



# UTILITY PERMIT

City of Greenville  
 Engineering Department  
 411 S. Lafayette  
 Greenville, MI 48838  
 (616) 754-5645

Permit Number:

Date:

Property Owner:

Property Address:

Section:

**New Construction**

Sanitary Sewer      Size:

Water Service      Size Tap:              Size Meter:

In Street      Name of Street :

Name of Excavator:

(Required Bond and Insurance )

**Notes:**

**Repair Existing**

Sanitary Sewer      Name of Street:

Water Service      Name of Excavator:

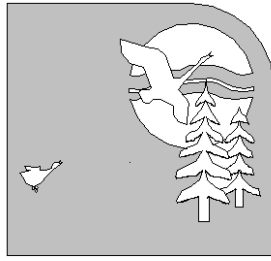
In Street              (Required Bond and Insurance )

ACTION	FEE
Sanitary Tap 590-000-476	
Sanitary Equity 590-000-476	
Water Tap 591-000-476	
Supplementary Meter	
Street Restoration 202-000-476 (Major) 203-000-476 (Local)	
<b>TOTAL FEE</b>	<b>\$0.00</b>

**APPROVED:**

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City of Greenville  
 Engineering Department



# Memorandum

**To:** Excavating Contractors  
**From:** Doug Hinken, City Engineer  
**Date:** October 10, 2017  
**Re:** Requirements for Open Cut Excavations in Public Rights of Way.

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The following requirements should be noted as applicable:

- ❑ A ball valve shall be placed both before and after the meter in all installations.
- ❑ It is the responsibility of the Excavator to obtain clearance from all public utilities by calling Miss Dig at 800-482-7171.
- ❑ Either the plumber or the Excavator shall have filed the following insurance and bond requirements with the City in accordance with Article III of the City of Greenville Code of Ordinances (included on this memo).

Excavators seeking to perform sewer work in the City of Greenville shall be licensed and file with the City Clerk fees, bonds and certificates of insurance as stated below. All policies shall be

1. Any work requiring the removal of road pavement are subject to the applicable road restoration fee (attached to this memo). The fee covers loose gravel delivered to the site for placement by the Excavator and pavement replacement. It does not cover sidewalk or curb replacement, which shall be replaced at the expense of the Excavator.
2. A cash or indemnity bond in the sum of \$1,000 to hold said City harmless from all loss, injury or damage to streets and underground utilities. Said bond shall be kept in force and effect from year to year.

3. Public liability insurance, written by a company licensed to do business in the State of Michigan and naming the City of Greenville as an additional insured, shall be furnished with limits of \$25,000 for injuries to any one person and \$50,000 for any one accident.
  4. Property damage insurance, written by a company licensed to do business in the State of Michigan and naming the City of Greenville as an additional insured, shall be furnished with limits of \$5,000 for damages as a result of any one accident and \$10,000 limits as an aggregate."
- ❑ Sewer taps must be performed by a licensed plumber.
  - ❑ The Engineering Department shall be notified of sewer taps and the tap shall be left visible until it can be inspected.
  - ❑ A copy of the Permit to Excavate must be on-site during the work. If it is not on-site, the work will be stopped until the permit can be produced.
  - ❑ The Contractor is responsible to provide road and lane closures with signs and barricades according to the Michigan Manual of Uniform Traffic Control Devices, as shown on the attached "Typical Road Closure" plan. Signs and barricades may be borrowed from the City of Greenville Public Services Department, if available, by appointment by calling 616-754-5098.
  - ❑ It is the responsibility of the Excavator to notify the Montcalm County Central Dispatch, Greenville Public Schools Bus Garage, and Greenville Transit of road closures.
  - ❑ No night or weekend work shall be done without express, written permission by the City of Greenville. After-hours work is subject to additional fees and charges. Normal working hours for the City of Greenville are between 7:00 am and 4:00 pm.
  - ❑ The Excavator shall backfill the trench with sand compacted in lifts to bottom of gravel grade. The maximum lift depth shall be dependant on the compaction equipment, but in no case more than 12-inches. Compaction shall continue until a minimum density of 95% of maximum as determined by a Michigan Cone is achieved. The City may elect to test the Excavator's backfill density with a licensed testing firm at its own cost. However, the Excavator will be charged for the entire bill of the testing firm if any test fails.
  - ❑ The Excavator shall arrange for delivery of gravel through the Greenville Department of Public Services. Notification of at least 24 hours is required. Placement of gravel is the responsibility of the Excavator.

ARTICLE II. - EXCAVATIONS

• Sec. 36-29. - Permit.

(a) No person, firm or corporation shall dig into or otherwise disturb the surface of any street without having first obtained a written permit from the public services director for such digging into or disturbing of such surface.

(b) Any person, firm or corporation desiring to dig into or disturb the surface of any street shall apply to the public services director for a permit and shall state the reason for the digging into or disturbance of the surface of the street. When a permit is granted or issued by the public services director for such digging into or disturbance of the street surface, the digging or disturbance shall be under the direction of the public services director.

(Prior Code, §§ 20.671, 20.672; Ord. No. 27, §§ 1, 2, 5-20-1941)

• Sec. 36-30. - Bond.

(a) Upon receipt of an application for digging into or disturbance of any such street surface, the public services director shall make an estimate of the cost of repairing the street surface so dug up or disturbed and shall deliver said estimate to the city clerk.

