

HERTFORD COUNTY BOARD OF COMMISSIONERS
REGULAR MEETING
COMMISSIONER'S CHAMBERS/MULTI-PURPOSE ROOM – JUDICIAL CENTER

Tuesday, February 15, 2021 - 7:00 PM

Present: Com. Ronald J. Gatling, Chairman, Com. John D. Horton,
Vice-Chair Com. Leroy Douglas, Com. Andre` Lassiter,

Absent: Com. William F. Mitchell, Jr.

Also Present with the Board: Mr. David B. Cotton, County Manager, Dr. Renee
Fleetwood, Clerk to the Board, Attorney Charles L. Revelle,
III, County Attorney
Attorney Maria Jones, Revelle & Lee

The following directors attended the meeting: Mrs. Brenda Brown, Ms. Kimberly Turner,
Mrs. Renee Draper, Mrs. Deidre Evans, Ms. Kelly Bowers and Sheriff Dexter Hayes.

Chairman Ronald J. Gatling called the meeting to order at 7:00 PM. Attorney Charles L.
Revelle, Jr. provided the Invocation.

CONSENT AGENDA

On a motion by Com. Andre` Lassiter and a second by Com. Leroy Douglas, the Board
approved the February 1, 2021 Minutes.

**REQUEST APPROVAL OF AMENDMENT TO HERTFORD COUNTY BUDGET
ORDINANCE FY 2020-2021 AMENDMENT #15**

On a motion by Com. Lassiter and a second by Com. Douglas, the Board unanimously
approved the Amendment to the Hertford County Budget Ordinance Fiscal Year 2020-2021
Amendment #15 donation from LGFCU for employee recognition, Low Income Energy
Assistance and Crisis Intervention Program to Carry over remaining FY 20 Funds to FY 21 as
presented by Mrs. Renee Draper, Finance Director.

AMENDMENT TO HERTFORD COUNTY BUDGET ORDINANCE FISCAL YEAR 2020-2021

BE IT ORDAINED by the Governing Board of the County of Hertford, North Carolina, that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2021:

REVENUE:

Department	Account Number	Account Description	Amount Increase	Amount Decrease
Human Resources	100100-415300	Miscellaneous Revenue	\$ 100	
DSS	100063-418701	Low Income Energy Assistance	\$ 60,000	
DSS	100063-419101	Crisis Intervention Program	\$ 39,004	
CO-Op Extension	100112-448500	Restricted Fund Balance Appropriations	\$ 507	
CO-Op Extension	100112-448500	Restricted Fund Balance Appropriations	\$ 354	
Total Changes in Revenue			\$ 99,965	
				\$ -

Net Change in Revenue	\$99,965
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EXPENDITURE:

Department	Account Number	Account Description	Amount Increase	Amount Decrease
EXPENDITURE:				
Human Resources	104121-537001	Awards/Recognition/Marketing	\$ 100	
DSS	104440-563001	Low Income Energy Assistance	\$ 60,000	
DSS	104440-569009	Crisis Intervention Program	\$ 39,004	
CO-Op Extension	104293-522000	Steps to Health Food/Provisions	\$ 507	
CO-Op Extension	104293-526000	Steps to Health Supplies & Materials	\$ 354	
Total Changes in Expenditures			\$ 99,965	\$ -

Net Change in Expenditures	\$99,965
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Explanation:

Donation from LGFCU for employee recognition through our wellness program.

State Authorization Funding #2 Allocation for Low Income Energy Assistance to assist Hertford County citizens with energy
State Authorization Funding #3 Allocation for Crisis Intervention Program to assist Hertford County citizens with energy bills.

To carry over remaining FY 20 funds to FY 21

Amendment # 15

Approved: _____

Posted: _____

Finance Director _____ Date _____

DECEMBER 2020 MONTHLY FINANCIAL REPORT (MFR)

Mrs. Draper presented the 2020 Monthly Financial Report(MFR) and highlighted that the report covered the months of July 1, 2020 through December 2020, she would have another report March 2021, and offered to address questions from the Board.

Vice Chair John D. Horton questioned the status of County Investment Earnings.

Mrs. Draper responded that the federal reserve rate has increased and she is looking into that and will report her findings back to the Board.

Com. Lassiter stated he has several questions of Mrs. Draper regarding the County finances. However, he will ask those next month. He also commended Mrs. Draper and Manager Cotton on the detailed financial report and for having tight budget processes in place.

County of Hertford
Monthly Financial Report

December 2020



Renee' B. Draper, Finance Director

David B. Cotton, County Manager



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Letter of Transmittal

February 15th, 2021

County Administration and the Finance Department are pleased to present the December 31st, 2020, Monthly Financial Report (MFR) to the Board of County Commissioners and the Citizens of Hertford County.

The MFR is intended to provide informative and relevant financial data to the Board of County Commissioners and the Citizens of Hertford County. The MFR includes highlights of the County's financial position and relative stability as of December 31st, 2020. The financial information, which is unaudited, includes a comparative analysis of the General Fund as well as the Enterprise Fund(s) revenues and expenditures to date for the periods ending December 31st, 2019 and 2020.

