

REGULAR COUNCIL MEETING  
VILLAGE OF GREENFIELD – March 3, 2020

Prior to the start of business, Pastor Mike Anderson, First Presbyterian Church, opened with prayer. The Pledge of Allegiance was led by Roberta Karnes, Clerk.

Village Council Chairman Phil Clyburn called the March 3, 2020 meeting to order at 7:30 p.m.

ROLL CALL: The following members answered to roll call: Brenda Losey, Eric Borsini, Phil Clyburn and Kyle Barr. Mark Branham called and asked to be excused. Mr. Clyburn moved to excuse Mr. Branham. Mr. Barr seconded the motion. Vote – yea 4, nay 0. Motion carried. City Manager Todd Wilkin and Finance Director Carolyn Snodgrass were also in attendance.

MINUTES: Mr. Borsini made a motion to accept the minutes of February 18, 2020 regular meeting as presented. Mrs. Losey seconded. Vote – yea 5, nay 0. Motion carried.

REPORTS OF PUBLIC OFFICIALS: Finance Report – Finance Director Snodgrass reported preliminary figures for February, 2020 as follows: MTD expense for February \$189,930.64; YTD expense for 2020 \$513,369.72; MTD revenue for February \$299,982.84; YTD revenue for 2020 \$614,218.08; Bank balance as of 2/29/2020 \$3,039,622.52; Law Enforcement Tax Balance 2/29/2020 \$147,837.53 General Fund Balance 2/29/2020 \$226,474.05; Unencumbered General Fund Balance 2/29/2020 \$190,873.87. Discussion was held. Mrs. Losey moved to approve the February Finance Report. Dr. Borsini seconded the motion. Vote – yea 4, nay 0. Motion carried.

City Manager's Report – Mr. Wilkin provided the following report: (1) *Electric Aggregation Program* – I want to make the village aware that FirstEnergy Solutions (now Energy Harbor) will be mailing their supplemental Opt-Out letter regarding the village's electric aggregation program. The supplemental mailing merely introduces the offering to residents and small businesses that may have recently moved into the village, or have concluded a supplier agreement and returned back to DP&L. The letter will NOT be mailed to anyone currently under a supplier agreement. This letter will also be the first opt-out letter that is reflective of the name change from FirstEnergy Solutions to Energy Harbor. We have also placed the letter on our Facebook page for review. (2) *Regional Income Tax Agency (RITA)* – I wanted to inform council that RITA, our income tax service, will not be mailing out their normal post cards this year. They have changed everything over to an online and digital campaign. We have also added this information to our Facebook page and included a link to file your taxes. (3) *Website Training* – we had a training this past Friday regarding our new website. I am excited about our new website and I believe we are about two weeks away from its launch. I will let Kyle discuss our website more; E-mail Notifications for Alerts, Community Calendar, Information, and More. (4) *Felson Park Community Fun Weekend proposed* – we met with Mr. Scott Wise last week to discuss a community fun weekend. Mr. Wise would like to have the event centered around Felson Park and promote the scenic area of the waterway. We want canoes, kayaks, and inner tubes floating down the creek, we want vendors selling food, we will have events for kids of all ages from 5-85, we are looking for bands, and we want to invite anyone to come and pitch a tent in Felson's Park for the weekend. This event has the potential to grow and become an annual homecoming. I am excited about this opportunity and hope we can garner energy and support to make this event a success. (5) *Chief Oyer commendation* – I want to publicly thank Chief Oyer for his dedication to our community. The community doesn't understand how much work is involved in housing

prisoners. Chief Oyer made the decision several years ago to promote our jail and established many contracts with neighboring agencies to add a revenue stream to our general fund to help the police department. Yesterday, I was approached by Chief Oyer with an idea that will save thousands of dollars for our department and also for the Highland County Sheriff's department, and other neighboring agencies if they follow Chief Oyer's lead. When an inmate is in our custody and care we must attend to their dietary and medical needs while insuring we are maintaining the safety of our community. The relationships and agreements the Chief created yesterday is a game changer for medical expense costs while a prisoner is in our care. The Chief needs to be recognized for this change in policy. (6) *2019 City Manager Annual Report* – I am glad to report that you have the 2019 city manager report. I will not take the time to read it this evening but just wanted to express my gratitude for a successful year. We have a lot to keep us busy in 2020 and it will take careful planning but I am excited about the improvements planned. (7) Highland County Court Madison Twp. Ref. summons process – We met with Judge Robert J. Judkins and discussed needing a notification process regarding dilapidated properties, junk and abandoned vehicles. After discussion Judge Judkins gave authority to Public Service Director Gary Lewis to handle delivery of official summons bringing persons to court. (8) Blake Gall, high school student of MHS has been working and competing for the past several weeks in robotics. Three out of five teams have qualified for State Competition which will be held Saturday in Marion, Ohio. We wish them the best of luck.

