



## New Resident Information

411 S. Lafayette St.  
Greenville, MI 48838  
616-754-5645  
[greenvillemi.org](http://greenvillemi.org)

City Hall Hours:  
Monday- Friday 8:00am- 5:00pm

Closed on the following holidays:  
New Year's Day, Good Friday, Memorial Day,  
4<sup>th</sup> of July, Labor Day, Thanksgiving & the  
day after, Christmas Eve, Christmas Day,  
New Years Eve.

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## Parking in the City of Greenville



Visiting a friend? Shopping around town? Most City streets allow temporary parking, please look for posted signs. We like to maintain a safe and neat appearance so we ask all residents to have their vehicles off the street from 2:00 a.m. to 5:00 a.m. In the winter this allows crews to safely clear streets of snow. Cars could be towed at the owners expense. Special, temporary, overnight parking for unusual circumstances is possible, except during winter months. Ordinance Sited: Section 42-96

Vehicles may not be parked on unpaved portions of the front yard at anytime within the City limits. Ordinance Sited: Section 46-258 (c(8a))

## Sidewalk Maintenance



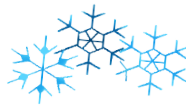
Sidewalks are an important part of our transportation system. Whether people are walking to school, work, shopping or pleasure it is important to keep the sidewalks safe, clear and in good repair. Obstructions such as bushes or trees should be removed to maintain a safe and clear sidewalk. Pits, chips, and offsets in sidewalks, not caused by a city tree are the property owners' responsibility. Ordinance Sited: Section 36-60

## Trash Containers



Part of the attractiveness of Greenville is in its neat appearance. To maintain that we ask that trash containers be put away 24 hours after garbage collection and not be placed to the curb until 24 hours before collection. Ordinance Sited: Section 32-25

## Snow and Ice Removal



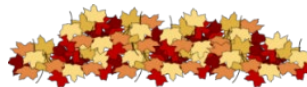
Going along with sidewalk maintenance, sidewalks are an important part of our transportation system and should remain clear and safe for those walking to work, school, shopping or for leisure. The owner of every lot or parcel of land that has any sidewalk, shall clear all ice and snow from sidewalks adjoining such within 16 hours of snow falling or drifting. Please keep in mind this is a Code Enforcement issue and to maintain safe sidewalks the city may clear them at the owners expense. Also while clearing please do not throw snow into the street. This is unlawful and makes our roads unsafe for drivers. Ordinance Sited: Section 36-60

## Grass Cutting



We maintain property values by asking each resident to maintain their lawn. Weeds or tall grass should be cut before reaching eight inches. If any occupant or owner neglects to cut the tall grass Code Enforcement may cut tall grass, at the expense of the owner. Ordinance Sited: Section 24-19

## Leaves and Yard Waste



As a benefit to residents, the City maintains a compost area for free disposal of yard waste and leaves. You may drop off leaves/grass clippings, and brush (no stumps) at the City Compost Site at 1150 Owen Mumaw Dr. **Please note:** No person shall cause or permit the burning of yard waste on any private premises or public property.

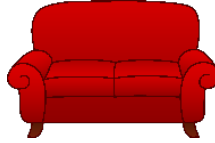
A loose leaf pick-up is currently offered. Please look for directions in the flyer. Ordinance Sited: Section 20-1

## Noise



We want to be mindful of other residents and respect certain quiet hours. To provide this we ask all residents to respect the quiet hours of 10:00 p.m. to 8:00 a.m. Ordinance Sited: Section 26-147

## Large Item Pick-Up



As a benefit to residents, the city provides two dates for bulk item pick-up a year. These are during, the first full week in May and the first full week in October. Please do not place large items at the curb any other time of the year. To maintain a beautiful Greenville our crews may remove these items at the owner's expense. Ordinance Sited: Section 26-4

## Pets/Animals



We love pets! We also love to see pets happy, on a leash, and bodily functions cleaned up. The keeping of household pets, including dogs, cats, fish, birds, hamsters and other animals regarded as household pets is permitted. However, where five or more cats and/or dogs six months of age or older live shall be considered a kennel. Kennels shall only be permitted in the C-2 district. The keeping of animals not normally considered household pets, including, but not limited to, horses, pigs, sheep, cattle, and poultry is prohibited in all zoning districts. Ordinances' Sited: Section 46-92, 6-30, 31

## Water/Sewer/Trash Billing



The City of Greenville has both award winning drinking water and water treated by our wastewater plant. Our drinking water has won best tasting water (1998 & 2001) in Michigan and Utility of the Year in 2011. In 2014 our Waste Water plant won Utility of the Year. Greenville's water supply is provided by our well fields that meets all DEQ standards.