Interpretative Note: the figures, amounts, data points and percentages contained in the MFR will be impacted by timing differences in receipts and payments from the comparative fiscal years. These timing anomalies are most pronounced early in the Fiscal Year due to the ad valorem tax receipt deadline and the quarterly disbursement cycle of sales tax revenues. Further, all funds except the Enterprise Funds are accounted for on a modified accrual basis of accounting as required by the North Carolina General Statute § 159-26(c). Under modified accrual accounting, revenues are reported when they are both measurable and available. Expenditures are recorded in the period in which the liability is incurred, except for interest on long-term debt and accrued compensated absences. The Enterprise Funds use a full accrual accounting, recording revenues when earned and expenditures when incurred.

Exhibit 1 indicates that as of December 31st, 2020, General Fund revenues totaled \$13.3 million, which equates to 37% of the budgeted annual revenue (this does not include transfers).

Exhibit 2 provides an overview of the delinquent tax figures.

Exhibit 3 indicates that as of December 31st, 2020, General Fund expenditures totaled \$12.9 million, which equates to 51% of the budgeted annual expenditures (this does not include transfers).

Exhibit 4 indicates that as of December 31st, 2020 Southern Rural Water District Fund revenues totaled \$519,556, which equates to 44% of the budgeted annual revenue and the expenditures totaled \$740,127, which equates to 67% of the budgeted annual expenditures (these do not include transfers). Southern Rural Water District has a debt service payment at the beginning of the fiscal year totaling \$352,528. Further, the debt service amount equates to approximately thirty percent of the total annual operating budgeted amount for Fiscal Year 2020 – 2021. As such, the debt service payment arbitrarily skews the year to date expenditure report. By comparing the operating expenditures (absent the annual debt service) with the operating revenues, a more accurate assessment may be made of the enterprise fund's financial position. Based on the described analysis, revenues collected are at approximately 52.5% and expenditures to date total approximately 49.8%. Finally, as the fiscal year progresses, the overall budgeted percentages will track more in line with the actual year to date percentages.

Exhibit 5 indicates that as of December 31st, 2020, Northern Rural Water District Fund revenues totaled \$246,500, which equates to 43% of the budgeted annual revenue and the expenditures totaled \$328,670, which equates to 61% of the budgeted annual expenditures (these do not include transfers). Northern Rural Water District has a debt service payment at the beginning of the fiscal year totaling \$166,830. Further, the debt service amount equates to approximately one-third of the total annual operating budgeted amount for Fiscal Year 2020 – 2021. As such, the debt service payment arbitrarily skews the year to date expenditure report. By comparing the operating expenditures (absent the annual debt service) with the operating revenues, a more accurate assessment may be made of the enterprise fund's financial position. Based on the described analysis, revenues collected are at approximately 68.8% and expenditures to date total approximately 43.8%. Finally, as the fiscal year progresses, the overall budgeted percentages will track more in line with the actual year to date percentages.

Exhibit 6 indicates that as of December 31st, 2020, Tunis Sewer District Fund revenues totaled \$14,026, which equates to 38% of the budgeted annual revenue as well as expenditures totaled at \$4,720, which equates to 13% of the budgeted annual expenditures (this does not include transfers).

Exhibit 7 indicates that as of December 31st, 2020, Sanitation (Solid Waste) Fund revenues totaled \$852,385, which equates to 67% of the budgeted annual revenue (this does not include transfers) & Sanitation (Solid Waste) Fund expenditures totaled \$653,510, which equates to 77% of the budgeted annual expenditures (this does not include transfers).

Exhibit 8 illustrates a graphical depiction of the County-wide operating cash balance on a month to month basis for the Fiscal Years 2018-2021.

Exhibit 9 is a descriptive illustration of the County's outstanding long-term debt as of June 30th for Fiscal Years 2018 to 2020, as well as the debt related activity for the period ending December 31st, 2020.

Respectfully Submitted,

A handwritten signature in black ink that reads "Renee B. Draper". The signature is written in a cursive, flowing style.

Renee' B. Draper, Finance Director

Comparative Statement General Fund Revenues

As a point of comparison, the County's total General Fund revenue collection is not noticeably different from the same reporting period in Fiscal Year 2019-2020. However, revenue collections are likely to decline as the partial economic shutdown associated with COVID-19 continues to impact our community. Based on current economic forecasts and fiscal trends; the post COVID-19 economic recovery will likely extend longer than earlier projected by economist. County staff will continue to monitor federal and State legislative trends, which may impact our local economy. Lastly, County staff will analyze revenue collection statistics and offer recommendations to the Board of County Commissioners to ensure that the County maintains fiscal prudence and financial solvency.

As of December 31st, 2020, General Fund revenues totaled \$13.3 million, which equates to forty-nine-point-nine (49.9%) percent of the budgeted revenues that have been collected by the County. As well, no single revenue source or category of revenues has sufficient receipts to establish a clear pattern. However, from other economic data, County staff are able to extrapolate that Fiscal Year 2020-2021 revenue collections may trend closely to budgeted figures.

Revenues may not track consistently with the calendar since many revenue sources have due dates that do not occur consistently throughout the Fiscal Year. Large revenue sources, such as ad valorem and personal property tax revenues are remitted throughout the year with a single deadline occurring in January of each year.