COMMUNICATION: Mrs. Losey informed council of a new grant that was awarded to FRS to start a new bus route in Highland County for the public to utilize when needing transportation to places here in Greenfield or to other locations within the county. For more information people may call FRS (937) 393-0585.

Dr. Borsini wished to inform the public that the upcoming health levy is a renewal levy and people should read about the levy. If anyone wishes to put a sign in their yard, please contact Julia Wise at Highland County Community Action.

Mr. Barr spoke about the new Greenfield Website, informing council that it looks really good but it is not quite ready. They are currently tweaking some parts.

COMMITTEE REPORTS: Mr. Barr reported that the Ordinance Committee did meet February 21<sup>st</sup> and talked about trash, vacant vehicles and junk. They discussed different ideas and ways to help with cleanup and to enforce the codes.

LEGISLATION: Mrs. Losey provided third reading to Ordinance No. 01-2020 – An Ordinance establishing and creating the position of Street Department Superintendent within the Village of Greenfield. Mr. Clyburn moved to adopt. Dr. Borsini seconded the motion. Vote – yea 4, Barr, Losey, Borsini, Clyburn; nay 0. Motion carried. Ordinance No. 01-2020 was duly adopted.

Mrs. Losey provided third reading to Ordinance No. 02-2020 – An Ordinance adopting a new pay step schedule for Non-Police Personnel Mr. Clyburn moved to adopt. Mr. Barr seconded the motion. Vote – yea 4, Losey, Borsini, Clyburn, Barr; nay 0. Motion carried. Ordinance No. 02-2020 was duly adopted.

Mrs. Losey provided second reading to Ordinance No. 04-2020 – An Ordinance amending the 2020 Permanent Appropriations Ordinance No. 17-19, by increase and distribution in the Park Fund, Namely Ohio Department of Natural Resources Nature Works Grant (Felson Park).

Mrs. Losey provided first reading to Ordinance No. 07-2020 - An Ordinance increasing the hourly rate of pay for all Non-Contract, Police, and Non-Police Employees of the Village of Greenfield and declaring an emergency. Mr. Borsini moved to receive Ordinance 07-2020. Mr. Barr seconded the motion. Vote – yea 4, Borsini, Clyburn, Barr, Losey; nay 0. Motion carried. Mr. Borsini moved to suspend the rule requiring three readings. Mrs. Losey seconded. Vote – yea 4, Clyburn, Barr, Losey, Borsini; nay 0. Motion carried. Mr. Borsini moved to adopt. Mrs. Losey seconded. Vote – yea 4, Barr, Losey, Borsini, Clyburn; nay 0. Motion carried. Ordinance No. 07-2020 was duly adopted.

Mrs. Losey provided first reading to Ordinance No. 08-2020 – An Ordinance amending the 2020 Permanent Appropriations Ordinance No. 17-19 to include the newly created OPWC Grant Fund #CO-05W and the newly created OPWC Loan Fund #CO-06W for the Mill Street Improvement Project, increasing the total appropriations by \$850,872.00 and providing the Distribution of the funds, and declaring an emergency. Mr. Borsini moved to receive Ordinance 08-2020. Mr. Barr seconded the motion. Vote – yea 4, Losey, Borsini, Clyburn, Barr; nay 0. Motion carried. Mr. Borsini moved to suspend the rule requiring three readings. Mrs. Losey seconded. Vote – yea 4, Borsini, Clyburn, Barr, Losey; nay 0. Motion carried. Mr. Borsini moved to adopt. Mr. Barr seconded. Vote – yea 4, Clyburn, Barr, Losey, Borsini; nay 0. Motion carried. Ordinance No. 08-2020 was duly adopted.

OLD BUSINESS: Events that took place since our last meeting of council were the G3 Souper Bowl at the Ralph Phillips Recreation Center (Armory) and the Greenfield Historical Society Luncheon at the Greenfield Grain & Hay Building. Both were great events.

ADJOURNMENT: Mr. Barr moved to adjourn. Mr. Borsini seconded. Vote – yea 4, nay 0. Meeting adjourned at 7:59 p.m.

Respectfully submitted,

Approved by Council this 17th day of  
March, 2020.

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Roberta Karnes, Clerk of Council

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Phil Clyburn, Chairman of Council