



Harrison County, MS

Proposed Agenda Board of Supervisors

Monday, May 13, 2024

9:30 AM

BILOXI

ROLL CALL

(999) - PUBLIC FORUM

- 1 **RECOGNIZE** Gerald Blessey with Mississippi Sound Coalition to present 2024 1st Quarter Report.
- 2 **RECOGNIZE** Jamie Holder, Keith Huber Company to discuss business expansion and upcoming projects with Harrison County.
- 3 **RECOGNIZE** Darryl Parker, Executive Director, Community Connections Inc. to discuss the Renewable Energy Conference scheduled for July 18, 2024 through July 19, 2024 at the Lake Terrace Convention Center in Hattiesburg, Mississippi.
- 4 **DISCUSSION** on proposal from Daniel R. Boudreaux, Jr., P.E. for services for the overseeing and construction of the proposed Concession Building at the Harrison County Girls Softball Field, Daughtery Road.

(555) - REPORTS TO THE BOARD

- 5 **RECOGNIZE** Matt McDonnell with the Mississippi Coast Coliseum Commission to discuss purchase of property located at 173 & 175 Oakmont Place.

CONSENT AGENDA

Agenda Items numbered [6] through [13] have been placed on the Consent Agenda, same appearing to be routine, non-controversial matters on which all supervisors are likely to agree.

Tax Assessor

- 6 **ORDER** acknowledging receipt of and approving petitions for Decreases to the 2023 Real & Personal Property Rolls as recommended by the Tax Assessor.
- 7 **ORDER** acknowledging receipt of and approving petitions for Decreases to the 2021-2022 Personal Property Rolls as recommended by the Tax Assessor.

Purchasing

- 8 **ORDER** spreading upon the minutes the list of emergency, low quotes, and state contract orders issued by the Purchasing Department during the month of April 2024.

Sheriff

- 9 **ORDER** acknowledging receipt of the inmate meal log from the Harrison County Adult Detention Center for the month of April, 2024, as on file with the County Administrator, per statute 19-25-74.
- 10 **ORDER** spreading upon the minutes the Harrison County Sheriff's Deputies off-duty employment roster and House Bill 453 for the month of May 2024.

County Administrator

- 11 **ORDER** acknowledging receipt of and spreading upon the minutes the attached lease agreements for the Fairgrounds.
- 12 **ORDER** spreading upon the minutes the following executed rental agreements for the month of April 2024:
- a) County Farm Shelter
 - b) D'Iberville Civic
 - c) Fire Pit Rentals
 - d) Good Deeds Community Center
 - e) Isiah Fredericks Community Center
 - f) Long Beach Pavilion
 - g) Success Community Center
 - h) West Harrison Civic Center
 - i) Woolmarket Community Center
- 13 **ORDER** approving mileage reimbursement for in-county travel for the following employees:
- a) \$27.34 to Madelon Ruiz, Chancery Court, for period of May 1, 2024, payable from 001-160-475.
 - b) \$258.62 to Katherine M. Gargiulo, District Attorney's Office, for period of April 7, 2024 through April 22, 2024, payable from 001-168-475.
 - c) \$56.28 to Carleen Duncan, District Attorney's Office, for period of April 8, 2024 through April 22, 2024, payable from 001-168-475.
 - d) \$84.53 to Nick Patano, Justice Court Judge, for period of April 9, 2024, payable from 001-166-476.
 - e) \$337.68 to Brian Henrie, Youth Court, for the period of April 23, 2024 through April 26, 2024, payable from 012-177-475.
 - f) \$137.35 to Tiffany Gele', Youth Court, for period of March 6, 2024 through

May 2, 2024, payable from 030-193-475.

g) \$75.71 to Valeri Underwood, Youth Court, for period of February 2, 2024 through April 22, 2024, payable from 001-164-475.