Exhibit 1

DESCRIPTION	Fiscal Year 2019-2020			Fiscal Year 2020-2021		
	Budgeted	Year to Date Actuals	Percentage of Actuals to Budgeted	Budgeted	Year to Date Actuals	Percentage of Actuals to Budgeted
Ad Valorem Taxes	\$12,351,186	\$9,127,103	73.9%	\$12,791,331	\$8,938,765	69.9%
Vehicle Taxes	\$60,000	\$23,082	38.5%	\$40,000	\$7,082	17.7%
NC New Vehicle Taxes	\$1,268,225	\$607,086	47.9%	\$1,270,225	\$665,003	52.4%
Sales Taxes	\$5,042,000	\$1,297,401	25.7%	\$4,788,588	\$1,417,512	29.6%
Other Taxes & Licenses	\$83,000	\$36,287	43.7%	\$71,479	\$27,670	38.7%
Unrestricted Intergovernmental	\$60,000	\$0	0.0%	\$60,000	\$0	0.0%
Restricted Intergovernmental	\$568,191	\$124,289	21.9%	\$444,593	\$195,687	44.0%
Restricted Intergovernmental - Aging	\$333,706	\$141,889	42.5%	\$325,157	\$135,892	41.8%
Restricted Intergovernmental - Social Services	\$2,591,599	\$1,014,821	39.2%	\$2,535,100	\$1,055,677	41.6%
Permits & Fees	\$194,000	\$138,868	71.6%	\$213,000	\$162,531	76.3%
Sales & Services	\$1,670,600	\$760,996	45.6%	\$1,596,238	\$677,534	42.4%
Investment Earnings	\$150,000	\$53,566	35.7%	\$110,000	\$8,089	7.4%
Miscellaneous	\$32,935	\$106,866	324.5%	\$73,235	\$36,719	50.1%
Transfer Funds	\$118,551	\$64,855	54.7%	\$120,798	\$50,728	42.0%
Fund Balance Appropriation	\$1,456,575	\$0	0.0%	\$2,385,525	\$0	0.0%
Totals	\$25,980,568	\$13,497,110	52.0%	\$26,825,269	\$13,378,887	49.9%

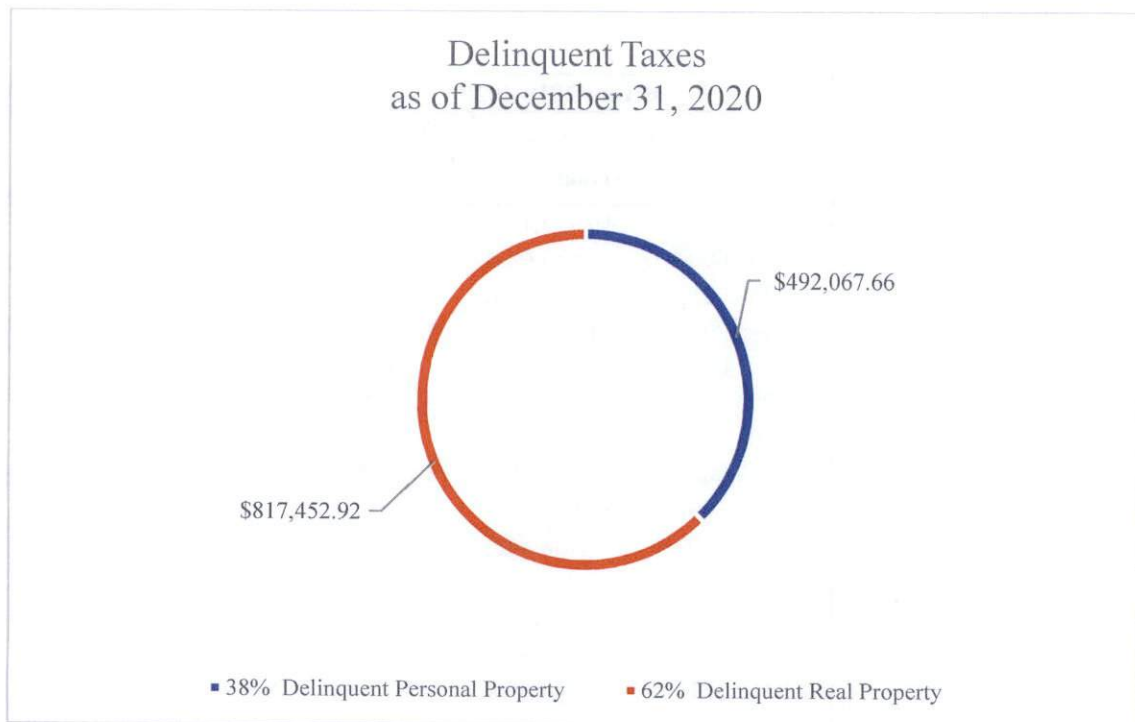
Delinquent Taxes

The Board of County Commissioners recognizes the significance and equity of collecting Delinquent Taxes. As such, the Board directed County staff to develop and implement a plan to ultimately increase the collection rate to ninety-nine (99%) percent. As of the Fiscal Year 2019-2020 Audit, the County's collection rate is ninety-six point two-six (96.26%) percent. The collection remedies for collecting delinquent taxes are provided in North Carolina General Statute § 105-366 through North Carolina General Statute § 105-375. The appointed Tax Collector may utilize attachment and garnishment, levy and sale of personal property, foreclosure, etc. to collect delinquent taxes. Based on the guidance from the Commissioners and the collection remedies available, County staff have devised a comprehensive plan to achieve the Board's goal.