- Residents moving in or out of a residence are responsible for calling City Hall to change billing into/out their name. Renters/Land Contract Owners will be required to make a \$150 deposit before billing is placed in their name. The deposit will be credited against the final bill.
- Bills are issued quarterly for residents. Failure to receive bill does not release you of the obligation to pay/penalties.
- High water bills due to leaks in the home are the responsibility of the owner/renter. Please check your home for leaks frequently to avoid a high bill. A running toilet can add to a high bill.
- Sprinkler meters are available for purchase by contacting City Hall for details.
- To avoid a sewer backup please refrain from flushing wipes (even "flushable"), shop towels, feminine products, diapers, underwear, sheets, toys and clothing. A backup can be costly for you to clean and repair.

## Property Taxes



If you would like to see your tax dollars at work please visit a school, the Flat River Library, a park or our Fred Meijer Flat River Trail. The Fred Meijer Flat River Trail tunnel has won a National award.

- Failure to receive a tax bill does not release you from the obligation of paying taxes/penalties .
- Taxes come out twice a year. Once in July (Summer Taxes) and once in December (Winter Taxes)
- Summer Taxes are due August 31<sup>st</sup>
- Winter Taxes are due February 14<sup>th</sup>
- If the due date for a tax bill falls on a weekend or major holiday, the tax will be due on the following regular weekday.
- Check your property tax information at: [greenvillemi.org/assessing](http://greenvillemi.org/assessing)

## Burn Permits



Fire Pits are allowed in the City of Greenville when used to burn wood. We do require that you obtain a burn permit from Public Safety. You can reach them at 616-754-9161. Ordinance Sited: Section 20-01 Fire Pits are not to be used for burning yard waste or garbage. Ordinance Sited: Section 32-26

## Finding the Ordinances

All Ordinances can be found online at [greenvillemi.org](http://greenvillemi.org). Click the Government tab at the top and then City Ordinance's. You will be taken to another site. You may find the Ordinance's sited in this flyer by typing the Section number's (include the dash) in the search box at the top of the page. Or you may pick a copy up at City Hall.

# Trash Collection

**See Maps for Pick-up days**



One 96 gallon trash cart is provided with each trash services at a residence. Additional carts are available at a cost of \$11.00 per month.

**Trash limits:** 96 gallon toter plus up to 2 – 35 gallon bags. If the toter is not used a maximum of 5 – 35 gallon containers or bags.

**Rubbish:** Serviced 52 weeks of the year. Customers may have a toter or may use their own containers and bags. No large items will be taken. All trash must be prepared by using plastic bags weighing no more than 40lbs or 35-gallon cans. Place toter or bags within 3 feet of the curb no later than 6am on your service day. Trash toters are required to be off the street within 24 hours of pick up and may not be place at the curb more than 24 hours before pick up.

Cardboard boxes will be taken if they are broken down and bundled. You may not put out cardboard boxes with any type of trash in it.

**Bulk Items:** The only time large items will be taken at the curb are during Spring and Fall pick up. No building materials or hazardous materials (tires, paint, chemicals, etc) are ever taken. If an item is in question, call City Hall before putting at the curb. A flyer will be mailed to every resident with the exact dates of bulk item pick-up.

**Medical Waste:** Medical waste is only allowed in approved disposal containers.

**Holidays:** If a holiday falls during the week, trash will be pushed back one day the rest of the week. The holidays that are celebrated are: New Years Day, Memorial Day, July 4<sup>th</sup>, Labor Day, Thanksgiving, and Christmas.

**Recycle:** Recycle bins are available at no additional cost. Please call 616-682-2806 to request a recycle bin.

**See map for recycle schedule.**

All information from this brochure is subject to change and should be confirmed by using the City of Greenville's website or by calling City Hall at 616-754-5645.