(b) The person, firm or corporation seeking such permit shall deposit with the city clerk a cash bond or an indemnity bond in an amount equal to twice the estimate of the cost of repairs to indemnify the city for the cost of repairing the street as well as the surface of the street so dug up or disturbed.

(c) The public services director shall issue no permit for the digging into or disturbance of any street surface except upon written notice from the city clerk that the person, firm or corporation asking such permit has deposited the bond required by this article.

(Prior Code, §§ 20.673—20.675; Ord. No. 27, §§ 3—5, 5-20-1941))

Sec. 36-31. - Repairs done by city; costs paid by permittee.

(a) The repairing of the street and the repairing of the surface of the street shall be done by the city under the direction and control of the public services director and a statement of the cost of such repairs shall be submitted to the person obtaining the permit, and such cost shall be paid by the person, firm or corporation having the permit.

(b) In the event of failure to pay the cost of such repairs; such cost may be deducted from the cash bond deposited with the city clerk and the balance of the money refunded to the owner or the city may take the necessary action against the principal and the sureties of the indemnity bond to obtain reimbursement for the cost of repairs.

(Prior Code, § 20.676; Ord. No. 27, § 6, 5-20-1941)

# CITY OF GREENVILLE

"Danish Festival City"

411 SOUTH LAFAYETTE STREET  
GREENVILLE, MICHIGAN 48838  
(616) 754-5645 FAX (616) 754-6320



## SCHEDULE OF RATES/FEEES

### CITY OF GREENVILLE - EFFECTIVE 7/1/2006

#### WATER TAP FEES

##### RESIDENTIAL

\$1000.00 X NUMBER OF UNITS

##### COMMERCIAL

1"	\$ 1,000.00
1- 1/2"	2,250.00
2"	4,000.00
3"	9,000.00

The above fees include installing service from "Main" to curb-stop, which is typically eight (8) feet outside property line. Line from curb-stop to house/ business is the owners responsibility to install a minimum "1" type "K" soft copper. Copper horn and meter furnished by the City. A special type meter which may be read from outside the house is provided on a new service. Excavating in the right of way is to be done by a bonded contractor at the owners expense.

#### SEWER TAP FEES

ALL SIZES

\$ 100.00

#### SEWER EQUITY FEES

All sewer taps are required to be done by a plumber at the homeowner/business's expense. The sewer tap fee covers the cost of City personnel to locate the sewer main and inspect the tap.

"Buy-in Fee"	
3/4" Metered Service	\$ 450.00
1" Metered Service	450.00
1-1/2" Metered Service	1,025.00
2" Metered Service	1,800.00
3" Metered Service	4,050.00
4" Metered Service	7,200.00
6" Metered Service	16,200.00

Connection charge for multiple  
housing

# of units X \$450.00

For those properties which have their own private water supply, the equivalent metered service shall be determined by the City Engineer.

\* Street restoration fees will also apply in addition to these tap fees.

*The mission of the City of Greenville, as a part of the Coalition of Greater Greenville, is to serve through leadership and action, to assure all citizens a collaborative, planned and visionary community.*

**CITY OF GREENVILLE**  
**ROAD RESTORATION FEES**

A PERMIT MUST BE OBTAINED FROM THE CITY ENGINEERING DEPARTMENT BEFORE CONNECTIONS ARE MADE TO THE CITY UTILITY SYSTEM. ALL WORK WITHIN STREET RIGHTS-OF-WAY MUST BE PERFORMED BY PERSONS HAVING THE REQUIRED BOND AND INSURANCE CERTIFICATES WHICH ARE TO BE ON FILE AT THE CITY HALL.

STREET RESTORATION FEES IN CONNECTION WITH THE ABOVE ARE AS FOLLOWS:

<b><u>TIER</u></b>	<b><u>HALF WIDTH</u></b>	<b><u>FULL WIDTH</u></b>
<b><u>TRUNKLINES</u></b>	(Permit through MDOT-GRTSC)	(Permit through MDOT-GRTSC)
Washington (M-57)		
Lafayette (M-91)		
 <b><u>ARTERIAL STREETS</u></b>		
Proposed	\$1,000.00	\$1,600.00
Greenville West Dr (M-57 to M-91)	\$1,800.00	\$3,600.00
Industrial Park Dr		
Vandeinse Ave		
 <b><u>MAJOR STREETS</u></b>		
Proposed	\$900.00	\$1,300.00
Baldwin (South to M-57)	Court (Montcalm to Grove)	Montcalm
Blackburn	Dicastal	Moore
Bower (M-57 to Oak)	S. Edgewood (M-57 to Alpine)	W. Oak (Maplewood to Baldwin)
Callaghan	Fairplains (M-57 to M-91)	Owen Mumaw
Cass (Franklin to Clay)	Franklin (Gibson to Union)	Ranney (Walnut to fence)
S. Cedar (M-57 to Fairplains)	Gibson	Shearer
Charles	E. Grove (Franklin to RR)	South (M-91 to Baldwin)
Chase (Hillcrest to GVW Dr)	Hillcrest	Stafford
N. Clay (Gibson to Coffren)	Irving (Gibson to Charles)	Union (Franklin to M-91)
Clay (Montcalm to Fairplains)	Jorgensen	Walker
Coffren (M-91 to Walnut)	Maplewood (M-57 to S/Oak)	Walnut
 <b><u>LOCAL STREETS</u></b>		
Proposed Street only	\$800.00	\$1,200.00
All Others	\$800.00	\$1,600.00
 *Proposed add for curb	\$180.00	\$180.00
*Proposed add for walk	\$192.00	\$192.00