As of June 30th, 2020, the delinquent taxes balance was \$1,361,529, which equate to nine-point-seven (9.7%) percent of the total tax levy* (\$14,018,993). As of December 31, 2020, the delinquent taxes balance was \$1,309,520, which equate to a nine-point-three (9.3%) percent of the total tax levy. As a point of reference, one (0.01¢) penny on the tax rate generates approximately \$140,000 in tax revenue. The delinquent taxes balance equates to approximately ten (0.10¢) cents on the tax rate.

*Assumes collection rate of 100%

Exhibit 2



Comparative Statement General Fund Expenditures

As of December 31st, 2020, the General Fund expenditures for the first half of Fiscal Year 2020-2021 totaled \$12.9 million, at 48% of the annual budgeted amounts.

Additional expenses were incurred due to COVID-19. Finance is in the process of completing the final reporting for the state and will then transfer the reimbursement to the departments that reported COVID expenditures.

General Fund expenditures are monitored and appropriation recommendations are submitted to the Commissioners throughout the Fiscal Year in accordance with the Board's guidance, statutory requirements, external economic variables as well as General Fund revenue receipts.

Exhibit 3

DESCRIPTION	Fiscal Year 2019-2020			Fiscal Year 2020-2021		
	Budgeted	Year to Date Actuals	Percentage of Actuals to Budgeted	Budgeted	Year to Date Actuals	Percentage of Actuals to Budgeted
Governing Body	\$134,172	\$61,154	45.6%	\$138,105	\$58,980	42.7%
Fees For Taxes	\$62,500	\$25,886	41.4%	\$62,500	\$28,768	46.0%
Administration	\$379,556	\$254,846	67.1%	\$517,013	\$260,818	50.4%
Hr & Risk Services	\$424,320	\$142,398	33.6%	\$444,197	\$215,326	48.5%
Finance	\$374,437	\$130,580	34.9%	\$353,239	\$178,824	50.6%
Tax Assessor	\$294,278	\$114,840	39.0%	\$309,736	\$121,792	39.3%
Tax Collector	\$250,416	\$110,621	44.2%	\$253,974	\$121,047	47.7%
Elections	\$190,631	\$88,220	46.3%	\$191,752	\$179,520	93.6%
Register Of Deeds	\$211,501	\$105,034	49.7%	\$206,748	\$121,676	58.9%
Land Records	\$201,333	\$94,888	47.1%	\$205,829	\$101,842	49.5%
Sheriff	\$2,179,818	\$1,120,228	51.4%	\$2,261,612	\$1,217,169	53.8%
Jail	\$2,061,507	\$841,236	40.8%	\$1,974,158	\$920,579	46.6%
Emergency Management	\$317,565	\$157,331	49.5%	\$270,419	\$120,271	44.5%
Emergency Services	\$1,398,026	\$718,110	51.4%	\$1,457,425	\$704,334	48.3%
E911 Central Communications	\$690,235	\$306,291	44.4%	\$681,720	\$335,771	49.3%
Animal Control	\$103,910	\$40,479	39.0%	\$101,322	\$46,237	45.6%
Medical Examiner	\$20,000	\$6,850	34.3%	\$17,500	\$7,450	42.6%
Building Inspections	\$137,784	\$64,612	46.9%	\$136,535	\$64,677	47.4%
Economic Development	\$51,000	\$34,576	67.8%	\$151,000	\$0	0.0%
Public Buildings	\$1,015,927	\$564,142	55.5%	\$1,167,655	\$513,826	44.0%
Veterans Service	\$68,893	\$32,426	47.1%	\$69,207	\$33,728	48.7%
Soil Conservation	\$135,690	\$55,634	41.0%	\$120,526	\$61,605	51.1%
Coop Extension	\$166,104	\$40,584	24.4%	\$147,793	\$51,492	34.8%
Steps to Health Grant	\$1,486	\$293	19.7%	\$1,200	\$0	0.0%
Health Department	\$571,947	\$259,539	45.4%	\$533,637	\$257,933	48.3%

