



TOWN OF GROTON
POLICE DEPARTMENT



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68 Groton Long Point Road, Groton, Connecticut 06340
Records Division Telephone: (860) 441-6713
Email: Policerecords@groton-ct.gov
Fax: (860) 445-5928

Request for Police Document(s)

Under the provisions of Connecticut General Statute 1-210 the Town of Groton Police Department may be unable to provide information immediately upon request. A reasonable amount of time will be needed to review and complete a request.

Although every effort will be put forth to supply you with the information requested, please be advised that your request does not guarantee the release of information to you. Statutorily, many factors determine whether or not any part of a case can be released. All police cases must be reviewed and approved by the Investigating Officer's Supervisor prior to release. We appreciate your interest and patience in this process.

Instructions: Using the space below, please provide as much detail as possible. Print clearly.

Date and Time of Request: \_\_\_\_\_
Month / Day /Year/Time

Person Making Request: \_\_\_\_\_
First Name / Middle Initial / Last Name

\_\_\_\_\_
Date of Birth E-Mail Address Telephone Number

\_\_\_\_\_
Street / City / State / Zip Code

Signature of Person Making Request \_\_\_\_\_

\*\*\*\*\*

Case Number: \_\_\_\_\_ Date Needed: \_\_\_\_\_

Name and Date of Birth of Person(s) Involved (If you do not know the date of birth, please estimate.)

\_\_\_\_\_
\_\_\_\_\_

Date of Incident (If you do not know the exact date, please estimate.)

\_\_\_\_\_

Type of Incident (Example: motor vehicle accident, arrest, burglary, etc.)

Type of Information or Documentation Requested

\_\_\_\_\_

\*\*\*Photographic Identification and Fees incurred are expected upon pick-up\*\*\*
(Cash (small bills), Personal Check, Money Order, Bank Check)
(PLEASE USE REVERSE SIDE FOR ANY ADDITIONAL INFORMATION)
"Submarine Capital of the World"