

**HERTFORD COUNTY BOARD OF COMMISSIONERS
REGULAR MEETING
COMMISSIONER'S CHAMBERS/MULTI-PURPOSE ROOM – JUDICIAL CENTER**

Monday, March 1, 2021 - 9:00 AM

Present: Com. Ronald J. Gatling, Chairman, Com. John D. Horton, Vice-Chair Com. Leroy Douglas, Com. Andre' Lassiter, and Com. William F. Mitchell, Jr.

Also Present with the Board: Mr. David B. Cotton, County Manager, Dr. Renee Fleetwood, Clerk to the Board, Attorney Charles L. Revelle, III, County Attorney

The following directors attended the meeting: Mrs. Renee Draper and Ms. Kelly Bowers.

Chairman Ronald J. Gatling called the meeting to order at 9:00 AM and provided the Invocation.

CONSENT AGENDA

On a motion by Com. William F. Mitchell, Jr. and a second by Vice-Chair John Horton, the Board unanimously approved the Consent Agenda as follows:

1. Approval of February 15, 2021 Minutes
2. Request Approval of January & February 2021 Tax Levy Releases

RELEASES FOR MONTH ENDING

January 2021

	NAME	LEVY YEAR	VALUE RELEASED	TAX RELEASED
AHOSKIE TOWNSHIP				
MURFREESBORO TOWNSHIP				
Bill #27417-2019,2018,2017 Property was already being taxed on abstract#35174	Stephenson, Melvin	2019 2018 2017	1599 1701 1810	G01-\$13.43 LLP-\$1.34 W01-\$90.00 W02-\$90.00 G01-\$14.29 LLP-\$1.43 W01-\$75.00 W02-\$75.00 G01-\$15.20 LLP-\$1.52 W01-\$75.00 W02-\$75.00
WINTON TOWNSHIP				
Bill#422-2020-2020 Taxpayer reported ownership of the single wide mobile home in error. MH is owned by Sandra Williamson abstract #3589	Vaughan, Larry J.	2020	1819	G01-\$15.28 LLP-\$1.53 C06-\$11.82 WLLP-\$1.18
MANEY'S NECK TOWNSHIP				
ST. JOHN TOWNSHIP				

Bill#000000047-2020				
Property is not habitable or is unoccupied with no electrical service during the period of July 1 through June 30 th of the taxable year.	Liverman, Allen	2020		W01-\$180.00 W02-\$180.00
HARRELLSVILLE TOWNSHIP				

TOTAL VALUE APPROVED THIS REPORT (2020 LEVY)	\$
TOTAL TAX RELEASED THIS REPORT (2020 LEVY)	\$1819.00
TOTAL VALUE APPROVED THIS REPORT (PRIOR LEVY)	\$3511.00
TOTAL TAX RELEASED THIS REPORT (PRIOR LEVY)	\$
TOTAL TAX RELEASED THIS REPORT (W01 COLL/RECYCLE SITE 2020)	\$ 180.00
TOTAL TAX RELEASED THIS REPORT (W02 LANDFILL OPERATON 2020)	\$ 180.00
TOTAL TAX RELEASED THIS REPORT (W01 COLL/RECYCLE SITE 2019)	\$ 90.00
TOTAL TAX RELEASED THIS REPORT (W02 LANDFILL OPERATION 2019)	\$ 90.00

Respectfully submitted,
Tammy H. Eason, Tax Collector

RELEASES FOR MONTH ENDING
February 2021

		LEVY	VALUE	TAX
AHOSKIE TOWNSHIP	NAME	YEAR	RELEASED	RELEASED
MURFREESBORO TOWNSHIP				
Bill #2986-2020-2020 Taxpayer failed to take care of her listing for the year 2020. The mobile home will be discovered to Timmy C. Blount.	Beale, Betty	2020	2000.00	G01-\$18.48 C04-\$14.52
WINTON TOWNSHIP				
MANEY'S NECK TOWNSHIP				
ST. JOHN TOWNSHIP				
Bill#000000027-2020-2020 Property is not habitable or is unoccupied with no electrical service during the period of July 1 through June 30 th of the taxable year.	Lassiter, Melissa H.	2020		W01-\$90.00 W02-\$90.00
HARRELLSVILLE TOWNSHIP				

TOTAL VALUE APPROVED THIS REPORT (2020 LEVY)	\$ 2000.00
TOTAL TAX RELEASED THIS REPORT (2020 LEVY)	\$ 33.00
TOTAL VALUE APPROVED THIS REPORT (PRIOR LEVY)	\$0.00
TOTAL TAX RELEASED THIS REPORT (PRIOR LEVY)	\$ 0.00
TOTAL TAX RELEASED THIS REPORT (W01 COLL/RECYCLE SITE 2020)	\$90.00
TOTAL TAX RELEASED THIS REPORT (W02 LANDFILL OPERATON 2020)	\$90.00
TOTAL TAX RELEASED THIS REPORT (W01 COLL/RECYCLE SITE 2019)	\$ 0.00
TOTAL TAX RELEASED THIS REPORT (W02 LANDFILL OPERATION 2019)	\$ 0.00