Exhibit 3 Continued

DESCRIPTION	Budgeted	Year to Date Actuals	Percentage of Actuals to Budgeted	Budgeted	Year to Date Actuals	Percentage of Actuals to Budgeted
Courts Department	\$83,410	\$38,475	46.1%	\$74,350	\$41,309	55.6%
Mental Health	\$87,750	\$42,552	48.5%	\$86,390	\$43,157	50.0%
Community Based Alternative	\$105,016	\$52,508	50.0%	\$105,016	\$52,508	50.0%
DJJ & Delinquency Prevention	\$117,618	\$58,189	49.5%	\$124,418	\$67,605	54.3%
ROAP Grant	\$126,429	\$33,057	26.1%	\$128,050	\$16,915	13.2%
Legal Department	\$78,000	\$37,500	48.1%	\$78,000	\$37,500	48.1%
Central Services	\$27,250	\$9,961	36.6%	\$21,750	\$8,303	38.2%
Central Services-Telephone	\$142,537	\$43,328	30.4%	\$125,700	\$59,245	47.1%
Central Services-Tech Support	\$654,007	\$260,556	39.8%	\$618,628	\$403,051	65.2%
Aging Administration	\$315,984	\$135,182	42.8%	\$349,351	\$157,479	45.1%
Aging - Public Assistance	\$358,918	\$166,385	46.4%	\$416,323	\$134,577	32.3%
DSS Administration	\$2,508,317	\$1,169,226	46.6%	\$2,511,397	\$1,301,723	51.8%
DSS - Public Assistance	\$745,651	\$555,375	74.5%	\$773,984	\$423,567	54.7%
DSS - Grants	\$24,983	\$9,639	38.6%	\$35,000	\$10,515	30.0%
Local Funds	\$535,000	\$214,208	40.0%	\$431,500	\$190,691	44.2%
Debt Service - Judicial Center	\$940,820	\$157,359	16.7%	\$915,819	\$144,859	15.8%
DSS Renovation Loan	\$286,799	\$0	0.0%	\$281,374	\$0	0.0%
AES School Project	-	-	0.0%	\$626,109	\$70,608	11.3%
Contribution Fire/Rescue	\$353,705	\$157,674	44.6%	\$341,042	\$166,068	48.7%
Public Schools	\$5,445,292	\$2,643,871	48.6%	\$5,415,792	\$2,637,294	48.7%
Special Appropriations	\$191,646	\$95,009	49.6%	\$183,474	\$105,381	57.4%
Operating Transfers	\$1,308,400	\$342,859	26.2%	\$1,223,000	\$363,818	29.7%
Contingency	\$100,000	\$0	0.0%	\$184,000	\$751,016	408.2%
Totals	\$25,980,568	\$11,593,713	44.6%	\$26,825,269	\$12,910,852	48.1%

Comparative Statement Enterprise Fund Revenues & Expenditures

Hertford County has one kind of Proprietary Fund. Enterprise Funds are used to report the same functions presented as business-type activities in the government-wide financial statements. Hertford County uses Enterprise Funds to account for its water and sewer activities and for its sanitation operations. Actual revenues and expenditures for the Enterprise Funds are recorded on the full accrual accounting basis method, meaning that revenues are recorded when earned and expenditures when incurred.

Hertford County operates four (4) Enterprise Funds to include: 1) Northern Rural Water District Fund, 2) Southern Rural Water District Fund, 3) Tunis Sewer District Fund & 4) Sanitation (Solid Waste) Fund. Enterprise Funds distinguish operating revenue and expenses from non-operating items. Operating revenues and expenses generally result from providing services as well as producing and delivering goods in connection with an Enterprise Fund's principal ongoing operations.

The budgeted figures for Fiscal Year 2020-2021 were established to support the ongoing operations and anticipated capital improvements for each Enterprise Fund. The budgeted revenue figures include estimated carryover from the prior Fiscal Year. Actual carryover amounts from Fiscal Year 2019-2020 to Fiscal Year 2020-2021 are reported as a component of operating revenue.

Exhibit 4

Southern Rural Water District

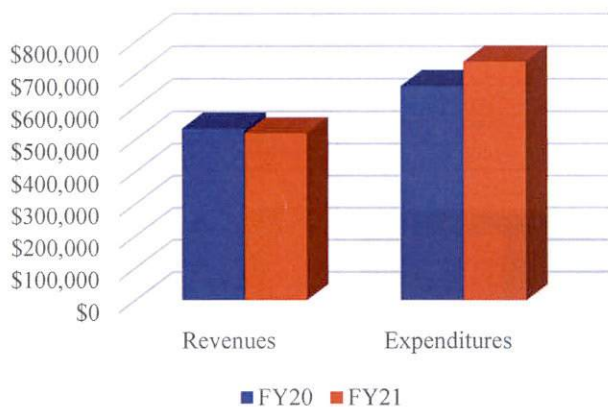
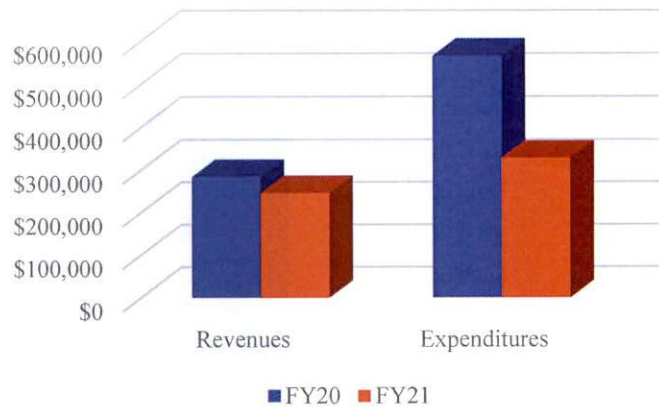


Exhibit 5

Northern Rural Water District



	Outstanding Balance*
Southern Rural Water District	\$109,630
Northern Rural Water District	\$32,283
Total	\$141,913

* = Governor Cooper's Executive Order prohibiting local utilities from disconnecting customers with past due balances.

