

The regular meeting of the Greenville City Council was called to order by Mayor Cunliffe in the Council Chambers, in the Municipal Complex located at 415 S. Lafayette Street, Greenville, Michigan 48838 at 7:30 p.m. This was a hybrid meeting format, in-person and virtual.

Present: Mayor Cunliffe; Councilpersons Lehman, Moss, Barrus, Linton, and Johnson; City Manager Bosanic, Assistant City Manager Feazel, and Clerk-Finance Director Rasmussen.

Absent: Councilperson Scoby

1. The Pledge of Allegiance was led by Mayor Cunliffe.
2. The Statement of Citizens: None
3. Councilperson Lehman MOVED: The Consent Agenda be approved as presented. Councilperson Johnson seconded. Unanimously adopted.

The Consent Agenda consisted of the following:

- a. Approval of the minutes for the closed session of the City Council meeting on May 18, 2021.
- b. Approval of the minutes for the regular City Council meeting on October 5, 2021.
- c. Approval of the payroll report for the regular pay period ending October 2, 2021, in the amount of \$137,637.33.
- d. Approval of the accounts payable report for the period ending October 11, 2021, in the amount of \$155,280.19.
- e. Approval of September Financial Report.
- f. Approval of Bank Quarterly Review.
- g. Information on the training opportunities provided.

New Business

4. Council considered the approval of Master Agreement No. 2022-0060 with MDOT for program years 2022 – 2025, and Resolution No. 21-20, a certified signature resolution for the MDOT Master Agreement, and Resolution No. 21-21, a project authorization resolution for any programs issued under Master Agreement.

Councilperson Moss RESOLVED: To approve the proposed 4-year Master Agreement No. 2022-0060 with Michigan Department of Transportation and proposed Resolution No. 21-20, authorizing and directing the City Manager and Clerk-Finance Director of

the City to execute said agreement and sign it on behalf of the city, and Resolution No. 21-21, a project authorization:

WHEREAS, the City of Greenville has the authority to contract with the Michigan Department of Transportation for state and/or federal funds for passenger transportation related services; and,

WHEREAS, the City of Greenville does hereby approve Master Agreement No. 2022-0060,

NOW, THEREFORE, BE IT RESOLVED THAT the City Manager, George M. Bosanic, and Clerk-Finance Director, Norice Rasmussen, of the City of Greenville, be authorized and directed to execute said agreement number 2022-0060 for and on behalf of the City of Greenville.

Resolution 21-21

WHEREAS, this resolution shall also approve execution of Project Authorizations for any programs designated by the City of Greenville and/or Project Authorizations for any amount determined by the City of Greenville with the Michigan Department of Transportation which are issued under Master Agreement Number 2022-0060,

NOW, THEREFORE, BE IT RESOLVED THAT the City Manager, George Bosanic, and Clerk-Finance Director, Norice Rasmussen, of the City of Greenville are authorized to enter into and execute on behalf of the City of Greenville all such Project Authorizations with the Michigan Department of Transportation for passenger transportation related services for the Agreement period.

Councilperson Linton seconded. Adopted with a vote of (5) Ayes: Cunliffe, Barrus, Moss, Linton, and Johnson; (1) Nay: Lehman; and (1) Absent: Scoby.

5. Council considered the approval of closing certain streets in connection with the Annual Christmas Parade and granting permission to use Lafayette Street Park for the Santa Park Party before the parade.

Council person Lehman MOVED: To approve the use of Lafayette Park and for the closure of certain streets for the Annual Christmas Parade Friday, December 3, 2021, from 4:30 p.m. to 6:30 p.m. as presented:

- M-91 (Lafayette Street) closed from Washington Street to Gibson Street
- Clay Street closed from South Drive at City Lot 6 (see map) to State

- Cass Street - west side closed from Lafayette to parking lot entrances and east side closed Lafayette to Clay
- Grove Street - Both east and west sides closed from Lafayette to parking lot entrances
- Montcalm Street - Both east and west sides closed from Lafayette to parking lot entrances

Councilperson Johnson seconded. Unanimously approved.

6. Council considered the award of a bid for the removal of snow in the downtown area.

Councilperson Lehman MOVED: To award a bid for downtown snow removal to Green Pro Landscaping of Rockford Michigan in the amount not to exceed the following:

- 2 to 6 inches of snow: \$1,550
- 6 inches of snow or more: \$2,100
- De-Icing per event: \$150

Councilperson Linton seconded. Unanimously approved.

7. Council considered the award of a bid for the purchase of furniture for the City Hall lobby.

Councilperson Moss MOVED: To award a bid for the purchase of office furniture for the City Hall Lobby to Kentwood Office Furniture of Grand Rapids, Michigan in the amount not to exceed \$3,101.26 as presented. Councilperson Johnson seconded. Unanimously approved.

