

**MINUTES  
REGULAR MEETING  
HERTFORD COUNTY BOARD OF COMMISSIONERS  
MULTI-PURPOSE ROOM - JUDICIAL CENTER  
MONDAY, February 3, 2020  
9:00 AM**

**PRESENT:**

Com. Ronald J. Gatling, Chairman  
Com. John D. Horton, Vice-Chair  
Com. Leroy Douglas  
Com. Andre` Lassiter  
Com. William F. Mitchell, Jr.

**ALSO PRESENT WITH THE BOARD:**

Mr. David Cotton, Interim County Manager  
Dr. Renee Fleetwood, Clerk to the Board  
Mr. Charles L Revelle, III, County Attorney  
  
Ms. Maria R. Jones, Attorney ~ Revelle & Lee, LLP

Chairman Ronald J. Gatling called the meeting to order at 9:00 a.m. and welcomed everyone in attendance. Com. William F. Mitchell, Jr. provided the Invocation.

**CONSENT AGENDA**

On a motion by Com. Andre` Lassiter and second by Vice-Chair John Horton, the Board unanimously approved the Consent Agenda as follows:

1. Approval of January 21, 2020 Minutes

2. Approval of Refund to Wackenhut Corrections Corp

Refund to Wackenhut Corrections Corp. for adjustment in value based on evidence presented to Board of Equalization & Review Payee: Vendor #5513 Amount: \$64,971.09

3. Approval of Refund to Core Logic

Refund to Core Logic for over payment on Steve I Cale - PIN # 6915-74-4339. Taxpayer paid before Payment by mortgage company. Payee: Vendor #11016 Amount: \$1196.20

**2020 REPORT TO THE PEOPLE – NC COOPERATIVE EXTENSION**

Caitlin Saunders presented the Hertford County 4-H for the Cooperative Extension's annual Report to the People. She shared 4-H has impacted her over the last 2 years through the leadership skills she has gained by attending the 4-H First Gen Leadership Camp, CIS Science Camp, being a member of the 4-H Advisory Board, and volunteering to assist with the younger

4-Her's during their summer camps, and due to her leadership skills and hard work in 4-H, she has been accepted to represent NC A&T State University and the county at the 4-H National Conference in Washington, DC.

Mrs. Stephanie Parker-Helmkamp, County Extension Director, presented the Hertford County Extension 2019 Impact highlights as follows: Family Consumer Science: health and wellness programs, food safety programs; AG: increase producers productivity and profitability, promote local foods, pesticide recertification and collection day; 4-H: 4-H Stem, and more; 100 Education Programs, 6,566 face-to-face program contacts, 20,629 non-face-to-face contacts, \$43,955.00 funds secured to support programs, 1,362 hours volunteer hours total estimated value \$33,635. Mrs. Helmkamp thanked the Board for their continued support.

The Board, along with Mrs. Stephanie Parker-Helmkamp, County Extension Director, expressed that they are very proud of Caitlin's hard work and are excited to see all the great work she will continue to do for the county as well as the 4-H program.

### **CADA – FY 2020-2021 COMMUNITY SERVICES BLOCK GRANT ANTI-POVERTY WORK PLAN**

On a motion by Com. Mitchell and second by Com. Leroy Douglas, the Board unanimously approved to endorse and support the CADA 2020-2021 Community Services Block Grant (CSBG) Anti-Poverty Work Plan as presented by Mrs. Jacqueline Melton and Mrs. Sally Surface.

Mrs. Surface shared with the Board that CADA received only \$43,000.00 this year from Dominion Energy for Energy share support which will make a huge impact on what CADA can provide for seniors and others in the counties served through CADA. Chairman Gatling directed Dr. Renee Fleetwood, Clerk to the Board, to schedule a meeting for him to meet with Mrs. Surface.

### **INTERIM COUNTY MANAGER'S COMMENTS**

Interim County Manager, Mr. David Cotton, shared the following information: the January 25<sup>th</sup> deadline for filing LGC Form 203 for Federal Audit Clearing House (Bonds and Loans) was completed; approval obtained for the LGC Application for the New AES Construction Project, and the LGC application for the Northern Rural Water District will be completed to present at the March 2020 regular meeting.

### **COMMISSIONERS' COMMENTS**

Vice-Chair Horton commented that it was always good to see citizens attending the Board meetings and encouraged them to continue to attend the meetings.

Com. Mitchell and Com. Douglas thanked everyone for attending the meeting.

Com. Lassiter Com. Lassiter thanked everyone for attending the meeting and congratulated Caitlin Saunders and her father on her accomplishments.

### **CLOSED SESSION**

The Board did not have Closed Session items to be discussed.

On a motion by Com. Lassiter and a second by Com. Mitchell the Board unanimously approved to Recess the Regular Board Meeting to convene to the Board Work Session at 10 a.m. in the Government Center Conference Room.

On a motion by Com. Mitchell and a second by Com. Douglas the Board unanimously approved to close the Board Work Session and reconvene to Regular Session.

On a motion by Com. Mitchell and a second by Com. Douglas the Board unanimously approved to adjourn the meeting.