

SHENNECOSSETT WOMEN'S GOLF ASSOCIATION

BY-LAWS

Approved October 2017

ARTICLE I

Section 1. The name of this Association shall be Shennecossett Women's Golf Association, hereinafter referred to as the "Association" of SWGA.

ARTICLE II

Section 1. The Fiscal Year of the Association shall be from November 1st to October 31st in each following year.

ARTICLE III

Section 1. A member in good standing in the SWGA shall be any woman, who is at least 16 years of age, who is a paid-up member of the Shennecossett Golf Course and has paid her assessment to the SWGA

OR

a non-member of the Shennecossett Golf Course, who is at least 16 years of age who will be participating as a member of the SWGA, and has paid her assessment to the SWGA.

Section 2. Rights and Privileges

- a. The rights and privileges of members shall be limited to such rights and privileges given them by the Executive Board or by Committees within their respective authorities under these laws, or by the By-Laws. Any person becoming a member shall there by automatically be bound by and subject to these By-Laws or any amendments thereto and by the rules and regulations of this Association.
- b. A member in good standing has the privilege of voting at the Spring, Fall or Special Meetings.
- c. Any member of the SWGA, who is a member of the Shennecossett Golf Course, shall be eligible to play in all Ladies Day events and participate in SWGA tournaments and affairs.

Any member of the SWGA, who is not a member of the Shennecossett Golf Course, is entitled to participate in the scheduled Ladies Day events. Non-members of the Shennecossett Golf Course will not be eligible to participate in the following tournaments: Women's Club Championship, Handicap, Four-

Ball, President's Cup, Senior Women's Club Championship and Member-Guest (as a member).

- d. The Tournament and Handicap Committees shall set the dividing lines between flights, when necessary.

ARTICLE IV

- Section 1. The Executive Board shall be empowered to fix an assessment on each member. Said assessment shall be used to defray expenses of the Association for tournaments, prizes, socials, and any other obligations of this Association. Such Assessments must be paid in full on or before May 1st, by returning previous-year members.
New members joining after May 1st acquire appropriate rights and privileges of the Association, upon the receipt of their Assessment.

ARTICLE V

Election of Officers

- Section 1. The Officers of this Association shall consist of President, Vice-President, Secretary and Treasurer, who shall be elected at the Annual Fall Meeting and shall serve a period of two years. Nominations may be made from the floor.
- Section 2. Duties of Officers:
 - a. President – The President shall preside at all Special and Executive Board Meetings. In the event of her inability to preside, the Vice-President shall preside. The President shall appoint chair ladies and members of committees, except the Nominating Committee. The President is authorized to approve expenditures for miscellaneous Association expenses up to the amount of \$100.00. Any expenditure over this amount must be approved by the Executive Board.

The President, with the consent of the executive Board, may from time to time, at their discretion, create any additional committees for a given fiscal year.
 - b. The Vice- President shall assist the President and be available to attend any meetings or represent the Association in the absence of the President. The Vice-President shall oversee “Sunshine” activities.
 - c. The Secretary shall take all minutes and execute all correspondence for the Association. In her absence, the President shall appoint someone to take the minutes.
 - d. The Treasurer shall have charge of all money matters, collect assessments and issue receipts. The President's name and Treasurer's name shall appear on the check book and bank statements.

ARTICLE VI
Executive Board

- Section 1. The Executive Board shall consist of the Officers, plus the Chair Ladies of each standing committee and the immediate Past President.
- Section 2. Quorum. A quorum shall consist of 25% of the Executive Board members, include the presiding officer.
- Section 3. Meetings. The Executive Board shall meet at any time or place designated by the President. The President shall call a meeting of the Board upon request of three members of the Board, or upon request of the Tournament Chair Lady.
- Section 4. A majority of those present and voting shall govern at any Board meeting. All voting shall be oral unless otherwise decided upon a majority of those present.
- Section 5. Powers and Duties –
- a. The entire supervision, control and management of the Association, shall be with the Executive Board.
 - b. The Executive Board shall have the right to require Committees and Officers to report to the Board from time to time as it shall see fit.

ARTICLE VII
Meetings

- Section 1. Annual Spring and Fall Meetings. The Annual Spring Meeting shall be held in M a r c h / April, and the Annual Fall Meeting shall be held in September/October at a time and place to be determined by the Board. All members shall be notified by email.
- Section 2. Special. Special meetings of the Association shall be called by the President upon request of three members of the Board or the President.
- Section 3. Voting. A majority of all members present at the Spring, Fall or Special meeting shall decide all questions arising therein. Any Shennecossett Women’s Golf Association member not living locally at the time of the meeting may cast ballots on all questions arising therein in absentee via proxy.
- Section 4. Quorum. At any Spring, Fall or Special meeting, a quorum shall consist of 25% of the membership.

ARTICLE VIII
Committees

Section 1. The Standing Committees shall be as follows:

- a. Tournament
- b. Handicap
- c. Social
- d. Ladies Day
- e. Member – Guest
- f. Grievance
- g. Greens
- h. Charitable Events
- i. Volunteer Coordination

Section 2. Rules Pertaining to Committees:

- a. No Committees shall incur any expense without prior approval of Executive Board and President.

Section 3. Nominating Committee: The Executive Board, chaired by the Vice President, shall appoint a Nominating Committee of three members (two members from Tuesday and one member from the Saturday/Sunday players), by the first Tuesday of August, to report their slate at the Annual Fall Meeting.

Section 4. Powers of the Standing Committees:

- a. Tournament. This committee shall establish the rules and be responsible for the execution of the following tournaments: Women’s Club Championship, Handicap, Four Ball, Senior Women’s Club Championship and President’s Cup. The committee shall also be responsible for the recognition of tournament winners, including updating all associated prizes. Decisions of this committee shall be final.
- b. Handicap. The handicap committee shall be empowered to establish handicaps for all members using the system of handicapping recommended by the United States Golf Association.
- c. Social. This committee shall work in promoting Association affairs of a social nature, including the opening and closing events.
- d. Ladies Day. This committee shall have the responsibility of forming and directing Ladies Day activities.

- e. Member – Guest. This committee shall be responsible for arranging the Member – Guest Day events, including the rules and regulations pertaining to the event. Decisions of this committee shall be final.
- f. Grievance. This committee, consisting of the President, Vice-President and Tournament Chair, shall settle all grievances.
- g. Greens – The committee shall be responsible for collecting feedback on the golf course from the membership. This committee chair shall represent the Association at the Town of Groton Golf Advisory Board.
- h. Charitable Events – This committee shall be responsible for coordinating an annual charitable event.
- i. Volunteer Coordination – This committee shall be responsible for assisting the Pro Shop with coordinating membership support for events needing volunteers.

ARTICLE IX
Amendments of By-Laws

The Shennecossett Women’s Golf Association By-Laws may be amended, modified and/or repealed by a majority of all members in good standing, present at any Spring, Fall or Special meeting. The call for such a meeting shall give notice of the contemplated change.

ARTICLE X

Robert’s Rule of Parliamentary Procedure shall govern at all Spring, Fall and Special meetings, Executive Board meetings and Committee meetings.

Past By-Law Amendments Approved: November 1969, April 1973, April 1974, April 1977, May 1981, October 1985, April 1987, October 1989, April 1997, April 2006, September 2013, April 2015, and October 2017.