



# Planning & Zoning Application

TO ENSURE EFFICIENT PROCESSING OF YOUR APPLICATION, PLEASE MAKE SURE THIS FORM IS COMPLETED IN ITS ENTIRETY. ALL REQUIRED MATERIALS MUST BE SUBMITTED AT LEAST THIRTY (30) DAYS PRIOR TO THE NEXT PLANNING COMMISSION MEETING AND ZONING BOARD OF APPEALS MEETING. THIS WILL ENSURE COMPLIANCE WITH ZONING ORDINANCE REQUIREMENTS AND STATE PLANNING AND ZONING STATUTE NOTICE PROCEDURES. ALL FEES MUST BE MADE PAYABLE TO THE CITY OF GREENVILLE AND ACCOMPANY THIS APPLICATION.

### APPLICATION FOR:

- Rezoning
- Subdivision/Plat
- Site Plan Review (For project less than \$100,000)
- Planned Unit Development
- ZBA Non-Use Variance
- Site Plan Review (For project \$100,000 or greater)
- Special Land Use
- ZBA-Use Variance
- Site Condo

### OWNER INFORMATION

Name \_\_\_\_\_ Daytime Phone \_\_\_\_\_

Address \_\_\_\_\_

### APPLICANT INFORMATION (IF DIFFERENT THAN PROPERTY OWNER)

Name \_\_\_\_\_ Daytime Phone \_\_\_\_\_

Address \_\_\_\_\_

### PROPERTY INFORMATION

Address and Location \_\_\_\_\_

Parcel # \_\_\_\_\_

Zoning Designation \_\_\_\_\_ Property Size \_\_\_\_\_

### DESCRIPTION OF PROPOSED USE / REQUEST (USE OTHER SIDE OR ATTACH ADDITIONAL PAGES AS NEEDED)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### REQUIRED ATTACHMENTS

- Application
- Development Plan / Site Plan
- Review the City of Greenville Fee Schedule
- See Chapter 46 of the City of Greenville Zoning Ordinance for additional details

### PLEASE READ AND SIGN BELOW

I hereby attest that the information on this application form is, to the best of my knowledge, true and accurate.

Date: \_\_\_\_\_ Signature of Applicant: \_\_\_\_\_

I hereby grant permission for members of the Greenville Planning Commission, Zoning Board of Appeals, City Council, and City Staff to enter the above described property (or as described in the attached) for the purposes of gathering information related to this application/request/proposal. (Note to Applicant: This is optional and will not affect any decision on your application.)

Date: \_\_\_\_\_ Signature of Applicant: \_\_\_\_\_

I hereby agree to reimburse the City of Greenville for all professional planning and legal fees that are incurred on behalf of the City while reviewing and/or considering this application. These fees include reviews by the City's planner of record and city attorney. The city may also require reviews from other outside professional services. The City of Greenville will provide an itemized bill of professional costs incurred while reviewing and/or considering this application. Building permits and/or final occupancy permits will not be issued until the itemized bill is paid in full to the City of Greenville.

Date: \_\_\_\_\_ Signature of Applicant: \_\_\_\_\_

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**FOR OFFICE USE ONLY**

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- Application Fee Paid
- Development / Site Plan Included
- Date Received: \_\_\_\_\_

- Application Submitted & Complete
- Electronic Copy of Site Plan
- Escrow Balance Returned If Applicable

- Escrow Collected
- Received By: \_\_\_\_\_