

Historic District Commission

Legislative Reference:

State: CGS 7-147c through 7-147k.

Town: Code 2-191 through 2-195.

Other Bylaws and/or Rules of Procedure: Historic District Handbook, Application Procedures and Design Guidelines, July 1994.

Type: Statutory and permanent.

Geographic Responsibility: Any historic district in the Town but not City (City has Eastern Point HDC), including: (1) Burnett's Corners; (2) Center Groton; (3) Mystic.
Exact boundaries on file in the Town Clerk's office.

History: Ordinance adopted January 6, 1975.

Powers and Duties:

General: To promote the educational, cultural, economic and general welfare of the town through the preservation and protection of buildings, places and districts of historic interest within the town by maintenance of such landmarks in the history of architecture of the town, of the state or of the nation and through the development of appropriate settings for such buildings, places and districts. (Code 2-191)

Specific: Issues certificates of appropriateness. (CGS 7-147d) It shall file with the Connecticut Historical Commission at least once a year a brief summary of its actions, including the number and nature of certificates of appropriateness issued. (CGS 7-147c)

Appointing Authority: Town Council. (Code 2-195)

Term of Office: Five (5) years, staggered. (CGS 7-147c)

Membership:

Number: Five (5) members, three (3) alternates. (Code 2-195)

Requirements: At least 2 members and 1 alternate shall be property owners within one or more of the various historic districts within the town who shall be electors of the town, holding no salaried municipal office. Alternates should be chosen in rotation. (CGS 7-147c & Code 2-195)

Further requirements: The Connecticut Historical Commission, in its procedures for the Certified Local Government program, requires that an adequate and qualified historic preservation review commission be established. This commission should include professionals in architecture, history, planning, archaeology or historic preservation, or others that have special interest, experience, or knowledge in the preceding disciplines. There shall be at least two (2) qualified members in the professions of architecture, historic architecture, history, architectural history, or archaeology to the extent available in the town. All members shall, at a minimum, have a demonstrated interest in historic preservation.

Meeting Schedule and Location: Twice a month at the Town Hall Annex.

Staff: Office of Planning and Development Services.

Records: Located in the Office of Planning and Development Services.
Agendas and minutes also filed in the Town Clerk's office.

Further information:

Members and alternates shall serve without compensation.

OPDS /Inspection Services: 446-5982.