END OF CONSENT AGENDA

(156) - COUNTY ENGINEER

- 14 **ORDER** approving execution and payment of Pay Application #8 to Harrison County Bridge, LLC, for work done on the Menge Avenue and I-10 Project, in accordance with the Development Agreement and the attached form of GO Requisition in the amount of \$394,909.23, payable from 309-100-581.
- 15 **ORDER** approving the Final Plat for Hidden Creek Estates Subdivision, Phase 1, (15 lots), located in Section 6, Township 5 South, Range 9 West, Supervisor's Voting District 1, First Judicial District, as recommended by Jaclyn Turner, P.E., Harrison County Engineer, as follows:
- a) Hidden Creek Estates, Phase 1, Final Plat
 - b) Check No.1036, \$26.00 for Recording Fee
 - c) Approval Letter for Singing River Electric
 - d) Hidden Creek Estates Covenants

(690) - ZONING ADMINISTRATOR

- 16 **ORDER** concurring with the Planning Commission decision to approve Case File 2404HC073 for a Zoning Map Amendment by Tyler & Moriah Pavolini requesting approval to change the zoning district classification of a 3.0-acre parcel of land. The property is currently zoned as an A-1 (General Agriculture) District. The request is to change the zoning district classification to the E-1 (Very Low Density Residential) District for the purpose of building a home as shown on the site plan. The subject property is located at XXXXX Dubuisson Rd. The ad valorem tax parcel number is 0209 -21-007.004. - **Supervisor District 3**
- 17 **ORDER** concurring with the Planning Commission decision to approve Case File 2404HC076 for a Zoning Map Amendment filed by Daniel Husley requesting approval to change the zoning district classification of a 4.0-acre parcel of land. The property is currently zoned as an A-1 (General Agriculture) & E-1 (Very Low Density Residential) District. The request is to change the zoning district classification to the R-1 (Low Density Residential) District for the purpose of subdividing the property to create a home site. The subject property is located at 21977 Blackwell Farm Rd. The ad valorem tax parcel number is 1003 -19-003.000. - **Supervisor District 5**
- 18 **ORDER** approving second reading and adoption of the amended ordinance of the Harrison County Board of Supervisors regulating the location of

off-premises outdoor advertising signs, including digital display signs, along highways and roadways outside municipalities, and within Harrison County, and for related purposes.

~~Electronic message boards are prohibited~~

No sign shall be permitted which is animated by means of flashing, scintillating, blinking or traveling lights. Digital display sign faces shall be allowed, subject to the following provisions:

(1) There shall be no effects of movement, animation, scrolling, flashing, scintillation or similar effects and shall display only static images.

(2) The static display time for each message shall be a minimum of eight (8) seconds.

(3) The time to completely change from one message to the next is a maximum of two (2) seconds and shall not use fading, rolling, window shading, dissolving, or similar effects as part of the change.

(4) All such signs shall have installed light monitors, and shall at all times allow such monitors to automatically adjust the brightness level of the sign based on ambient light conditions. In addition, maximum brightness levels for said sign shall not exceed five thousand five hundred (5,500) nits from dawn to dusk, during daylight hours, and one thousand (1,000) nits from dusk to dawn, nighttime hours.

(5) Any digital display sign face or similar such sign that malfunctions, fails, or ceases to operate in its usual or normal programmed manner, causing motion, movement, flashing or any similar effects, shall have a default mechanism freezing said sign if any such malfunction occurs.

(122) - PURCHASING DEPARTMENT

19 **ORDER** accepting the only proposal received, from DMS Mail Management, to provide Mail Services for Harrison County, as recommended by the County Administrator and Purchase Clerk.

20 **ORDER** acknowledging receipt of the 2024-2025 Annual Term Bids received on April 17, 2024, and authorizing the award effective July 1, 2024 of each tabulated, with the lowest bidder being best and principal supplier, and next lower bidder being the alternate supplier, as recommended by the Purchase Clerk:

- a) Annual Team Bid Group 10.1 Signs, Posts & Supplies
- b) Annual Term Bid Group 10.2 Ready Mix Concrete
- c) Annual Term Bid Group 10.3 Dense Grade Crushed Limestone
- d) Annual Term Bid Group 10.4 Limestone Rip Rap
- e) Annual Term Bid Group 10.5 Concrete Culvert Pipe
- f) Annual Term Bid Group 10.7A Asphalt Hot Mix - Plant Pick-Up and In Place
- g) Annual Term Bid Group 10.7B Asphalt Scrub Seal, Slurry Seal and Micro-Surfacing
- h) Annual Term Bid Group 10.8 Propylene and Polyethylene Culvert Pipe

- i) Annual Term Bid Group 10.9 Pesticides and Chemicals
- j) Annual Term Bid Group 10.10 Raised Pavement Markers and Supplies
- k) Annual Term Bid Group 10.11 Correctional Facility Mattresses
- l) Annual Term Bid Group 10.12 Inmate Jumpsuits for Corrections

21 **ORDER** rejecting the following bids received on April 17, 2024 for 2024-2025, as recommended by the Sheriff's Office and Purchase Clerk.

