

Groton Parks and Recreation Department Seasonal Employee Time Sheet

Employee Name

Date	Day	Pay Code <i>(Select one)</i>			Time In	Time Out	Total
		Aquatics Concert Parking Floor Hockey Late Pick-up Roller Hockey Sunshine Camp	Camp Button Driver GBA Summer Camp Special Needs Teen Camp	Community Events Facilities Monitor Inclusion SRF Programs SR Inclusion Winter camp			
	Sunday						
	Monday						
	Tuesday						
	Wednesday						
	Thursday						
	Friday						
	Saturday						

If you work more than one program or site per day, use both lines to report separately. If you leave work for meals or other breaks, use both lines to report the time you left and returned.

Employee
Signature
& Date

TOTAL

Supervisor
Date

Kronos
Initials
& Date