENDITURE:**

<table>
<thead>
<tr>
<th>Department</th>
<th>Account Number</th>
<th>Account Description</th>
<th>Amount Increase</th>
<th>Amount Decrease</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sheriff</td>
<td>104180-527022</td>
<td>DPS Direct Grant</td>
<td>$1,651</td>
<td></td>
</tr>
<tr>
<td>Cooperative Extension</td>
<td>134206-569027</td>
<td>COOP AG Trust</td>
<td>$2,630</td>
<td></td>
</tr>
<tr>
<td>Cooperative Extension</td>
<td>134206-569028</td>
<td>HC 4-H Trust</td>
<td>$16,464</td>
<td></td>
</tr>
</tbody>
</table>

Total Changes in Expenditures $103,364

Net Change in Revenue $103,364

Explanations:
Funds received for DPS Direct Grant.
To move Cooperative Extension Trust fund money to current year.

Finance Director: Leslie A. Edwards 3/28/23

Amendment #: 17
Approved: 
Posted: 
Date: 3/28/23
REQUEST APPROVAL OF NUCOR LETTER OF SUPPORT FOR THE ZERO EMISSIONS LITHIUM-ION BATTERY ELECTRIC SWITCHER LOCOMOTIVE GRANT PROGRAM

On a motion by Com. Mitchell and a second by Com. Leroy Douglas, the Board approved the letter of support to Nucor for the Zero Emissions Lithium-Ion Battery Electric Switcher Locomotive Grant Program as requested by Ms. Kelly Bowers, Economic Director.

REQUEST APPROVAL OF COMO VOLUNTEER FIRE DEPARTMENT CONTRACT TO PROVIDE FIRE PROTECTION AND HAZARD RESPONSE

On a motion by Com. Douglas and a second by Com. Mitchell, the Board approved the Como Volunteer Fire Department Contract to Provide Fire Protection and Hazard Response as presented by Mr. Chris Smith, Emergency Management Director.

HERTFORD COUNTY PLANNING BOARD PUBLIC HEARING REQUEST TO ADVERTISE TO REZONE PROPERTY LOCATED AT 851 US HWY 13 S., AHOSKIE FROM RESIDENTIAL AGRICULTURAL (RA-30) TO COMMERCIAL HIGHWAY (CH)

On a motion by Com. Douglas and a second by Com. Mitchell, the Board approved the Hertford County Planning Board Advertising a Public Hearing set for Monday, May 2, 2022, at 9:15 AM to Rezone Property Located At 851 US Hwy 13 S., Ahoskie From Residential Agricultural (Ra-30) To Commercial Highway (Ch) as presented by Mrs. Sara Turner, GIS/Planning Director.

REQUEST APPROVAL OF ALBEMARLE REGIONAL LIBRARY AGREEMENT

On a motion by Com. Douglas and a second by Com. Mitchell, the Board approved the Albemarle Regional Library Agreement as presented by Mr. Hugh Davis, Albemarle Regional Library Director.

REQUEST CONSIDERATION OF APPOINTMENT RECOMMENDATION TO HERTFORD COUNTY COMMISSIONERS’ ADVISORY BOARD ON AGING

On a motion by Com. Douglas and a second by Com. Lassiter, the Board approved the appointment of Sandra Lassiter Chadwick to the Hertford County Commissioners’ Advisory Board on Aging for a four-year term effective April 4, 2022 and expiring June 30, 2026.
REQUEST APPROVAL OF FORECLOSURE BID PROPOSALS

On a motion by Com. Douglas and a second by Com. Lassiter, the Board approved the following Foreclosure bid offers presented by Attorney Charles Revelle, III, as follows:

1) PIN # 5993-30-8317 (424 McGlohom St.) $2,000.00
2) PIN# 6925-32-8567 (815 CC NC 45 South) $2,000.00
3) PIN# 5993-51-9499 (Snipes St. & Troy) $2,000.00
4) PIN# 5968-35-2618 (205 Boyette Street) $2,000.00
5) PIN# 5992-58-5597 (602 East First Street) $2,000.00
6) PIN # 5953-85-6234 (0 NC Hwy. 561 West) $3,500.00

COUNTY MANAGER'S COMMENTS

County Manager Cotton provided an update for the following: Easter Event, County Government Week April 25 – 29, 2022, on May 2nd he will provide the Information Technology Upgrades figures for the Commissioners’ Meeting Room, Administration Conference Room, Social Services’ Conference Room, Emergency Services’ Conference Room, Circle Driveway, Vending Machines, and the Hertford County Museum.

COMMISSIONERS' COMMENTS

Chairman Gatling and the Commissioners thanked everyone for attending the meeting.

Vice-Chair Horton commented regarding the success of his recent NCACC Board of Director’s meeting in Beaufort, NC.

Chairman Gatling thanked Manager Cotton for his visibility in the community, asked County Manager to contact Congressman Butterfield’s office regarding earmarked funds, and shared on April 18th from 12 Noon to 3:00 PM several ministries will come together at the Dupont Davis Memorial Park for a Community-wide Easter event.

CLOSED SESSION

On a motion by Com. Mitchell and a second by Com. Lassiter, the Board unanimously approved to move to Closed Session as allowed under NCGS § 143-318.11(a)(3) to consult with the County Attorney.

Minutes of Closed Session are on file in the Office of the Clerk to the Board.

On a motion by Com. Mitchell and second by Com. Lassiter, the Board unanimously approved to return to Regular Session.
CONVENING AS THE BOARD OF EQUALIZATION AND REVIEW TO HEAR TAXPAYER'S APPEALS

On a motion by Com. Mitchell and a second by Com. Lassiter, the Board convened as the Board of E & R to hear taxpayer appeals.

On a motion by Com. Lassiter and a second by Vice-Chair Horton, the Board of E & R recessed the meeting until May 2, 2022.

RECESS MEETING

On a motion by Com. Mitchell and a second by Com. Douglas, the Board recessed the meeting to move to the Called Board Budget (Goals and Objectives) Retreat located in the Government Center Conference Room.

APPROVED: April 18, 2022

Honorable Ronald J. Gatling, Chairman

Dr. Renee Tyler, Clerk