

REGULAR COUNCIL MEETING
VILLAGE OF GREENFIELD – June 2, 2020

Due to the COVID-19/Coronavirus Pandemic, council continues to follow the social distancing guidelines established by our state and federal governments meeting with no more than 10 individuals.

Prior to the start of business, council member Mark Branham opened the meeting with prayer. Pledge of Allegiance was led by council clerk Roberta Karnes.

Council Chairman Phil Clyburn called the June 2, 2020 meeting to order at 7:30 p.m.

ROLL CALL: The following members answered to roll call: Kyle Barr, Eric Borsini, Phil Clyburn, Mark Branham, and Brenda Losey. City Manager Todd Wilkin and Finance Director Carolyn Snodgrass were in attendance.

MINUTES: Mrs. Losey made a motion to accept the May 19th regular meeting minutes as presented. Dr. Borsini seconded. Vote – yea 5, nay 0. Motion carried.

MINUTES: Dr. Borsini made a motion to accept the May 19th special meeting minutes as presented. Mr. Barr seconded. Vote – yea 5, nay 0. Motion carried.

REPORTS OF PUBLIC OFFICIALS: Finance Report – Finance Director Snodgrass reported preliminary figures for May, 2020 as follows: MTD expense for May \$299,741.39; YTD expense for 2020 \$1,782,015.97; MTD revenue for May \$381,984.85; YTD revenue for 2020 \$2,030,301.32; Bank balance as of 5/31/2020 \$3,187,059.51; Law Enforcement Tax Balance 5/31/2020 \$126,853.42 General Fund Balance 5/31/2020 \$350,256.07; Unencumbered General Fund Balance 5/31/2020 \$311,318.34 Discussion was held. Dr. Borsini moved to approve the May Finance Report. Mr. Branham seconded the motion. Vote – yea 5, nay 0. Motion carried.

City Manager's Report: City Manager Wilkin made the following report – (1) *MHS Cruise-In* – the MHS Cruise-in parade was reported to be a successful graduation parade held for the 2020 McClain High School graduates. There were a lot of smiles as they drove through town. This may have started a new tradition for graduation week. Mr. Wilkin thanked Pat Hayes, Nelson Hunter and WVNU for broadcasting the graduate's names over the radio. (2) *GCTV* – Pat Hayes has informed us that GCTV has purchased the new audio and video equipment for the council chambers.

The equipment is finally in and Drew Hamilton is scheduled to come in and work on installing this Thursday. I am hopeful our next council meeting can be broadcast through the new equipment and all citizens can view the council meeting on the public access channel. (3) *City Hall Roofing* – As everyone can see work is progressing on the roof. I am highly impressed with the work being performed and the care that is being taken to protect our building. (4) *Finances* -The city finances are a continual stressor for Ms. Snodgrass and myself and we will continue to ensure we are as efficient as possible on all of our expenses as we see losses in our revenue. (5) *Gateway System* – The gateways for the gateway water meter read system have finally arrived. We are looking to start installing them and bringing them online one at a time to ensure we get the appropriate coverage for the whole town. Mr. Wilkin updated the council on what the gateways are. (6) *Cemetery Software* – We are approximately 2 ½ weeks away from having the cemetery software online. There will need to be a “cleanup” period but we need this to be in place. We spend a tremendous amount of energy on the cemetery and trying to locate deeds for the graves, ensuring the records match the actual cemetery and overall upkeep of selling new lots. Mr. Wilkin informed council what the software will do. (7) *Nuisance property at 311 North St.* – Today we had the opportunity to walk 311 North St. with a few CIC members. As of right now, the CIC is the receiver on this property and we want to remove the blight this building is creating in that area. We had the pleasure of talking with the neighbors this evening and we understand the nuisance this property is to them and Greenfield. We will be working on our next steps on that property and I will be reporting back to the council on the next steps. (8) *Elliott Hotel Safety Issue* - We also had the opportunity to walk the old Elliot Hotel today. If you haven't noticed we placed temporary barricades on the road down there. I have a meeting with a structural engineer tomorrow to walk the building and determine the next steps for that structure. It is in really bad shape, it's absolutely a shame that the building is failing but it is and we will determine the next steps with the structural engineer. (9) *Discussion(s)* – Additional discussion was held regarding the antenna towers for the gateway system being installed in town by regions and if our workers could install them or not; we have a bucket truck that goes up to 50' the towers should go up as high as 70' to 100'. Regarding the Cemetery Software, council was informed that village employees will be the only ones to add additional information and details.

COMMUNICATIONS: Council chairman Clyburn thanked all members of council for signing a letter of support for the nomination of the Greenfield Downtown Historic District to the National Register of Historic Places.

COMMITTEE REPORTS: Ordinance Committee rescheduled a meeting for Thursday, June 4, 2020 at 6:30 p.m. to discuss the need for village council to have guidelines established regarding social media.

OLD BUSINESS: Additional discussion was held about the following issues: (1) the I & I issue around town and potential stimulus packet. (2) issue of drivers not stopping for pedestrians in crosswalks. (3) issue of speed limit signs as driving into town across Paint Creek bridge; ODOT is doing study to possibly change the speed limits start from S.R. 138 E to town. (4) Summer League Ball program at Mitchell Park being cancelled.

NEW BUSINESS: Chairman Clyburn thanked the Y-Gradale Club for the flowers they planted in the downtown planters. Mr. Clyburn asked members of council to send their two (2) topics they wish to talk about in the special meeting – work sessions to City Manager Wilkin or Clerk Karnes in order to call a meeting prior to the next regular meeting of council.

ADJOURNMENT: Mr. Barr moved to adjourn. Dr. Borsini seconded. Vote – yea 5, nay 0. Motion carried. Meeting adjourned at 8:26 p.m.

Respectfully submitted,

Approved by Council this 16th day of
June, 2020.

Roberta Karnes, Clerk of Council

Phil Clyburn, Chairman of Council