



**Town of Groton Assessor's Office
 Automobile – Related Commerical Properties
 Income and Expense Survey for Calendar Year 2023**

Information provided is CONFIDENTIAL, in accordance with Connecticut Law.

Due on or before June 1, 2024

Business Name (if applicable) _____
 Parcel ID _____
 Property Address _____
 Form Preparer/Position _____

Telephone Number _____

Type of Business

- | | |
|--|--|
| <input type="checkbox"/> New Car Dealership (Full Service) | <input type="checkbox"/> Gasoline Service Station & Repair |
| <input type="checkbox"/> Used Car Dealership (Full Service) | <input type="checkbox"/> Gasoline Service Station & Retail |
| <input type="checkbox"/> Used Car Dealership (Limited Service) | <input type="checkbox"/> Auto Repair |

Tenant Information

	Name	Phone
	MM/DD/YEAR	MM/DD/YEAR
	Lease Term	

Total Leased Building Area	_____	Sq. Ft.
Finished (office, showroom, retail)	_____	Sq. Ft.
Service/shop	_____	Sq. Ft.
Warehouse/storage	_____	Sq. Ft.
Apartment	_____	Sq. Ft.
Other	_____	Sq. Ft.

Is total land area of property address included in lease? Yes No
 If not, how much is included? _____ Sq. Ft.

Annual base rent for 2023	\$ _____
Additional rent (% , overage, etc.) in 2023	\$ _____
Apartment rent for 2023	\$ _____
Other Income for 2023	\$ _____
Total Rental Income for 2023	\$ _____

Operating Expenses paid by:	Tenant	Landlord
Accounting & Legal	\$ _____	\$ _____
Cleaning & Maintenance	\$ _____	\$ _____
Insurance	\$ _____	\$ _____
Management Fees	\$ _____	\$ _____
Payroll	\$ _____	\$ _____
Repairs & Maintenance	\$ _____	\$ _____
Reserves	\$ _____	\$ _____
Security	\$ _____	\$ _____
Supplies	\$ _____	\$ _____
Tenant Improvements	\$ _____	\$ _____
Trash & Snow Removal	\$ _____	\$ _____
Utilities	\$ _____	\$ _____

Fixed Operating Charges paid by:	Tenant	Landlord
Personal Property Taxes	\$ _____	\$ _____
Real Estate Taxes	\$ _____	\$ _____
Capital Expenses	\$ _____	\$ _____
Total Operating Expenses	\$ _____	\$ _____

Net Operating Income (Total Rent less Total Landlord Expenses): \$ _____

For additional comments and/or information (original lease term, escalation rates, renewal options, purchase option, etc.), please attach a separate page.

_____/_____
Signature/Position Date

_____/_____
Name (print) Email