8. Council considered the award of a bid for drainage improvement at the Montcalm Area Intermediate School District (MAISD) drain ditch to Dairyland Excavating of Fenwick, Michigan in the amount of \$29,335.00. The amount budgeted for this project in the Capital Improvements Fund is included in the larger dedicated trunkline project but was accelerated due to concerns raised by the MAISD which are fair and legitimate.

Councilperson Lehman MOVED: To award a bid for drainage improvements to a drain ditch on the Montcalm Intermediate School District property to Dairyland Excavating of Fenwick, Michigan in an amount not to exceed \$29,335.00 as presented. Councilperson Johnson seconded. Unanimously approved.

9. Council considered paying off the Greenville West Drain District Special Assessment early.

Councilperson Lehman MOVED: To allocate \$12,500 from the City's Capital Improvements Fund Balance to offset the remaining Greenville West Drain Debt as presented. Councilperson Linton seconded. Unanimously approved.

10. Council considered the approval of Resolution No. 21-22 a resolution to authorize the assumption of jurisdiction and control of the drain to the city, and that the mayor and clerk are authorized to sign all documents necessary to effectuate the relinquishment of jurisdiction of the Drain to the City.

Councilperson Lehman RESOLVED: To approve Resolution No. 21-22 to authorize the assumption of a jurisdiction and control of the drain to the city, and that the mayor and clerk are authorized to sign all documents necessary to effectuate the relinquishment of jurisdiction:

WHEREAS, the Greenville West Drain ("Drain") is an established drain under Chapter 20 of the Michigan Drain Code, MCL 280.1 et seq., with the drainage facilities located wholly within the boundaries of City of Greenville ("City"), and with no outstanding indebtedness or contract liability; and

WHEREAS, the City wishes to obtain jurisdiction and control of the Drain; and

WHEREAS, the City recognizes that pursuant to Section 478 of the Drain Code, MCL 280.478, the City will assume the maintenance, jurisdiction, control and operation of the Drain and all costs attendant thereto until such time the Drain is established pursuant to Chapter 4 of the Drain Code.

NOW, THEREFORE BE IT RESOLVED THAT, pursuant to Section 478 of the Drain Code, MCL 280.478, the City hereby authorizes the assumption of jurisdiction and control of the Drain to the City, and that the Mayor and Clerk are authorized to sign all documents necessary to effectuate the relinquishment of jurisdiction of the Drain to the City. Any remaining funds in the account for the Drain shall be held in escrow by the Montcalm County Drain Commissioner for purposes of the establishment of the Drain under Chapter 4 of the Drain Code.

Councilperson Johnson seconded. Adopted with a vote of (6) Ayes: Cunliffe, Barrus, Moss, Lehman, Linton, and Johnson; (0) Nays; and (1) absent: Scoby.

11. Council considered the approval of Resolution No. 21-23, a resolution for the application for laying out and designating a drainage district and petition to locate, establish and construct a drain:

Councilperson Moss RESOLVED: To approve Resolution No. 21-23 a resolution for the application for laying out and designating a drainage district and petition to locate, establish and construct a drain as presented.

WHEREAS, the City requests the laying out and designating of a county drain drainage district, located in Montcalm County, pursuant to Chapter 3 of Public Act 40 of 1956, as amended; and

WHEREAS, the City requests the location, establishment, and construction of a drain, located in Montcalm County, pursuant to Chapter 4 of Public Act 40 of 1956, as amended; and

WHEREAS, the City has determined that the laying out and designating of the proposed drainage district and the location, establishment and construction of the proposed drain are necessary for the public health in the City; and

WHEREAS, the City will be liable for an assessment at large against it for a percentage of the cost of the proposed drain.

NOW, THEREFORE BE IT RESOLVED THAT, the City Council does authorize the filing of an application with the Montcalm County Drain Commissioner for the laying out and designating of a drainage district.

BE IT FURTHER RESOLVED THAT, the City Council does authorize the filing of a petition with the Montcalm County Drain Commissioner for the location, establishment, and construction of a drain.

BE IT FURTHER RESOLVED THAT, the Mayor is authorized to execute the application for the laying out and designating of a drainage district and the petition for the location, establishment, and construction of a drain.

BE IT FURTHER RESOLVED THAT, the Clerk shall forward to the Montcalm County Drain Commissioner a copy of this Resolution for the application for laying out and designating a drainage district and the petition for the location, establishment, and construction of a drain.

Councilperson Lehman seconded. Adopted with a vote of (6) Ayes: Cunliffe, Barrus, Moss, Lehman, Linton, and Johnson; (0) Nays; and (1) absent: Scoby.

Councilperson Lehman MOVED: The meeting be adjourned. Councilperson Johnson seconded. Unanimously adopted. Meeting adjourned at 8:28 p.m.

Jeanne Cunliffe
Mayor

Norice Rasmussen
Clerk – Finance Director