



# City of Greenville

## Water Bill Loan Application

Check Request: _____
First Loan: _____
Second Loan: _____

I \_\_\_\_\_ hereby make application for a loan from the City of Greenville Water Bill Revolving Loan Fund.

I am requesting \_\_\_\_\_ (dollars) to make payment on the water bill for the following address:

\_\_\_\_\_

I understand this program is intended to assist individuals who are financially unable to pay their outstanding water bill, and to provide financial assistance so as to prevent the water being shut off or the unpaid balance being placed on the tax bill.

The City has established the following list of criteria to determine eligibility for a loan. If the City determines the necessity, it will require verification of any representations on this application.

I do hereby attest that I qualify for the program for one or more of the following reasons. (check all that apply)

- \_\_\_\_\_ I am currently unemployed and unable to pay my water bill.
- \_\_\_\_\_ I am currently employed part time and unable to pay my water bill.
- \_\_\_\_\_ I have applied for and/or am receiving assistance from FIA
- \_\_\_\_\_ I have applied for and/or am receiving assistance from Eight Cap.
- \_\_\_\_\_ I have applied for and/or am receiving assistance from a nonprofit Agency.
- \_\_\_\_\_ I am not receiving any assistance from any Federal, State or nonprofit agency.

I agree that I will make monthly payments towards this loan in the amount of \$\_\_\_ per month by the 10th of each month. (10% minimum of original loan amount)

**First payment is due on: \_\_\_\_\_**

I attest that I (we) am the legal owner (and/or renter) of the property address stated above and understand that nonpayment of the monthly payment on this loan will result in loan default and the unpaid balance will be added back to the water bill and the City will pursue collection in the same manner as any outstanding water bill.

\_\_\_\_\_  
Homeowner/Landlord

\_\_\_\_\_  
Phone #(s)

\_\_\_\_\_  
Renter

\_\_\_\_\_  
Phone #(s)

# LOAN GUIDELINES

1. There may be up to a 10-day wait for the payment to be processed to allow time for check to be written.
2. **Payment of the amount due as listed on the application must be paid on or before the 10th of each month.** If the payment is not received in this office when due the delinquent bill will revert to shut-off status and subject to shut off without further notice. If shut-off, full payment of balance must be paid before service will be restored. The \$50.00 turn off/on fee will also be incurred and must be paid before service is restored.
3. Payments are due on the 10th of each month. If the 10th falls on the weekend, the following Monday will be the due date.
4. Only one loan at a time per person/household will be allowed. In order to qualify for a 2nd loan the first one **must be paid in full. There are only two loans given per year per household.**
5. Approval or denial is subject to staff of the Treasurer's Office review.
6. Please bring/send payment coupon with your payment.