

**HARRISON COUNTY CODE ADMINISTRATION
DEVELOPMENT PERMIT APPLICATION**

DATE: _____

PARCEL #: _____

LOCATION OF PROPERTY: _____

APPLICANT: _____ PHONE # _____

TYPE OF DEVELOPMENT: EXCAVATION: _____ FILL: _____ GRADING: _____
BUILDINGS OR OTHER STRUCTURES: _____ OTHER ALTERATIONS
(SPECIFY): _____

SIZE OF DEVELOPMENT: _____ AMOUNT OF FILL: _____

FLOOD ZONE: _____ FLOODWAY: YES () NO () REQUIRED BFE: _____

MAP # _____ DATE: _____

*****FILL IN THE SPECIAL FLOOD HAZARD AREA IS NOT ALLOWED EXCEPT FOR
BRINGING PROPERTY BACK TO NATURAL GRADE WHEN DISTURBED (EXAMPLE:
DEBRIS REMOVAL, SLAB REMOVAL, ETC.). LIMITED FILL WILL ALSO BE ALLOWED
FOR AESTHETIC PURPOSES*****

SCOPE OF WORK/COMMENTS/ADDITIONAL INFORMATION:

**APPLICANT ACKNOWLEDGMENT: I UNDERSTAND THAT THE ISSUANCE OF
THIS PERMIT IS CONTINGENT UPON THE ABOVE INFORMATION BEING
CORRECT AND THAT THE PLANS AND SUPPORTING DATA HAVE BEEN OR
SHALL BE PROVIDED AS REQUIRED. I AGREE TO COMPLY WITH ALL
APPLICABLE PROVISIONS FOR HARRISON COUNTY, MS AND ALL OTHER LAWS
AFFECTING THE PROPOSED DEVELOPMENT. THIS PERMIT IS FOR BASIC
BEGINNING AND CONCEPT ONLY. PERMITS AND APPROVALS MUST BE
SECURED PRIOR TO ANY CONSTRUCTION COMMENCEMENT.**

APPLICANT (SIGNATURE) _____ DATE _____

-----OFFICE USE ONLY-----

APPROVAL FOR PERMIT _____ DATE _____

REMARKS _____

INSTRUCTION SHEET FOR A DEVELOPMENT PERMIT

1. **COMPLETE DEVELOPMENT APPLICATION FOR THE DEVELOPMENT PERMIT FOR ANY AND ALL DEVELOPMENT IN A SPECIAL FLOOD HAZARD AREA. A DEVELOPMENT PERMIT IS REQUIRED PER THE HARRISON COUNTY FLOOD DAMAGE PREVENTION ORDINANCE FOR ANY DEVELOPMENT.**
“DEVELOPMENT” IS DEFINED AS: ANY MAN-MADE CHANGE TO IMPROVED OR UNIMPROVED REAL ESTATE, INCLUDING, BUT NOT LIMITED TO, BUILDINGS OR OTHER STRUCTURES, MINING, DREDGING, FILLING, GRADING, PAVING, EXCAVATING, DRILLING OPERATIONS OR STORAGE OF MATERIALS OR EQUIPMENT.

****NOTE** HARRISON COUNTY FLOOD DAMAGE PREVENTION ORDINANCE DOES NOT ALLOW FILL EXCEPT FOR BRINGING PROPERTY TO NATURAL GRADE WHEN DISTURBED (EXAMPLE: DEBRIS REMOVAL, SLAB REMOVAL, ETC.) LIMITED FILL WILL ALSO BE ALLOWED FOR AESTHETIC PURPOSES.**
2. **SUBMIT A COPY OF THE DEED OR TAX RECEIPT OF THE PROPERTY.**
3. **SUBMIT A SITE PLAN SHOWING EXISTING CONDITIONS INCLUDING ELEVATIONS.**
4. **SUBMIT A SITE PLAN SHOWING ANY AND ALL CHANGES TO EXISTING CONDITIONS WITH PROPOSED ELEVATIONS. THIS INCLUDES BUT NOT LIMITED TO RELOCATING, REMOVING, AND/OR REPLACING MATERIALS. INSPECTIONS WILL BE CONDUCTED VERIFYING SUBMITTED AND APPROVED PLANS. ANY CHANGES MUST BE SUBMITTED IN WRITING AND APPROVED PRIOR TO WORK BEING DONE.**
5. **SUBMIT DEPARTMENT OF MARINE RESOURCES (DMR) APPROVAL PAPERWORK/PLANS IF THE DEVELOPMENT REQUIRES THEIR APPROVAL.**
6. **ONCE THE DEVELOPMENT PERMIT APPLICATION IS APPROVED, THE PERMIT WILL BE PREPARED AND THEN YOU WILL BE NOTIFIED IT IS READY.**
7. **THE DEVELOPMENT PERMIT FEE IS \$50.00.**