- a) Annual Term Bid Group 10.12 Inmate Jumpsuits, bid received from Mini Wing USA
- b) Annual Term Bid Group 10.13 Harrison County Jail: Stainless Steel Toilets and Lavatory, bid received from Apple Specialties, Inc.

22 **ORDER** authorizing advertisement of RFPs for LED Sports Lighting at the Isaiah Fredericks Community Center Ball Fields (Reference File 24-2980).

(200) - SHERIFF

23 **RECOGNIZE** the Sheriff or his representative as he reports on the number of persons currently housed in the Harrison County Jail Facilities and as he discusses other matters.

24 **ORDER** approving Addendum No. 1 to the Correctional Communications Service Agreement with City Tele-Coin to add eight inmate telephones to the Harrison County Sheriff's Office Work Center, and authorizing the Board President to execute same.

25 **ORDER** spreading upon the minutes the personnel changes of the Sheriff's Office, as listed on file with the Payroll Clerk and Personnel/Human Resource Department.

a) New Hire:

- 1) Norman Pope, Sheriff, Bailiff, Part-Time, effective 5/6/2024.
- 2) Jessica Hight, Sheriff, Dispatcher, Full-Time, effective 5/6/2024.
- 3) Clifton Lemoine II, Sheriff, Pilot, Part-Time, effective 5/1/2024.
- 4) James Wiygul III, Sheriff, SRO, Full-Time, effective 4/30/2024.

b) Resignation:

- 1) Christian Delgado, Sheriff, Reserve Deputy, effective 5/3/2024.
- 2) Andrew McNair, Sheriff, Reserve Deputy, effective 5/3/2024.

26 **ORDER** approving payment to the City of Long Beach Police Department for overtime in the amount of \$7,457.76 for Operation Stonegarden Grant #S22LE024, payable from 030-221-440. (Funds were approved in Interlocal Agreement with the City of Long Beach for this grant).

- 27 **ORDER** approving the attached line transfers within the Sheriff's Office budget.

(120) - COUNTY ADMINISTRATOR

- 28 **ORDER** approving payment of Tort claim, as listed:

 a) \$965.53 to Hopkins, Barvie & Hopkins, PLLC, Monthly Invoice No. T-0082, dated May 1, 2024.

- 29 **ORDER** authorizing reimbursement to the Road fund 150-000-360 for the following (details attached):

- a) \$225.78 payable from Fire Services 106-250-646 for signs for Fire Rescue vehicle
 b) \$214.47 payable from Fire Services 106-250-646 for signs for Fire Rescue vehicle
 c) \$80.55 payable from 001-151-639 for parking lot sign at Gulfport Courthouse
 d) \$173.74 payable from 001-151-639 for parking lot sign at Gulfport Courthouse
 e) \$81.08 payable from 156-355-639 for Sand Beach signs
 f) \$300.00 payable from 001-510-581 for Civic Center rentals for April 2024
 g) \$104.26 from Senior Resources 001-462-656 for vehicle signs
 h) \$49.82 payable from Senior Resources 001-462-656 for auto decals
 i) \$48.99 payable from Senior Resources 001-462-656 for auto decals
 j) \$624.47 payable from 001-151-581 for work at Finley Cemetery April 2024

- 30 **ORDER** authorizing the reimbursement of \$33.75 to the Sheriff's Office account 001-200-542 for repairs to Fire Services vehicles, payable from 106-250-542 (detail attached).

(121) - COMPTROLLER

- 31 **ORDER** authorizing the Interfund loans and repayments per the attached schedule.

(101) - CHANCERY CLERK

- 32 **ORDER** approving claims docket, per Miss. Code of 1972 Ann., Section 19-13-27.