Exhibit 6

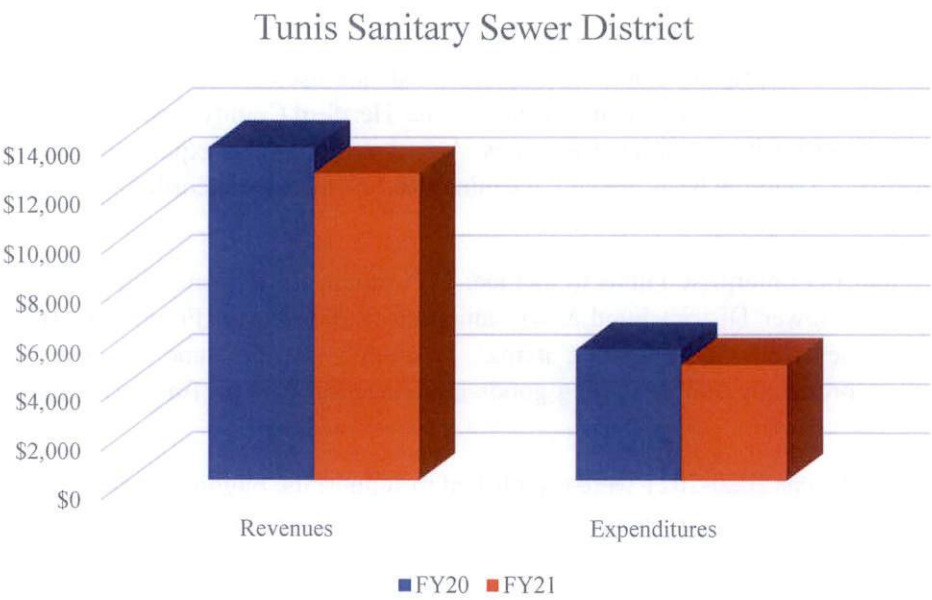
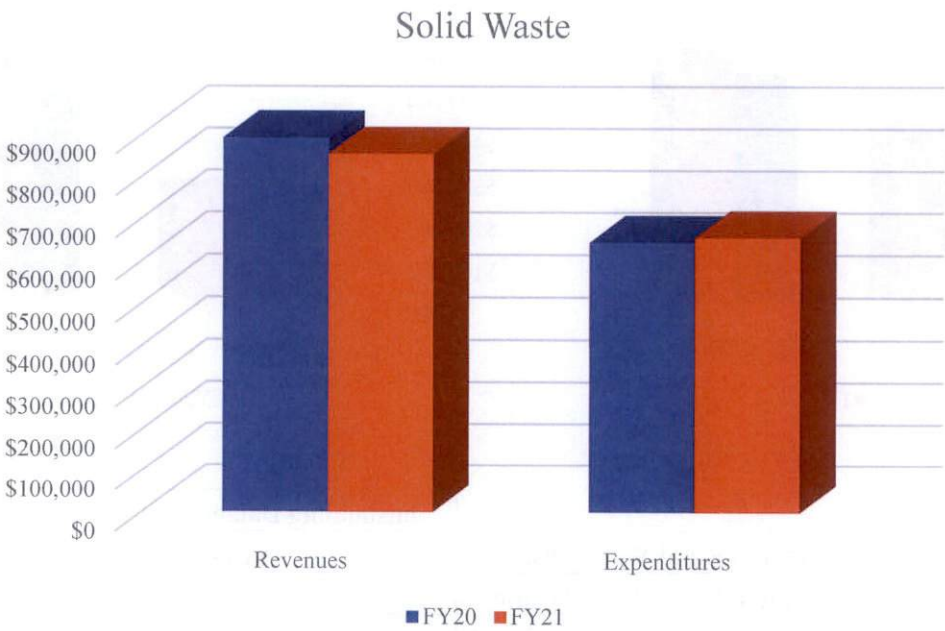


