

**Village of Greenfield  
Building Department  
P.O. Box 300  
Greenfield, OH 45123**

Location:  
City Hall  
300 Jefferson Street

Phone Numbers:  
937-981-3500 or 3048  
fax 937-981-7242

## CONTRACTOR REGISTRATION 2020

Pursuant to Greenfield Codified Ordinance Code, Chapter 1324, requirements for registration of contractors with the City of Greenfield, Building Department are as follows:

1. **\$50.00 Annual Fee** to expire 12/31/2020 No Prorate Policy \_\_\_\_\_
2. **Original Copy of Compliance Bond / License Bond** in the amount of \$10,000.00 made out to the Village of Greenfield.
3. **Current copy of liability Insurance** in the amount of \$300,000.00 \_\_\_\_\_
4. **Copy of Current Workers' Compensation** \_\_\_\_\_

**MAKE CHECKS PAYABLE TO VILLAGE OF GREENFIELD**

Date: \_\_\_\_\_ Type of Contractor \_\_\_\_\_

Name of Business: \_\_\_\_\_

Address of Business: \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Telephone \_\_\_\_\_ Fax No. \_\_\_\_\_

Owner of Business: \_\_\_\_\_

Owners Home Address: \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Federal I.D. NO. \_\_\_\_\_ or SS \_\_\_\_\_

**PLEASE NOTE: Chapter 1324.05 REGISTRATION REQUIREMENTS (back)  
PLEASE HAVE ALL PAPERWORK AVAILABLE WHEN REGISTERING.**

*MAKE checks payable to Village of Greenfield*

### 1324.01 CERTIFICATE OF REGISTRATION REQUIRED.

No person(s), firm, corporation, co-partnership, partnership, or any combination thereof, engaged as a contractor, sub-contractor, or general contractor as herein defined shall perform any residential/commercial construction or work within the City of Greenfield without first obtaining a Certificate of Registration from the City Building Department.  
(Ord. 36-97. Passed 1-7-97.)

1/2017

### 1324.05 REGISTRATION REQUIREMENTS.

All requirements for registration listed in this chapter must be satisfied by each contractor upon initial application and upon each renewal thereafter before a Certificate of Registration will be issued.

(a) Application for Registration. Each contractor shall submit a complete original or subsequent renewal contractor registration application to the Building Department. The applicant shall furnish the Building Department with all the information and documents as the Department deems necessary for the proper enforcement and purpose of this chapter.

(b) Annual Registration Fee. An annual registration fee of fifty dollars (\$50.00) shall be paid in full at the time the original application and/or every subsequent renewal application is made to the Building Department.

(c) Worker's Compensation. All contractors employing any other person must submit a current State of Ohio Worker's Compensation Certificate with each original and/or subsequent renewal application.

(d) Compliance Bond. All contractors must provide a code compliance bond in the amount of ten thousand dollars (\$10,000), executed by a surety company authorized to do business in the State of Ohio, with each original and/or subsequent renewal application.

(e) Liability Insurance. All contractors must provide proof of current liability insurance in the amount of at least, three hundred thousand dollars (\$300,000) with each original and/or subsequent renewal application.  
(Ord. 15-13. Passed 1-1-14.)