- 33 **ORDER** authorizing issuance of duplicate warrants, as listed, per certificates and affidavits filed with the Chancery Clerk:

- a) \$200.00 to Kim L. Snowden

- 34 **ORDER** acknowledging receipt of monthly reports showing expenditures and liabilities incurred against each separate budget item, and receipts of property taxes and other revenues for the month of April 2024, submitted by Chancery Clerk Angela Thrash per Miss. Code of 1972 Ann. § 19-11-23.
- 35 **ORDER** approving payment of the following claims:
- a) \$4,352.59 to Hopkins, Barvie & Hopkins, PLLC, File No. 4755-00000M, Harrison County Sheriff's Department General File, payable from 001 200 550.
 - b) \$3,357.20 to Hopkins, Barvie & Hopkins, PLLC, Invoice No. CS-019, Harrison County Sheriff's Department Civil Service Commission, payable from 001 200 550.
 - c) \$5,203.15 to Bank-Tec South, Invoice No. 288963, contract base rate charge for the 4/1/24 to 3/31/25 billing period, payable from 001 101 544.
 - d) \$19,336.37 to Brown, Mitchell & Alexander, Invoice No. 25716, ARPA - TO#1 Hwy 67/Tradition Area Regional Pump Station, payable from 072 380 555.
 - e) \$21,655.00 to Brown, Mitchell & Alexander, Invoice No.25717, ARPA - TO#3 Superior Utilities Lagoon Pump Station, payable from 072 391 555.
 - f) \$79,917.00 to Brown, Mitchell & Alexander, Invoice No. 25718, ARPA - TO#4 HARCO Beach Outfalls, payable from 072 380 555.
 - g) \$62,344.00 to Holden Earth Moving & Construction, DECD-0024(27)B Veterans Boulevard -- Pay Application No. 11, payable from 030 372 581.
 - h) \$15,750.00 to Chiniche Engineering & Surveying, Invoice No. 15-001-00110, ARPA - Task Order No. 4, Firetower Road Water, payable from 072 385 555.
 - i) \$12,993.75 to Chiniche Engineering & Surveying, Invoice No. 15-001-0029, ARPA -- Task Order No. 2, Firetower Road Sewer, payable from 072 384 555.
 - j) \$269,173.40 to J. L. McCool Contractors, Inc., Pay Estimate No. 2, MDOT Project No. STP-0024(056)LPA/1067 42-702000, HARCO Construction Safety Improvements, payable from 030 374 581 and authorizing an Interfund loan if needed until reimbursement is received.
 - k) \$1,800.00 to Neel Schaffer, Invoice No. 1096323, Harrison I-10 at Firetower Rd & Menge Overpass, payable from 309 100 555.
 - l) \$244,403.55 to VitaCore Health Strategies, Invoice No. C7506-04.2024 for April payment, CorEMR (April 2024), Liberty Technical Solutions (April 2024) Data Hosting, for Adult Detention Center, payable from 001 239 552.
 - m) Payments listed to Tiger Correctional Services for April 2024: (1) \$95,933.10 (FS11826, FS11874, FS11935, FS11975, FS12013) for meals at Adult Detention Center, payable from 001 239 694; (2) \$2,216.45 (FS11936, FS11937, FS11938, FS11976, FS11995) for meals at Juvenile Detention Center, payable from 001 223 694; (3) \$3,664.50 (FS11875, FS11947, FS11997) for meals at HCLETA, payable from 001 201 581.
 - n) \$13,687.44 to Swetman Security Service, Inc., Invoice No. 17422 for April, First Judicial District Courthouse, Biloxi and Gulfport Justice Courts, payable from 001 151 581.
 - o) \$3,517.80 to Swetman Security Service, Inc., Invoice No. 17422 for April,

Harrison County DHS, payable from 001 450 581.

p) \$1,599.00 to Swetman Security Service, Inc., Invoice No. 17422 for April, money escort, payable from 001 151 581.

q) \$6,175.00 to UKG, Invoice No. 12228326, payable from 001 121 544.

r) \$20,944.95 to Waltzer Wiygul & Garside, LLC, #339.0001 Bonnet Carre Spillway, billing period 2/1/24 - 4/30/24, payable from 016 100 550.

s) \$22,875.00 to Gerald Blessey Consulting, LLC, Invoice dated April 30, 2024, Save Our Sound Coalition, payable from 016 100 550.

t) \$924.00 to Brown, Mitchell & Alexander, Invoice No. 25712, HARCO Sand Beach Renourishment - Hurricane Zeta, payable from 177 369 555.

u) \$1,727.00 to Brown, Mitchell & Alexander, Invoice No. 25713, HARCO Beach Drainage Outfall Repairs - Hurricane Zeta, payable from 177 369 555.

v) \$4,729.50 to Brown, Mitchell & Alexander, Invoice No. 25714, MSCIP Coastwide Beach & Dune Restoration - Harrison County, payable from 332 525 555.