Exhibit 7



Operating Cash & Investment Balances

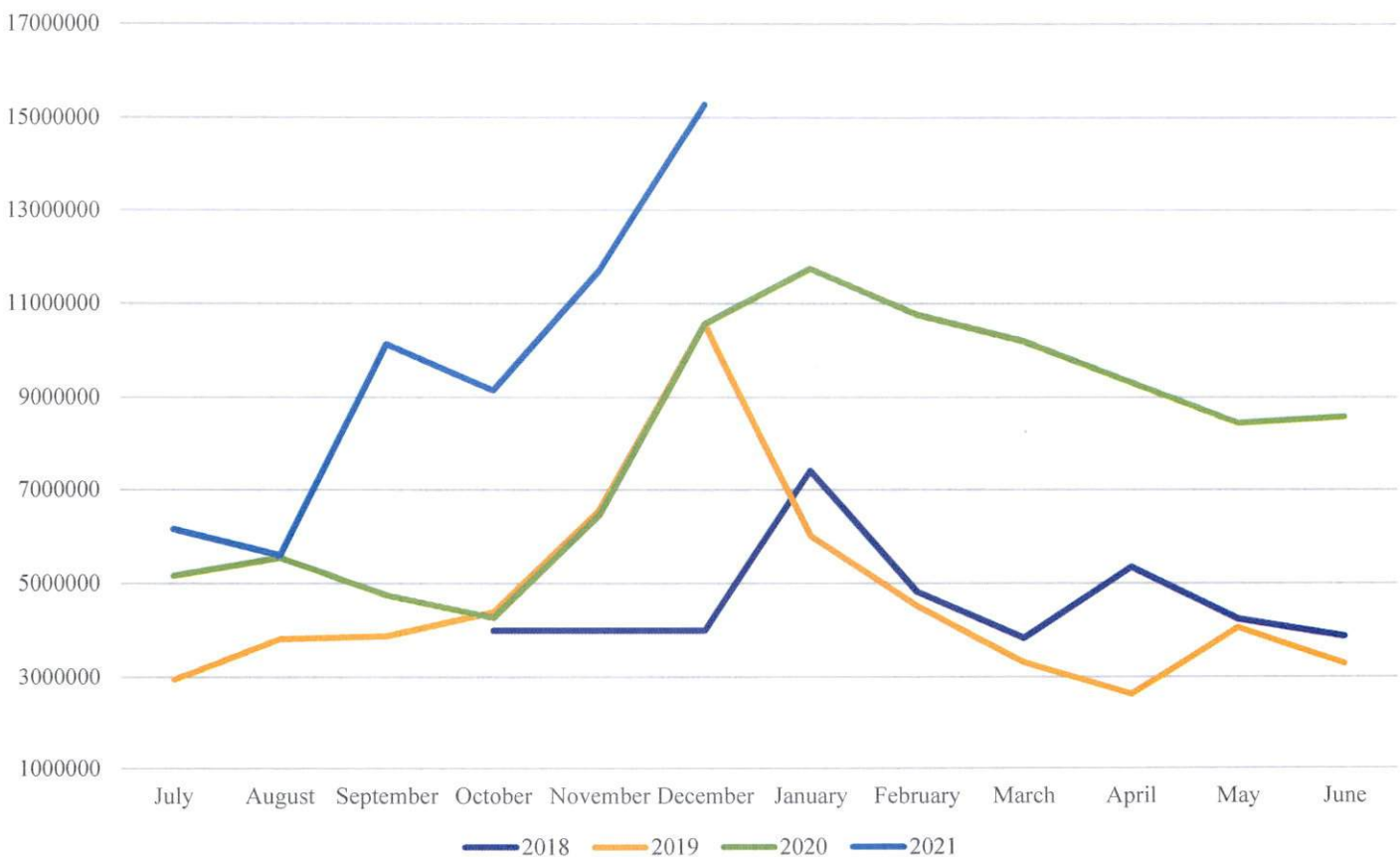
All deposits of the County are made in Board designated official depositories and are secured as required by North Carolina General Statute § 159-31. The County may designate, as an official depository, any bank or savings association whose principal office is located in North Carolina. Also, the County may establish time deposit accounts such as Negotiable Order of Withdrawal (NOW) and Super NOW accounts, money market deposit accounts and certificate of deposit.

North Carolina General Statute § 159-30(c) authorizes the County to invest in obligations of the United States or obligations fully guaranteed both as to principal and interest by the United States; obligations of the State of North Carolina; bonds and notes of any North Carolina local government or public authority; obligations of certain non-guaranteed federal agencies; certain high quality issues of commercial paper and bankers' acceptances and the North Carolina Capital Management Trust (NCCMT).

Hertford County pools money from several funds to facilitate disbursement and investment as well as to maximize investment income. Therefore, all cash and investments are considered cash and cash equivalents.

Exhibit 8

Operating Cash Balances



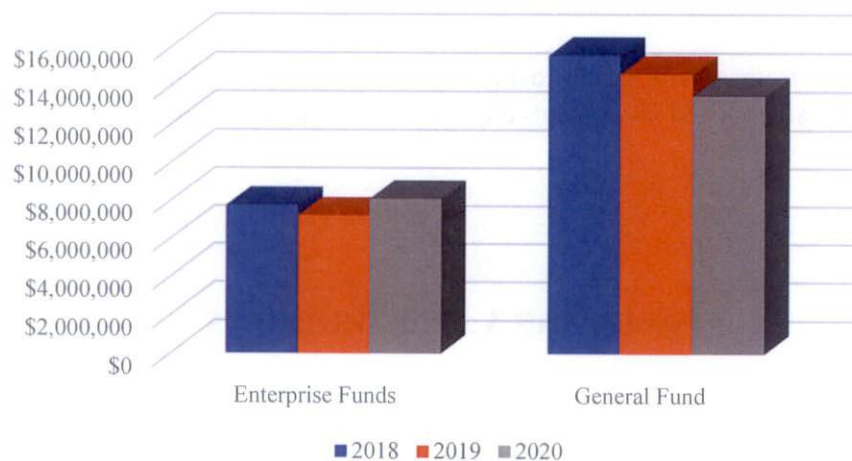
Outstanding Long-Term Debt

In the Government-wide Financial Statements and Proprietary Fund (Enterprise Fund) types in the fund financial statements, long-term debt and other long-term obligations are reported as liabilities on the statement of net position.

As part of the budget development process each Fiscal Year and in accordance with North Carolina General Statute § 159-35 & North Carolina General Statute § 159-36, Hertford County is required to appropriate adequate funding to satisfy all principal and interest payments associated with any long-term debt prior to contemplating any other expense or expenditure.