Respectfully submitted
Tammy H. Eason, Tax Collector

REQUEST APPROVAL OF BOARD APPOINTMENT: HERTFORD COUNTY PLANNING BOARD/HERTFORD COUNTY ZONING BOARD OF ADJUSTMENT

On a motion by Com. Douglas and a second by Com. Mitchell, the Board unanimously appointed Clyde Everette, Jr. to the **Hertford County Planning Board/Hertford County Zoning Board of Adjustment** for a three-year term effective March 1, 2021 and expiring December 30, 2023.

**REQUEST APPROVAL OF AMENDMENT TO HERTFORD COUNTY BUDGET
ORDINANCE FY 2020-2021 AMENDMENT #17**

On a motion by Com. Mitchell and a second by Com. Douglas, the Board unanimously approved the Amendment to Hertford County Budget Ordinance FY 2020-2021 Amendment #17 for HSGP Grant Funds received for the Rapid Tag Kit in the amount of \$5,000.00 as presented by Mrs. Renee Draper, Finance Director.

AMENDMENT TO HERTFORD COUNTY BUDGET ORDINANCE FISCAL YEAR 2020-2021

BE IT ORDAINED by the Governing Board of the County of Hertford, North Carolina, that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2021:

REVENUE:

Department	Account Number	Account Description	Amount Increase	Amount Decrease
Emergency Management	100060-413413	HSGP Rapid Tag Grant	\$ 5,000	
		Total Changes in Revenue	\$ 5,000	
				\$ -

Net Change in Revenue \$5,000

EXPENDITURE:

Department	Account Number	Account Description	Amount Increase	Amount Decrease
EXPENDITURE:				
Emergency Management	104200-527013	HSGP Rapid Tag Grant	\$ 5,000	
		Total Changes in Expenditures	\$ 5,000	\$ -

Net Change in Expenditures \$5,000

Explanation:

HSGP Grant Funds received for Rapid Tag Kit

Amendment # 17
Approved: _____
Posted: _____

Finance Director _____ Date _____

**REQUEST APPROVAL OF THOMPSON, PRICE, SCOTT, ADAMS & CO., P.A.
CONTRACT TO AUDIT ACCOUNTS**

On a motion by Com. Mitchell and a second by Com. Lassiter the Board unanimously approved the Thompson, Price, Scott, Adams & Co., P.A. Contract to Audit Accounts as presented by Mrs. Draper.

COUNTY MANAGER'S COMMENTS

County Manager David B. Cotton shared with the Board the solicitation request from the UNC School of Government (SOG) Lead for North Carolina (LFNC) fellowship program in local government for recent college graduates. He shared that this program is administered by the SOG in partnership with the NC City and County Managers Association, through the LFNC program, fellows will gain opportunities to engage with local communities, and that if the Board approved he would need to reply to SOG by March 5, 2021.

COMMISSIONERS' COMMENTS

The Commissioners commented as follows:

Vice-Chair Horton thanked Clerk Fleetwood and Manager Cotton for the organizational chart and suggested that the chart be changed to reflect all persons reporting to the Asst. County Manager should report to the County Manager.

Chairman Gatling commented that a reorganizational chart has not been voted as there not having an Asst. County Manager.

After a brief discussion, on a motion by Com. Lassiter and a second by Com. Mitchell, the Board unanimously approved to discuss the reorganization of the County organizational chart at the next Board Work Session.

Com. Mitchell, Com. Lassiter, and Com. Douglas commented thanking everyone for coming.

Com. Gatling commented thanking Mr. Cal Bryant, a 40-year veteran of the newspaper industry, serving as the Editor at Roanoke-Chowan Publication, for the wealth of information he handed to him today for the Hertford County Museum.

CLOSED SESSION

On a motion by Com. Douglas and a second by Com. Mitchell, the Board unanimously approved to move to Closed Session as allowed under NCGS § 143-318.11(a)(3) to consult with the County Attorney.

Minutes of Closed Session are on file in the Office of the Clerk to the Board.

On a motion by Com. Douglas and a second by Com. Lassiter, the Board unanimously approved to return to the Regular session.

ADJOURN MEETING

On a motion by Com. Lassiter and a second by Com. Mitchell the Board unanimously approved to Adjourn the meeting.

Approved: March 15, 2021

Com. Ronald J. Gatling, Chairman

Dr. Renee Fleetwood, Clerk to the Board