w) \$15,298.00 to Brown, Mitchell & Alexander, Invoice No. 25715, HARCO Beach Drainage Outfalls - Oleander to Laurel Drive, payable from 080 362 555.

x) \$9,990.00 to Southern Mississippi Planning & Development District, Invoice No. 13067, for insurance reconciliations and other financial services performed during time period of March 25-April 30, 2024, payable from 001 120 554.

y) \$13,750.00 to Southern Mississippi Planning & Development District, Invoice No. 13068, for professional administrative services for period April 1, 2024-April 30, 2024, payable from 001 120 554.

z) \$5,000.00 to Coastal Concepts, Invoice No. HCBOS2405, consulting retainer fee for the month of May, payable from 001 100 581.

aa) \$5,000.00 to Coastal Concepts, Invoice No. HCBOS2404, consulting retainer fee for the month of April, payable from 001 100 581.

bb) \$8,200.00 to Access Control Group, Inc., Estimate No. 2381, quote to add access control on three doors in Chancery Clerk's office and County Administrator's office, payable from 001 151 581.

(100) - BOARD AGENDA

36 **RESOLUTION** of the Board of Supervisors, Harrison County, Mississippi, determining the necessity for and invoking the authority granted to municipalities and counties by the Legislature with respect to tax increment financing as set forth in Chapter 456 of Title 21, Mississippi Code of 1972, as amended, determining that the Tax Increment Financing Plan Tomaston Medical Park Biloxi, Harrison County Mississippi May 2024, is a project eligible for tax increment financing under the laws of the state, that a public hearing be conducted in connection with the tax increment financing plan on June 3, 2024 at 9:30 a.m. and for related purposes.

37 **ORDER** approving expansion of the boundaries of the grading district for the Cuevas Fire Grading District.

38 **ORDER** setting forth proposed Local System Bridge Replacement and

Rehabilitation Project, for period January 1, 2024 through December 31, 2027, by adding the following projects and authorizing the Board Members to execute State Aid Orders for said projects:

- a) Haley Road bridge over Ship branch - Project No. LSBP 24(18) - Harrison County, Mississippi.
- b) E. Taylor Road bridge over Flat branch - Project No. LSBP 24(19) - Harrison County, Mississippi.
- c) Orange Grove road over Bayou Bernard branch - Project No. LSBP 24(20) - Harrison County, Mississippi.

39 **ORDER** approving items listed for Summer Fest hosted by Saucier Prime of Life Senior Center:

- a) Flyer for Summer Fest (attached)
- b) Use of Saucier Lizana Road Shelter, Thursday, June 20, 2024, 9:30 a.m. until 1:00 p.m.

40 **ORDER** proclaiming the month of May 2024 as "Go Gray in May" for Brain Cancer Awareness Month in Harrison County, Mississippi.

41 **ORDER** adjudicating the tax sale of August 29, 2022 on tax parcel 0412J-01-035.000 for 2021 taxes erroneous and thus void ab initio; and for related purposes.

42 **ORDER** adjudicating the employment of Tim C. Holleman and Boyce Holleman & Associates to represent Harrison County in the litigation matter listed below, Cause No. 21-cv-00515 (attached).

43 **CONSIDER** complaints for vacation of roadways:

- 1. Dearman v. Ladner; Civil Action No. 24-401(1) and
- 2. Swan v. Allen, Cause No. 24-434(1)

and adjudicating the employment of Tim C. Holleman and Boyce Holleman & Associates to represent Harrison County in said matters.

44 **ORDER** reappointing Mary Bankston as a member of the Mississippi Coast Transportation Authority, representing Supervisor's Voting District 5 for term ending December 31, 2028.

45 **ORDER** approving installation of street light as listed:

- a) 13244 Wolf River Road, Pass Christian, Supervisor Voting District 3.

46 **ORDER** designating any Board Supervisor, the Chancery Clerk, the Purchase Clerk, or Department Head, as a representative of Harrison County to receive proposals for the RFP for the Sale of Surplus Property in Harrison County,

Mississippi, scheduled to be opened on Thursday, June 6, 2024 at 9:30 a.m.

47

ORDER approving purchase of computer services from Datalynks Corporation to integrate the county imaging system in the Purchasing and Bookkeeping departments, as recommended by Judy Williams, Purchase Clerk, at a cost of \$43,400.00, payable from 001-110-581 (money within Record Imaging System budget).