Exhibit 9

Hertford County Outstanding Debt



	Debt Outstanding 2018	Debt Outstanding 2019	Debt Outstanding 2020	FY 2021 Annual Debt Service Payment	Debt Retirement Date
Enterprise Funds					
Northern Water District	\$2,335,482	\$2,168,661	\$3,422,297	\$203,880	FY59
Southern Water District	\$4,935,397	\$4,582,869	\$4,230,340	\$352,528	FY59
Tunis Sanitary District	\$454,984	\$442,324	\$429,794	\$12,769	FY54
Subtotal Enterprise Funds	\$7,725,863	\$7,193,854	\$8,082,431	\$569,177	
General Fund					
DSS Renovation	\$2,975,739	\$2,678,089	\$2,385,865	\$281,373	FY28
Judicial Center	\$12,597,285	\$11,924,925	\$11,095,206	\$889,719	FY33
Ahoskie Elementary School	-	-	-	\$626,108	FY30
Subtotal General Fund	\$15,573,024	\$14,603,014	\$13,481,071	\$1,797,200	
Totals	\$23,298,887	\$21,796,868	\$21,563,502	\$4,732,755	

Economic Indicators

There are a multitude of Economic Indicators and Variables, which influence Hertford County's long-term financial viability and short-term fiscal stability. These Economic Indicators and Variables range from the diversity of the businesses in the community to the supporting infrastructure.

Economic Indicators and Variables:

- ♦ Hertford County's top ten (10) taxpayers have an assessed valuation of \$230,145,206, which equates to fifteen-point-forty-four (15.44%) percent of the total assessed value.
- ♦ The partial shutdown of the economy due to the COVID-19 pandemic has thus far been mitigated through financial support from the federal and State governments. Therefore, the actual financial impact of COVID-19 on the economy remains unknown. However, Hertford County staff will continue to analyze economic data and the annual budget to ensure that the County maintains a balanced and financially sound budget.
- ♦ The local unemployment rate was 6.7% in December 2020.
- ♦ The County's unemployment rate continues to trend the national average of 6.7% as well as being above the State average of 6.2% in December 2020.
- ♦ New construction value for the first half of the Fiscal Year totaled \$3,443,816, which equates to a 11.2% increase as compared with the same reporting period for Fiscal Year 2019-2020.

PUBLIC COMMENT

There were no public comments.

REQUEST APPROVAL OF MEMORANDUM OF UNDERSTANDING FY 2020-2021 AND FY 2021-2022 BETWEEN THE NC DEPT. OF HEALTH AND HUMAN SERVICES AND HERTFORD COUNTY PURSUANT TO NCGS § 108A-74

On a motion by Com. Lassiter and a second by Com. Douglas, the Board unanimously approved the Memorandum of Understanding FY 2020-2021 and FY 2021-2022 Between the NC Dept. Of Health and Human Services and Hertford County Pursuant to NCGS § 108a-74 as presented by Mrs. Brenda Brown, Hertford County Social Services Director.

REQUEST APPROVAL OF THE VIDANT HEALTH COMMUNITY BENEFIT GRANT APPLICATION FOR THE HERTFORD COUNTY OFFICE OF AGING

On a motion by Com. Douglas and a second by Vice Chair Horton, the Board unanimously approved the Vidant Health Community Benefit Grant Application for the Hertford County Office of Aging as presented by Mrs. Deidre Evans, Office of Aging Director.

COUNTY MANAGER'S COMMENTS

County Manager David B. Cotton advised Chairman Gatling and the Board that he was reserving his comments for Closed Session.

COMMISSIONERS' COMMENTS

The Board made the following comments:

Com. Lassiter made the following comments: February is designated as Black History month, .recognized influential individuals, Mr. Earl Lewis as the first black Hertford County Commissioner, Mr. George Hall, Jr. NAACP leader who also on March 7, 1965 marched in the Bloody Sunday civil rights march in Selma, Alabama, and Mr. Sang Hamilton, a Hertford County community leader who led the Democratic Party for many years.

Com. Douglas made no comments.

Vice-Chair Horton commented thanking County Manager Cotton and Dr. Fleetwood for the professional Board packets and concluded by saying they are the best he has received in four years.

Chairman Gatling commented recognizing Black History Month and those persons who sacrificed their lives, shared recalled his thoughts surrounding "what if" certain events, the Bloody Sunday March and other Civil Rights movements, had not occurred in history, and concluded by announcing a moment of silence in honor of Black History Month.

CLOSED SESSION

On a motion by Com. Lassiter and a second by Com. Douglas, the Board unanimously approved to move to Closed Session as allowed under NCGS § 143-318.11(a)(3) to consult with the County Attorney.

Minutes of Closed Session are on file in the Office of the Clerk to the Board.

On a motion by Vice-Chair Horton and a second by Com. Lassiter, the Board unanimously approved to return to the Regular session.

After a brief discussion with Manager Cotton regarding County economic development, Chairman Gatling and the Board requested that Ms. Kelly Bowers, Economic Development Director, prepare an update to present to the Board on her recent findings in developing and promoting a strong and sustainable community and competitive business environment for the County.

Chairman Gatling requested Clerk Fleetwood review Board minutes on the previous agreements between the County and Mr. Calvin "Rocky" Lane, Jr.

ADJOURN MEETING

On a motion by Com. Mitchell and a second by Com. Douglas, the Board unanimously approved to adjourn the meeting.

Approved: February 15, 2021

Com. Ronald J. Gatling, Chairman

Dr. Renee Fleetwood, Clerk to the Board